



A meeting of the Council will be held in the Civic Hall, Leeds on Wednesday, 24th February, 2016 at 1.00 pm

Members of the Council are invited to attend and transact the following business:

1 Minutes 1 - 20

To approve the minutes of the Council Meetings held on 13th January 2016.

2 Declarations of Interest

To receive any declarations of interest from Members

3 Communications

To receive such communications as the Lord Mayor, the Leader, Members of the Executive Board or the Chief Executive consider appropriate

4 Recommendations of the Executive Board - Best Council Plan 2016-2017 Proposals 21 - 56

To consider the report of the Deputy Chief Executive setting out recommendations from the Executive Board on 10 February 2016 to Full Council in respect of the Best Council Plan 2016/17.

5 Budget 57 - 372

i) Revenue Budget

- a) To agree that the Revenue Budget for 2016/17 totalling £496.378m, as detailed and explained in the submitted report and accompanying papers be approved, with the Leeds element of the Council Tax for 2016/17 increasing by 1.99% plus the Adult Social Care precept of 2%. (This excludes the Police and Fire precepts which will be incorporated into the report to be submitted to Council on the 24th February 2016.)
- b) To agree that Grants totalling £84k be allocated to Parishes as detailed in paragraph 4.4.8 of the report.

- c) To agree that with respect to the Housing Revenue Account, that the following be approved;
 - i) a reduction of 1% in dwelling rents, a 5% increase in garage rents and a 3% increase in district heating charges.
 - ii) that service charges for multi-storey flats/low/medium rise properties are increased by £1 per week.
 - iii) that charges for sheltered support are increased from £12 to £13 per week and that a charge of £2 per week is introduced for those tenants who benefit from the sheltered support service but do not currently pay.

ii) Council Tax

1 That it be noted that at the meeting on 13th January 2016, Council agreed the following amounts for the year 2016/17, in accordance with regulations made under Sections 31B(3) and 34(4) of the Local Government Finance Act 1992:-

- a) 218,267.1 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) as its council tax base for the year.

b)

PARISH OF	Taxbase Numbers 2016/17
Aberford and District	769.1
Allerton Bywater	1,372.6
Alwoodley	3,630.6
Arthington	285.9
Austhorpe	25.4
Bardsey cum Rigton	1,118.8
Barwick in Elmet and Scholes	1,961.0
Boston Spa	1,955.6
Bramham cum Oglethorpe	728.5
Bramhope and Carlton	1,808.9
Clifford	726.3
Collingham with Linton	1,689.4
Drighlington	1,824.9
East Keswick	584.5
Gildersome	1,793.8
Great and Little Preston	559.8
Harewood	1,837.0
Horsforth	7,015.5
Kippax	2,851.2
Ledsham	96.1
Ledston	156.1
Micklefield	490.3
Morley	10,237.3
Otley	4,788.2
Pool in Wharfedale	937.2
Rawdon	2,668.0
Scarcroft	801.3
Shadwell	960.8
Swillington	945.5
Thorner	747.7
Thorp Arch	371.7
Walton	115.7
Wetherby	4,492.8
Wothersome	9.2

being the amounts calculated by the Council in accordance with Regulation 6 of the Regulations, as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate.

2 That the following amounts be now calculated by the Council for the year 2016/17 in accordance with Sections 31A to 36 of the Local Government Finance Act 1992:-

a) **£2,058,238,514** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2)(a) to (f) of the Act.

b) **£1,791,268,265** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3)(a) to (d) of the Act.

c) **£266,970,249** being the amount by which the aggregate at 2(a) above exceeds the aggregate at 2(b)

- above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its **council tax requirement** for the year.
- d) **£1,223.135548** being the amount at 2(c) above, divided by the amount at 1(a) above, calculated by the Council, in accordance with Section 31B(1) of the Act, as **the basic amount of its council tax for the year**.
- e) **£1,657,859.00** being the aggregate amount of all special items referred to in Section 34(1) of the Act.
- f) **£1,215.54** being the amount at 2(d) above, less the result given by dividing the amount at 2(e) above by the amount at 1(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the **basic amount of its council tax for the year for dwellings in those parts of its area to which no special item relates**.

g)

Parish	Band D £ p
Aberford and District	1,235.04
Allerton Bywater	1,238.12
Alwoodley	1,225.65
Arthington	1,222.54
Bardsey cum Rigton	1,244.37
Barwick in Elmet and Scholes	1,234.48
Boston Spa	1,234.32
Bramham cum Oglethorpe	1,248.42
Bramhope and Carlton	1,246.33
Clifford	1,245.83
Collingham with Linton	1,260.53
Drighlington	1,238.01
East Keswick	1,246.34
Gildersome	1,227.60
Great and Little Preston	1,236.98
Harewood	1,216.08
Horsforth	1,231.16
Kippax	1,230.23
Ledsham	1,257.68
Ledston	1,236.65
Micklefield	1,307.05
Morley	1,234.73
Otley	1,286.73
Pool in Wharfedale	1,256.54
Rawdon	1,230.56
Scarcroft	1,247.99
Shadwell	1,251.97
Swillington	1,245.26
Thornor	1,252.99
Thorp Arch	1,251.05
Walton	1,264.98
Wetherby	1,269.02

being the amounts given by adding to the amount at 2(f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 1(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

h)

	Band A £ p	Band B £ p	Band C £ p	Band D £ p	Band E £ p	Band F £ p	Band G £ p	Band H £ p
LEEDS EXCEPT PARTS BELOW:	810.36	945.42	1,080.48	1,215.54	1,485.66	1,755.78	2,025.90	2,431.08
Parish of:								
Aberford and District	823.36	960.59	1,097.81	1,235.04	1,509.49	1,783.95	2,058.40	2,470.08
Allerton Bywater	825.41	962.98	1,100.55	1,238.12	1,513.26	1,788.40	2,063.53	2,476.24
Alwoodley	817.10	953.28	1,089.47	1,225.65	1,498.02	1,770.38	2,042.75	2,451.30
Arthington	815.03	950.86	1,086.70	1,222.54	1,494.22	1,765.89	2,037.57	2,445.08
Bardsey cum Rigton	829.58	967.84	1,106.11	1,244.37	1,520.90	1,797.42	2,073.95	2,488.74
Barwick in Elmet and Scholes	822.99	960.15	1,097.32	1,234.48	1,508.81	1,783.14	2,057.47	2,468.96
Boston Spa	822.88	960.03	1,097.17	1,234.32	1,508.61	1,782.91	2,057.20	2,468.64
Bramham cum Oglethorpe	832.28	970.99	1,109.71	1,248.42	1,525.85	1,803.27	2,080.70	2,496.84
Bramhope and Carlton	830.89	969.37	1,107.85	1,246.33	1,523.29	1,800.25	2,077.22	2,492.66
Clifford	830.55	968.98	1,107.40	1,245.83	1,522.68	1,799.53	2,076.38	2,491.66
Collingham with Linton	840.35	980.41	1,120.47	1,260.53	1,540.65	1,820.77	2,100.88	2,521.06
Drighlington	825.34	962.90	1,100.45	1,238.01	1,513.12	1,788.24	2,063.35	2,476.02
East Keswick	830.89	969.38	1,107.86	1,246.34	1,523.30	1,800.27	2,077.23	2,492.68
Gildersome	818.40	954.80	1,091.20	1,227.60	1,500.40	1,773.20	2,046.00	2,455.20
Great and Little Preston	824.65	962.10	1,099.54	1,236.98	1,511.86	1,786.75	2,061.63	2,473.96
Harewood	810.72	945.84	1,080.96	1,216.08	1,486.32	1,756.56	2,026.80	2,432.16
Horsforth	820.77	957.57	1,094.36	1,231.16	1,504.75	1,778.34	2,051.93	2,462.32
Kippax	820.15	956.85	1,093.54	1,230.23	1,503.61	1,777.00	2,050.38	2,460.46
Ledsham	838.45	978.20	1,117.94	1,257.68	1,537.16	1,816.65	2,096.13	2,515.36
Ledston	824.43	961.84	1,099.24	1,236.65	1,511.46	1,786.27	2,061.08	2,473.30
Micklefield	871.37	1,016.59	1,161.82	1,307.05	1,597.51	1,887.96	2,178.42	2,614.10
Morley	823.15	960.35	1,097.54	1,234.73	1,509.11	1,783.50	2,057.88	2,469.46
Otley	857.82	1,000.79	1,143.76	1,286.73	1,572.67	1,858.61	2,144.55	2,573.46
Pool in Wharfedale	837.69	977.31	1,116.92	1,256.54	1,535.77	1,815.00	2,094.23	2,513.08
Rawdon	820.37	957.10	1,093.83	1,230.56	1,504.02	1,777.48	2,050.93	2,461.12
Scarcroft	831.99	970.66	1,109.32	1,247.99	1,525.32	1,802.65	2,079.98	2,495.98
Shadwell	834.65	973.75	1,112.86	1,251.97	1,530.19	1,808.40	2,086.62	2,503.94
Swillington	830.17	968.54	1,106.90	1,245.26	1,521.98	1,798.71	2,075.43	2,490.52
Thomer	835.33	974.55	1,113.77	1,252.99	1,531.43	1,809.87	2,088.32	2,505.98
Thorp Arch	834.03	973.04	1,112.04	1,251.05	1,529.06	1,807.07	2,085.08	2,502.10
Walton	843.32	983.87	1,124.43	1,264.98	1,546.09	1,827.19	2,108.30	2,529.96
Wetherby	846.01	987.02	1,128.02	1,269.02	1,551.02	1,833.03	2,115.03	2,538.04

being the amounts given by multiplying the amounts at 2(f) and 2(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in Valuation Band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- 3 That it be noted for the year 2016/17 that the Police and Crime Commissioner has issued the following precept and the **West Yorkshire Fire & Rescue Authority** are expected to issue the following precept to the Council in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Precepting Authority	Band A £ p	Band B £ p	Band C £ p	Band D £ p	Band E £ p	Band F £ p	Band G £ p	Band H £ p
Police & Crime Commissioner West Yorkshire	97.2995	113.5161	129.7327	145.9493	178.3825	210.8157	243.2488	291.8986
West Yorkshire Fire and Rescue Authority	39.804680	46.438793	53.072906	59.707019	72.975246	86.243473	99.511699	119.414039

- 4 That, having calculated the aggregate in each case of the amounts at 2(h) and 3 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, **and subject to the confirmation of the Fire & Rescue Authority precept**, hereby sets the following amounts as the amounts of council tax for the year 2016/17 for each of the categories of dwellings shown below:

	Band A £ p	Band B £ p	Band C £ p	Band D £ p	Band E £ p	Band F £ p	Band G £ p	Band H £ p
LEEDS EXCEPT PARTS BELOW:	947.46	1,105.38	1,263.28	1,421.20	1,737.02	2,052.84	2,368.66	2,842.39
Parish of:								
Aberford and District	960.46	1,120.55	1,280.61	1,440.70	1,760.85	2,081.01	2,401.16	2,881.39
Allerton Bywater	962.51	1,122.94	1,283.35	1,443.78	1,764.62	2,085.46	2,406.29	2,887.55
Alwoodley	954.20	1,113.24	1,272.27	1,431.31	1,749.38	2,067.44	2,385.51	2,862.61
Arthington	952.13	1,110.82	1,269.50	1,428.20	1,745.58	2,062.95	2,380.33	2,856.39
Bardsey cum Rigton	966.68	1,127.80	1,288.91	1,450.03	1,772.26	2,094.48	2,416.71	2,900.05
Barwick in Elmet and Scholes	960.09	1,120.11	1,280.12	1,440.14	1,760.17	2,080.20	2,400.23	2,880.27
Boston Spa	959.98	1,119.99	1,279.97	1,439.98	1,759.97	2,079.97	2,399.96	2,879.95
Bramham cum Oglethorpe	969.38	1,130.95	1,292.51	1,454.08	1,777.21	2,100.33	2,423.46	2,908.15
Bramhope and Carlton	967.99	1,129.33	1,290.65	1,451.99	1,774.65	2,097.31	2,419.98	2,903.97
Clifford	967.65	1,128.94	1,290.20	1,451.49	1,774.04	2,096.59	2,419.14	2,902.97
Collingham with Linton	977.45	1,140.37	1,303.27	1,466.19	1,792.01	2,117.83	2,443.64	2,932.37
Drighlington	962.44	1,122.86	1,283.25	1,443.67	1,764.48	2,085.30	2,406.11	2,887.33
East Keswick	967.99	1,129.34	1,290.66	1,452.00	1,774.66	2,097.33	2,419.99	2,903.99
Gildersome	955.50	1,114.76	1,274.00	1,433.26	1,751.76	2,070.26	2,388.76	2,866.51
Great and Little Preston	961.75	1,122.06	1,282.34	1,442.64	1,763.22	2,083.81	2,404.39	2,885.27
Harewood	947.82	1,105.80	1,263.76	1,421.74	1,737.68	2,053.62	2,369.56	2,843.47
Horsforth	957.87	1,117.53	1,277.16	1,436.82	1,756.11	2,075.40	2,394.69	2,873.63
Kippax	957.25	1,116.81	1,276.34	1,435.89	1,754.97	2,074.06	2,393.14	2,871.77
Ledsham	975.55	1,138.16	1,300.74	1,463.34	1,788.52	2,113.71	2,438.89	2,926.67
Ledston	961.53	1,121.80	1,282.04	1,442.31	1,762.82	2,083.33	2,403.84	2,884.61
Micklefield	1,008.47	1,176.55	1,344.62	1,512.71	1,848.87	2,185.02	2,521.18	3,025.41
Morley	960.25	1,120.31	1,280.34	1,440.39	1,760.47	2,080.56	2,400.64	2,880.77
Otley	994.92	1,160.75	1,326.56	1,492.39	1,824.03	2,155.67	2,487.31	2,984.77
Pool in Wharfedale	974.79	1,137.27	1,299.72	1,462.20	1,787.13	2,112.06	2,436.99	2,924.39
Rawdon	957.47	1,117.06	1,276.63	1,436.22	1,755.38	2,074.54	2,393.69	2,872.43
Scarcroft	969.09	1,130.62	1,292.12	1,453.65	1,776.68	2,099.71	2,422.74	2,907.29
Shadwell	971.75	1,133.71	1,295.66	1,457.63	1,781.55	2,105.46	2,429.38	2,915.25
Swillington	967.27	1,128.50	1,289.70	1,450.92	1,773.34	2,095.77	2,418.19	2,901.83
Thorner	972.43	1,134.51	1,296.57	1,458.65	1,782.79	2,106.93	2,431.08	2,917.29
Thorp Arch	971.13	1,133.00	1,294.84	1,456.71	1,780.42	2,104.13	2,427.84	2,913.41
Walton	980.42	1,143.83	1,307.23	1,470.64	1,797.45	2,124.25	2,451.06	2,941.27
Wetherby	983.11	1,146.98	1,310.82	1,474.68	1,802.38	2,130.09	2,457.79	2,949.35

- 5 That, in accordance with section 52ZB of the Local Government Finance Act 1992, following the principles set out by the Secretary of State and in the Referendums Relating to Council Tax Increases (Principles) (England) Report 2016/17, it be determined that Leeds City Council's relevant basic amount of council tax for the year 2016/17 is not excessive.
- 6 That the schedule of instalments for 2016/17 for transfers to Leeds City Council and payments to the Police and Crime Commissioner and the Fire & Rescue Authority out of the Collection Fund be determined as set out in Appendix II of this report.

iii) Capital Programme Update 2016-2019

- a) that the attached capital programme, as presented in Appendix F, be approved.

- b) that the revised Minimum Revenue Provision policy for 2016/17 as set out in Appendix D be approved.

iv) Treasury Management Strategy 2016-2017

- a) That the borrowing limits for 2015/16, 2016/17, 2017/18 and 2018/19 be set as detailed in Section 3.4 of the submitted report and the changes to both the Operational Boundary and the Authorised limits be noted.
- b) That treasury management indicators for 2015/16, 2016/17, 2017/18 and 2018/19 be set as detailed in Section 3.5 of the submitted report.
- c) That investment limits for 2015/16, 2016/17, 2017/18 and 2018/19 be set as detailed in Section 3.6 of the submitted report.
- d) That the revised Treasury Management Policy Statement be adopted.

6 Minutes

To receive the following minutes in accordance with Council Procedure Rule 2.2(i):-

Executive Board	373 - 396
Scrutiny Boards	397 - 428
Plans Panels	429 - 450
Licensing Committee and Sub Committees	451 - 458
Advisory and Procedural Committees	459 - 474
Health and Wellbeing Board	475 - 492
Community Committees	493 - 498
Joint Committees	499 - 510



Tom Riordan
Chief Executive

Civic Hall
Leeds
LS1 1UR

Please note: this meeting may be filmed for live or subsequent broadcast via the City Council's website on the internet - at the start of the meeting the Lord Mayor will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council. Generally the public gallery is not filmed. However, by entering the Council Chamber and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding this, please contact the City Solicitor.

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the clerk.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

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Proceedings of an extraordinary meeting of the Leeds City Council held
Civic Hall, Leeds on Wednesday, 13th January, 2016

PRESENT: The Lord Mayor Councillor Judith Chapman in the Chair.

WARD

ADEL & WHARFEDALE

Caroline Anderson
Billy Flynn
Barry John Anderson

ALWOODLEY

Dan Cohen
Peter Mervyn Harrand
Neil Alan Buckley

ARDSLEY & ROBIN HOOD

Jack Dunn
Lisa Mulherin
Karen Renshaw

ARMLEY

James McKenna
Alice Smart
Alison Natalie Kay Lowe

BEESTON & HOLBECK

Adam Ogilvie
David Congreve
Angela Gabriel

BRAMLEY & STANNINGLEY

Julie Heselwood
Kevin Ritchie
Caroline Gruen

BURMANTOFTS & RICHMOND HILL

Asghar Khan
Ron Grahame
Maureen Ingham

WARD

CALVERLEY & FARSLEY

Amanda Carter
Rod Wood
Andrew Carter

CHAPEL ALLERTON

Mohammed Rafique
Jane Dowson
Eileen Taylor

CITY & HUNSLET

Patrick Davey
Mohammed Iqbal
Elizabeth Nash

CROSS GATES & WHINMOOR

Pauleen Grahame
Peter John Gruen
Debra Coupar

FARNLEY & WORTLEY

Ann Blackburn
Terry Wilford
David Blackburn

GARFORTH & SWILLINGTON

Mark Dobson
Stuart McKenna

GIPTON & HAREHILLS

Arif Hussain
Kamila Maqsood
Roger Harington

GUISELEY & RAWDON

Paul John Spencer Wadsworth
Pat Latty
Graham Latty

HAREWOOD

Rachael Procter
Matthew Robinson
Ann Castle

HEADINGLEY

Neil Walshaw
Jonathon Pryor
Janette Walker

HORSFORTH

Dawn Collins
Brian Cleasby

HYDE PARK & WOODHOUSE

Gerry Harper
Javaid Akhtar
Christine Denise Towler

KILLINGBECK & SEACROFT

Catherine Dobson
Brian Michael Selby
Graham Hyde

KIPPAX & METHLEY

James Lewis
Keith Ivor Wakefield
Mary Elizabeth Harland

KIRKSTALL

John Anthony Illingworth
Fiona Venner
Lucinda Joy Yeadon

MIDDLETON PARK

Judith Blake
Kim Groves
Paul Anthony Truswell

MOORTOWN

Rebecca Charlwood
Sharon Hamilton
Alex Sobel

MORLEY NORTH

Robert Gettings
Thomas Leadley
Robert Finnigan

MORLEY SOUTH

Neil Dawson
Shirley Varley
Judith Elliott

OTLEY & YEADON

Colin Campbell

Sandy Edward Charles Lay

PUDSEY

Mick Coulson
Josephine Patricia Jarosz

ROTHWELL

Karen Bruce
Barry Stewart Golton
David Nagle

ROUNDHAY

Christine Macniven

Bill Urry

TEMPLE NEWSAM

Helen Hayden
Michael Lyons

WEETWOOD

Susan Bentley
Judith Mara Chapman
Jonathan Bentley

WETHERBY

Alan James Lamb
John Michael Procter
Gerald Wilkinson

79 Appointment of Honorary Alderman

It was moved by Councillor Blake, seconded by Councillor Andrew Carter and supported by Councillors Golton, Leadley and D Blackburn and

RESOLVED UNANIMOUSLY – That under Section 249(1) of the Local Government Act 1972, the Council admit the following former Councillors of the Leeds City Council to be Honorary Aldermen of the City in recognition of the long and distinguished public service rendered by them:-

John Leslie Carter
Cedric Clarke
Ted Hanley
Mark Harris
Philip Jones

Council rose at 1.38 pm

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Proceedings of the Meeting of the Leeds City Council held
Civic Hall, Leeds on Wednesday, 13th January, 2016

PRESENT: The Lord Mayor Councillor Judith Chapman in the Chair.

WARD

ADEL & WHARFEDALE

Caroline Anderson
Billy Flynn
Barry John Anderson

ALWOODLEY

Dan Cohen
Peter Mervyn Harrand
Neil Alan Buckley

ARDSLEY & ROBIN HOOD

Jack Dunn
Lisa Mulherin
Karen Renshaw

ARMLEY

James McKenna
Alice Smart
Alison Natalie Kay Lowe

BEESTON & HOLBECK

Adam Ogilvie
David Congreve
Angela Gabriel

BRAMLEY & STANNINGLEY

Julie Heselwood
Kevin Ritchie
Caroline Gruen

BURMANTOFTS & RICHMOND HILL

Asghar Khan
Ron Grahame
Maureen Ingham

WARD

CALVERLEY & FARSLEY

Amanda Carter
Rod Wood
Andrew Carter

CHAPEL ALLERTON

Mohammed Rafique
Jane Dowson
Eileen Taylor

CITY & HUNSLET

Patrick Davey
Mohammed Iqbal
Elizabeth Nash

CROSS GATES & WHINMOOR

Pauleen Grahame
Peter John Gruen
Debra Coupar

FARNLEY & WORTLEY

Ann Blackburn
Terry Wilford
David Blackburn

GARFORTH & SWILLINGTON

Mark Dobson
Stuart McKenna

GIPTON & HAREHILLS

Arif Hussain
Kamila Maqsood
Roger Harington

GUISELEY & RAWDON

Paul John Spencer Wadsworth
Pat Latty
Graham Latty

HAREWOOD

Rachael Procter
Matthew Robinson
Ann Castle

HEADINGLEY

Neil Walshaw
Jonathon Pryor
Janette Walker

HORSFORTH

Dawn Collins
Brian Cleasby

HYDE PARK & WOODHOUSE

Gerry Harper
Javaid Akhtar
Christine Denise Towler

KILLINGBECK & SEACROFT

Catherine Dobson
Brian Michael Selby
Graham Hyde

KIPPAX & METHLEY

James Lewis
Keith Ivor Wakefield
Mary Elizabeth Harland

KIRKSTALL

John Anthony Illingworth
Fiona Venner
Lucinda Joy Yeadon

MIDDLETON PARK

Judith Blake
Kim Groves
Paul Anthony Truswell

MOORTOWN

Rebecca Charlwood
Sharon Hamilton
Alex Sobel

MORLEY NORTH

Robert Gettings
Thomas Leadley
Robert Finnigan

MORLEY SOUTH

Neil Dawson
Shirley Varley
Judith Elliott

OTLEY & YEADON

Colin Campbell
Ryk Downes
Sandy Edward Charles Lay

PUDSEY

Mick Coulson
Josephine Patricia Jarosz

ROTHWELL

Karen Bruce
Barry Stewart Golton
David Nagle

ROUNDHAY

Christine Macniven

Bill Urry

TEMPLE NEWSAM

Helen Hayden
Michael Lyons

WEETWOOD

Susan Bentley
Judith Mara Chapman
Jonathan Bentley

WETHERBY

Alan James Lamb
John Michael Procter
Gerald Wilkinson

80 Announcements

- a) The Lord Mayor reminded those present that the meeting was to be webcast.
- b) The Lord Mayor congratulated Councillor Gerry Harper on his selection as Lord Mayor elect for 2016/17.
- c) The Lord Mayor congratulated to the following who were honoured in the Queen's New Year Honours List:-
 - Dorothy Brown CBE
 - Prof Susan Price CBE
 - Neil Clephan OBE
 - Cllr Keith Wakefield OBE
 - Jeffrey Brownhut MBE
 - Clare Harrigan MBE
 - Satpal Singh Nahl MBE
 - Asad Razzaq MBE
 - Hillary Willmer MBE
 - Mary Brewer BEM
 - Sandie Keene CBE

81 Minutes

It was moved by Councillor Charlwood, seconded by Councillor G Latty and

RESOLVED – That the minutes of the meeting held on 11th November 2015 be approved.

82 Declarations of Interest

There were no declarations of interest.

83 Communications

The Chief Executive informed Council of the receipt of correspondence from George Osborne MP in respect of the new HS2 Hub Station in Leeds a copy of which had been circulated to all Members of Council.

84 Motion to Suspend Council Procedure Rules

It was moved by Councillor Charlwood, seconded by Councillor Selby that under the provisions of Council Procedure Rule (CPR) 22.1 (Suspension of CPRs),

- that CPR 12 (Motions on Notice) (White Paper Motions) be suspended to allow the introduction of a White Paper in the name of Councillor Blake and all subsequent amendments.
- to suspend CPR 11.2(Notice of questions) to allow the questions to be taken in an order different to that notified. Q10 to Q5, Q5 to Q8 and Q8 to Q10 (as set out in the order paper)
- to suspend CPR 3.3 (time limits) to allow an extra 30 minutes on Executive Board Minutes.

Upon being put to the vote it was

RESOLVED -

- a) that CPR 12 (Motions on Notice) (White Paper Motions) be suspended to allow the introduction of a White Paper in the name of Councillor Blake and all subsequent amendments.
- b) to suspend CPR 11.2(Notice of questions) to allow the questions to be taken in an order different to that notified. Q10 to Q5, Q5 to Q8 and Q8 to Q10 (as set out in the order paper)
- c) to suspend CPR 3.3 (time limits) to allow an extra 30 minutes on Executive Board Minutes.

85 Emergency White Paper Motion (in the name of Councillor Blake) - Flooding

It was moved by Councillor Blake, seconded by Councillor Golton that this Council is grateful for the outstanding response of council workers, other public services and community volunteers to the devastating floods in Leeds over the Christmas period.

Council notes the support made available to those affected, but believes further Government funding is urgently needed to help residents and businesses recover as soon as possible.

This Council is committed on a cross party basis to work with Government and other partner agencies to bring forward much needed comprehensive flood defence measures for Leeds without delay.

An amendment was moved by Councillor Andrew Carter seconded by Councillor J Procter

Add the following to the end of the motion:

“This Council also believes that it has a major role to play in taking actions which will limit the effect of flooding on the residents of the city, and calls upon the Leader and Chief Executive to bring forward proposals that the Council can initiate in order that the City plays its full role in mitigating the effects of flooding.”

Motion would the read:

“This Council is grateful for the outstanding response of council workers, other public services and community volunteers to the devastating floods in Leeds over the Christmas period.

“Council notes the support made available to those affected, but believes further Government funding is urgently needed to help residents and businesses recover as soon as possible.

“This Council is committed on a cross party basis to work with Government and other partner agencies to bring forward much needed comprehensive flood defence measures for Leeds without delay.

“This Council also believes that it has a major role to play in taking actions which will limit the effect of flooding on the residents of the city, and calls upon the Leader and Chief Executive to bring forward proposals that the Council can initiate in order that the City plays its full role in mitigating the effects of flooding.”

The amendment in the name of Councillor Andrew Carter was declared lost and upon being put to the vote it was

RESOLVED - That this Council is grateful for the outstanding response of council workers, other public services and community volunteers to the devastating floods in Leeds over the Christmas period.

Council notes the support made available to those affected, but believes further Government funding is urgently needed to help residents and businesses recover as soon as possible.

This Council is committed on a cross party basis to work with Government and other partner agencies to bring forward much needed comprehensive flood defence measures for Leeds without delay.

On the requisition of Councillors G Latty and Lamb, the voting on the amendment was recorded as follows;

YES – 19

B Anderson, C Anderson, Buckley, Amanda Carter, Andrew Carter, Castle, Cohen, Collins, ,Flynn, Harrand , Lamb, G Latty, P Latty, J Procter, R Procter, Robinson, Wadsworth, Wilkinson and Wood.

ABSTAIN – 8

A Blackburn, D Blackburn, Elliott, Finnigan, Gettings, Leadley, Varley and Wilford

No - 59

Akhtar, Blake, Bruce, Charlwood, Congreve, Coulson, Coupar, Davey Dawson, C Dobson, M Dobson, Dowson ,Dunn, Gabriel, P Grahame, R Grahame, C Gruen, P Gruen, Groves, Hamilton, Harington, Harland, Harper, H Hayden, J Heselwood, A Hussain, Hyde, Illingworth, Ingham, Iqbal, Jarosz, A Khan, J Lewis, Lowe, Lyons, Macniven, Maqsood, J McKenna, S McKenna, Mulherin, Nagle, Nash, Ogilvie, Pryor, Rafique, Renshaw, Ritchie, Selby, Smart, Sobel, E Taylor, Towler, Truswell, Urry, Venner, Walker, Walshaw, Wakefield and Yeadon.

86 Deputations

Four deputations were admitted to the meeting and addressed Council, as follows:-

- 1) Children's Mayor regarding the Global Families of Leeds Project
- 2) Leeds Youth Parliament wishing to bring an end to Racism and religious discrimination.
- 3) USDAW, the retail & distribution workers union regarding the deregulation of Sunday Trading.
- 4) Weetwood Residents' Association regarding safety considerations for residents and pedestrians along parts of Weetwood Lane resulting from overspill and unreasonable car parking.

RESOLVED – That the subject matters in respect of deputation 1 be referred to the Director of Children's Services for consideration in consultation with the relevant Executive Member that the subject matter in respect of deputation 2 be referred to the Assistant Chief Executive (Citizens and Communities)for consideration in consultation with the relevant Executive Member and the subject matter in respect of deputations 3 and 4 be referred to the Director of City Development for consideration in consultation with the relevant Executive Member.

87 Recommendations of the General Purposes Committee - Changes to the Constitution to enable cross authority monitoring and enforcement of taxi and private hire activity

It was moved by Councillor J Lewis, seconded by Councillor Charlwood and

RESOLVED –

- a) To agree that the Taxi and Private Hire enforcement powers as set out in paragraph 3.3 of the report are delegated by Leeds City Council to the following local authorities, namely: City of Bradford Metropolitan District Council; Wakefield Metropolitan District Council; Calderdale Metropolitan Borough Council; Kirklees Metropolitan Borough Council and City of York Council as well as retaining those functions within Leeds City Council. To agree to Leeds City Council receiving similar delegated enforcement powers from those named Authorities.
- b) To approve the necessary changes to the Constitution as at Appendix A and Appendix B of the report.
- c) That the Section Head Taxi and Private Hire Licensing continues enquiries with other councils (including Manchester City Council and Rossendale Borough Council) to agree in principle to the same arrangements. Subject to agreement being reached in principle with those councils for full Council to delegate like powers to those Councils, and to receive the same, and note that the City Solicitor will use her delegated authority under Article 15.2 to give effect to the decision and maintain the Constitution up to date by including reference to those councils at Part 3 Section 2D.
- d) That Officers report back to the Licensing Committee on the effectiveness of the arrangements as part of the updates they provide to the Licensing Committee on Taxi and Private Hire monitoring.
- e) To note that on recommendation from the Council's Licensing Committee that any necessary changes to the Council's Licensing Policies arising from the proposed changes will be approved by the Council's Executive.

88 Report on the Calculation of the Council Tax and Business Rates Tax Bases for 2016/17

It was moved by Councillor Blake, seconded by Councillor Charlwood and

RESOLVED -

- a) To agree that, in accordance with the Local Authorities (Calculation of Tax Base) (England) Regulations 2012, the amount calculated by the Council as its council tax base for the year 2016/17 shall be 218,267.1 for Leeds and for each parish as listed in Section 3.5, of the report , and detailed in Appendix 1 of the report;
- b) To note the indicative business rates shares set out in Section 3.8, and delegate authority to the Deputy Chief Executive to make the detailed calculations and to submit the final figures to the Department for Communities and Local Government on or before 31st January 2016.

89 Report on Executive Arrangements

It was moved by Councillor Charlwood, seconded by Councillor Selby and

RESOLVED - To note the amendments to:-

- the Executive Members Oversight of Officer Executive Delegations as shown at Appendices A of the report;
- Officer Delegation Scheme (Executive Functions) shown at Appendices B to L of the report, all of which took effect from 1st January 2016; and
- Article 12 "Officers" shown at Appendix M of the report;

90 Report on the Inner North West Community Committee

It was moved by Councillor Pryor, seconded by Councillor Walshaw and

RESOLVED – That the report on the work of the Inner North West Community Committee be noted.

91 Report on the Outer North West Community Committee

It was moved by Councillor Wadsworth, seconded by Councillor G Latty and

RESOLVED – That the report on the work of the Outer North West Community Committee be noted.

92 Report on Appointments

It was moved by Councillor Charlwood, seconded by Councillor Selby and

RESOLVED –

- a) To note that on 16th December 2015 Councillor Andrea McKenna resigned as Chair of the Outer East Community Committee, as a member of the Standards Committee and as a member of the Corporate Governance and Audit Committee.
- b) To approve that;
 - Councillor Ingham replace Councillor Andrea McKenna on the Standards Committee.
 - Councillor Hyde replace Councillor Andrea McKenna on the Corporate Governance and Audit Committee.

(Under the provisions of Council Procedure Rule 16.5 Councillor R Grahame required it to be recorded that he voted against the decisions referred to in this minute)

93 Questions

Q1 Councillor B Anderson to the Executive Member (Regeneration, Transport and Planning):-

Will the Executive Board member responsible for planning enforcement please advise why planning enforcement are unable to enforce the most basic planning conditions that planning approval was based upon?

In accordance with CPR 11.3(b) Councillor Harper replied on behalf of the Executive Member (Regeneration, Transport and Planning).

- Q2 Councillor J Bentley to the Executive Member (Environmental Protection and Community Safety):-
- Could the executive member for environmental protection please update council on progress with the implementation of the clean air zone the government has imposed on Leeds.
- The Executive Member (Environmental Protection and Community Safety) replied.
- Q3 Councillor Harington to the Executive Member (Children and Families):-
- Could the Executive Member for Children and Families update Council on the Prime Minister's recent announcement regarding Children's Social Care?
- The Executive Member (Children and Families) replied.
- Q4 Councillor Leadley to the Executive Member (Regeneration, Transport and Planning):-
- Will the Executive Board Member for Regeneration, Transport and Planning state the monitored gross number of new dwellings completed in Leeds in each of the years 2012/13, 2013/14, 2014/15, the net additional number of dwellings in each of those years, and the latest estimates of gross and net figures so far in 2015/16?
- In accordance with CPR 11.3(b) Councillor Walshaw replied on behalf of the Executive Member (Regeneration, Transport and Planning).
- Q5 Councillor Dawson to the Chair of the Transport Committee at the West Yorkshire Combined Authority:-
- Could the Chair of the Transport Committee at the West Yorkshire Combined Authority please update members on the proposed HS2 station in Leeds?
- The Chair of the Transport Committee at the West Yorkshire Combined Authority replied.
- Q6 Councillor G Latty to the Executive Member (Regeneration, Transport and Planning):-
- Is the Executive Board Member for Regeneration, Transport and Planning confident that the locations proposed for the 70,000 additional houses in the Site Allocations Plan are sufficiently resilient to the risk of flooding?
- In accordance with CPR 11.3(b) Councillor Congreve replied on behalf of the Executive Member (Regeneration, Transport and Planning).
- Q7 Councillor Golton to the Executive Member (Health, Wellbeing and Adults):-
- Could the executive member for health, wellbeing and adults please confirm that she is still committed to the goals of the Commission for Local Government?
- The Executive Member (Health, Wellbeing and Adults) replied.

Q8 Councillor Macniven to the Executive Member (Health, Wellbeing and Adults):-

Does the Executive Member with responsibility for Health, Wellbeing and Adults agree with the report, supported by Age UK, which says that “the future of adult social care looks bleak”?

The Executive Member (Health, Wellbeing and Adults) replied.

At the conclusion of question time, the following questions remained unanswered and it was noted that, under the provisions of Council Procedure Rule 11.6, written answers would be sent to each Member of Council:-

Q9 Councillor A Blackburn to the Executive Member (Regeneration, Transport and Planning)

Q10 Councillor Venner to the Executive Member (Environmental Protection and Community Safety):-

Q11 Councillor Robinson to the Executive Member (Regeneration, Transport & Planning).

Q12 Councillor Cleasby to the Executive Member (Regeneration, Transport & Planning).

Q13 Councillor Hamilton to the Executive Member (Communities).

Q14 Councillor A Hussain to the Executive Member (Employment, Enterprise and Opportunity).

Q15 Councillor Flynn to the Executive Member (Children and Families).

Q16 Councillor J Bentley to the Leader of Council.

Q17 Councillor Robinson to the Executive Member (Environmental Protection and Community Safety).

Q18 Councillor S Bentley to the Executive Member (Environmental Protection and Community Safety).

Q19 Councillor Robinson to the Leader of Council.

At the conclusion of question time Council adjourned from 15.50 to 15.58

94 Minutes

It was moved by Councillor Blake, seconded by Councillor Charlwood that the minutes be received in accordance with Council Procedure Rule 2.2(i).

RESOLVED – That the minutes be received in accordance with Council Procedure Rule 2.2(i).

Council procedure Rule 4, providing for the winding up of business, was applied prior to all notified comments on the minutes having been debated.

At the conclusion of this Council adjourned from 17.05 to 17.30

95 Announcement

The Lord Mayor informed Members that she would be taking part in a Charity Fire walk in aid of the Lord Mayor's Charity and Councillor Stuart McKenna would be working with her on this.

96 Report on Devolution

It was moved by Councillor Blake, seconded by Councillor J Lewis and

RESOLVED – That the report of the Chief Executive updating Members on matters in respect of devolution be received.

97 Motion to Suspend Council Procedure Rules

It was moved by Councillor J Bentley, seconded by Councillor Campbell that under the provisions of Council procedure Rule 14.10 that leave of Council be given to withdraw the motion in my name on PCSOs.

It was moved by Councillor Charwood, seconded by Councillor Selby that under the provisions of Council Procedure Rule(CPR) 22.1 (Suspension of CPRs), that CPR 3.4 (time limits for business) be suspended to allow up to 55 minutes on the White Paper motion in the name of Councillor B Anderson and all subsequent amendments, at the conclusion of which voting will commence.

Upon being put to the vote it was

RESOLVED -

- a) That leave of Council be given to withdraw the motion in the name of Councillor J Bentley on PCSOs.
- b) That leave of Council be given to suspend Council Procedure Rules to allow up to 55 minutes on the White Paper motion in the name of Councillor B Anderson and all subsequent amendments, at the conclusion of which voting will commence.

98 White Paper Motion (in the name of Councillor B Anderson) - PCSOs

It was moved by Councillor B Anderson, seconded by Councillor Amanda Carter that this Council calls on the ruling administration to make every effort to maintain PCSOs numbers in Leeds. Council believes that the budget freeze granted to police forces in the recent CSR could offer a possible opportunity to attract additional funding from the Police and Crime Commissioner.

This Council also believes the administration should consider additional resources from its own budget.

Recent worldwide events raise a number of questions about security arrangements in the UK and Leeds, as a major UK and European city. Council therefore calls for the establishment of a cross party working group on public safety in Leeds with a view to addressing possible increased security risks and to consider how PCSO funding might be maintained.

An amendment was moved by Councillor J Bentley seconded by Councillor Campbell

Delete first two paragraphs and replace with:

This council values the hard work and dedication of the city's 236 remaining police community support officers and their vital role in helping all of our communities to be safe.

This council believes it important that all council co-funded PCSOs be deployed on an equal basis per ward.

This council therefore commits to do all in its power to retain the current level and deployment of PCSO provision in 2016/2017 and future years and resolves to work closely with the West Yorkshire police and crime commissioner to achieve this aim.

The amended motion would read:

This council values the hard work and dedication of the city's 236 remaining police community support officers and their vital role in helping all of our communities to be safe.

This council also believes it important that all council co-funded PCSOs are deployed on an equal basis per ward.

This council therefore commits to do all in its power to retain the current level and deployment of PCSO provision in 2016/2017 and future years and resolves to work closely with the West Yorkshire police and crime commissioner to achieve this aim.

Recent worldwide events raise a number of questions about security arrangements in the UK and Leeds, as a major UK and European city. Council therefore calls for the establishment of a cross party working group on public safety in Leeds with a view to addressing possible increased security risks and to consider how PCSO funding might be maintained.

A second amendment was moved by Councillor M Dobson seconded by Councillor Lowe

Delete all after the first "This Council" and replace with:

commits to making every effort to maintain PCSOs numbers in Leeds.

Council recognises Leeds' approach to continue the Local Authority contribution for PCSOs in Leeds, at a time when government funding is being significantly reduced. Indeed, Council notes the ambition to maintain funding for PCSOs in the face of this year's £34 million grant cut, rather than the expected £24 million.

Recent worldwide events raise a number of questions about security arrangements in the UK and Leeds, as a major UK and European city. Council therefore calls on the cross party Scrutiny Board on Environment and Housing to continue to consider public safety in Leeds, including how PCSO funding might be maintained.

Council requests that the Executive Member for Environmental Protection and Community Safety keeps members updated on this issue.

The motion would therefore read:

This Council commits to making every effort to maintain PCSOs numbers in Leeds.

Council recognises Leeds' approach to continue the Local Authority contribution for PCSOs in Leeds, at a time when government funding is being significantly reduced. Indeed, Council notes the ambition to maintain funding for PCSOs in the face of this year's £34 million grant cut, rather than the expected £24 million.

Recent worldwide events raise a number of questions about security arrangements in the UK and Leeds, as a major UK and European city. Council therefore calls on the cross party Scrutiny Board on Environment and Housing to continue to consider public safety in Leeds, including how PCSO funding might be maintained.

Council requests that the Executive Member for Environmental Protection and Community Safety keeps members updated on this issue.

The amendment in the name of Councillor J Bentley was declared lost.

The amendment in the name of Councillor M Dobson was carried and upon being put to the vote it was;

RESOLVED - This Council commits to making every effort to maintain PCSOs numbers in Leeds.

Council recognises Leeds' approach to continue the Local Authority contribution for PCSOs in Leeds, at a time when government funding is being significantly reduced. Indeed, Council notes the ambition to maintain funding for PCSOs in the face of this year's £34 million grant cut, rather than the expected £24 million.

Recent worldwide events raise a number of questions about security arrangements in the UK and Leeds, as a major UK and European city. Council therefore calls on the cross party Scrutiny Board on Environment and Housing to continue to consider public safety in Leeds, including how PCSO funding might be maintained.

Council requests that the Executive Member for Environmental Protection and Community Safety keeps members updated on this issue.

99 White Paper Motion (in the name of Councillor Coupar) - Affordable accommodation

It was moved by Councillor Coupar, seconded by Councillor Walshaw that this council remains committed to supporting the creation of affordable accommodation to buy and rent in Leeds.

Council notes with concern the continued actions of central government to reduce the housing options available to residents with a sustained attack on the availability of affordable rented housing in the city. This has most recently been highlighted by the Chancellor's Autumn Statement, which concentrated yet again on creating opportunities for people on higher incomes to buy property. The government's interpretation of a 'starter home' being valued at up to £250,000 demonstrates the disconnect between their policy and the reality for most people here in Leeds.

In the context of more Leeds people now living in private rents than council homes and the cost of renting privately now standing at an average of £206pw compared to just £75pw for a council rent, Council believes that there is still a role for affordable rented accommodation in the city. Council again reiterates our commitment to increasing the provision of council housing for the benefit of people on the lowest income who need affordable rented accommodation and who should not be forgotten in central government policy making.

Council notes the research from the Joseph Rowntree Foundation and Cambridge University showing that 75,000 low cost homes to let could be lost over the next 5 years due to the expansion of Right to Buy. Council is concerned about the impact of this development on the lowest paid, who are most in need of access to social rents, and who will be forced into high cost private rented accommodation. Furthermore, Council is dismayed at the recent government decision to abolish lifetime tenancies

which provide security for families and help support the creation of sustainable communities.

Council asks that the Director of Environment and Housing prepares a report for Executive Board showing the impact of the changes proposed in the Housing and Planning Bill and the Chancellor's Autumn Statement. Council requests that the Leader of the Council raises this with all Leeds MPs at their next meeting so that they can be aware of the impact on Leeds when voting on national legislation, and writes to the Chancellor of the Exchequer to express this Council's concerns.

An amendment was moved by Councillor J Bentley seconded by Councillor Golton,

To insert at the end of the motion:

"This council pledges that should the government legislate to abolish lifetime tenancies, Leeds City Council will do everything in its power to ensure that all current and future council tenants who continue to meet the obligations detailed in the existing secure tenancy agreement will not face the risk of eviction."

A second amendment was moved by Councillor B Anderson seconded by Councillor J Procter,

Delete all after the first line and replace with:

"Council notes the Government's plans to build 200,000 affordable starter homes by 2020. This ambition is to be supported through planning reforms, billions of pounds of investment announced in the Spending Review, and will include specific funding to prepare brownfield land for affordable homes. Council also looks forward to seeing more detail around the Government's proposals to directly commission thousands of new affordable homes on public land.

"Council recognises that with support for initiatives such as Help to Buy, Right to Buy and Shared Ownership schemes the Government has made a sustained commitment to helping people from all economic backgrounds achieve the aspiration of owning their own home. 130,000 people have bought their own home under Help to Buy since 2013.

"Council asks that the Director of Environment and Housing prepares a report for Executive Board showing how residents in Leeds can benefit from Government initiatives to improve access to affordable housing and outlining what more the Council itself can do to help support this aim."

Motion would read as follows:

"This council remains committed to supporting the creation of affordable accommodation to buy and rent in Leeds.

"Council notes the Government's plans to build 200,000 affordable starter homes by 2020. This ambition is to be supported through planning reforms, billions of pounds of investment announced in the Spending Review, and will include specific funding to prepare brownfield land for affordable homes. Council also looks forward to seeing more detail around the Government's proposals to directly commission thousands of new affordable homes on public land.

"Council recognises that with support for initiatives such as Help to Buy, Right to Buy and Shared Ownership schemes the Government has made a sustained commitment to helping people from all economic backgrounds achieve the aspiration of owning

their own home. 130,000 people have bought their own home under Help to Buy since 2013.

“Council asks that the Director of Environment and Housing prepares a report for Executive Board showing how residents in Leeds can benefit from Government initiatives to improve access to affordable housing and outlining what more the Council itself can do to help support this aim.”

A third amendment was moved in the name of Councillor Finnigan seconded by Councillor Leadley;
Delete all after;

This Council remains committed to supporting the creation of affordable accommodation to buy and rent in Leeds.

And add the following

This Council commits itself to campaign for the full repeal of the right to buy legislation and the re-introduction of the fair rent legislation for privately rented properties.

This Council also agrees to the introduction of a minimum of a 25% affordable housing contribution on all new developments regardless of size or location.

The amended motion would then read ;

This Council remains committed to supporting the creation of affordable accommodation to buy and rent in Leeds.

This Council commits itself to campaign for the full repeal of the right to buy legislation and the re-introduction of the fair rent legislation for privately rented properties.

This Council also agrees to the introduction of a minimum of a 25% affordable housing contribution on all new developments regardless of size or location.

The amendments in the name of Councillor J Bentley, Councillor B Anderson and Councillor Finnigan were declared lost and upon being put to the vote it was

RESOLVED - That this council remains committed to supporting the creation of affordable accommodation to buy and rent in Leeds.

Council notes with concern the continued actions of central government to reduce the housing options available to residents with a sustained attack on the availability of affordable rented housing in the city. This has most recently been highlighted by the Chancellor’s Autumn Statement, which concentrated yet again on creating opportunities for people on higher incomes to buy property. The government’s interpretation of a ‘starter home’ being valued at up to £250,000 demonstrates the disconnect between their policy and the reality for most people here in Leeds.

In the context of more Leeds people now living in private rents than council homes and the cost of renting privately now standing at an average of £206pw compared to just £75pw for a council rent, Council believes that there is still a role for affordable rented accommodation in the city. Council again reiterates our commitment to increasing the provision of council housing for the benefit of people on the lowest income who need affordable rented accommodation and who should not be forgotten in central government policy making.

Council notes the research from the Joseph Rowntree Foundation and Cambridge University showing that 75,000 low cost homes to let could be lost over the next 5 years due to the expansion of Right to Buy. Council is concerned about the impact of this development on the lowest paid, who are most in need of access to social rents, and who will be forced into high cost private rented accommodation. Furthermore, Council is dismayed at the recent government decision to abolish lifetime tenancies which provide security for families and help support the creation of sustainable communities.

Council asks that the Director of Environment and Housing prepares a report for Executive Board showing the impact of the changes proposed in the Housing and Planning Bill and the Chancellor's Autumn Statement. Council requests that the Leader of the Council raises this with all Leeds MPs at their next meeting so that they can be aware of the impact on Leeds when voting on national legislation, and writes to the Chancellor of the Exchequer to express this Council's concerns.

100 White Paper Motion (in the name of Councillor J Bentley) - PCSOs

Under the provisions of Council Procedure Rule 14.10, and with the consent of the seconder, leave of Council was given to withdraw the motion in the name of Councillor J Bentley.

Council rose at 7.30 pm

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Report author: Coral Main

Tel: 0113 3951572

Report of the Deputy Chief Executive

Report to Council

Date: 24th February 2016

Subject: Best Council Plan 2016-17 Proposals

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes x No
Are there implications for equality and diversity and cohesion and integration?	x Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes x No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes x No

Summary of main issues

1. This report seeks the approval of Council to adopt the Best Council Plan 2016/17 at the recommendation of the Executive Board which considered the Plan at its 10th February 2016 meeting. The Plan has been prepared in the context of the draft Best Council Plan 2016/17 outcomes and priorities considered by the Executive Board and Scrutiny Board (Strategy and Resources) in December 2015, taking into account local and national developments, such as November's Spending Review and Autumn Statement, other policy changes, the latest socio-economic analysis, local and regional partnership plans and the council's budget setting processes.

2. The new Best Council Plan continues the aim set out in the 2015/16 Best Council Plan of reducing inequalities but articulates this more firmly around the integrated concepts of promoting economic growth and of being a compassionate city, with everything the council does having a clear focus on tackling poverty and inequalities. The Best Council Plan 2016/17 therefore proposes two ambitions framed around our Best City/Best Council Vision: Best City being defined as, 'Leeds... A Strong Economy and a Compassionate City; and Best Council as, 'Leeds City Council... An Efficient and Enterprising Organisation.'

Recommendation

Council is asked to adopt the Best Council Plan 2016/17 at Annexe 1 and to note that further design work will take place.

1 Purpose of this report

- 1.1 This report presents the Best Council Plan 2016/17 for Council's consideration and approval following the Executive Board's recommendation. It provides the strategic framework for the council's 2016/17 revenue budget proposals and council tax proposals on today's agenda, the financial expression of the authority's priorities.

2 Background information

Developing the Best Council Plan

- 2.1 The Best Council Plan is the council's business planning document: it explains the environment in which the council operates and its strategic priorities. It serves as an umbrella for a range of council and partnership plans, including the Joint Health and Wellbeing Strategy, Children and Young People's Plan, Safer Leeds Strategy, Adult Social Care Local Account ('Living Better Lives in Leeds') and Market Position Statement, Core Strategy and the council's Equality Improvement Priorities and People and Culture Strategy. Aligned with the budget, it is updated annually.

- 2.2 The 2015/16 Best Council Plan was approved by the Executive Board on 18th March 2015. This set out the context for the council's strategic priorities for the period 2015-20 based on the themes in the Leeds-led *Commission for the Future of Local Government (2012)*, key areas of work for 2015/16 in line with that year's budget and linkages to supporting plans. It built on the previous Best Council Plan 2013-17, with the six objectives in that document remaining as follows:

- Supporting communities and tackling poverty
- Promoting sustainable and inclusive economic growth
- Building a child-friendly city
- Delivering the Better Lives programme
- Dealing effectively with the city's waste
- Becoming a more efficient and enterprising council

- 2.3 To inform the development of the 2016/17 Best Council Plan, a number of papers have been submitted to Executive Board:

- The first in September 2015 asked the Board to agree a renewed ambition aimed at tackling inequalities: for Leeds to have a **Strong Economy** and to be a **Compassionate City**, with the council contributing to this by being a more **Efficient & Enterprising Organisation**. The ambition responded to the White Paper motion passed at July's Full Council on sharing economic success in the city and socio-economic analysis that confirm the need for more concentrated and integrated efforts to tackle the range of inequalities that exist across the city. A follow-up paper in October 2015 titled 'Strong Economy, Compassionate City' detailed some of the key themes and practical steps the council and its partners can take going forwards to support growth and tackle poverty. It noted that by enhancing the ability of all our people to contribute to the economy to their full potential, we can reduce

inequality and the costs of poverty to the economy and the taxpayer whilst boosting the economic productivity and competitiveness of Leeds.

- The renewed ambition having been approved, a subsequent paper was brought to the Executive Board and to Scrutiny Board (Strategy and Resources) in December 2015 on the emerging Best Council Plan 2016/17 priorities. These priorities are based on national policy, budget developments and the priorities outlined in a range of supporting partnership and council plans considered by the Executive Board, including the Children and Young People's Plan 2015-19 (considered in draft by the Board 24/6/15, approved by Council 8/7/15), Core Strategy (considered in draft by the Board 17/9/14, adopted by Council 12/11/14), Safer Leeds Strategy 2015/16 (considered by the Board 23/9/15, approved by Council 11/11/15) and the emerging Joint Health and Wellbeing Strategy 2016-21 (considered by the Board 10/2/16).

2.4 The renewed ambition and Best Council Plan 2016/17 emerging priorities have been incorporated into the draft presented in this report at Annexe 1.

Achievements & Challenges

2.5 During 2015/16, there have been some real achievements around 'Strong economy and compassionate city'. Explained in more detail at Annexe 2, just a few of these include:

- The response to the Boxing Day floods in Leeds to support the more than 2,000 residential properties and businesses affected
- Improving terms and conditions for home care staff, including those commissioned by external providers
- The council will move towards becoming a Real Living Wage employer during 2016/17
- Taking in Syrian refugees and co-ordinating city-wide donations
- Keeping vulnerable people warm this winter
- Reducing premature mortality from cardiovascular disease in deprived communities
- Increasing the number of children and young people adopted into safe, stable and positive family environments
- Improving schools and GCSE attainment
- Providing support for residents claiming Council Tax support to become work ready and find employment
- Helping people search and apply for jobs and training through Community Hub Jobshops
- Committing with partners to supporting Leeds residents access and compete for new jobs through the Victoria Gate development
- Working with government on HS2 to transform Leeds station and create a transport hub for the city and region
- Significant progress in regenerating Little London, Beeston Hill and Holbeck with the 100th council home completed
- Leeds cited as one of the UK's most attractive cities for inward investment, the highest rated in the north
- Leeds named best biggest city in England for standard of life

2.6 Despite these successes, a range of inequalities – including health, mortality, education, skills and income levels - persist across the city. December 2015's report to the Executive Board, 'Emerging 2016/17 Best Council Plan priorities, tackling poverty and deprivation' provided initial analysis based on the council's 2015 Poverty Fact Book and government's 2015 Index of Multiple Deprivation (IMD), noting that:

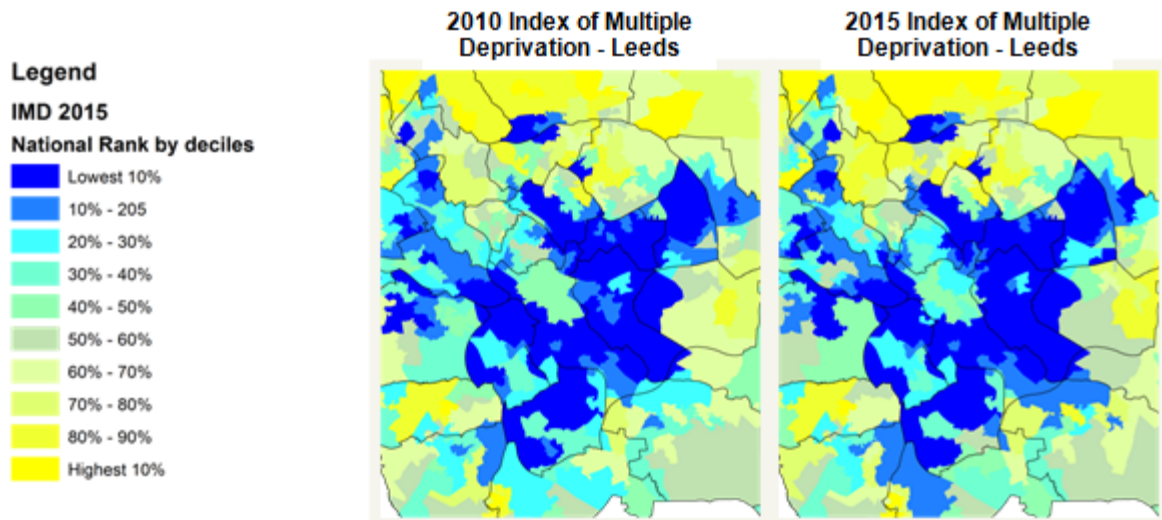
- Almost a quarter of the Leeds population – around 175,000 people across the city - is classified as being in 'absolute poverty'. (This measures individuals who have household incomes 60% below the median average in 2010/11, adjusted for inflation.)
- Approximately 20,000 people in Leeds have needed assistance with food via a food bank between April 2014-2015.
- Over 28,000 (19.5%) Leeds children are in poverty, 64% of whom are estimated to be from working families (2013/14).
- As of October 2015, around 73,000 Leeds households were in receipt of Council Tax Support. Of this figure over 25,000 (35%) of these households in Leeds now have to pay 25% of their council tax due to changes to Council Tax Support.
- During 2014/15 in-work poverty was estimated to affect 15,000 households in Leeds. Just over 24,000 Leeds residents in full-time work earn less than the Living Wage and almost 8,000 Leeds workers are on Zero Hour contracts.
- Access to credit and interest rates for those on low incomes or with poor credit histories also remains high. Around 121,000 payday loans were estimated to be accessed by Leeds residents in 2013.

2.7 Based on the latest IMD, early analysis has been carried out at local ward level and examining Leeds' relative position nationally. Key findings are:

- Leeds is ranked 31 out of 326 local authorities, with 105 neighbourhoods in the most deprived 10% nationally (22% of all Leeds neighbourhoods). Leeds fares relatively well in comparison to other Core City local authority areas.
- There are 164,000 people in Leeds who live in areas that are ranked amongst the most deprived 10% nationally. The corresponding figure in the 2010 Index was 150,000 people, but clearly not everyone living in these areas is deprived.
- The IMD shows the geographic concentration of deprivation in the communities of Inner East and Inner South, confirming the wider analysis of poverty and deprivation undertaken in the recent Joint Strategic Needs Assessment.
- Analysis of relative change in the city since the last Index suggests that there has been some intensification of the concentration of our most deprived and least deprived neighbourhoods.
- The age profile of our most deprived neighbourhoods confirms that our most deprived communities are also our youngest (and fastest growing).

2.8 These early findings, combined with the 2015 Joint Strategic Needs Assessment analysis, evidence that inequalities and deprivation are particularly concentrated in certain geographical areas. This can be seen in the maps below that compare the 2010 and 2015 Indices of Multiple Deprivation and indicate that the relative

gap between the most and least deprived areas of Leeds has not lessened in the last five years.



3 Main issues

Best Council Plan 2016/17

3.1 Annexe 1 sets out the proposed Best Council Plan 2016/17. To set a clear direction and to help focus and better integrate the council's approach to promoting economic growth and tackling poverty, two 'ambitions' under our continued Best City / Best Council Vision are proposed, both targeted at reducing inequalities. This provides a simpler strategic framework than having the six objectives that were in the Best Council Plan 2015/16, though important elements of those objectives continue, as detailed at Annexe 3.

3.2 The two Best Council Plan 2016/17 ambitions are:

- **Leeds... A Strong Economy and a Compassionate City**
- **Leeds City Council... An Efficient and Enterprising Organisation**

3.3 The Best Council Plan 2016/17 is intended to provide long-term strategic direction rather than being a detailed delivery or action plan. It includes a foreword from the Leader and Chief Executive, a 'plan on a page' and a summary of the socio-economic and financial challenges faced by the city and the council. The plan on a page brings together:

- **The Vision:** reiterating and explaining the Best City and Best Council ambitions.
- **Best City outcomes:** long-term aspirations for the population of Leeds.
- **20 Priorities:** working in partnership with public, private and third sectors and with communities and individuals, the areas of focus in 2016/17 that will aid progress towards the Best City outcomes.

- **Breakthrough projects:** some of the tangible things the council is doing to help deliver the priorities, each project is led by a Cabinet member, supported by lead members and an accountable director.
- **Key performance indicators (KPIs):** to be finalised during February and March, a small set of indicators that will be monitored and reported on to help measure progress in delivering the priorities and, over time, to help assess whether any difference is being made towards the outcomes. Where possible, the Best Council Plan KPIs will be based on those in supporting plans and strategies, including the Leeds Children and Young People's Plan, emerging Joint Health and Wellbeing Strategy and Safer Leeds Strategy.

3.4 The intention is that this remains a concise document based on the response to last year's Best Council Plan on a page: the one-sider summary was well received by staff and has been regularly used for inductions, engagement events and training. This positive feedback suggests that more people will again read a shorter document with a strong graphical element.

3.5 Following Council approval, the content at Annexe 1 will be developed further in the coming weeks with appropriate graphics and published ready for the new financial year. It will be supplemented by two additional documents: one showing how the 2016/17 budget supports the 2016/17 Best Council Plan ambitions and another how the Best Council Plan serves as an overarching umbrella for other, more detailed, council and partnership plans. In conjunction with last year's Best Council Plan 2015-20 document that set the scene for the years ahead, together, these will form a suite of Best Council Plan documents.

3.6 The publication of this year's plan will be supported by a letter from the Leader and Chief Executive, also shared through InSite as a blog post to raise staff awareness. The Best Council Plan is a key document for all Leeds City Council employees to understand. It is vital that individuals in all services, at all levels, can find a link between the work they do and our Best City/Best Council vision and ambitions and therefore respond to the calls to action in the plan.

3.7 Following approval of the new Best Council Plan, the objectives in the 2015/16 Plan will be closed down with an annual performance report this summer provided to the Executive Board on progress in delivering them.

Implications of the Best Council Plan 2016/17

3.8 The council is committed to responding to the challenges of inequality in Leeds within the pressures of the financial context in which we are now operating. The Best Council ambition of being an efficient and enterprising organisation addresses this in two key ways:

- Firstly, by 'getting the basics right': the council needs to continue to deliver and commission good quality public services with our five values at the core of how we work; keep to budgets and deadlines; maintain assets effectively; and streamline internal processes and systems. Staff need to be engaged and motivated to do their best through a mixture of support and empowerment. We will continue to be a learning organisation, testing how

efficient and enterprising we are through peer reviews and award applications (e.g. Local Government Chronicle) and implementing improvements identified by external statutory inspections. We need to continue our drive for efficiencies that has helped Leeds manage the £180m reduction in government funding over the last five years at a time of increasing demand-led cost pressures.

- However, efficiencies alone will not be enough to bridge the potential funding gaps between now and 2020 identified in today's 2016/17 budget proposals report. The council therefore needs to work differently, to keep evolving and innovating in terms of *what* it does and *how* it does it, exploring different service models and greater integration with other organisations and skilling up staff to grow their commercial and business acumen.

3.9 Much will depend on redefining the social contract in Leeds: the relationship between public services and citizens where there is a balance between rights and responsibilities; a balance between reducing public sector costs and managing demand, and improving outcomes. This builds on the concept of civic enterprise, born out of the '*Commission on the Future of Local Government*', whereby the future of the council lies in moving away from a heavily paternalistic role in which we largely provide services, towards a greater civic leadership role underpinned by an approach of restorative practice: working with people, not doing things to or for them unless they need this, so that communities become less reliant on the state and more resilient. If more people are able to do more themselves, the council and its partners can more effectively concentrate and prioritise service provision and resources towards those areas and communities most at need.

3.10 During 2016/17, the council will engage with partners, communities and citizens to further develop this approach, building on the good work that is already underway. Underpinning this approach will be a joining up of intelligence and data across the city and within localities to gain a better understanding of the variety of causes and effects of poverty and inequality, what effects previous interventions have had and an analysis of projected future demands on public services. This understanding will inform the council's future financial and workforce strategies.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The proposed revisions to the Best Council Plan for 2016/17 have been subject to consultation with the Executive Board, Scrutiny Board (Strategy & Resources), Corporate Leadership Team and Best Council Leadership Team of senior officers. The outcomes and priorities are drawn from existing plans and strategies (themselves subject to stakeholder consultation), including the 2016/17 draft budget which has undergone a consultation process with the public, elected members and council officers.

4.1.2 Following approval, staff and member engagement channels will be used to share the Best Council Plan more widely with the key themes of strong economy, compassionate city; tackling poverty and reducing inequalities continuing to feature in the council's messages. A series of engagement opportunities will be

used to hold city-wide and more local conversations on further developing and implementing the concept of a redefined social contract.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 A specific equality impact assessment (EIA) of the Best Council Plan at a strategic level has been carried out and this is attached as Annexe 4. Additional EIAs have been carried out on key supporting plans, including the proposed 2016/17 budget, Children & Young People's Plan 2015-19 and emerging Joint Health and Wellbeing Strategy 2016-21.

4.3 Council policies and Best Council Plan

4.3.1 This report presents the annual update of the Best Council Plan for 2016/17 in compliance with the authority's budget and policy framework.

4.3.2 Under that framework, on 1st July 2013 the Executive Board was provided with the authority by Council to approve in-year amendments to the Best Council Plan. However, while the 2015/16 objectives continue to feature in different ways in the 2016/17 document, this change from six objectives to two ambitions is considered to be of greater significance than an in-year amendment and so approval of the Best Council Plan 2016/17 is reserved to Council.

4.3.3 Detailed delivery plans and KPIs are in place for the range of supporting plans and strategies that sit beneath the Best Council Plan. Accountability for monitoring and managing these falls within existing governance arrangements - for example, with partnership boards and project boards – with escalation processes as required to members and the Corporate Leadership Team already established through monthly Best Council Plan reporting.

4.3.4 The council's performance management framework is currently being updated and will incorporate changes to the Best Council Plan. The revised framework will be reported to the council's Corporate Governance and Audit Committee for consideration.

4.4 Resources and value for money

4.4.1 The Best Council Plan 2016/17 sets out the Council's ambition and priorities aligned with the 2016/17 budget and consideration of future funding changes. Implementation of the Best Council Plan will continue to inform, and be informed by, the council's funding envelope and staffing and other resources.

4.5 Legal Implications, Access to Information and Call In

4.5.1 Through the council's budget and policy framework, the Executive Board and Scrutiny have been consulted throughout the development of the Best Council Plan 2016/17 and so this report is not eligible for call-in.

4.5.2 Under the same framework, on 1st July 2013, when approving the Best Council Plan 2013-17, Council provided Executive Board with the authority to make in-year amendments to the Plan when required. The changes outlined in this report for the Best Council Plan 2016/17 are considered more significant than in-year amendments and thus its approval is reserved to Council.

4.5.3 There are no specific legal implications and all information within this report is available to the public.

4.6 Risk Management

4.6.1 Decisions taken as a result of the council's renewed ambition and revised priorities as set out in the 2016/17 draft Best Council Plan will be risk assessed as appropriate and included in future reports to this Board.

4.6.2 The Council's strategic and directorate risk registers will be reviewed in light of the changes to the Best Council Plan to ensure that the key risks that could impact upon the priorities are appropriately identified, assessed and managed. An assurance report on the authority's strategic risk management arrangements will be presented to Corporate Governance and Audit Committee later in the year.

5 Conclusions

5.1 The proposed Best Council Plan for 2016/17 continues the aim set out in the Best Council Plan 2015/16 of reducing inequalities but articulates this more firmly around the integrated concepts of promoting economic growth and of being a compassionate city.

5.2 This approach recognises the challenges that the city and the council are facing: 2016/17 will bring continued reductions in the council's funding and this is set to continue to 2020; Leeds has a growing and ageing population with increasingly complex needs; some communities are not benefiting from the economic growth the city has experienced and welfare changes could make the inequality gap bigger. Having a clear, strategic vision centred firmly on tackling poverty and inequalities will help tackle these challenges.

6 Recommendation

6.1 Council is asked to adopt the Best Council Plan 2016/17 at Annexe 1 and to note that further design work will take place.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Annexe 1: Draft Best Council Plan 2016/17

[Cover / Foreword - page 1]

Best Council Plan 2016-2017

Our vision is for Leeds to be the best city in the UK: one that is compassionate with a strong economy that tackles poverty and reduces the inequalities that still exist.

We want Leeds to be a city that is fair, sustainable, ambitious, fun and creative for all.

Everyone who works for Leeds City Council plays a vital role in shaping our amazing city. Our day-to-day jobs may be very different but they all contribute to improving life in Leeds and creating a strong economy and compassionate city.

We are pleased to share our priorities for 2016 and 2017 in this plan and also look at how we all need to work to achieve our ambitions and meet the challenges ahead. We shared our vision for the future of Leeds City Council in the Best Council Plan 2015-2020: a more enterprising council, working with partners and businesses who are more civic; and a more engaged public. Our overall approach is still guided by this vision and closely aligned with the budget that has been agreed *[pending Full Council approval at the time of writing]*. Significant progress has been made towards these ambitions, using a civic enterprise approach, but even more needs to be done – and against a very challenging backdrop.

We know that 2016/17 will bring continued reductions in our funding and that this is set to continue to 2020; Leeds has a growing and ageing population with increasingly complex needs; some communities are not benefiting from the economic growth the city has experienced and welfare changes could make the inequality gap bigger.

That is one reality but it is certainly not the full story. The full story is about our ambition, and our growing confidence and resilience as a council, a city and a region. We are determined to keep building a strong economy and working compassionately to tackle poverty and disadvantage. This includes improving the health of the poorest fastest; maintaining our focus on becoming a child friendly city, investing in our young people; and continuing to build on the scale and diversity of the Leeds economy through business investment and expansion.

Maintaining provision of the good quality, efficient services that communities in the city need is essential, while finding new ways of delivering the best for Leeds. Innovative approaches developed with service users, citizens and partners are already changing relationships and shifting responsibilities, with positive results for all. We encourage everyone to find those big and small ideas which will improve outcomes faster and reduce costs. This will become increasingly vital to secure the future of the council and the continued success of Leeds.

We will continue to identify savings and efficiencies across services to address the funding gap and expect to see a further reduction of between 1,000 and 2,000 full time equivalent posts by 2020. While we have to become smaller in size again, we must remain bigger in influence. This is challenging but possible – our response to the devastating floods on Boxing Day 2015 highlighted the vital role of local government and the dedication of council colleagues; and overall is testament to the unique power of our wonderful city.

We recognise that we are again asking for a lot from our colleagues, during a difficult time to be working in the public sector. We would like to share our heartfelt thanks for all your efforts so far, and for the hard work that will be needed in the year ahead.

Councillor Judith Blake, Leader of Leeds City Council

Tom Riordan, Chief Executive of Leeds City Council

[Content for pages 2-3 double spread – design to follow]

Best Council Plan 2016/17

BEST CITY. BEST COUNCIL

Tackling poverty and reducing inequalities

Our vision is for Leeds to be the best city in the UK: one that is compassionate with a strong economy that tackles poverty and reduces the inequalities that still exist. We want Leeds to be a city that is fair and sustainable, ambitious, fun and creative for all. The council will continue to work with others to achieve better outcomes for the city at reduced cost, with our values underpinning everything we do.

AMBITIONS

Leeds... **A Strong Economy and a Compassionate City**

Leeds City Council... **An Efficient and Enterprising Organisation**

OUTCOMES

We want everyone in Leeds to...

Be safe and feel safe

Enjoy happy, healthy, active lives

Live with dignity and stay independent for as long as possible

Do well at all levels of learning and have the skills they need for life

Earn enough to support themselves and their families

Live in decent, affordable homes within clean and well cared for places

Move around a well-planned city easily

Enjoy greater access to green spaces, leisure and the arts

2016/17 PRIORITIES

*Helping progress towards the Best City outcomes,
in 2016/17 we will work with our partners on...*

Supporting economic growth and access to economic opportunities
Keeping people safe from harm
Supporting communities, raising aspirations
Improving educational achievement and closing achievement gaps
Providing skills programmes and employment support
Helping people adjust to welfare changes
Providing enough homes of a high standard in all sectors
Keeping the streets clean and improving road safety
Supporting children to have the best start in life
Preventing people dying early
Promoting physical activity
Building capacity for individuals to withstand or recover from illness
Supporting healthy ageing
Enabling carers to continue their caring role and careers
Improving air quality
Helping deliver a well-connected transport system
Providing an inclusive, accessible range of transport options
Hosting world class events in Leeds
Supporting a resilient, inclusive, cultural and creative sector
Enhancing the quality of our public realm and green spaces

Breakthrough Projects

How we'll deliver our 2016/17 priorities

Cutting carbon and improving air quality

Developing innovative solutions, requiring minimal council investment, to tackle fuel poverty, improve air quality and reduce carbon as a contribution towards countering climate change.

World class events and a vibrant city centre that all can benefit from

Creating the right conditions for increased investment in the city centre, to deliver more jobs; access for all to green spaces, leisure and arts; and better pedestrian and transport movement.

More jobs, better jobs

Enhancing the ability of all people to contribute their full potential, boosting the economic productivity and competitiveness of Leeds, while reducing the costs of poverty to the economy and the taxpayer.

Early intervention and reducing health inequalities

Commissioning an integrated healthy living service, to develop a more person-centred approach

and encourage self-determination and self-help.

Tackling domestic violence and abuse

Bringing a greater focus to how we support perpetrators to change their behaviour while also using appropriate enforcement, and providing opportunity and momentum to shift thinking on outcomes, performance and innovation.

Housing growth and high standards in all sectors

Creating a multi-disciplinary team to lead the building of 1000 new council houses, buy back long-term empty properties and accelerate private sector sites that are currently stalled – all to the quality set out in the influential Leeds Standard.

Making Leeds the best place to grow old in

Recognising the economic and social value of older people as employees, volunteers, investors and consumers; and working to change social structures and attitudes in the city.

Strong communities benefiting from a strong city

Supporting access to economic opportunities, building resilient and cohesive communities; and tackling the causes of poverty at source – all to raise community aspirations.

Best Council

Leeds City Council... An Efficient and Enterprising Organisation

To become the best council in the best city, we must continue to get the basics right. This means delivering good quality public services, to deadline and to budget; managing our assets efficiently; and ensuring internal processes are standardised and simplified.

It is also important that we use every opportunity to improve, evolve and innovate. Council employees are at the centre of this. We are developing flexible, multi-disciplinary teams with the skills to deliver high quality outcomes; and the confidence to build different relationships with citizens and partners. We will continue to join up and share intelligence and data, and use this to target resources to those areas that need them most.

COUNCIL VALUES

Working as a team for Leeds

Being open, honest and trusted

Working with communities

Treating people fairly

Spending money wisely

2016/17 KEY PERFORMANCE INDICATORS

How we'll know if we've made a difference

Basket of indicators to be agreed

[Draft content for back cover – design work and infographics to follow]

CHALLENGES

Inequality remains a central theme, despite efforts... *[Examples of stats/facts to include for illustrative purposes]*

- 20% of the city's populations live in deprived areas, centred in the inner east and inner south.
- 60% of families classed as living in poverty have at least one family member in work

- Yorkshire is the lowest performing region in the country in educational attainment
- Educational attainment in the south of the city is below the Leeds average

- In England, life expectancy is lower in the north
- In Leeds, life expectancy is lower in inner areas of the city

Financial context *[examples of stats/facts to include for illustrative purposes]*

- Reduced funding and significant demand-led cost pressures
- Government's grant settlement for Local Government predicts a reduction in "Core Spending Power" of 2.6% over the next four years

Annexe 2

Strong Economy & Compassionate City: Some achievements from 2015/16

Working with partners

- The response to the Boxing Day floods in Leeds which saw partnering agencies, organisations across all sectors and a large group of volunteers come together to support the more than 2,000 residential properties and businesses affected.
- The council has signed up to Unison's Ethical Care Charter standards which will see improved terms and conditions for home care staff including implementation of the living wage, travel time and travel expenses, contractual hours and paid access to training. External providers, commissioned by the council, will also have to demonstrate that they have signed up to the Social Care Commitment and be able to demonstrate that staff have access to good quality training and that the provider is committed, as an organisation, to encourage staff to undertake training.

Helping vulnerable people

- Leeds has now taken in 50 Syrian refugees and the council has facilitated a huge number of city-wide donations to assist.
- The 'Warmth for Wellbeing' service was set up to ensure vulnerable people living in cold or damp homes are able to keep warm this winter, offering advice, energy 'health checks' and energy efficiency improvements. A movement of 115 Winter Friends has been established across Leeds aiming to provide vulnerable older people with support over winter. Winter Friends have attended awareness sessions and will use a Winter Wellbeing Checklist with older people to increase their resilience during cold weather.
- There has been a significant reduction in premature mortality from cardiovascular disease in the deprived communities of Leeds. A contributor to this achievement has been the 14,534 NHS Health Checks carried out so far this year through which 813 people were found to be at high risk of cardiovascular disease.

Supporting children

- The number of children and young people who have been adopted has risen for each of the last five years, with 120 being adopted last year. Adoptive families provide a safe, stable, and positive family environment in which children and young people can flourish. Leeds is now leading on the development of a West Yorkshire adoption agency to help children and young people in Leeds and other parts of West Yorkshire find, in a timely manner, safe, stable, and positive family environments.
- Over 87% of children attend a Leeds primary or secondary school that is rated good or outstanding by Ofsted. This is above the national figure of 82% and 10% above the regional figure of 77%. While attainment nationally declined slightly on the headline '5 A*-C including English and maths GCSE' measure, provisional results show that Leeds' results increased by three percentage points. Leeds has the highest attainment on this indicator of the core city local authority areas.

Growing employment opportunities

- In October, Leeds launched the country's first Council Tax - Personal Work Support Package which provides 'high support, high challenge' for residents claiming Council Tax support to become work ready and to find employment. To date, at the time of writing, 155 people have started the programme and 10 people have gained employment.
- 5,995 residents have been supported through the Community Hub Jobshops with information and guidance on job search, CVs and applications, and training; 1,928 have been helped to secure jobs
- The council itself has committed to move to becoming a Real Living Wage employer during 2016/17 by implementing a minimum rate of £8.01 per hour from April 2016 and to consider the impact of a further increase with a view to implementing during the year.
- The council, John Lewis and Hammerson have signed an Employment and Skills Charter, marking our shared commitment to support Leeds residents to access and compete for the substantial new employment opportunities that will be created through the £165 million Victoria Gate development.

Investing in the city

- The council helped to secure the recommendation from central government that the HS2 station should be adjacent to the existing Leeds station with plans to transform the Leeds station into a transport hub for the city and Yorkshire region. Redeveloping the station alone will create 10,000 new jobs.
- The 100th Council home was completed as part of the council's housing regeneration project in Little London, Beeston Hill and Holbeck. This regeneration project will eventually deliver 1,200 newly refurbished council properties and nearly 400 new council homes.
- Leeds was recently cited in a study by Grant Thornton as one of the UK's most attractive cities for inward investment, the highest rated in the north of England.
- Leeds was also recently ranked the best biggest city in England for standard of life in MoneySuperMarket's 2015 quality of living index. It scored highly across a range of indicators, including average annual salary, house price affordability, unemployment rate and weekly cost of living.

Annexe 3: Best Council Plan 2015/16 Objectives and the Best Council Plan 2016/17

The six objectives from the Best Council Plan 2015/16 continue to feature in the proposed Best Council Plan 2016/17 as follows:

1. Supporting communities and tackling poverty

‘Supporting communities, raising aspirations’ becomes a new priority; tackling poverty is at the heart of the 16/17 Plan.

2. Promoting sustainable and inclusive economic growth

Replaced by the new Best City ambition on strong economy, compassionate city; ‘supporting economic growth and access to economic opportunities’ becomes a new priority.

3. Building a child-friendly city

A number of outcomes and priorities in the Children & Young People’s Plan 2015-19 (CYPP - the Plan to make Leeds a child-friendly city) have been incorporated into the 16/17 Best Council Plan. These include priorities to ‘support children to have the best start in life’ and ‘improve educational achievement and close achievement gaps’. We recognise that children need to be at the heart of our growth strategy: they need to be equipped with the right skills and resilience to succeed at school and in the workplace. 3 of the 5 outcomes in the CYPP have been included in the Best Council Plan but, while the CYPP states these as conditions of wellbeing we want for all our children and young people, the Best Council Plan, as an overarching document for all age groups, sets these as population outcomes we want for everyone in Leeds, as shown in the table below:

CYPP 2015-19 outcomes	Best Council Plan 2016/17 Best City outcomes
<i>Conditions of well-being we want for all our children and young people (CYP)</i>	<i>We want everyone in Leeds to...</i>
All CYP are safe from harm	Be safe and feel safe (Also aligns with the outcome in the Safer Leeds Strategy, that ‘People in Leeds are safe and feel safe in their homes, in the streets, and the places they go’)
All CYP do well at all levels of learning and have skills for life	Do well at all levels of learning and have the skills they need for life
All CYP enjoy healthy lifestyles	Enjoy happy, healthy, active lives (Also aligns with the outcomes in the draft Health & Wellbeing Strategy 2016-21 that ‘People will live longer and have healthier lives’ and ‘People will live full, active and independent lives’. Section 3.7 of the report on the 10/2/16 Executive Board agenda, ‘The Leeds Health and Wellbeing Strategy 2016-21’ explains in full the alignment between the draft Best Council Plan 2016/17 and the emerging Health and Wellbeing Strategy.)

4. Delivering the Better Lives programme

Addressed through all the 16/17 Best City outcomes, especially those on 'Live with dignity and stay independent for as long as possible'; 'Enjoy happy, healthy, active lives' and 'Be safe and feel safe'. A particular focus on those with health and social care needs features in the new priorities: 'Preventing people dying early'; 'Building capacity for individuals to withstand or recover from illness'; 'Supporting healthy ageing'; and 'Enabling carers to continue their caring role and careers'.

5. Dealing effectively with the city's waste

With 2015/16 seeing the successful expansion of alternate weekly collections and completion of the innovative Recycling and Energy Recovery Facility, there is no longer a need for a specific objective on waste management. However, this remains an important council service and so features in the 2016/17 Best Council Plan under the new outcome for everyone in Leeds to 'live in decent, affordable homes within clean and well cared for places' and the new priority, 'Keeping the streets clean', as well as significantly supporting the Best Council ambition of being an efficient and enterprising organisation.

6. Becoming a more efficient and enterprising council

Remains at the core of our Best Council ambition. With our 5 Values continuing to underpin everything we do, working more efficiently and enterprisingly across our own services and with others in the city and wider region, will also help deliver the Best City outcomes.

Annexe 4:

Equality Impact Assessment for proposed Best Council Plan 2016-2017

Introduction

This paper outlines the equality analysis and strategic equality assessment of the proposed Best Council Plan 2016/17 (as detailed in the Executive Board report 10th February 2016). The lead person for this equality impact assessment was Alan Gay, Deputy Chief Executive. Members of the Assessment Team were:

- Coral Main Principal Risk Management Officer
- Lelir Yeung Head of Equality
- Pauline Ellis Senior Policy and Performance Officer

The Best Council Plan 2016/17 provides the strategic framework for the council's 2016/17 revenue budget proposals and council tax proposals (as detailed in the Executive Board report 10th February 2016), the financial expression of the authority's priorities, and so this Best Council Plan Equality Impact Assessment should be read in conjunction with the 2016/17 Budget Equality Impact Assessment.

Overview

The Best Council Plan is the council's business planning document: it explains the environment in which the council operates and its strategic priorities and serves as an umbrella for a range of council and partnership plans. Aligned with the budget, it is updated annually.

The proposed Best Council Plan 2016/17 has been developed in the context of the draft Best Council Plan 2016/17 outcomes and priorities considered by the Executive Board and Scrutiny Board (Strategy and Resources) in December 2015, taking into account local and national developments, such as November's Spending Review and Autumn Statement, other policy changes, the latest socio-economic analysis, local and regional partnership plans and the council's budget setting processes.

The new Best Council Plan continues the aim set out in the 2015/16 Best Council Plan of reducing inequalities but articulates this more firmly around the integrated concepts of promoting economic growth and of being a compassionate city, with everything the council does having a clear focus on tackling poverty and inequalities. The Best Council Plan 2016/17 therefore proposes two ambitions framed around our Best City/Best Council Vision:

- Best City being defined as, 'Leeds... A Strong Economy and a Compassionate City; and
- Best Council as, 'Leeds City Council... An Efficient and Enterprising Organisation.'

Scope

The Equality Act 2010 requires public bodies to give 'due regard' to equality. The council is committed to ending unlawful discrimination, harassment and victimisation and to advancing equal opportunities and fostering good relations.

In order to achieve this we need to ensure that equality and diversity are given proper consideration when we develop policies and make decisions. The council has an agreed process in place to do this through the use of equality impact assessments.

The Best Council Plan 2016/17 is intended to provide long-term strategic direction rather than being a detailed delivery or action plan. It includes a foreword from the Leader and Chief Executive, a 'plan on a page' and a summary of the socio-economic and financial challenges faced by the city and the council. The plan on a page brings together:

- **The Vision:** reiterating and explaining the Best City and Best Council ambitions
- **Best City outcomes:** long-term aspirations for the population of Leeds
- **20 Priorities:** working in partnership with public, private and third sectors and with communities and individuals, the areas of focus in 2016/17 that will aid progress towards the Best City outcomes
- **Breakthrough projects:** some of the tangible things the council is doing to help deliver the priorities, each project is led by a Cabinet member, supported by lead members and an accountable director
- **Key performance indicators (KPIs):** to be finalised at the time of writing, a small set of indicators that will be monitored and reported on to help measure progress in delivering the priorities and, over time, to help assess whether any difference is being made towards the outcomes.

The council is committed to responding to the challenges of inequality in Leeds within the pressures of the financial context in which we are now operating. The Best Council ambition of being an efficient and enterprising organisation addresses this in two key ways:

- Firstly, by 'getting the basics right': the council needs to continue to deliver and commission good quality public services with our five values at the core of how we work; keep to budgets and deadlines; maintain assets effectively; and streamline internal processes and systems. Staff need to be engaged and motivated to do their best through a mixture of support and empowerment. We need to continue our drive for efficiencies that has helped Leeds manage the £180m reduction in government funding over the last five years at a time of increasing demand-led cost pressures.
- However, efficiencies alone will not be enough to bridge the potential funding gaps between now and 2020 identified in the Budget 2016/17 report (Executive Board 10th February 2016). The council therefore needs to work differently, to keep evolving and innovating in terms of what it does and how it does it, exploring different service models and greater integration with other organisations and skilling up staff to grow their commercial and business acumen.

Much will depend on redefining the social contract in Leeds: the relationship between public services and citizens where there is a balance between rights and responsibilities; a balance between reducing public sector costs and managing demand, and improving outcomes. This builds on the concept of civic enterprise, born out of the 'Commission on the Future of Local Government', whereby the future of the council lies in moving away from a heavily paternalistic role in which we largely provide services, towards a greater civic leadership role underpinned by an

approach of restorative practice: working with people, not doing things to or for them unless they need this, so that communities become less reliant on the state and more resilient. If more people are able to do more themselves, the council and its partners can more effectively concentrate and prioritise service provision and resources towards those areas and communities most at need.

During 2016/17, the council will engage with partners, communities and citizens to further develop this approach, building on the good work that is already underway. Underpinning this approach will be a joining up of intelligence and data across the city and within localities to gain a better understanding of the variety of causes and effects of poverty and inequality, what effects previous interventions have had and an analysis of projected future demands on public services. This understanding will inform the council's future financial and workforce strategies.

The scope of this equality impact assessment is set within the context of a changing environment and significant financial pressures for local government and wider public services. It seeks to understand the strategic analysis and assessment of the equality implications of the proposed Best Council Plan 2016/17 on all protected characteristics/equality groups.

More detailed analysis and assessment has been/will be carried out on the range of plans and strategies that support the Best Council Plan including the council's budget and medium-term financial strategy, Joint Health and Wellbeing Strategy, Children and Young People's Plan, Safer Leeds Strategy, Adult Social Care Local Account and Core Strategy. Analysis was also carried out to inform the setting of the council's Equality Improvement Priorities; this in turn helps the authority to meet its legal duties for setting and monitoring these priorities.

Where relevance to equality has been determined on the Best Council Plan's supporting plans and strategies, further work on each individual proposal will be undertaken within the normal decision-making process, which gives 'due regard' to equality through use of screening and equality impact assessments.

Fact finding – what do we already know

Demographics

A Changing Population

- The population of Leeds grew by just over 36,000 between 2001 and 2011 to 751,485 people, an increase of 5.0% (less than the 7.1% increase for England and Wales, and the 6.4% increase for Yorkshire and the Humber).
- The latest mid-2014 population estimate shows the Leeds population to be 766,399.
- The age structure for Leeds is broadly similar to that for England and Wales, with the notable exception of the 20-29 age band which in Leeds accounts for 17.5% of the population compared to 13.6% in England & Wales.
- Children (aged 0-15) account for 18.3% of the city's population, while people aged 65+ account for 14.6%.
- Leeds is becoming increasingly diverse with the Black and Minority Ethnic (BME) population now accounting for 18.9% of the resident population (up from 10.8% in 2001).

- The number of Leeds residents born outside of the UK has increased from 47,636 (6.7% of the population) in 2001 to 86,144 (11.5%) in 2011, with just over 20,300 people being born in the EU (12,026 born in EU accession countries) and just over 61,000 born elsewhere.
- Of the 86,144 people born outside the UK, more than half arrived in the last 10 years, 67% were between the ages of 16 and 44 when they arrived in the UK, and 29.5% were aged 15 or younger.
- There is no direct count of disability, but the census collects information in relation to 'long term health problems or disability'. In Leeds 83.2% of people say that their day to day activities are not limited by long term health problems or disability, 7.9% say they are limited a lot and 8.9% say that they are limited a little.
- The proportion of people who say they are Christian is lower in Leeds (55.9%) than across the whole of England and Wales (59.3%), while the proportion of people who say they have no religion is higher (28.2% and 25.1% respectively).
- Compared to England and Wales, Leeds has higher than average proportions of people stating their religion as Jewish (0.9% compared to 0.5%), as Muslim (5.4% compared to 4.8%) and as Sikh (1.2% compared to 0.8%).

As a growing city Leeds is seeing significant changes to the makeup of the population which has a range of impacts:

- We have an ageing population: as the baby-boomer generation grows older there will be implications not only in terms of public services, ensuring that older people get excellent care and support when they need it and are enabled to live independently, but also in terms of the labour market as we make the most of the skills and talents that everyone has to offer.
- In the last decade the BME population in the city has increased from 10.8% to 18.9%, and the number of residents born outside of the UK has almost doubled. There have been very localised impacts across the city - with complex, related issues such as 'national identity', language proficiency, transient populations and variations in birth rates that in turn influence service provision and the wider interface between communities.
- In part linked to demographic change, in part linked to wider social change, patterns of faith have also changed across the city - different ethnic and religious groups have very different age profiles and understanding these differences is key to helping plan and deliver appropriate services.

Poverty and Inequality

Our latest socio-economic analysis (notably the 2015 Joint Strategic Needs Assessment and analysis based on the 2015 Index of Multiple Deprivation) shows that a range of inequalities – including health, mortality, education, skills and income levels - persist across the city and, linked with deprivation levels, are particularly concentrated in specific localities. Comparing 2010 to 2015, the relative gap between the most and least deprived areas of Leeds has not lessened in the last five years.

The slow economic recovery alongside reductions in public spending has significantly impacted the poorest members of society. Long-term challenges such as access to employment, poor housing, language and literacy, skills, health and care responsibilities, are being compounded by the changes to the welfare system. Key data relating to poverty and deprivation is provided in the Best Council Plan 2016/17 Executive Board report (10th February 2016) and the 'Emerging 2016/17 Best Council Plan priorities, tackling poverty and deprivation' Executive Board report (16th December 2015). The full 2015 Joint Strategic Needs Assessment is publicly available through the Leeds Observatory via this [web link](#).

To provide a clear policy direction for the council in helping address these issues, the Best Council Plan 2016/17 continues the aim set out in the Best Council Plan 2015/16 of reducing inequalities but articulates this more firmly around the integrated concepts of promoting economic growth and of being a compassionate city, with everything the council does having a clear focus on tackling poverty and inequalities. By enhancing the ability of all our people to contribute to the economy to their full potential, we can reduce inequality and the costs of poverty to the economy and the taxpayer whilst boosting the economic productivity and competitiveness of Leeds.

The impact of welfare reforms on protected characteristics/equality groups through national research indicates that:

- Women are more likely to be adversely affected by welfare reforms.
- Non-working lone parents, of whom around 90% are female, are one of the groups that will see the largest income losses.
- There will be significant impacts on disabled people, as a result of Universal Credit, changes to benefit and tax credit indexation, Disability Living Allowance, Incapacity Benefit, Employment and Support Allowance and Housing Benefit.
- Carers of disabled people may lose their entitlement to Carer's Allowance as a result of the move from Disability Living Allowance to the Personal Independence Payment. In addition, under Universal Credit a carer will only be entitled to either a carer or a disability element, not both. This will mean that some carers with health problems will be worse off.
- Some of the welfare reforms, such as the household benefit cap, are likely to have a disproportionate impact on some black and ethnic minority claimants because of the characteristics of some of these households, such as the tendency for family size to be larger.
- Young people under the age of 25 and single people under the age of 35 will be most affected by proposed welfare reforms.

Consultation

The proposed revisions to the Best Council Plan for 2016/17 have been subject to consultation with the Executive Board, Scrutiny Board (Strategy and Resources), Corporate Leadership Team and Best Council Leadership Team of senior officers.

The outcomes and priorities are drawn from existing plans and strategies (themselves subject to stakeholder consultation and engagement), including the 2016/17 draft budget which has undergone a consultation process with the public, elected members and council officers. (Please refer to the Budget 2016/17 Equality

Impact Assessment attached to the Budget 2016/17 proposals report to the Executive Board 10/2/16 for more detail.)

Following council approval, staff and member engagement channels will be used to share the Best Council Plan more widely with the key themes of strong economy, compassionate city; tackling poverty and reducing inequalities continuing to feature in the council's messages. A series of engagement opportunities will be used to hold city-wide and more local conversations on further developing and implementing the concept of a redefined social contract.

Third Sector

The council has a strong and valued relationship with the third sector. It has long recognised the critical role that the sector plays in the life of the city. The council and the sector continue to be committed to working together to ensure the best possible outcomes for communities in Leeds. The council demonstrates its commitment to the sector not only through significant investment into the sector for the delivery of service, but in its investment in the sector's infrastructure and in the development and maintenance of the partnership relationship at all levels.

The Third Sector Partnership is the key forum for the third sector, the council and other public sector partners to work together and to ensure that collectively we create the conditions for a thriving third sector that is able to play its part in delivering the outcomes set out in the Best Council Plan and the partnership agendas. Much of this hinges on working together within the constraints of growing financial pressures.

The council has maintained the overall level of investment into the third sector at around £110m, despite the significant reductions in the council's budget over the last 3 years. The council continues to invest in the infrastructure to support Third Sector Leeds, (the sector's voice and influence body) and a network of third sector forums, so that it can facilitate strategic engagement with the sector and dialogue between the sector, the council and range of city partnerships.

There have been frank discussions over the last year, in many forums, about the challenging budget situation. The third sector has been invited to lead innovation and engage with the council in discussions about new ways of working. This has been supported by the council again making available the Innovation Fund (£150k in 15/16 and £100k in 16/17) to support and encourage transition to new ways of working, in addition to the investment by directorates.

The council's dialogue with the sector about the budget proposals is now an established part of the annual cycle. Since the last budget round, Third Sector Leeds has worked with the council to raise awareness of the financial pressures and facilitate discussion within the sector.

A joint council/third sector task group was established in spring 2015 to explore opportunities to maximise external funding into Leeds and specifically into the third sector. This is a challenging agenda and progress is slow, but there is a shared commitment to capitalise on every funding opportunity for investment in Leeds.

A Third Sector Leeds Assembly event 'Responding to the Challenge', a collaboration between Third Sector Leeds and the council, was held during 2015. It was attended by over 100 third sector colleagues and 30 council officers. The Deputy Chief Executive and the Assistant Chief Executive (Citizens and Communities) set out the

budget challenges ahead. Members of the wider third sector were also encouraged to engage in thematic, service and locality focused discussions to bring forward ideas for new ways of working that would deliver on city-wide priorities and ambitions, within the context of the financial pressures. There have also been discussions at Third Sector Leeds networks, forums and discussions about local priorities at Third Sector Goes Local events.

Directorates also have established mechanisms and arrangements for engaging with their third sector partners and there has been on-going dialogue about the emerging budget pressures and priorities, and exploring ways forward.

Initial strategic discussions with the sector took place in November 2015 at a special Third Sector Partnership with a Council Budget focus. The Assistant Chief Executive (Citizens and Communities) the Chief Officer Financial Services and Directorate representatives, met with Third Sector Leeds members to set out the projected financial position, emerging priorities and the directorates' key areas of challenge.

The Council's Corporate Commissioning Group also held a third sector themed meeting in January 2016 to discuss arrangements for managing the impact on the third sector of budget cuts. A further meeting will be held in late January 2016 with commissioning colleagues from across the Council, focusing on coordinating approaches to manage and mitigate the impact of budget cuts on the third sector.

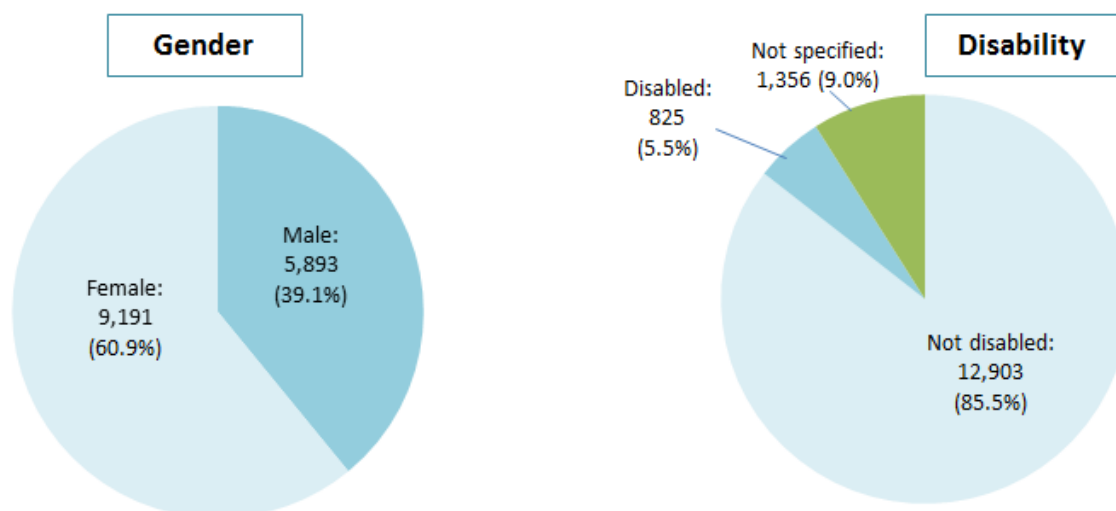
Third Sector Partnership continues to drive forward a strategic and considered focus on the third sector and will broker further necessary discussions on the budget pressures and new ways of working.

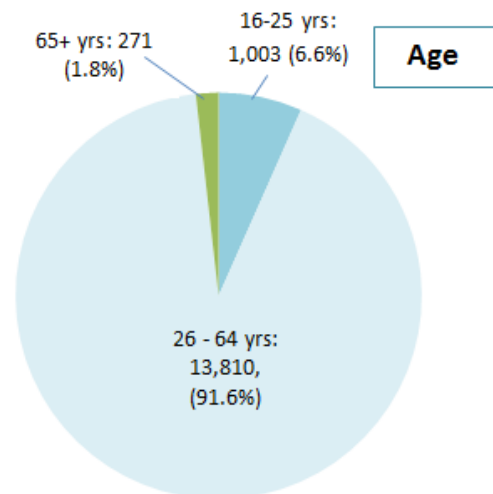
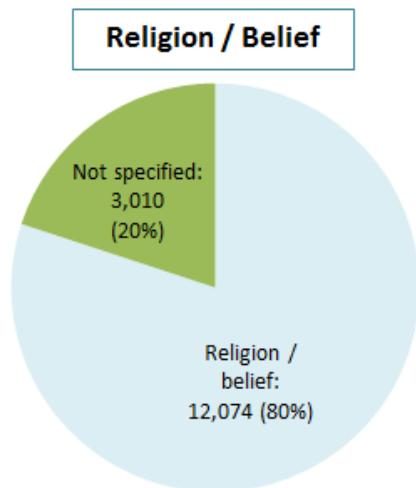
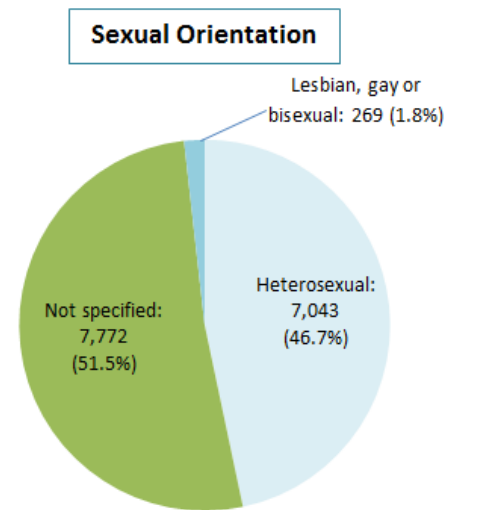
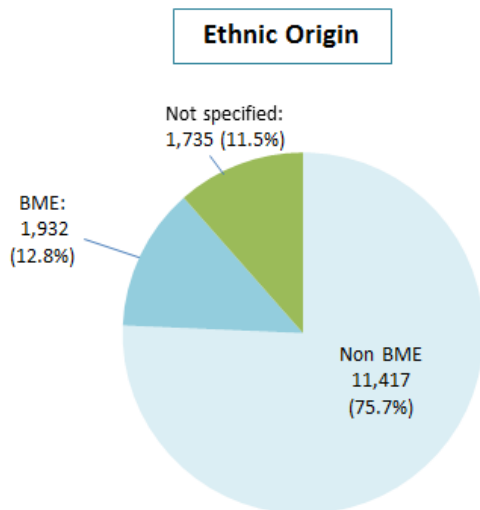
These ongoing discussions will support delivery of the Best Council Plan.

Workforce Profile

In December 2014 there were 16,096 people employed in the council (excluding schools and casual staff). In December 2015 this figure was 15,084, a reduction of 1,012 members of staff. The reduction is due in part in 2015/16 to the transfer under TUPE of 756 council staff in Adult Social Care to 'Aspire Community Benefit Society', a not for profit social enterprise supporting people with learning disabilities that was 'spun out' of council control in August 2015.

A workforce profile breakdown of the 15,084 council staff is below:





In response to the financial challenges, the council recognised that it would be necessary to significantly reduce its workforce with the council becoming smaller in size but bigger in influence.

In 2010-2011 the council launched a voluntary early retirement and severance ('Early Leavers Initiative' or 'ELI') scheme. This scheme has continued throughout 2011-2, 2012-2013 and 2013-14. In 2014/15, 561 people left the organisation under ELI and to date in 2015/16 another 128 people have left under this scheme. The current scheme finishes in March 2016 and employees have only been able to express an interest up to that date. An Equality impact Assessment was carried out on the Early Leavers Initiative and 'due regard' given at all stages of the process. Whilst there has been no significant impact on the workforce profile for most protected characteristics, due to the nature of the scheme, there has been most impact on the age profile. A review is now taking place regarding whether the ELI scheme will continue and in what format.

To date the number of people leaving since 2010 through natural turnover and ELI is not adversely affecting the workforce equality profile. However, the reducing workforce coupled with reduced external recruitment - vacancy management

controls remain in place to limit the numbers of vacant posts advertised externally, but with directors having more flexibility to recruit externally on business needs - is affecting our ability to improve the workforce profile to reflect the city population. Positively, the increase in the number of young people employed in the organisation continues to rise with 6% of the workforce under the age of 25.

The budget for 2015-2016 assumed that the equivalent of 401 FTE would leave the organisation by 31st March 2016. The budget for 2016/17 currently assumes a net reduction of 299 FTE posts.

It is expected that many of the cost savings and reductions in budget expenditure will have staffing implications and services will continue to look to reduce staffing levels. The council continues to promote flexibility in order to offer employment opportunities and retraining and redeploying staff into job opportunities which exist across the council, where there is a clear business need and which need to be filled.

The council promotes equality and diversity and wants a workforce which reflects the people of Leeds. Just as the census helps us to understand the Leeds community it serves, the council needs to understand the diversity of the workforce. This information helps the council to spot trends, remove barriers to employment and ensure our policies better reflect all employees.

The council needs to work hard to improve the workforce profile with closer working with the community and partners. Actions include:

- The council remains committed to creating an inclusive organisation which is reflective of the city's population and all members of the Corporate Leadership Team and Chief Officers have a specific inclusion objective.
- All equality training has been reviewed to ensure it is fit for purpose and offers value for money. An equality e-learning module has been developed and rolled out to all appraising managers; other managers and colleagues will follow, ensuring that all the council's workforce receive equality training.
- Additionally a new Disclosure Audit is going to take place to produce a more up to date profile of the workforce.
- 'Due regard' continues to be given to all key and major decisions which may impact on the workforce profile as the council's workforce reduces.

Overview of Fact Finding

This is a high level overarching equality impact assessment and, whilst recognising the need to improve staffing data collection and analysis, it has not identified any specific gaps in the equality and diversity information used to carry it out. When undertaking Equality Impact Assessments on specific proposals drawn up in relation to implementing the Best Council Plan, the evidence used and any gaps in information highlighted will be included in the assessment.

Equality Considerations

The table below highlights the range of protected characteristics/equality groups, stakeholders and other potential barriers that could be impacted on by the Best Council Plan 2016/17 proposals:

Protected characteristics

- | | | |
|--|---|--|
| <input checked="" type="checkbox"/> Age | <input checked="" type="checkbox"/> Carers | <input checked="" type="checkbox"/> Disability |
| <input checked="" type="checkbox"/> Gender reassignment | <input checked="" type="checkbox"/> Race | <input checked="" type="checkbox"/> Religion or Belief |
| <input checked="" type="checkbox"/> Sex (male or female) | <input checked="" type="checkbox"/> Sexual orientation | |
| <input checked="" type="checkbox"/> Other | This includes marriage and civil partnership, pregnancy and maternity and those areas that impact on or relate to equality: tackling poverty and improving health and well-being. | |

Stakeholders

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Service users | <input checked="" type="checkbox"/> Employees | <input checked="" type="checkbox"/> Trade Unions |
| <input checked="" type="checkbox"/> Partners | <input checked="" type="checkbox"/> Members | <input checked="" type="checkbox"/> Suppliers |

Potential barriers

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Built environment | <input checked="" type="checkbox"/> Location of premise and services | <input checked="" type="checkbox"/> Information and communication |
| <input checked="" type="checkbox"/> Customer care | <input checked="" type="checkbox"/> Timing | <input checked="" type="checkbox"/> Stereotypes and assumptions |
| <input checked="" type="checkbox"/> Cost | <input checked="" type="checkbox"/> Consultation and involvement | <input checked="" type="checkbox"/> Financial exclusion |
| <input checked="" type="checkbox"/> Employment and training | | |

Equality Impacts Identified

Implementing the Best Council Plan priorities requires both an understanding of potential negative impact on groups / protected characteristics and also that actions are identified and taken to mitigate against these. Decisions made in relation to implementing the Best Council Plan 2016/17 will impact on all communities but those who have been identified as being at the greatest potential risk of negative impact include:

- Disabled people – including all impairment groups;
- Black and Minority Ethnic communities;
- Women;
- Older and younger people; and
- Low socio-economic groups (there is over representation within this group by disabled people and BME communities).

The vision is for Leeds to be the best city in the UK: one that is compassionate with a strong economy that tackles poverty and reduces the inequalities that still exist. Equality analysis used to set the council equality improvement priorities and socio-economic analysis referred to above have been used to inform the Best Council Plan 2016/17 priorities and the supporting 16/17 budget proposals. Together, these highlight the challenges the city will have to address to tackle inequality and help people out of poverty. Taken from the equality analysis, these include:

1. Achieving Potential

(a) Children and Young People

Education and learning has a significant impact on life chances. Higher levels of numeracy and literacy are associated with a range of improved outcomes such as higher incomes and chances of long term, well paid employment. Anyone part of the 40+ % of young people not getting 5 good GCSEs has a 1 in four chance of being not in education, employment or training two years later.

The most recent school census shows that:

- 16% of the school population have English as an additional language
- 24% are from Black or minority ethnic groups
- 20% of children are eligible for FSM
- 18% had special educational needs.
- 26% of children lived in households in areas identified as being amongst the 10% most deprived areas in the country
- 37% of children live in the 20% most deprived areas of Leeds
- for some individual schools over 90% of children live in the 20% most deprived areas
- 21% of children (33,175 in total) are in child poverty and numbers are expected to grow significantly

We know that there are gaps in learning outcomes for young people on free school meals, looked after children, special education needs or disability and BME children. As such, one of the eight outcomes in the 2016/17 Best Council Plan is that ‘we want everyone in Leeds to... Do well at all levels of learning and have the skills they need

for life' with specific priorities on 'Supporting children to have the best start in life' and 'Improving educational achievement and closing achievement gaps'.

(b) Mental ill-health

We want to increase access to employment opportunities, up-skill the workforce and provide effective support to adults with low to moderate mental ill-health conditions to access the labour market because:

- The number of local residents claiming health related out-of-work benefits has remained persistently high over the last 15 years at over 30,000. Almost 50% of claimants have mental ill health rather than / in addition to physical conditions.
- There are 14,010 Employment and Support Allowance (ESA) claimants and 1,440 Incapacity Benefit (IB) claimants of working age with a mental and behavioural disorder. The highest level of claimants is concentrated in the most disadvantaged communities in the inner city.
- Jobcentre Plus has limited dedicated resource to support this group and a relatively small number of claimants are referred to the Work Programme for support. Current employment support available through Clinical Commissioning Groups is focused on those adults accessing secondary care (provision following a GP referral). There is a gap in terms of support available to those still within primary care. Earlier supportive interventions are required to improve the health and well-being of residents and reduce dependency on welfare.

(c) Apprenticeships

To improve access to Apprenticeships for Young People from BME communities as we know that:

- Apprenticeships offer entry level jobs with skills training to enable progression through recognised career pathways across all sectors of the local economy.
- Underrepresentation by BME residents in apprenticeships in Leeds reflects the national picture with apprenticeship starts at just over 10% in the 2013/14 academic year. The BME population of the school year 11 cohort is 21.2%.
- BME participation rates in apprenticeships compare poorly with adult learning programmes as a whole.

(d) Digital Inclusion

Improved digital inclusion provides greater access to jobs, skills and learning which help to reduce poverty as:

- Lack of connectivity impacts on people's ability to easily and readily access services and opportunities which adds to financial exclusion.
- Analysis of the 2010 Index of Multiple Deprivation shows that 23% of premises in West Yorkshire with the poorest connectivity (no superfast provision) are in the 20% most deprived areas in the country. Lower income levels and lower rates of adoption mean there is less incentive for the market to extend into these areas.

- For some people the costs of having a home broadband connection (most internet service providers require a landline telephone) are prohibitive.

(e) Financial Hardship

The key message in the 2016/17 Best Council Plan is that for Leeds to be the Best Council in the Best City, we need to tackle poverty and reduce inequalities. Poverty is recognised as an issue that impacts on equality, and financial exclusion as a barrier to an equal society. We know that poverty and financial exclusion disproportionately affect people within specific equality groups, particularly single parents, and people with mental health problems. For example, a report by the Mental Health Foundation asked people to identify the causes of their anxiety, with almost half of those surveyed (45%) saying that financial issues caused them to feel anxious (Living with Anxiety, 2014).

- The recession, the slow recovery and welfare changes have impacted on the poorest members of our society, and have led to increased problems of financial hardship and distress. Over the past five years the total number of people claiming benefits has grown, with the number of housing benefit and council tax benefit claimants increasing by 10%.
- The implementation of welfare changes from April 2013 has contributed to many families falling into rent and council tax arrears or further into arrears. As a result in 2013/14 the council saw over 11,000 awards to people accessing its Local Welfare Support Scheme for both emergency (food and fuel) and basic needs provision (household goods), totalling over £1.4 million in direct awards. Mirroring national trends the city has also seen the emergence and significant growth of foodbanks, supported by the establishment of the Leeds Food Aid Network to coordinate emergency food provision across the district.
- Another trend which has emerged in recent years is an increase in the number of people in employment who are living in poverty. Nationally over 5 million people now live in households where at least one member of the household is in work, yet they live in poverty. This is symptomatic of a labour market which is characterised by low pay, temporary, part-time and zero hour contracts.
- Almost a quarter of the Leeds population – around 175,000 people across the city - is classified as being in 'absolute poverty'. (Absolute Poverty measures individuals who have household incomes 60% below the median average in 2010/11, adjusted for inflation.)
- Approximately 20,000 people in Leeds have needed assistance with food via a food bank between April 2014-2015.
- Over 28,000 (19.5%) Leeds children are in poverty, 64% of whom are estimated to be from working families (2013/14).
- As of October 2015, around 73,000 Leeds households were in receipt of Council Tax Support. Of this figure over 25,000 (35%) of these households in Leeds now have to pay 25% of their council tax due to changes to Council Tax Support.
- During 2014/15 in-work poverty was estimated to affect 15,000 households in Leeds. Just over 24,000 Leeds residents in full-time work earn less than the Living Wage and almost 8,000 Leeds workers are on Zero Hour contracts.

- Almost 38,000 Leeds households are in fuel poverty and over 8,000 of these households are paying their fuel bills via prepayment meters (2015).
- Access to credit and interest rates for those on low incomes or with poor credit histories also remains high. Around 121,000 payday loans were estimated to be accessed by Leeds residents in 2013.

2. Helping vulnerable people

(a) Domestic Violence

A population outcome in the 2016/17 Best Council Plan is that 'we want everyone in Leeds to... Be safe and feel safe'. One of the ways in which the council and its partners will do this is by tackling domestic violence and abuse (one of the council's eight 'breakthrough projects', delivering the Best Council Plan priorities).

- There have been over 14,000 reported incidents of domestic violence and abuse in Leeds within the last 12 months. Both men and women may experience incidents of inter-personal violence; however, women are considerably more likely to experience repeated and severe forms of violence. Within Leeds, over 80% of victims of domestic violence and abuse are women.
- A third of all domestic violence reported incidents had children present. There are issues relating to under-reporting from victims of different communities.
- Additionally those communities/wards with the highest levels of poverty and deprivation account for disproportionately higher levels of domestic violence and abuse reporting than the more affluent parts of the city. The ten most deprived wards across Leeds account for almost 50% of all reported domestic violence incidents.

(b) Reduce the occurrence and impact of hate crime

In 2014 the Leeds Anti-Social Behaviour Team (LASBT), working in partnership with the Police through the Stop Hate UK and Hate Incident Reporting Centres across Leeds, played a lead role in developing and delivering the current 'Hate Crime Strategy for Leeds'. The strategy reflects the government's plan published in 2012 to tackle hate crime: 'Challenge it, Report it, Stop it' aims to prevent and reduce levels of hate crime by ensuring victims and witnesses are supported, and offenders are brought to justice.

During the year to end of March 2015, LASBT received 293 reported Hate Incidents, (slightly down on the figures for 2013/13 when it received 331 reports). 227 (77.5%) of all reports received were identified as being reported under the 'Race' strand, 26 (8.9%) were linked to 'Sexual Orientation' reports and 23 (7.8%) were identified as 'Disability' hate incidents, with 17 (5.8%) as Faith, Transgender and Other. LASBT subsequently opened 108 hate related cases for investigation.

Data from West Yorkshire police shows that during the same period the police recorded 1,282 reported Hate Incidents across Leeds, an increase from the previous 12 month period of 107 reports (2013/14 – 1,175 hate incidents).

1,072 (83.6%) of all reports received were identified as being reported under the 'Race' strand, 88 (6.8%) were linked to 'Sexual Orientation' reports and 58 (4.58%) were identified as 'Disability' hate incidents, with 64 (Faith and Transgender reports).

Hate Crimes recorded by the police also rose slightly during 2014/15 to 831 from the 2013/4 figure of 810.

Taking the three sets of data together the overall figures for Hate Incidents and hate Crime were 2406 in 2014/5, a small increase on the 2316 recorded during the same period in 2013/4.

(c) Provide support and meet the accommodation needs of older people

The number of older people in Leeds is growing and by 2020 it is anticipated that those most in need of care and support, mainly older people aged 75 plus, will increase by around 13%. Leeds City Council has recognised that this demographic shift requires a change in how services for older people are delivered, including meeting their accommodation needs. This supports the Best Council Plan population outcome, 'We want everyone in Leeds to... Live with dignity and stay independent for as long as possible' and the 2016/17 priorities, 'Supporting healthy ageing' and 'Providing enough homes of a high standard in all sectors.'

Overall, 39% of council tenants are currently aged 55 and over and 4% are aged 85 and over. It is projected that over the next 15 to 20 years this could increase significantly to 68% of tenants being over 55, and 18% of these being over 85 years old (Renew Research, 2014). The council's Adult Social Care Strategy - 'Better Lives for Older People' has identified the need for approximately 900 units of Extra Care housing by 2020.

Housing Leeds has a portfolio of approximately 4,200 Category 2 sheltered units in 127 schemes across the city (these are purpose built units for older people usually with communal facilities and a visiting Sheltered Support Officer). Housing Leeds also manages 235 Category 1 properties (purpose built units for older people but with no communal facilities or visiting Sheltered Support Officer, but with the availability of telecare). In addition, Telecare Leeds also provides 24 hour emergency support to a further 831 general needs council properties.

As 75% of LCC tenants over 65 (and 66% of tenants over 85) live in general needs housing it is essential that the Better Lives for Older People strategy also considers options for developing other housing and support solutions for all older tenants. It is well known that social isolation has a huge impact on overall physical and mental health, and so an important part of the strategy is to look at the wider role of sheltered housing in providing a community that all tenants feel part of, within the wider community.

(d) Improve housing options for young people

Reducing homelessness for 16 to 24 year olds, such as care leavers, young offenders and young people whose relationship with their family has broken down, is an issue, as is reducing homelessness from existing young tenants who find it difficult to maintain successful council tenancies.

- National research indicates that under 25s now account for more than half of people seeking help with homelessness and make up over half of those living in homeless accommodation services in England. 62% are young people

becoming homeless due to family and friends no longer willing to accommodate them after the relationship has broken down. Some are more at risk than others: 13% of young people experiencing homelessness are young offenders and 11% are care leavers.

- In 2014 Leeds had 2,339 16-24 year olds who presented themselves as homeless. Of these, 302 were 16/17 year olds. In most circumstances, it has been identified that the interests of young people (especially 16 and 17 year olds) are best served by living with their parents and that they should move to independent living in a planned way. In 2014 the youth mediation workers in Housing Leeds prevented homelessness in 447 cases, and there have been no B&B placements for 16-24 year olds in the past 12 months.
- There are 2,861 (5%) lead tenants aged 16-24 who live in council properties. A customer STAR satisfaction survey in 2014 identified that 59% of 16-24 year olds who complete the survey were satisfied with the overall service from Housing Leeds, with those least satisfied also finding their current financial situation difficult. The findings also showed that younger tenants were most likely to find it difficult to manage their finances and afford energy bills.

(e) Fuel Poverty

Reducing fuel poverty, and therefore increasing affordable warmth, increases life expectancy, improves mental health and wellbeing and reduces health inequalities. It improves children's educational achievements and school attendance and reduces the incidence of childhood asthma. It also promotes social well-being and independent living, with older people able to use the whole house following central heating installation. This potentially reduces or delays admission to hospitals and care homes and reduces bed-blocking and winter pressures on the NHS.

- The five Leeds wards with the highest percentage of households that suffer fuel poverty all have an above average (or higher) concentration of BME communities in council housing. They are likely to have low incomes which will exacerbate fuel poverty. Income maximisation will also help alleviate fuel poverty.
- Fuel poverty is a product of low incomes and high energy costs. It affects the most vulnerable residents in our communities and can have adverse impacts on their well-being. Fuel price rises in recent years have combined with flat incomes to increase fuel poverty, with 3.5 million households living in fuel poverty in 2010 compared to 1 million households in 2004. If fuel bills continue to rise and incomes remain stagnant, Leeds recognises that more residents will be at risk of falling into fuel poverty unless the causes are addressed.
- The effects of cold caused by fuel poverty are not evenly spread: young children, particularly disabled children, and old people are most at risk of hypothermia. Children living in cold homes are twice as likely to develop respiratory conditions. Cold can make some health conditions such as musculoskeletal disorders, respiratory illness, mental health and cancer worse and can mean that frail people are more at risk of falls. These conditions

make a major contribution to the gap in life expectancy between the most prosperous and most disadvantaged wards.

Next Steps

The proposed Best Council Plan 2016/17 recognises the challenges that the city and the council are facing: 16/17 will bring continued reductions in our funding and this is set to continue to 2020; Leeds has a growing and ageing population with increasingly complex needs; some communities are not benefiting from the economic growth the city has experienced and welfare changes could make the inequality gap bigger. Having a clear, strategic vision centred firmly on tackling poverty and inequalities will help tackle these challenges.

During 2016/17 more detailed and specific work will continue to take place to ensure that further consideration is given to equality. Where any negative or disproportionate impacts on protected characteristics have been identified, appropriate and relevant action to mitigate these will be considered and implemented.

Equality Impact Assessment Action Plan

Action	Responsibility
Completion of all equality impact assessments where relevance to equality is identified in relation to implementing the Best Council Plan and supporting council / partnership plans and strategies	Directors
Continue quality assurance and review of equality impact assessment and actions from decisions made in relation to the Best Council Plan and supporting council / partnership plans and strategies	Communities Team

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Report author: Kevin Tomkinson

Tel: 0113 2474357

Report of the City Solicitor

Report to Council

Date: 24th February 2016

Subject: Council Budget Motion

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

The Budget motion before Council arises from recommendations contained in a number of reports. This report assembles those reports and identifies their relationship to the recommendations before Council to assist Members in consideration of the decision.

Recommendations

The recommendation for full Council arising from these reports is that which is included on the Council Summons as the budget motion.

1 Purpose of this report

- 1.1 To present various reports which are relevant to the consideration of the budget motion by full Council on 24th February 2016.

2 Main issues

- 2.1 Reports are attached to this covering report as follows:-

Item 5(i) Revenue Budget

This report sets out the Council's budget for 2016/17 as recommended by the Executive Board on 10th February 2016. Recommendations (i), (ii) and (iii) at paragraph 17.1 form part of the budget motion.

Item 5(ii) Council Tax

This is the detailed report in relation to the setting of the Council Tax the recommendation from which forms the bulk of the motion before Council.

Item 5(iii) Capital Programme Update 2016-2019

This report sets out the updated capital programme for 2016/2019 as recommended by the Executive Board on 10th February 2016. Recommendations at paragraph 6.1 (a) and (b) are part of the budget motion.

Item 5(iv) Treasury Management Strategy 2016/2017

This report sets out the Treasury Management Strategy for 2016/17 and provides an update on the implementation of the 2015/2016 strategy. The Executive Board considered the report on 10th February 2016 and the recommendations at 6.2 to 6.5 of the report are the final part of the budget motion.

3 Corporate Considerations

3.1 Consultation and Engagement

- 3.1.1 As per the reports to the Executive Board.

3.2 Equality and Diversity / Cohesion and Integration

- 3.2.2 As per the reports to the Executive Board.

3.3 Council policies and City Priorities

- 3.3.3 As per the reports to the Executive Board.

3.4 Resources and value for money

- 3.4.1 As per the reports to the Executive Board.

3.5 Legal Implications, Access to Information and Call In

3.5.1 As per the reports to the Executive Board.

3.6 Risk Management

3.6.1 As per the reports to the Executive Board.

4 Conclusions

4.1 As per the reports to the Executive Board.

5 Recommendations

5.1 The recommendation(s) for full Council arising from these reports are included on the Council Summons as the budget motion.

6 Background documents¹

6.1 None.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of the Deputy Chief Executive

Agenda Item 5 (i)

Report to Council

Date: 24th February 2016

Subject: 2016/17 Revenue Budget and Council Tax

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

- This report seeks the approval of Council to the Revenue Budget and Council Tax for the 2016/17 financial year. In recommending the budget for 2016/17 to Council, the Executive Board received additional information in respect of the Final Local Government Finance Settlement for 2016/17 which was issued on the 8th February 2016. Whilst the funding allocations and assumptions in the Budget Report are unchanged as a result of the final settlement, this report has been updated with additional information as to the national context and comparisons between Leeds and other local authorities.
- The report sets out the framework for compiling the 2016/17 budget, taking into account the Local Government Finance settlement, the Initial Budget Proposals that were agreed by the Executive Board in December 2015, the results of budget consultation and other factors that have influenced the budget. The report also provides an update to the Equality Impact Assessment that was developed as part of the Initial Budget Proposals.
- The 2016/17 budget now being proposed supports delivery of the proposed Best Council Plan 2016/17. This provides the strategic framework for the Council's

allocation of resources and how it responds to financial pressures to help deliver the Council's renewed ambition aimed at tackling inequalities: for Leeds to have a **Strong Economy** and to be a **Compassionate City**, with the Council contributing to this by being a more **Efficient and Enterprising Organisation**.

4. The provisional Local Government Finance settlement was announced on the 17th December 2015, the day after the Initial Budget Proposals were approved by the Executive Board. The impact for Leeds is a reduction of £34.1m to the Council's adjusted Settlement Funding Assessment which is £10m more than was assumed in the Initial Budget Proposals. The final local government settlement was announced on the 8th February 2016 ahead of a formal parliamentary motion and debate on the 10th February 2016.
5. It is clear that the current and future financial climate for local government represents a significant risk to the Council's priorities and ambitions. The Council continues to make every effort possible to protect the front line delivery of services, and whilst we have been able to successfully respond to the financial challenge so far, it is clear that the position is becoming more difficult to manage and it will be increasingly difficult over the coming years to maintain current levels of service provision without significant changes in the way the Council operates.
6. The headlines of the 2016/17 budget proposals are:
 - A reduction in the Council's Settlement Funding Assessment for 2016/17 of £34.13m, or 12.5% from an adjusted figure of £272.17m in 2015/16 to £238.04m in 2016/17.
 - A reduction in the Revenue Support Grant of £35.32m, or 27.5% from an adjusted figure of £128.37m in 2015/16 to £93.05m in 2016/17.
 - The budget proposals outlined in this report total some £76.3m and whilst they do cover a range of efficiencies across the Council, they also require the Council to make some difficult choices as to service provision and charging.
 - The budget proposals assume an increase in the Council's element of the council tax of 1.99%, plus the Adult Social Care precept of 2%. The Council's net revenue budget is estimated to reduce by £31.5m from £527.9m down to £496.4m
 - In terms of staffing, the proposals would mean a net reduction of 299 full-time equivalent posts by March 2017.
 - The 2016/17 budget proposals assume an increase in the use of general reserves, some non-recurrent cost reductions and also a significant level of one-off funding. This will inevitably increase the financial risk in the medium-term and put additional strain on the 2017/18 budget.

Recommendations

7. As recommended by the Executive Board, this report asks Council to adopt the following resolutions;
- i. That the Revenue Budget for 2016/17 totalling £496.378m be approved. This means that the Leeds element of the Council Tax for 2016/17 will increase by 1.99% plus the Adult Social Care precept of 2%. This excludes the Police and Fire precepts which will be incorporated into the report to be submitted to Council on the 24th February 2016.
 - ii. Grants totalling £84k be allocated to Parishes.
 - iii. In respect of the Housing Revenue Account, that the budget be approved with;
 - a reduction of 1% in dwelling rents, a 5% increase in garage rents and a 3% increase in district heating charges.
 - that service charges for multi-storey flats/low/medium rise properties are increased by £1 per week
 - that charges for sheltered support are increased from £12 to £13 per week and that a charge of £2 per week is introduced for those tenants who benefit from the sheltered support service but do not currently pay.

1. Introduction

- 1.1. This report sets out the Council's budget for 2016/17. It has been prepared in the context of the Council's Initial Budget Proposals which were agreed by the Executive Board in December 2015 and also the final Local Government Finance settlement in accordance with the Council's Budget and Policy Framework. As agreed by Executive Board, the Initial Budget Proposals have been submitted to Scrutiny for review and consideration, and also have been used as the basis for wider consultation.
- 1.2. Following recommendation by the Executive Board, this report seeks approval from Council that the City Council's revenue budget for 2016/17 be approved at £496.378m. This results in an increase of 3.99% in the Leeds element of Council Tax, which for a Band D property is an increase of £46.74 to £1,215.54 for 2016/17.
- 1.3. At its meeting in February, Executive Board received a supplementary briefing note which provided more detailed information regarding the Public Health budget proposals and this information has been incorporated into the public health budget report at appendix 8. In addition, members are asked to note two minor changes to the budget after the budget report was considered by the Executive Board. These are the confirmed Public Health grant for 2016/17 which was received on the 11th February and was £29k lower than previously assumed and in addition, we have now received the Flood Alleviation Levy which is £13k higher than previously assumed. Both of these minor changes have been incorporated into this budget report.

- 1.4. Detailed budget proposals for each service are set out in the directorate budget reports attached. This information will be consolidated into the Annual Financial Plan and the Budget Book;
- The Annual Financial Plan - this document brings together the revenue budget, capital programme and performance indicators for 2016/17 providing a clear link between spending plans and performance at directorate level.
 - The Budget Book – this contains detailed budgets for each directorate at both service level and by type of expenditure/income. Copies of this document are available to members on request and via the intranet.
- 1.5. In addition, as part of the Best Council Plan 2016/17 suite of documents, it is proposed to provide a graphical design summary of how the 2016/17 budget supports delivery of the Council's priorities. This will provide a useful overview for staff, partners and the public.
- 1.6. In accordance with the Council's Budget and Policy Framework, decisions as to the Council's budget and Council Tax are reserved to Council.
- 1.7. The budget proposals contained within this report have, where appropriate, been the subject of the Council's Equality Impact Assessment process and mitigating measures have been put in place or are planned where appropriate.

2. Local Government Funding – the National Context

2.1 2015 Spending Review and Autumn Statement 2015

- 2.1.1 On the 25th November 2015, the Chancellor announced the first combined Spending Review and Autumn Statement since 2007. Compared to the Summer Budget 2015, the Office for Budget Responsibility forecast higher tax receipts and lower debt interest, with a £27 billion improvement in the public finances over the Spending Review period. The Spending Review sets out firm plans for spending on public services and capital investment by all central government departments through to 2019/20.
- 2.1.2 Details of the 2015 Spending Review and Autumn Statement were included in the Initial Budget Report to Executive Board in December 2015. The main points specific for local government from the Spending Review and Autumn Statement were;
- Significant reductions to the central government grant to local authorities.
 - Savings in local authority public health spending with average annual real-terms savings of 3.9% over the next 5 years which will manifest in reductions to the public health grant to local authorities.

- Introduction of a new power for local authorities with social care responsibilities to increase council tax by up to and including 2% per year. The money raised will have to be spent exclusively on adult social care. Nationally, if all local authorities use this to its maximum effect it could raise nearly £2 billion a year by 2019/20 which would be equivalent to over £20m per year for Leeds. Effectively, the introduction of this new precept represents a shift in the burden for funding the increasing costs of Adult Social Care from national to local taxpayers. The redistribution effect should also be noted in that the precept will be most beneficial to the more affluent local authorities with the largest council tax bases.
- The Spending Review continues Government's commitment to join up health and social care. Government will continue the Better Care Fund, maintaining the NHS's mandated contribution in real terms over the Parliament. From 2017, Government will make funding available to local government, worth £1.5 billion by 2019/20, to be included in the Better Care Fund.
- The Spending Review 2015 indicated that Government will consult on reforms to the New Homes Bonus, including means of sharpening the incentive to reward communities for additional homes and reducing the length of payments from 6 years to 4 years. This will include a preferred option for savings of at least £800 million. The potential impact for Leeds could be in the region of £6m and it is anticipated that further detail will be set out as part of the local government finance settlement consultation, which will include consideration of proposals to introduce a floor so that no authority loses out disproportionately.
- Confirmation of the previous announcement of the proposal to end national uniform business rates with the introduction of 100% retention of business rates for local government and the phasing out of the Revenue Support Grant as well as introduction of new responsibilities giving councils the power to cut business rates to boost growth, and empowering elected city-wide mayors.
- Allowing local authorities to be able to use 100% of receipts from asset sales on the revenue costs of reform projects.
- Capping the amount of rent that Housing Benefit will cover in the social sector to the relevant Local Housing Allowance.
- Reducing the Education Services Grant by £600m, or 73% signalling that 'Local authorities running education to become a thing of the past'. The remaining grant funding is expected to be used to cover local authority statutory duties which the Department for Education will also look to reduce. The 2015/16 allocation for Leeds is £9.2m and based on the national totals a proportionate grant cut would be in the region of £6.7m per year. More information is needed around the impact and timing of this significant

reduction and consultation is expected to start in early 2016 with the potential changes effective from 2017/18.

- Introduce a new national funding formula for schools to begin to be introduced from April 2017.
- Redistribution - Government will also shortly consult on changes to the local government finance system to rebalance support including to those authorities with social care responsibilities by reassessing needs and taking into account resources available to councils, including council tax and business rates.

2.2 The 2016/17 Local Government Finance Settlement

- 2.2.1 The Secretary of State for Communities and Local Government on the 17th December 2015 presented to the House of Commons a statement on the provisional local government finance settlement. This covered the final local government finance settlement for 2016/17 and an offer to councils for future years. Although the settlement reiterates the Government's policy intent as to self-sufficient councils, the settlement itself does not reflect such a move.
- 2.2.2 The final Local Government Settlement was announced on the 8th February 2016 ahead of a formal motion and parliamentary debate on the 10th February 2016. The key headlines in the final settlement were;
- The funding allocations for Leeds were unchanged from the provisional settlement.
 - All authorities are to receive at least the amount set out in the provisional settlement.
 - Additional transitional funding of £150m is to be provided in both 2016/17 and 2017/18 to authorities that were facing the 'sharpest reductions in Revenue Support Grant'. None of the West Yorkshire District Councils and none of the Core Cities will receive this transitional funding.
 - The Rural Services Delivery Grant, which supports certain rural districts, is to be increased from £20m to £80.5m in 2016/17.
 - The final settlement also confirmed that authorities will be given until the 14th October 2016 to decide whether to take up the 4-year funding offer.
- 2.2.3 The reduction in the 2016/17 Settlement Funding Assessment for Leeds, which is the mechanism by which government grant is allocated to local authorities, as announced in the settlement, is significantly worse than was anticipated in the 2016/17 Initial Budget Proposals, a reduction of 12.5% rather than the 9.0% previously anticipated which in cash terms means £10m less in resources for Leeds.
- 2.2.4 The reduction in the Settlement Funding Assessment of 12.5% for Leeds is in line with the England average, but is slightly higher than the West Yorkshire average of 12.1%, and is significantly higher than the Core City average of

10.3%. For comparison, if the reduction in the Settlement Funding Assessment for Leeds was in line with the Core Cities average, the reduction in our Settlement Funding Assessment would have been £6m less.

- 2.2.5 Through the settlement the Government has introduced a new measure of ‘Core Spending Power’ which includes the Settlement Funding Assessment, Council Tax income, the improved Better Care Fund (from 2017/18) as well as the New Homes Bonus income. The details of the Leeds Core Spending Power per the settlement are provided in table 1 below:

Table 1 Leeds Core Spending Power 2016/17

Component of Spending Power	2015/16 Adjusted £m	2016/17 Final £m	Change %
Settlement Funding Assessment	272.17	238.04	(12.5)
Council Tax Requirement (excl parishes);			
Including base growth and increase in CPI	249.90	256.30	2.6
plus 2% precept for Adult Social Care	0.00	5.10	100.0
New Homes Bonus and returned funding	14.10	17.50	24.1
Total	536.17	516.94	(3.6)

- 2.2.6 Crucially for Leeds is the fact that the Core Spending Power in addition to providing the indicative Settlement Funding Assessment levels, also includes assumptions as to increases in the Council’s council tax base, and additionally that the Council will increase its council tax rate by an average of 1.75% per year (assumed CPI) and also by the 2% adult social care precept. Taking into account Leeds’ relatively strong Council Tax base together with the city’s good growth prospects means that by using this measure, the reduction for Leeds in 2016/17 is increased to £19.23m, or -3.6%, which is considerably higher than the 2.8% national average.
- 2.2.7 Through the settlement, Government set out an offer to any council that wishes to take it up, of a four-year funding settlement to 2019/20. Government states that as part of the move to a more self-sufficient local government, these multi-year settlements can provide the funding certainty and stability to enable more proactive planning of service delivery and support strategic collaboration with local partners and that councils should also use their multi-year settlements to strengthen financial management and efficiency. Government is making a commitment to provide central funding allocations for each year of the Spending Review period, should councils choose to accept the offer and on the proviso that councils have published an efficiency plan. Indicative allocations were published alongside the 2016/17 final settlement and for Leeds are shown at table 2.
- 2.2.8 However, it should be noted that in practice, the final determination of the local government finance settlement for any given year cannot be made until calculations are completed taking account of the business rates multiplier, which

is based on the Retail Price Index in September each year. Government will also need to take account of future events such as the transfer of functions to local government, transfers of responsibility for functions between local authorities, mergers between authorities and any other unforeseen events. However, barring exceptional circumstances and subject to the normal statutory consultation process for the local government finance settlement, Government has stated that it expects these to be the amounts presented to Parliament each year.

2.2.9 The Government's indicative assessment of the Council's Core Spending Power for Leeds shows cash reductions in 2016/17 and 2017/18 with cash increases in the following 2 years. Overall, the table shows a cash reduction of £13.7m, or 2.6% over the four year period to 2019/20. It should be stressed that the figures in table 2 are Government's assumptions in respect of growth in the council tax base, potential increases in the Council Tax rates, additional income from any Adult Social Care precept and the New Homes bonus income generated through housing growth.

Table 2 Settlement Funding Assessment – 2015/16 to 2019/20

	2015/16 Adjusted £m	2016/17 Final £m	2017/18 Indicative £m	2018/19 Indicative £m	2019/20 Indicative £m
Settlement Funding Assessment	272.2	238.0	212.9	198.7	184.8
Council Tax	249.9	261.4	274.7	289.1	304.4
Council Tax Requirement excluding parish precepts (including base growth and levels increasing by CPI)	249.9	256.3	264.2	272.7	281.6
Additional 2% Adult Social Care precept		5.1	10.5	16.4	22.8
Improved Better Care Fund			1.5	12.6	22.7
New Homes Bonus	14.1	17.5	17.6	11	10.6
Core Spending Power	536.2	516.9	506.7	511.4	522.5
Change over the Spending Review Period (£m)					(13.7)
Change over the Spending Review Period (% change)					(2.6%)

2.2.10 In terms of the indicative Settlement Funding Assessment from 2016/17 through to 2019/20, the table below provides the breakdown between the Revenue Support Grant and the Business Rates Baseline funding and indicates a 78% reduction in Revenue Support Grant by 2019/20.

Table 3 – Settlement Funding Assessment 2015/16 to 2019/20 split by Revenue Support Grant and Business Rates baseline funding

	Adjusted 2015/16 £m	Final 2016/17 £m	Indicative 2017/18 £m	Indicative 2018/19 £m	Indicative 2019/20 £m
Revenue Support Grant	128.373	93.048	65.017	46.482	27.761
Business Rates Baseline Funding	143.798	144.997	147.848	152.210	157.077
Settlement Funding Assessment	272.171	238.044	212.865	198.692	184.838

2.2.11 Going forward, what is important is the level of resources that local authorities will have available to fund services in 2016/17 and future years, including the capacity to raise council tax, new homes bonus and the funding available through the Better Care Fund. Looking at the table below, it is clear that based on the indicative allocations provided in the local government settlement, core cities including Leeds are facing much larger reductions in their Core Spending power than other upper-tier authorities in 2016/17 and 2017/18 and also that the extent of the recovery in 2018/19 and 2019/20 is much less. The contrast between core cities and shire counties is particularly marked. Indeed, by 2019/20 Core Cities will have some 2.7% less resources than in 2015/16 whereas shire counties will have 2.3% more.

Table 4 Changes in Core Spending Power 2015/16 to 2019/20 for Upper Tier Authorities

	Core Spending Power % Change				
	15/16 Adjusted to 16/17	16/17 to 17/18	17/18 to 18/19	18/19 to 19/20	15/16 Adjusted to 19/20
Leeds	-3.60%	-1.98%	0.94%	2.18%	-2.55%
Core Cities	-4.01%	-1.98%	1.26%	2.17%	-2.65%
Shire Counties	-1.98%	-0.97%	1.86%	3.42%	2.25%
Unitaries	-2.53%	-1.53%	0.71%	2.54%	-0.89%
Metropolitan Districts	-3.82%	-1.84%	1.48%	2.39%	-1.92%
London Boroughs	-2.85%	-1.57%	0.34%	2.27%	-1.87%
Total England	-2.30%	-1.34%	0.77%	2.53%	-0.41%

3. Developing the 2016/17 budget and Medium Term Financial Strategy with the proposed Best Council Plan 2016/17

3.1 Since 2010, local government has had to deal with a 40% real terms reduction to its core government grant. In adult social care alone, funding reductions and demographic pressures have meant dealing with a £5 billion funding gap. Even in this challenging context, local government has continued to deliver. Public polling nationally has shown that roughly 80% of those surveyed are satisfied with local services and that more than 70% of respondents trust councils more than central government to make decisions about services provided in the local area – a trend that has been sustained during the last five years.

3.2 Between the 2010/11 and 2015/16 budgets, Leeds' core funding from Government has reduced by around £180m and in addition the Council has faced significant demand-led cost pressures. This means that the Council will have had to deliver reductions in expenditure and increases in income totalling some £330m by March 2016. To date, the Council has responded successfully to the challenge and has marginally underspent in every year since 2010 through a

combination of stimulating good economic growth and creatively managing demand for services alongside a significant programme of more traditional efficiencies. However, there is no doubt that it will become increasingly difficult over the coming years to identify further financial savings unless the Council works differently.

- 3.3 The report 'Best Council Plan 2016/17 proposals' explains how this will be done: that, while continuing its programme of efficiencies, the council needs to work differently, to keep evolving and innovating in terms of *what* it does and *how* it does it, exploring different service models and greater integration with other organisations and skilling up staff to grow their commercial and business acumen.
- 3.4 Much greater reliance will be placed on redefining the social contract in Leeds: the relationship between public services and citizens where there is a balance between rights and responsibilities; a balance between reducing public sector costs and managing demand, and improving outcomes. This builds on the concept of civic enterprise, born out of the '*Commission on the Future of Local Government*', whereby the future of the Council lies in moving away from a heavily paternalistic role in which we largely provide services, towards a greater civic leadership role underpinned by an approach of restorative practice: working with people, not doing things to or for them unless they need this, so that communities become less reliant on the state and more resilient. If more people are able to do more themselves, the Council and its partners can more effectively concentrate and prioritise service provision and resources towards those areas and communities most at need, helping to tackle the poverty and inequalities that still exist across the city. A summary of the key challenges around deprivation and inequalities is included in the Best Council Plan 2016/17 report.

4. The 2016/17 Net Revenue Budget

- 4.1 The Council's proposed Net Revenue Budget for 2016/17 is £496.378m which takes into account the anticipated changes to the Settlement Funding Assessment, Business Rates and Council Tax. This overall Net Revenue Budget represents a reduction of £31.5m when compared to the adjusted Net Revenue Budget of £527.9m for 2015/16, as detailed in the table below;

Table 5 –Net Revenue Budget 2016/17 compared to 2015/16 Net Revenue Budget

	2015/16 Adjusted £m	2016/17 £m	Change £m
Revenue Support Grant	128.4	93.0	(35.3)
Business Rates Baseline	143.8	145.0	1.2
Settlement Funding Assessment	272.2	238.0	(34.1)
Business Rates Growth	10.2	14.2	4.0
Business Rates Deficit	(6.4)	(23.0)	(16.6)
Council Tax	249.9	265.3	15.4
Council Tax surplus/(deficit)	2.0	1.8	(0.2)
Net Revenue Budget	527.9	496.4	(31.5)

4.2 Settlement Funding Assessment – Reduction of £34.1m

4.2.1 Settlement Funding Assessment is essentially the aggregate of government grant and business rate baseline funding for an authority. For Leeds, the Settlement Funding Assessment figure for 2016/17 articulated in the local government settlement is £238.04m which represents a reduction of £34.13m, or 12.5% when compared to the adjusted 2015/16 figure.

4.2.2 Taking account of the above, the funding position for Leeds City Council for 2016/17 is as detailed in Table 6 below:

Table 6 Leeds Settlement Funding Assessment

	2015/16 Adjusted £m	2016/17 Final £m	Change	
			£m	%
Revenue Support Grant	128.37	93.05	(35.33)	(27.5)
Business Rates Baseline	176.68	178.15	1.47	0.8
Total	305.05	271.20	(33.85)	(11.1)
Less: Tariff	(32.88)	(33.15)	(0.27)	0.8
Settlement Funding Assessment	272.17	238.04	(34.13)	(12.5)

4.2.3 The business rates element of the Settlement Funding Assessment is determined by taking the 2015/16 baseline business rates amount of £176.7m and uplifting it for inflation. The uplift for inflation, based upon September 2015 Retail Price Index, is 0.8%. The business rates element of Settlement Funding Assessment for 2016/17 for Leeds is therefore £178.15m.

4.2.4 As a tariff authority for business rates any growth in the Council's local share above £178.15m in 2016/17, is subject to an additional levy at 18.6%. Normally the levy would be paid back to Government, but because Leeds is part of a Business Rates Pool with the other West Yorkshire Districts plus Harrogate and York, which instead receives the levy payments, the proceeds of the levy for the

pool are locally retained to be used to support economic growth in the city region.

4.2.5 The adjusted 2015/16 Settlement Funding Assessment includes an adjustment of £4.06m which is primarily in respect of Care Act funding in Adult Social Care and which was previously paid as a specific revenue grant.

4.2.6 The Settlement Funding Assessment takes account of the following:

- The new national totals for Local Government funding for 2016/17.
- As in 2015/16, funding in respect of Early Intervention, Homelessness Prevention, Lead Local Flood Authorities and Learning Disability & Public Health Reform Funding are included within the Settlement Funding Assessment but continue to be separately identified within the assessment.

Table 7 - Settlement Funding Assessment breakdown

	2015/16 Original £m	2015/16 Adjusted £m	2016/17 Final £m	Change £m
Formula Grant Council	225.18	225.18	192.31	(32.87)
Council tax Freeze Grant 2011/12	6.64	6.64	6.64	0.00
Council tax Freeze Grant 2013/14	2.77	2.77	2.77	0.00
Early Intervention Grant	19.34	19.34	17.79	(1.55)
Preventing Homelessness	0.86	0.86	0.86	0.00
Lead Local Flood Authority Grant	0.14	0.23	0.23	0.01
Learning Disability & Health Reform Grant	10.58	10.58	10.81	0.22
Local Welfare Provision	2.59	2.59	2.59	(0.00)
Care Act Funding		3.96	4.03	0.07
Sustainable Drainage Systems		0.02	0.02	0.00
Carbon Monoxide & Fire Alarm Grant		0.00	0.00	0.00
Settlement Funding Assessment	268.11	272.17	238.04	(34.13)

4.3 Business Rates Retention – Net cost of £12.6m

4.3.1 Leeds has the most diverse economy of all the UK's main employment centres and has seen the fastest rate of private sector jobs growth of any UK city in recent years. However, due to the impact of appeals this apparent growth in the economy is not being translated into business rates growth; in fact the Council's business rates income has declined month by month since the start of the 2015/16 financial year and other authorities are reporting similar problems.

4.3.2 It is estimated that the total amount of business rates to be retained by Leeds in 2016/17 will be £191.6m. After taking account of the levy of £3.0m which will be paid to the Business Rate Pool, this will result in growth income of £10.4m over

the baseline - an increase of £3.1m from that originally estimated for in 2015/16, as illustrated in the table below:

Table 8 – Estimated Business rates Growth

	2015/16 £m	2016/17 £m	Variation £m
Business Rates local share	186.846	191.569	4.723
Less: Business Rates Baseline	176.675	178.147	1.472
Growth above baseline	10.171	13.4212	3.250
less: Levy	(2.828)	(3.015)	(0.187)
Net Growth	7.343	10.4062	3.063

4.3.3 Under the Business Rates Retention (BRR) scheme which was introduced in 2013/14, business rates income is shared equally between local and central government. Local authorities that experience growth in business rates are able to retain 50% of that growth locally. The downside is that local authorities also bear 50% of the risk if their business rates fall or fail to keep pace with inflation, although a safety-net mechanism is in place to limit losses from year to year to 7.5% of their business rates baseline. Although BRR allows local authorities to benefit from business rates growth, it also exposes them to risk from reductions in rateable values. The system allows ratepayers and their agents to appeal to the Valuation Office against their rateable values if they think they have been wrongly assessed or that local circumstances have changed. When agreement cannot be reached, appeals may be pursued through the Valuation Tribunal and then through the courts. One major issue with the system is that successful appeals are usually backdated to the start of the current Valuation List, i.e. 1st April 2010, and this greatly increases the losses in cash terms – by nearly six times in the current financial year. At the end of December 2015 there were over 6,000 appeals outstanding in Leeds and the total rateable value of the assessments with at least one appeal outstanding totals some £485m, which equates to more than half of the total rateable value of the city. It is worth noting that the Council does not set rateable values, nor does it have any role in the appeals process, but has to deal with the financial impact of appeals.

4.3.4 The budget proposals include a net general fund cost of £12.6m in 2016/17 which recognises the worsening position on business rates and the contribution required from the General Fund to the Collection Fund. This £12.6m net cost includes a £23m estimated contribution from the General Fund to the Collection Fund which in the main recognises the on-going impact of the backdating of appeals. It should be noted that this £23m contribution in 2016/17 is in addition to the £6.4m contribution to the Collection Fund in 2015/16. This contribution assumes £14.2m of business rates growth which recognises the continuing improvement of the economic climate across the city.

Table 9 – Business Rates Retention Scheme

	2015/16 £m	2016/17 £m
Business Rates Baseline (including Tariff)	143.8	145.0
Projected growth above the baseline to March 2016		5.7
Estimated growth in 2016/17		6.4
Additional income from ending of Retail Relief		2.1
Total estimated growth	10.2	14.2
Estimated provision for appeals		(22.1)
Additional estimated cost of transitional arrangements and provision for bad debts		(0.9)
Estimated year-end Collection Fund deficit (Leeds Share)	(6.4)	(23.0)
Estimated Business Rates Funding	147.6	136.2
Increase/(reduction) against the Business Rates baseline	3.8	(8.8)
Business Rates Retention - Net General Fund Cost		(12.6)

4.3.5 Business Rates Reliefs and Discretionary Powers

4.3.5.1 The Spending Review and Autumn Statement further support small businesses by extending the doubling of small business rate relief (SBRR) in England for 12 months to April 2017.

4.3.5.2 In 2015/16 shops, public houses and restaurants with rateable values of less than £50,000 were entitled to a statutory reduction of £1,500 in their business rates. The cost to local authorities was fully-funded through a separate Section 31 revenue grant from Government. The Chancellor announced in the 2015 Spending Review and Autumn Statement that this Retail Relief Scheme, which was a two-year local discount, would not be extended and will end at the end of March 2016 as was previously announced. The impact of this will be to increase the income from business rates by £2.1m which is directly offset by a £2.1m reduction in the section 31 grant.

There will be no changes to discretionary reliefs in 2016/17.

4.3.5.3 The new Enterprise Bill was introduced to the House of Lords on 16th September 2015. It contains provisions dealing with two aspects in respect of the non-domestic rating system: a) disclosure of information by HMRC and b) regulations covering appeals against rateable value that could affect local authorities. Whilst these proposals will help, they are unlikely to resolve the central problems for local authorities with the system of Business Rates Retention and specifically the risks associated with the appeals process.

4.4 Council Tax

- 4.4.1 The 2015/16 budget was supported by a 1.99% increase in the level of Council Tax which remained the 2nd lowest of the Core Cities and mid-point of the West Yorkshire districts.

Table 10 – 2015/16 Council Tax levels (Figures exclude Police and Fire precepts)

Core Cities	Band D	West Yorkshire Districts	Band D
	£		£
Nottingham	1,459.67	Kirklees	1,267.15
Bristol	1,419.01	Calderdale	1,251.43
Liverpool	1,384.53	Leeds	1,168.80
Newcastle	1,380.82	Wakefield	1,161.43
Sheffield	1,308.28	Bradford	1,152.11
Manchester	1,172.27		
Leeds	1,168.80		
Birmingham	1,158.43		

- 4.4.2 In previous years the Government has set a limit of up to 2% for Council Tax increases above which a local authority must seek approval through a local referendum. The final settlement confirmed that this limit will also apply in 2016/17 and therefore it is proposed that the standard Council Tax is increased by 1.99%.

4.4.3 Adult Social Care Precept

- 4.4.3.1 The Spending Review announced that for the rest of the current Parliament, local authorities responsible for adult social care 'will be given an additional 2% flexibility on their current council tax referendum threshold to be used entirely for adult social care'. This flexibility is being offered in recognition of demographic changes which are leading to growing demand for adult social care, and increased pressure on council budgets. To ensure that this flexibility is used in accordance with the Government's intentions, and to ensure transparency for council tax payers, authorities will be required to provide certain information and undertake a number of actions. In addition, the Secretary of State has indicated that he will take account of authorities' actions when setting referendum principles in future years. Section 151 officers in local authorities were required to indicate whether their authority would be minded to take up the 2% flexibility (in full or in part), by the 15th January 2016; Leeds has indicated that it is likely to take this up. The final terms of the flexibility offer will be confirmed after the House of Commons has approved the Local Government Finance and council tax referendum principles reports for 2016/17 in February 2016. In line with the Initial Budget Proposals, it is proposed that the Leeds element of the Council Tax is also increased by a 2% Adult Social Care precept. Members will be assured that the increase in the Adult Social Care budget is higher than the £5.1m of funding that would be generated through the precept.

4.4.4 The proposed budget of £496.378m for 2016/17 is consistent with a Council Tax base of 218,267.1 band D equivalent properties as agreed by Council in January 2016. It is also consistent with the Leeds element of the Council Tax for 2016/17 being increased by 1.99% together with the 2% Adult Social Care precept which will give Council Tax figures for the Leeds City Council element only for each band as follows:

Table 11 – Leeds Council Tax Bands

Leeds	2015/16 £	2016/17 £
Band A	779.20	810.36
Band B	909.07	945.42
Band C	1,038.93	1,080.48
Band D	1,168.80	1,215.54
Band E	1,428.53	1,485.66
Band F	1,688.27	1,755.78
Band G	1,948.00	2,025.90
Band H	2,337.60	2,431.08

To these sums will be added precept amounts for Police, Fire and, where appropriate, town and parish councils. These additional amounts will be submitted to Council on 24th February 2016 following the formal decisions by their respective bodies.

4.4.5 Table 12 below sets out the estimated total income from Council Tax in 2016/17. In addition to the 1.99% increase in Council tax and the 2% Adult Social Care precept, this also recognises an additional £5.2m of income from increases to the Council Tax base (4,452.4 band D equivalent properties) together with a reduction in the contribution from the Collection Fund of £0.2m (a budgeted £2.03m surplus on the Collection Fund in 2015/16 reducing to an estimated surplus on the Collection Fund of £1.8m in 2016/17).

Table 12 – Estimated Council Tax income in 2016/17

	£m
2015/16 Council Tax Funding	251.9
Less: Change in Collection Fund - Increase /(reduction)	(0.2)
Add: Increase in tax base	5.2
Add: 1.99% increase in Council Tax level	5.1
Add: 2% Adult Social Care Precept	5.1
2016/17 Council Tax Funding	267.1

4.4.6 The budget proposals continue to assume an ultimate council tax collection rate of 99.0% for 2016/17.

4.4.7 Council Tax Support

- 4.4.7.1 From 2013/14, Government made major changes to the funding regime for local government. The long-established formula grant system under which funding depended upon local needs and resources was replaced by a system based upon the capacity to deliver housing and business growth.
- 4.4.7.2 At the same time a number of council tax exemptions were removed and council tax benefit was replaced by the new council tax support scheme. In 2013/14 government funding for council tax support was reduced by 10% compared to the previous year, but from 2014/15 onwards funding has no longer been separately identifiable.
- 4.4.7.3 The council tax support scheme operates as a discount on the same basis as other discounts currently in place, with protected groups receiving a 100% discount. The scheme for Leeds will remain unchanged for 2016/17, with non-protected recipients of council tax benefit being required to pay 25% of their council tax bills.
- 4.4.7.4 The localisation of council tax support has the effect of reducing the overall tax base for Leeds. Based on the 25% scheme the tax base will be reduced by 34,767 Band D equivalent properties for 2016/17.

4.4.8 Council Tax Support and Parishes

- 4.4.8.1 The Council Tax Support scheme has the effect of decreasing the Council Tax bases for both billing authorities and their parishes. In 2013/14 payments totalling £123k were passed down to parish and town councils within the Leeds area to compensate them for the reduction in their tax base. For 2014/15, this amount was reduced to reflect the 11% reduction in local funding nationally and for 2015/16 there was a further reduction of 15.8% to reflect the reduction in government funding for Leeds. Following this principle, for 2016/17, the amount to be passed down to parish and town councils would be £84k .
- 4.4.8.2 Parish and town councils were advised of the revised proposal and were provided with individual grant figures in January 2016 and to date no concerns have been raised. It is therefore proposed that a total of £84k should be paid to parishes as detailed in Appendix 5. It is proposed that these payments are made alongside the parish precept payments at the beginning of April.

5. Consultation

- 5.1 The approach to this year's consultation on the Initial Budget Proposal took account of the wealth of consultation evidence gathered in recent years on residents' budget priorities; the low level of change in those priorities over time; and the significant involvement of residents and service users in ongoing service-led change projects. It also recognised the ongoing uncertainty over the exact

level of financial settlement the Council would receive, which was not resolved by the consultation start date.

- 5.2 Public consultation on the Council's 2016/17 Initial Budget Proposals ran from 17th December 2015 to 31st January 2016. Interim results were reported internally during the consultation period to inform the final budget reporting process.
- 5.3 The consultation took the form of a brief online summary of the Initial Budget Proposal at www.leeds.gov.uk/budget supported by the full Initial Budget Proposals report and a response form allowing participants to navigate the different sections to the report, learn about our proposals and then comment on those proposals. Paper equivalents were promoted in public council buildings. Third sector partners promoted the consultation opportunity through their networks and the full Leeds Citizens' Panel was invited to comment (followed with two reminder messages during the consultation period). Council social media channels were also used to promote the consultation opportunity.
- 5.4 An open-response format was chosen for the response form to give participants flexibility to share any views they wished. In total, over 750 comments were generated by 116 respondents. A full report on the findings is attached at appendix 1.
- 5.5 The initial budget proposals were submitted to Scrutiny following their approval by Executive Board on the 16th December 2015. A summary of their views are attached at appendix 2.
- 5.6 The Council's financial challenges and medium term financial strategy were discussed with Third Sector Leeds at a meeting on the 16th November 2015. The Council continues to have a strong and valuable relationship with the Third Sector and recognises the critical role that the sector plays in the life of the City. A specific response from Voice of Involved Tenants Across Leeds (VITAL) is included at appendix 3.
- 5.7 The Council remains committed to working with the third sector to ensure the best possible outcomes for communities in Leeds. At both a corporate and directorate level discussions will continue through 2016/17 around the city's ambitions and challenges and how the Council and Third Sector can work together with other sectors and communities to deliver the Best Council Plan 2016/17 outcomes.

6. Changes from Executive Board

- 6.1 Section 7 describes the proposed budget for 2016/17.
- 6.2 The budget proposals in this report are in line with the proposed budget which was reported to Executive Board on 10th February 2016 together with the two minor changes which are highlighted at para 1.3.

7. Proposed Budget for 2016/17

7.1 The following table analyses the change in the Council's proposed budget for 2016/17.

Table 13

	£m	£m	£m
Budget 2015/16	523.8		
Transfers of funding into SFA, mainly Care Act	4.1		
Adjusted Budget 2015/16	527.9		
Change in Grants and Reserves			
Business Rates Grants		2.1	
Increase in Business Rates Levy		0.2	
Other Grant Reductions		8.4	
Change in use of general reserves		(2.0)	
Change in use of earmarked reserves		(3.7)	5.0
Change in Prices			
Pay		5.3	
Price		6.6	
Income		(2.9)	9.0
National Insurance changes		7.6	
Real Living Wage		2.8	
National Living Wage - commissioned services		5.2	15.5
Full year Effects		(2.7)	
Demand/Demography		9.7	
Capital Financing Costs		(0.7)	
Other Budget Pressures		9.0	15.4
Total Budget Increases			44.8
Efficiencies		(23.1)	
New Homes Bonus		(0.8)	
Service Changes		(13.3)	
Income - fees & charges		(3.1)	
Income - Traded Services, Partner & other income		(12.4)	
Capital financing - MRP review		(23.7)	
Total Budget Reductions			(76.3)
Base Budget 2016/17			496.4
Reduction from Adjusted Budget 2015/16			(31.5)
Percentage decrease from Adjusted Budget 2015/16			-6.0%

7.2 Attached to this report are detailed budget reports for each directorate. Directorates have prepared their budgets in accordance with guidelines laid down by the Deputy Chief Executive. It is recognised that some actions contained in the proposed budget may impact on particular communities and

where relevant, appropriate consultation and the consideration of mitigating actions will continue.

7.3 Appendix 4 summarises the key budget decisions which underpin the assumptions contained within the 2016/17 budget. Except where explicitly stated, members are not being asked to take these decisions at this time, but they will be brought forward at the indicated time following appropriate consultation and in accordance with the Council's constitution and decision-making processes.

7.4 Within the budget, responsibility for some functional areas has changed and are reflected for 2016/17, these are;

- The transfer of the Employment and Skills service from City Development to Children's Services which occurred in May 2015.
- The transfer of various functions out of Children's Services including the Transport Service to Civic Enterprise Leeds and the Public Finance Initiative Team to Strategy and Resources.
- The Out of Hours service that allows Council tenants to report problems with their property has been transferred from Environment and Housing to the Call Centre in the Citizens and Communities Directorate.
- The transfer of core administrative functions to the Business Support Centre.
- The transfer of the front line library service from City Development to Citizens and Communities, linked to the ongoing development of Community Hubs.

7.5 Changes in Costs

7.5.1 **Inflation** - the budget proposals include allowance for £9m of net inflation in 2016/17. This includes provision of £5.3m for pay which reflects the national employers' final pay offer made in December 2015. The budget proposals also allow for inflation where there is a contractual commitment, but anticipate that the majority of other spending budgets are cash-limited. An anticipated 3% general rise in fees and charges has also been built into the budget proposals.

7.5.2 **Employer's National Insurance** - employer's national insurance costs are due to increase in 2016/17 as announced in the Chancellor's Autumn Statement in 2013. The estimated cost of this in 2016/17 is £8.2m of which £7.6m relates to general fund services and £0.6m to the Housing Revenue Account. In addition, the impact on schools will be in the region of £4.9m in 2016/17.

7.5.3 **National Living Wage** – as part of the Chancellor's budget in July 2015, Government announced the introduction of a new National Living Wage of £7.20 per hour, rising to an estimated £9 per hour by 2020. Implemented from April 2016, this National Living Wage would be paid to all employees aged over 25. In addition to the additional cost of implementing the Real Living Wage for all directly-employed staff, the budget proposals also make allowance for

implementing the cost of the National Living Wage for commissioned services, primarily those within Adult Social Care. The immediate impact in 2016/17 is estimated at an additional cost of £5.2m.

7.5.4 **Real Living Wage** – at its September 2015 meeting, the Executive Board agreed that the Council would move towards becoming a real Living Wage employer. In November 2015, the Campaign for Living Wage Foundation announced a living wage of £8.25 per hour (outside London). It is proposed to move to becoming a real living wage employer during 2016/17 by implementing a minimum rate of £8.01 per hour from April 2016 and consider the impact of a further increase with a view to implementing during the year.

7.6 Demand/Demography

7.6.1 Leeds is changing and expanding, partly as a result of rising birth rates and partly as a result of its relatively strong and vibrant economy meaning that more people choose to live and work here. An estimated population of 766,000 people includes over 185,000 children and young people (aged 0-19 years) which represents a rise of more than 2,000 since 2012.

7.6.2 In Adult Social Care, additional provision of £8.9m has been made to reflect the demand and demographic pressures experienced during 2015/16 and forecast for 2016/17. In recognition of the financial challenges facing the council the Directorate intends to put measures in place to manage this demand and reduce the costs of care packages. Savings of £5.5m are included in the budget for the estimated financial impact of service reviews across learning disability, mental health and physical impairment services based on a review of Leeds spend against the averages for comparator authorities. These savings are outlined in more detail in section 3.12 in the Adult Social Care report. Whilst the additional provision has been allocated across placements, domiciliary care, direct payments and the learning disability pooled budget, the type of service will reflect client needs and choices so each element of the community care packages budget cannot be predicted with accuracy. Budget provision made in 2015/16 for the Care Act responsibilities effective from April 2015 has also been realigned based on the trends during the first year.

7.6.3 In line with national trends, Leeds has experienced continued cost pressures on the learning disability pooled budget in recent years. Additional provision of £3.7m has been made in 2016/17 to reflect continued growth in demand. This reflects an increase in the number of customers being supported and greater costs due to their increasingly complex social care needs. This is partly offset by savings of £3m for the estimated impact of the service reviews outlined in more detail in the Adult Social Care budget report.

7.6.4 Spend on domiciliary care services has continued to grow during 2015/16, reflecting the ageing population and the aim of supporting people to remain independent for as long as possible. Additional provision of £1.6m has been made to reflect the ongoing impact in 2016/17. This has been partly offset by

savings of £1m from the service reviews. The budget for direct payments has increased by £0.7m as more people are choosing to organise their own care packages.

- 7.6.5 Additional provision of £3m has been made for residential and nursing placements. This partly reflects the growing numbers of older people and an increase in the number of working age adults with complex mental health needs requiring high levels of care. The most substantial element relates to specialist placements for people with complex physical impairments. This has been partly offset by savings of £1.5m from the service reviews outlined in the Adult Social Care report.
- 7.6.6 The increasing number of children and young people in the city brings with it an increasing number of children with special and very complex needs. In budgetary terms this impacts in particular on placements budgets for children looked after and in terms of the 2016/17 budget, approximately £3.5m of savings hinges upon the Directorate continuing to safely and appropriately reduce both the overall number of children looked after and the overall demand for expensive external placements.
- 7.6.7 Specifically, Children's Services continue to face significant demographic and demand pressures in terms of:
- High birth rates, particularly within the most deprived clusters within the city.
 - Increasing inward migration into the city, particularly from BME groups from outside the UK.
 - Increasing population of children & young people with special and very complex needs.
 - Greater awareness of the risks and prevalence of child sexual exploitation.
 - Growing expectations of families and carers in terms of services offered.
 - Changes in government legislation, including "Staying Put" arrangements which enable young people to remain with their carers up to the age of 21.

Within Children's Services these factors continue to put increased pressure on children in care placements budgets, spending on children and young people with complex needs and transport budgets, particularly for those vulnerable children with particularly complex needs. In respect of the latter, the 2016/17 budget proposals include additional funding of £0.7m to reflect this increased demand.

- 7.7 **Capital Financing and Debt** – the proposed budget recognises a net reduction in the cost of debt and capital financing costs of £0.7m in 2016/17 which reflects the on-going capital programme commitments together with anticipated changes in interest rates. The gross total capital programme is £1.1bn and seeks to deliver investment in line with the Council's plans and objectives. The level of the capital programme will continue to be reviewed to ensure that it is deliverable and that it continues to be supportive of the Council's priorities. The forecast debt budget reflects the costs of financing both present and future borrowing in

line with assumed borrowing costs. These assumed borrowing costs will be kept under review and adjusted for the latest market estimates.

- 7.8 **Council Tax Support Scheme & Single Person Discount** – the proposed budget recognises that the Council Tax Support Scheme will continue unchanged. An additional investment of £0.32m has been included in the budget proposals to fund additional customer services officers who will support implementation of the Personal Work Packages as part of the Council Tax Support Scheme which commenced in October 2015. This additional cost will be funded through additional income from estimated increases to the Council tax base. In addition, the proposed budget includes funding to extend the invest to save work on single person discount where again the commensurate savings are recognised in the Council Tax base
- 7.9 **Tour de Yorkshire & World Triathlon** – in 2016 Leeds is scheduled to host the World Triathlon and again host a stage of the Tour de Yorkshire. The 2016/17 budget includes provision of £0.6m of invest to save funding which recognises the significant economic boost that these events will bring to the City and wider region.
- 7.10 **Income Generation and Inward Investment** – in support of the continuing drive to become a more enterprising and efficient organisation, the proposed budget includes provision to invest in additional capacity to support the Council's income generation strategy including how we capitalise on the opportunities from trading services. In addition, the proposals include additional provision to support inward investment including working with partners to market our city.
- 7.11 **West Yorkshire Transport Fund** – the budget recognises a potential increase in the contribution to the West Yorkshire Transport Fund from £5.4m in 2014/15 to £11.4m over 10 years, an increase of £0.6m each year. The Leeds share based on population figures is around £0.2m and provision has been built into the proposed budget to reflect this which would be a decision by the West Yorkshire Combined Authority as part of their levy proposals.
- 7.12 Other Pressures**
- 7.12.1 **Waste Management and Disposal Costs** – a pressure of £0.75m is reflected in the 2016/17 budget proposals which primarily reflects changes to the costs of the processing of the green bin recycled waste and significant decline in income receivable for recycled material.
- 7.12.2 In Adult Social Care, the 2015/16 budget included financial support from health partners, recognising that without adequately resourced social care, timely hospital discharges will be adversely affected and people's conditions could necessitate more emergency hospital admissions. A pressure of £2.9m in 2016/17 arises as a proportion of the budgeted funding in 2015/16 is not expected recurrently.

- 7.12.3 Service user income Care budgeted in Adult Social in 2016/17 is £0.54m lower than in 2015/16. This largely reflects a reduction in the number of Telecare pendant alarm customers following the introduction of charging in 2014. In addition, following the reduction in the Public Health grant, the Public Health contribution to Adult Social Care has been reduced by £0.3m.
- 7.12.4 Income trends – a £0.4m pressure in City Development reflecting income trends in respect of advertising, venues income and fee recovery in asset management.
- 7.12.5 The Children’s Services proposed budget recognises slippage against a number of budget action plans including delivery of the directorate’s savings targets for the financial sustainability of Children’s Centres (£0.9m), service transformation (£0.3m) and the delivery of extensive changes to the Youth Offer (£0.3m). In addition, the proposed budget also takes account of the need to invest £0.2m in order to secure European Structural and Investment Funds (ESIF) in respect of the ‘Local Flexibilities for reducing unemployment’ Programme.

7.13 Grant & other funding

- 7.13.1 The 2016/17 budget recognises pressures arising from a number of grant reductions across services. These include;
- The DfE Innovations funding for the Family Valued Programme - £1.6m.
 - Non-recurrent funding of £1m for capacity building for free early education entitlement.
 - A reduction to the Housing Benefit Administration grant of £0.3m.
 - A continuation of the in-year cut in the Youth Offending Team grant of £0.3m imposed by the Youth Justice Board as part of their 2015/16 savings.
 - As part of the local government finance settlement, the Government has reduced the per pupil rates for the Education Services Grant by 11.5%. For Leeds this equates to a core funding reduction of around £0.7m , with the potential to rise to £1m dependent upon academy conversion rates.

7.14 Public Health

- 7.14.1 On the 4th November 2015, Government announced the outcome of the consultation on the implementation of a £200m national in-year cut to the 2015/16 ring-fenced Public Health grant allocation. This confirmed the Department of Health's preferred option of reducing each local authority's allocation by 6.2%, which resulted in a reduction of £2.82m for Leeds in 2015/16.
- 7.14.2 In the Spending Review and Autumn Statement, the Government indicated it will make savings in local authority public health spending with a further cash reduction of 2.2% in 2016/17. It has become apparent that these reductions are in addition to the 6.2% 2015/16 reductions which will now recur in 2016/17 and beyond. Confirmation of the funding allocation was received on 11th February 2016 and there will be reduction to the Council’s public health grant of £3.9m

(7.7%) in 2016/17 with a total estimated reduction to the Council's grant allocation of £7.3m by 2019/20. This will effectively mean that the Council will have £25m less to spend on public health priorities between 2015/16 and 2019/20.

- 7.14.3 In addition, the fall-out of non-recurrent funding from 2015/16 will mean the total savings needed from the public health budget in 2016/17 is £4.8m

Table 14– Public Health – grant allocation and reduction.

	National £'000	Leeds £'000
Original 2015/16 grant	2,801,471	40,540
Add: 0-5 transfer from health	859,526	9,986
	3,660,997	50,526
Less: 2015/16 recurring grant reduction	(200,000)	(2,818)
Less: 2016/17 grant reduction	(76,142)	(1,078)
Estimated 2016/17 grant	3,384,855	46,630
Total estimated grant reduction in 2016/17	(276,142)	(3,896)
Percentage reduction in cash-terms	7.54%	7.71%

- 7.14.4 In response to the proposed reduction in public health funding in 2016/17 to Council-provided services, the proposal is to use £1.3m of non-recurrent earmarked reserves to maintain priority services through to March 2017.

7.15 Police and Community Support Officers (PCSOs)

- 7.15.1 In 2014/15 the West Yorkshire Police and Crime Commissioner (PCC) agreed a two year funding agreement which saw a £0.45m increase in the PCC's contribution to Police and Community Safety Officers (PCSOs). In 2016/17 the PCC intends to increase the number of fully funded PCSOs from the current number of 47 but where posts are jointly funded then the contribution will be on a 50/50 basis. Currently Leeds makes a 20% contribution with its £1.06m budget, and whilst this budget in 2016/17 remains at the same level of provision as 2015/16, the revised arrangements mean that this will have implications for the numbers the Council will be contributing to since it will reduce from 165 to 67.

8. Savings Proposals – £76.3m

- 8.1 After taking into account the impact of the anticipated changes in funding and spend, it is forecast that the Council will need to generate savings, efficiencies and additional income to the order of £76.3m in 2016/17, after taking account of an estimated £15.2m additional Council Tax income.

8.2 New Homes Bonus – savings of £0.8m

- 8.2.1 The government introduced an incentive scheme in 2011 to encourage housing growth across the country; Councils receive additional grant equivalent to the

average national Council Tax for each net additional property each year which is received annually for six years. An additional 3,000 band D equivalent properties per annum has been assumed for 2016/17 which includes both new builds and properties brought back into use. The Council not only benefits from the additional Council Tax raised from these properties, estimated to be £3.6m in 2016/17, but also through the New Homes Bonus which is estimated at an additional £4.1m per annum. However, taking account of the shortfall in the net increase in properties in 2015/16 together with the fall-out of the £2.7m income from 2010/11, the cash increase is reduced to £0.8m.

8.2.2 It should be noted that whilst the New Homes Bonus is intended as an incentive for housing growth, the funding for this initiative comes from a top-slice of the Local Government funding settlement and the distribution of this funding benefits those parts of the country with the highest level of housing growth and is weighted in favour of properties in higher Council Tax bands.

8.3 Efficiencies – savings of £23.1m

8.3.1 The proposed 2016/17 budget includes a range of proposed efficiency savings across all directorates which total some £23.1m in 2016/17. These savings are across a number of initiatives around;

- Organisational design.
- Continuing demand management through investment in prevention and early intervention, particularly in Adult Social Care and Children's Services.
- Savings across the range of support service functions, for example Finance, Human Resources, Project Management and ICT.
- Ongoing recruitment and retention management.
- Reviewing leadership and management.
- Realising savings by cash-limiting and reducing non-essential budgets.
- Estimated savings on energy and fuel through price and volume.
- Ongoing procurement and purchasing savings.

8.3.2 Assets – to date, the Council has successfully implemented a strategy which has seen a reduction in its asset portfolio and specifically a reduction in Council office accommodation by 250,000 square feet. The 2016/17 budget proposals include estimated revenue budget savings of £1.1m from the implementation of the asset management strategy and the reduction of the Council's asset portfolio.

8.3.3 Recycling and Energy Recovery Facility – The long term development of a waste strategy for the city has now started to deliver substantial benefits with further savings of £4.5m that are projected to be realised in 2016/17. This is in addition to the £2.3m that is projected to be saved in 2015/16.

8.3.4 In Adult Social Care, proposals are included to save £0.5m through efficiencies within the assessment and care management function. These will include a review of the staffing skills mix and business processes. Savings of £0.8m are

included for vacancy management across Adult Social Care, which will be managed so as not to impact on front-line assessments, support and care delivery. In addition, savings were built into the Aspire contract for learning disability services and these are scheduled to grow over the five-year contract period and savings of £0.15m has been included for the anticipated impact in 2016/17.

8.4 Fees & Charges – additional income of £3.1m

8.4.1 The 2016/17 budget proposals assume a general increase in fees and charges of 3%. In addition, there are a number of specific proposals to increase fees and charges detailed in the directorate pages where further increases are proposed which in total would generate an additional £3.1m of income by March 2017 over and above inflation.

8.4.2 A consultation took place in late 2015 on proposed changes to charging for non-residential services in Adult Social Care. Following a report in February 2016, the Executive Board agreed changes to the way income and allowances are taken into account when undertaking a financial assessment and to the maximum weekly charge. Some additional income was included in the 2015/16 budget and together with a net additional £1m this reflects the estimated impact in 2016/17 of this decision.

8.4.3 As a result of the enhanced visitor experience at Tropical World following the capital investment at the attraction visitor numbers have increased in 2015/16 and the budget for 2016/17 assumes that this trend continues with additional income of £0.23m included in the budget. The budget also recognises increases in activity levels at other attractions and cafés with additional income of £0.2m.

8.4.4 In City Development, the proposed budget assumes a growth in income from fees and charges of £0.8m. This will be achieved through above inflation price increases in some areas such as Highways and Transportation for services such as licences and other professional services, additional income will also be achieved through increases in volumes for income from planning and building fees, rental income and sport income. In addition, the Sport and Active Recreation Service has entered into a contract with Alliance Leisure which will provide targeted marketing and promotional support with the aim of increasing overall sport income, resulting in a profit share agreement being implemented.

8.5 Traded Services, partner income & other income – additional income of £12.4m

8.5.1 The 2016/17 budget recognises the Best Council ambition of becoming a more enterprising organisation and includes a range of proposals around securing additional income from commercial activities and traded services. In addition, the budget includes income from partner organisations and other income opportunities which are detailed in the directorate reports. Headlines include;

- In Children's Services the Directorate continues to work closely with its health partners around the 'Early Start' agenda and in 2015/16 set out a range of proposals aimed at further improving health outcomes for young children and their parents. The proposals set out a series of key actions for Children's Centres around the promotion of healthy eating, smoking cessation, accident prevention and parent and child mental health in return for £1.6m of co-investment from the 3 Health Clinical Commissioning Groups. The Clinical Commissioning Groups agreed to this level of co-investment on a non-recurrent basis in 2015/16 and the directorate continues to work closely with Health around the arrangements for 2016/17.
- Children's Services continue to work in close partnership with schools and clusters and in June 2015 presented a paper to the Leeds Schools Forum setting out proposals for improving children and young people's 'readiness for learning' for example through closer working between Children's Social Workers, Youth Workers, cluster teams and individual schools. The proposals were well received by the Forum and funding of £3.4m was agreed in principle for the 2015/16 academic year with potential for the arrangement to be extended into the 2016/17 academic year. The release of funding by Schools Forum is dependent upon the sufficiency of Dedicated School Grant balances and the submission of satisfactory progress/performance reports to the Forum setting out how the directorate has shaped service provision around the 'readiness for learning agenda'.
- In Adult Social Care the council has continued to work closely with health colleagues to reconfigure the health and social care system across Leeds and maximise the value of the 'Leeds £'. It is recognised across the sector that without adequately resourced social care there are adverse impacts on the health sector, for example timely hospital discharges will be adversely affected and people's conditions could necessitate more emergency hospital admissions. Additional income of £3.9m is included, £2.9m of which relates to funding budgeted in 2015/16 on a non-recurring basis. Following further discussions with health partners it is anticipated that this may be achieved through a combination of additional funding from health and use of the health and social care earmarked reserve established to fund initiatives of joint benefit. Any use of this reserve may effectively be a loan that would need to be repaid in future years. £1.8m relates to exploring opportunities to realign spend between capital and revenue within the Better Care Fund.
- Improvement Partner income in Children's Services - Leeds is one of 6 approved Improvement Partners for the DfE and in November 2015 began supporting Sunderland MDC on their improvement journey. This experience is helping the service develop a model for providing improvement support to other local authorities. The 2016/17 budget assumes £0.5m income for 2016/17

- A range of additional trading with schools, academies and other external organisations.

8.6 Service Changes – savings of £13.3m

- 8.6.1 By necessity, managing a reduction of £34.1m in government funding in addition to a range of cost pressures means that the Council will have to make some difficult decisions around the level and quality of services that it provides and whether these services should be increasingly targeted toward need as explained in the report on the Best Council Plan 2016/17 proposals.
- 8.6.2 Detailed service change proposals which together total savings of £13.3m by March 2017 are set out in the directorate budget reports. The key headlines include;
- 8.6.3 In Children’s Services, the Directorate is proposing to fundamentally change its response to the needs of young people at risk of falling out of education/employment. Existing arrangements for tracking young people’s destinations will continue, however, the approach to supporting these young people will change, with the aim of utilising in-house professionals already known to the young person and/or their family. These changes will enable the directorate to deliver savings of approximately £1.2m.
- 8.6.4 In Adult Social Care, the proposed budget includes savings of £1m in respect of changes to Assessment and Care Management relating to new customers, with a focus on delivering care packages that make the most effective use of telecare and reablement services and build on the individual strengths of customers to meet their needs more cost-effectively.

In addition, savings of £4.5m are proposed from Client Group Service Reviews - which are based on adopting the approach outlined above for new customers for all existing customers. A review of the costs of services has identified that spend in Leeds is significantly higher than in comparator authorities on mental health services and to a lesser extent on services for people with physical impairment and learning disabilities. Based on this analysis and the current level of spend on these services, savings of £3m are included for learning disability services, £1m for mental health services and £0.5m for physical impairment services. The impact of these reviews may include some customers being transferred to different services and some reduction in the level of care provided, but eligible social care needs will continue to be met. Some of these savings may impact on third sector services. Savings amounting to £900k are included for third sector grants and contracts, which were included in the 2015/16 budget and either not fully achieved or delivered non-recurrently.

In respect of Older People’s Residential and Day Care Services, following a consultation and engagement process, savings of £0.35m are proposed in respect of developing plans to reduce the number of council-run residential

homes and day centres that will be brought to Executive Board in due course. The £0.35m savings included in the proposed 2016/17 budget are for a part-year effect of these proposals.

- 8.6.5 In Citizen's & Communities, following on from reduction in the last two years' budgets, a further reduction of £0.2m is proposed to the Well Being and Youth Activities budgets. In addition, there are two other proposals that will directly impact on the third sector are a 20% reduction in the third sector infrastructure grant and a further reduction in the Innovation Fund of £50k in 2016/17.

8.7 Minimum Revenue Provision (MRP) – savings of £23.7m

- 8.7.1 The Council has undertaken a review of the application of its existing MRP policies and identified opportunities for additional savings which will reduce the pressure on its revenue budget but still ensure that a prudent level of provision is set aside.
- 8.7.2 When capital investment is funded from borrowing, there is a cost to the revenue budget both in terms of interest and minimum revenue provision (MRP). The annual MRP is effectively the means by which capital expenditure which has been funded by borrowing is paid for by the council tax payer.
- 8.7.3 By statute, local authorities need to make a prudent level of provision for the repayment of debt, and the government has issued statutory guidance, which local authorities are required to 'have regard to' when setting a prudent level of MRP. The guidance sets out the broad aims of a prudent MRP policy, which should be to ensure that borrowing is repaid either over the life of the asset which the capital expenditure related to or, for supported borrowing, the period assumed in the original grant determination. The guidance identifies four options for calculating MRP which would result in a prudent provision, but states that other approaches are not ruled out. Local authorities therefore have a considerable level of freedom in determining their MRP policies, provided that they are in line with the broad aims set out in the statutory guidance.
- 8.7.4 The Capital Finance and Audit Regulations require councils to produce an annual statement of policy on making MRP which the Council last did as part of the 2015/16 Capital Programme report to full Council in February 2015.
- 8.7.5 The main features of the Council's 2015/16 MRP policy include;
- If capital receipts have been used to repay borrowing for the year then the value of the MRP which would otherwise have been set aside to repay borrowing will be reduced by the amounts which have instead been repaid from capital receipts.
 - MRP for borrowing for 2014/15's capital expenditure will be calculated on an annuity basis over the expected useful life of the assets. For expenditure capitalised under statute where there is no identifiable asset, the lifetimes

used for calculating the MRP will be as recommended in the statutory guidance.

- MRP for borrowing on capital expenditure incurred between 2007/08 and 2013/14 for which an annuity asset life basis is already being used will continue on the same basis.
- For borrowing arising from earlier years, MRP will be charged on an asset life annuity basis. As data is not available to identify the individual assets which this borrowing relates to, an average asset life for categories of assets in the authority's current asset register will be used.
- For PFI and finance lease liabilities, a MRP charge will be made to match the value of any liabilities written down during the year which have not been otherwise funded by capital receipts.

8.7.6 The proposed MRP policy for 2016/17 is included in the Capital Programme Report and states that borrowing for 2015/16 capital expenditure will be calculated on an annuity basis over the expected life of the assets. It will also propose that the MRP liability on PFI schemes (to be met from capital receipts) is calculated over the life of the assets rather than the duration of the contract.

8.7.7 The proposed budget for the Minimum Revenue Provision is underpinned by the availability of £27.6m of capital receipts as an alternative source of funding to repay debt. If this anticipated level of capital receipts is not achieved, either as a result of market conditions or specific issues, then there is a risk that the budgeted savings may not be achieved.

8.7.8 These changes have enabled the proposed revenue budget to include £23.7m of savings for 2016/17. In addition, as mentioned in paragraph 12.7, the intention is to identify and ring-fence some £5m of capital receipts in 2016/17 that will be used to strengthen general reserves.

8.8 Full year effects

8.8.1 Capitalised Pension Costs – savings of £2.3m are included in the budget proposals which result from the fall-out of the pension costs from 2011/12 which were capitalised and spread across a 5-year period.

8.8.2 Executive Board approved the closure of some older people's residential homes and day centres as part of the Better Lives strategy in September 2013. Savings of £0.5m relate to the anticipated impact of these decisions in 2016/17.

8.8.3 In Children's Services, a full-year saving of £0.4m arising from the decision taken in October 2015 in respect of the externally commissioned Family Intervention Service.

8.9 Impact of proposals on employees

8.9.1 The Council has operated a voluntary retirement and severance scheme since 2010/11 which has contributed to a forecast reduction in the workforce of 2,500 ftes to March 2016, generating savings of £55m per year.

8.9.2 The proposed budget provides for an estimated net reduction in anticipated staff numbers of 299 ftes by 31st March 2017, as shown in the table below:

Table 15 – Estimated staffing implications

Full-time Equivalents	Increases	Decreases	Net Movement
Adult Social Care	8	(178)	(170)
Children's Services	20	(60)	(40)
City Development	0	(31)	(31)
Environment & Housing	8	(51)	(43)
Strategy & Resources	0	(53)	(53)
Civic Enterprise Leeds	1	(24)	(23)
Citizens & Communities	10	(14)	(4)
Public Health	0	(9)	(9)
Total - General Fund	47	(420)	(372)
Housing Revenue Account	84	(11)	73
Total - General Fund & HRA	131	(431)	(299)

9. Breakdown of the 2016/17 Budget

9.1 Annex 1 to this report provides a detailed analysis at directorate level.

9.2 Annex 2 provides a subjective summary of the City Budget.

10. The 2016/17 Schools Budget

10.1 The Dedicated Schools Grant is expected to increase by £12.7m from £556.3m in 2015/16 to £569.0m in 2016/17 including funding to be transferred to academies. Pupil numbers have increased by over 2000, mainly in primary. The number of pupils taking up the free early education entitlement for 3 and 4 year olds is expected to increase as is the participation of disadvantaged 2 year olds. Funding remains at the 2015/16 levels and will be based on the January 2016 and 2017 census data. The Early Years Pupil Premium is now included within the DSG and funding remains at the same level.

Funding for pupils with special educational needs aged 0 to 25 is expected to increase by £0.9m due to changes in place numbers and the Leeds share of the national increase to this funding block.

- 10.2 There are no changes expected to the Education Funding Agency national formula for the post-16 grant.
- 10.3 The level of Pupil Premium to be received by Leeds schools (including academies) in 2016/17 for pupils aged 5-15 is estimated to be £42.3m, a year on year increase of £0.9m due to an increase in pupil numbers.
- 10.4 Universal infant free school meals - free school meals for all pupils in Reception, Year 1 and Year 2 will continue to be provided in the 2016/17 academic year at the same rate.
- 10.5 Specific Grants - the Primary PE Grant will be paid in both the 2015/16 and 2016/17 academic years to all primary schools and the Year 7 catch up premium will be paid to secondary schools in the 2015/16 and 2016/17 financial years. Funding rates remain the same.
- 10.6 Summary of Year on Year Change - the funding received through the Dedicated Schools Grant, Pupil Premium, Post-16 and other grants is estimated to be £657m for 2016/17, an increase of £13m. However, as most of the funding must be allocated to schools by a formula largely based on pupil numbers, schools with falling rolls will receive reduced funding year on year.
- 10.7 Funding from 2017/18 - the Department for Education is intending to move towards a national school funding formula from April 2017. A national consultation is expected to take place in the spring.

11. Housing Revenue Account

- 11.1 The Housing Revenue Account (HRA) includes all expenditure and income relating to the management of the Council's housing stock and in accordance with Government legislation operates as a ring fenced account. Details of the HRA budget proposals are contained in the attached Environment and Housing budget report. In summary:
- 11.2 In July 2015 the Chancellor announced that for the 4 years 2016/17 to 2019/20 dwelling rents would need to reduce by 1% each year. It is therefore proposed that rents are reduced by an average of 1.0% in 2016/17 which equates to a reduction in income of £2.1m.
- 11.3 This change in Government policy is effectively a 4% pa reduction from that assumed within the Council's HRA Financial Plan for each of the next 4 years and in cash terms equates to a reduction of £20.5m in rental income over this period. It is proposed that the reduction in income is managed through a combination of efficiencies, increasing charges where appropriate to reflect more closely the costs associated with providing services, together with improved targeting of resources and the use of reserves.

- 11.4 It is proposed to increase garage rents by 5% in 2016/17 which will generate additional income of £73k per year. In addition, it is proposed to increase district heating charges by 3% in order to reduce subsidisation.
- 11.5 Tenants in multi storey flats (MSFs) and in low/medium rise flats receive additional services such as cleaning of communal areas, staircase lighting and lifts. Since tenants only pay a notional charge towards the cost of these services, other tenants are in effect subsidising the additional services received. To reduce this subsidisation it is proposed to increase charges by £1 per week in 2016/17. This will generate additional income of £607k per year for the HRA. It is estimated that 65% of this will be met through housing benefit.
- 11.6 Tenants living in sheltered housing schemes across Leeds are supported by Sheltered Support Officers who provide housing related support to enable tenants to live independently in a safe environment. Tenants in receipt of this service are charged £12 per week which is eligible for Housing Benefit. It is proposed to increase this charge to £13 per week to reflect the costs associated with the service. For those tenants who benefit from the service but do not currently pay it is proposed from 2016/17 to introduce a nominal charge of £2 per week. These proposals will generate additional income of £313k in 2016/17.
- 11.7 Despite reduction in rental income the Council remains committed to maintaining inflationary increases in the amount provided to maintain homes, funding the investment strategy agreed by Executive Board in March 2015 and to replacing homes lost through Right To Buy (RTB) by the planned investment in new homes and buying empty homes.
- 11.8 The 2016/17 budget includes £43,588k for repairs to dwellings, which is £855k (2%) higher than the 2015/16 budget. In addition, the budget includes £73,041k to fund the housing capital programme/investment plan. This is £3,057k (4.5%) higher than the amount provided in 2015/16. This increase is being funded from the Swarcliffe PFI sinking fund. It should be noted however, that as the sinking fund smoothes out the effect of the incidence of the payments to the PFI contractor using these reserves will require additional resources to be identified in future financial years to fund the unitary charge payments.

12. Reserves Strategy and General Reserves

- 12.1 General and useable reserves are a key measure of the financial resilience of the Council, allowing the authority to address unexpected financial pressures. Since 2010/11, the Council's general reserve level has reduced from £29.56m down to £22.3m at April 2015 with further budgeted use of £1.5m in 2015/16.
- 12.2 Under the 2003 Local Government Act, the Council's statutory financial officer is required to make a statement to Council on the adequacy of reserves. In addition, it is good practice for the authority to have a strategy on the level and nature of its reserves and ensure these are monitored and maintained within the range determined by its agreed strategy. The purpose of a reserves strategy is:

- to maintain reserves at a level appropriate to help ensure longer term financial stability, and
- to identify any future events or developments which may cause financial difficulty, allowing time to take appropriate action.

12.3 The established strategy encompasses an assessment of financial risks included in the budget based on directorate budget risk registers. The risk assessments identify areas of the budget which may be uncertain and the at risk element of each budget area has been quantified. This represents the scale of any likely overspend/shortfall in income and does not necessarily represent the whole of a particular budget heading. Each risk area is scored in terms of the probability and potential impact on the budget.

12.4 The strategy also requires directorates to prepare budget action plans to deal with spending variations on budgets controlled by directorates during the year.

12.5 The assumed general reserve balance of £20.9m at March 2016 is predicated on the delivery of a balanced budget in 2015/16. The latest 2015/16 month 9 financial health report to Executive Board forecasts a marginal overspend which is anticipated will be brought into balance by the end of the financial year.

12.6 In order to support the 2016/17 budget it is proposed to use £3.45m of general reserves which is £2m more than the budgeted use in 2015/16. This would leave the level of general fund reserves at 31st March 2017 at £17.4m, or 3.5% of net expenditure.

The table below provides a summary of general reserves.

Table 16- General Reserves

General Reserves	2015/16 £m	2016/17 £m
Opening Balance 1st April	22.3	20.9
Budgeted usage	(1.5)	(3.5)
Closing Balance 31st March	20.9	17.4

12.7 Given the uncertainty about the future government funding, the financial challenges ahead and the inherent risks in future budgets, there is a strong argument that the level of general reserves should be increased over the next few years in order to increase the Council's financial resilience. To this end, it is proposed that additional specific capital receipts from asset sales are ring-fenced and used to reduce the Council's minimum revenue provision requirement and that these additional savings are then used to increase the level of General

Reserves. To this end a target of £10m of additional asset sales has been identified across 2016/17 and 2017/18.

13. Robustness of the Budget and the Adequacy of Reserves

13.1 The Local Government Act (Part II) 2003 places a requirement upon the Council's statutory finance officer (The Deputy Chief Executive) to report to members on the robustness of the budget estimates and the adequacy of the proposed financial reserves.

13.2 In considering the robustness of any estimates, the following criteria need to be considered;

- The reasonableness of the underlying budget assumptions such as the:
 - the reasonableness of provisions for inflationary pressures;
 - the extent to which known trends and pressures have been provided for;
 - the achievability of changes built into the budget;
 - the realism of income targets;
 - the alignment of resources with the Council service and organisational priorities.
- A review of the major risks associated with the budget.
- The availability of un-earmarked reserves to meet unforeseen cost pressures.
- The strength of the financial management and reporting arrangements.

13.3 In coming to a view as to the robustness of the 2016/17 budget, the Deputy Chief Executive has taken account of the following issues:-

- Detailed estimates are prepared by directorates in accordance with principles laid down by the Deputy Chief Executive based upon the current agreed level of service. Service changes are separately identified and plans are in place for them to be managed.
- Estimate submissions have been subject to rigorous review throughout the budget process both in terms of reasonableness and adequacy. This process takes account of previous and current spending patterns in terms of base spending plans and the reasonableness and achievability of additional spending to meet increasing or new service pressures. This is a thorough process involving both financial and non-financial senior managers throughout the Council.
- Significant financial pressures experienced in 2015/16 have, where appropriate, been recognised in preparing the 2016/17 budget, or are subject to further actions to enable them to be delivered.

- As part of the budget process, directorates have undertaken a risk assessment of their key budgets, documented this assessment in the form of a formal Risk Register, and provided a summary of major risks within the directorate budget documents, many of which are significant. All directorate budgets contain efficiencies, income generation and service reviews which will require actions to deliver, and any delay in taking decisions may have significant financial implications. The overall level of risk within the 2016/17 budgets of directorates is considered to remain relatively high. Whilst this level of risk can be considered manageable, it must be on the understanding that key decisions are taken and that where identified savings are not delivered alternative savings options will be needed. This is all the more important given that the Council will face further financial challenges over the years beyond 2016/17.
- In addition to specific directorate risks, the collection of Council Tax and generation of Business rates yields are two key risks which need to be closely monitored.
- The introduction from April 2013 of a scheme of council tax discounts does raise additional risks as to collection. Overall, the assumed collection rate for Council Tax was previously reduced from 99.2% to 99% to reflect this additional risk. It is still too early to make a proper assessment of the deliverability of collection at this level and there is still the potential for further losses. However, it should be noted that should there be a higher level of loss than assumed, that this would materialise within the collection fund, and as such would not impact upon the current year's budget.
- Under the business rates retention scheme, the Council's local share of business rates is exposed to risks from both collection and reductions in rateable values. During 2014/15 and 2015/16 two trends have become clear; firstly that gradual economic recovery is not resulting in significant volumes of new-builds in Leeds and secondly that growth that does occur is being largely offset by the effect of successful appeals and other reductions to the rating list; either through closure or Valuation Office reviews. Business rates income is therefore still a significant risk, however, as in the case of Council Tax, any losses greater than those assumed in setting the budget will materialise through a Collection Fund and will not impact in the current year.

13.4 The Council's financial controls are set out in the Council's Financial Regulations. These provide a significant degree of assurance as to the strength of financial management and control arrangements throughout the Council. The Council has a well-established framework for financial reporting at directorate and corporate levels. Every month Executive Board receives a risk-based financial health report from each directorate and action plans are utilised to manage and minimise any significant variations to approved budgets.

13.5 The Council's Reserves strategy, as set out in section 12, requires directorates to prepare budget action plans to deal with spending variations on budgets controlled by directorates during the year.

13.6 In the context of the above, the Deputy Chief Executive considers the proposed budget for 2016/17 as robust and that the level of reserves are adequate given a clear understanding of the following:

- The lateness of the announcement of the provisional local government settlement for 2016/17 on the 17th December 2015 the day after the Initial Budget Proposals were agreed by the Executive Board. This has led to an increased call on general reserves in 2016/17, although mitigated in the medium term by the commitment to target additional capital receipts from asset sales to increase the level of general reserves in the medium-term.
- The level of reserves is in line with the risk based reserves strategy but their enhancement will be a prime consideration for the use of any fortuitous in year saving.
- Risk-based budget monitoring and scrutiny arrangements are in place which include arrangements for the identification of remedial action, and reporting arrangements to members will be enhanced.
- The budget contains a number of challenging targets and other actions, these are clearly identified, and will be subject to specific monitoring by the Council's Corporate Leadership Team, and as such, are at this time considered reasonable and achievable.
- Monthly risk-based budget reporting to members will continue in 2016/17.
- Budget risks are identified and recorded and will be subject to focussed control and management.
- As part of the Council's reserves strategy directorates are required to have in place budget action plans which sets out how they will deal with variations during the year.
- Risks associated with council tax and business rates, although potentially significant, will feed into the budget via a Collection Fund and will therefore not impact on the 2016/17 budget.
- There is a clear understanding of the duties of the Council's statutory Financial Officer and that the service implications of them being exercised are fully understood by members and senior management alike.

14. Equality Impact Assessment of the Budget

14.1 The Equality Act 2010 requires the Council to have 'due regard' to the need to eliminate unlawful discrimination and promote equality of opportunity. The law requires that the duty to pay 'due regard' be demonstrated in the decision-making process. Assessing the potential equality impact of proposed changes to policies, procedures and practices is one of the key ways in which public authorities can show 'due regard'. Equality impact assessments also ensure that we make well informed decisions based on robust evidence.

14.2 The Council is fully committed to assessing and understanding the impact of its decisions on equality and diversity issues. In order to achieve this, the Council has an agreed process in place and has particularly promoted the importance of the process when taking forward key policy or budgetary changes.

14.3 A specific equality impact assessment of the budget at a strategic level has been carried out and this is attached as Appendix 6.

15. Corporate Considerations

15.1 Consultation and Engagement

15.1.1 As explained at section 5 above the Initial Budget Proposals were subject to consultation with key stakeholders prior to finalisation of the 2016/17 budget.

15.2. Equality and Diversity / Cohesion and Integration

15.2.1 This issue is fully explained in section 14 above.

15.3 Council Policies and Best Council Plan

15.3.1 The 2016/17 Best Council Plan's ambitions, outcomes and priorities underpin the proposed 2016/17 budget and have been used to ensure that the Council's financial resources are directed towards its policies and priorities and, conversely, that these policies and priorities themselves are affordable.

15.4 Resources and Value for Money

15.4.1 This is a revenue budget financial report and as such all financial implications are detailed in the main body of the report.

15.5 Legal Implications, Access to Information and Call In

15.5.1 In accordance with the Council's Budget and Policy Framework, decisions as to the Council's budget and Council Tax are reserved to Council. As such, the recommendation at 17.1 which recommends the budget to Council is not eligible for call in.

15.5.2 The budget will have significant implications for Council policy and governance and these are explained within the report. The budget is a key element of the Council's Budget and Policy framework, but many of the proposals will also be

subject to separate consultation and decision making processes, which will operate within their own defined timetables and managed by individual directorates.

15.6 Risks and Risk Management

- 15.6.1 The Council's current and future financial position is subject to a number of risk management processes. The adequacy of resources to meet the Best Council Plan objectives in the medium-term in a sustainable way is identified as one of the Council's corporate risks, as is the Council's financial position going into significant deficit in the current year resulting in reserves (actual or projected) being less than the minimum specified by the Council's risk-based reserves strategy. Both these risks are subject to regular review. In addition, financial management and monitoring continues to be undertaken on a risk-based approach where financial management resources are prioritised to support those areas of the budget that are judged to be at risk, for example the implementation of budget action plans, those budgets which are subject to fluctuating demand, key income budgets, etc. This risk-based approach has been reinforced with specific project management based support and reporting around the achievement of the key budget actions plans.
- 15.6.2 It is recognised that the proposed strategy carries a number of significant risks. Delivery of the annual budget savings and efficiencies proposed will be difficult, but failure to do so will inevitably require the Council to start to consider even more difficult decisions which will have far greater impact upon the provision of front line services to the people of Leeds.
- 15.6.3 A full risk assessment of the Council's financial plans has been undertaken as part of the normal budget process.
- 15.6.4 The individual directorate budget reports at appendix 8 provide more detailed information.

16. Implications for Council Policy and Governance

- 16.1 There are no proposed changes to delegations and limits which form part of the Council's budget and financial control environment. The current limits are set out at appendix 7.

17. Recommendations

- 17.1 As recommended by the Executive Board, this report asks Council to adopt the following resolutions;
- i. That the Revenue Budget for 2016/17 totalling £496.378m be approved. This means that the Leeds element of the Council Tax for 2016/17 will increase by 1.99% plus the Adult Social Care precept of 2%. This

excludes the Police and Fire precepts which will be incorporated into the report to be submitted to Council on the 24th February 2016.

- ii. Grants totalling £84k be allocated to Parishes.
- iii. In respect of the Housing Revenue Account, that the budget be approved with;
 - a reduction of 1% in dwelling rents, a 5% increase in garage rents and a 3% increase in district heating charges.
 - that service charges for multi-storey flats/low/medium rise properties are increased by £1 per week
 - that charges for sheltered support are increased from £12 to £13 per week and that a charge of £2 per week is introduced for those tenants who benefit from the sheltered support service but do not currently pay.

18. **Background Documents**¹

18.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Statement of 2015/16 and 2016/17 budgets

Annex 1

Service	2015/16			2016/17		
	Net managed budget £000s	Net budget managed outside service £000s	Net budget £000s	Net managed budget £000s	Net budget managed outside service £000s	Net budget £000s
Adult Social Care						
Health Partnerships	60	16	76	252	27	279
Access and Care	191,986	16,051	208,037	206,448	6,457	212,905
Strategic Commissioning	(5,337)	(5,036)	(10,373)	(11,277)	(1,133)	(12,410)
Resources & Strategy	6,040	(4,962)	1,078	5,917	764	6,681
Pensions adjustment	0	(1,456)	(1,456)	0	(2,720)	(2,720)
	192,749	4,613	197,362	201,340	3,395	204,735
Children's Services						
Partnership Development and Business Support	18,485	25,641	44,126	18,663	41,646	60,309
Learning, Skills and Universal Services	15,286	1,856	17,142	12,369	2,557	14,926
Safeguarding, Targeted and Specialist Services	93,329	2,637	95,966	92,365	3,835	96,200
Central overheads	(3,081)	(4,503)	(7,584)	(2,944)	(941)	(3,885)
Pensions adjustment	0	813	813	0	(4,682)	(4,682)
	124,019	26,444	150,463	120,453	42,415	162,868
City Development						
Planning and Sustainable Development	3,539	72	3,611	2,876	274	3,150
Economic Development	1,075	288	1,363	888	396	1,284
Asset Management	1,332	1,756	3,088	809	5,448	6,257
Highways and Transportation	20,390	35,720	56,110	16,376	35,494	51,870
Libraries, Arts and Heritage	17,010	4,927	21,937	15,057	4,842	19,899
Sport and Active Recreation	6,250	6,947	13,197	5,701	7,624	13,325
Resources and Strategy	2,119	(1,822)	297	1,287	(936)	351
Pensions adjustment	0	(701)	(701)	0	(3,172)	(3,172)
	51,715	47,187	98,902	42,994	49,970	92,964
Environment and Housing						
Car Parking Services	(7,011)	921	(6,090)	(7,611)	807	(6,804)
Community Safety	2,171	448	2,619	2,199	545	2,744
Strategic Housing Support	1,096	7,206	8,302	835	4,269	5,104
General Fund Support Services	252	(414)	(162)	(826)	(353)	(1,179)
Waste Management	39,542	1,163	40,705	35,210	1,038	36,248
Parks & Countryside	8,366	2,820	11,186	8,061	3,367	11,428
Leeds Building Services	(4,920)	1,731	(3,189)	(5,822)	1,721	(4,101)
Strategic Housing Partnership	1,244	50	1,294	1,294	752	2,046
Special Contracts & Seccc	7,738	(289)	7,469	7,138	94	7,232
Environmental Action - West	2,825	154	2,979	3,110	276	3,386
Environmental Action - East	2,440	146	2,586	2,660	261	2,921
Environmental Action - South	2,511	168	2,679	2,695	248	2,943
Environmental Action - City Wide	411	79	490	0	0	0
Environmental Action - City Centre	2,150	98	2,248	2,291	120	2,411
Non Delegated Street Cleansing	377	2,044	2,421	255	1,102	2,357
Environmental Health	2,452	(56)	2,396	2,414	91	2,505
Pensions adjustment	0	(2,234)	(2,234)	0	(4,950)	(4,950)
	61,644	14,055	75,699	53,903	10,388	64,291
Strategy and Resources						
Strategy and Improvement	4,342	(1,773)	2,569	4,370	(1,432)	2,938
Finance	9,815	(1,228)	8,587	8,850	(786)	8,064
Human Resources	6,300	51	6,351	6,669	260	6,929
Technology	14,266	7,282	21,548	13,371	4,598	17,969
Public Private Partnership Unit	(23)	191	168	(590)	384	(206)
Legal Services	(1,562)	44	(1,518)	(2,177)	130	(2,047)
Democratic Services	4,983	(4,983)	0	4,919	(4,919)	0
Pensions adjustment	0	(1,373)	(1,373)	0	(2,510)	(2,510)
	38,121	(1,789)	36,332	35,412	(4,275)	31,137
Citizens and Communities						
Communities	5,830	799	6,629	5,529	860	6,389
Customer Access	12,494	393	12,887	15,404	709	16,113
Licensing and Registration	595	67	662	730	197	927
Benefits, Welfare and Poverty	2,643	171	2,814	2,912	309	3,221
Pensions adjustment	0	(747)	(747)	0	(1,411)	(1,411)
	21,562	683	22,245	24,575	664	25,239
Civic Enterprise Leeds						
Business Support Centre	4,638	27	4,665	9,288	765	10,053
Commercial Services	782	810	1,592	2,465	1,692	4,157
Facilities Management	6,222	2,335	8,557	5,989	2,740	8,729
Corporate Property Management	6,250	528	6,778	5,629	761	6,390
Pensions adjustment	0	(825)	(825)	0	(2,430)	(2,430)
	17,892	2,875	20,767	23,371	3,528	26,899
Public Health						
Public Health	0	(76)	(76)	0	(57)	(57)
Supporting People	299	2	301	327	26	353
Drugs Commissioning Service	(67)	0	(67)	19	0	19
Pensions adjustment	0	(122)	(122)	0	(163)	(163)
	232	(196)	36	346	(194)	152
Strategic and Central accounts	17,300	(41,136)	(23,836)	(2,566)	(78,557)	(81,123)
Pensions adjustment	0	(52,736)	(52,736)	0	(27,334)	(27,334)
Strategic and Central Accounts	17,300	(93,872)	(76,572)	(2,566)	(105,891)	(108,457)
NET COST OF CITY COUNCIL SERVICES	525,234	0	525,234	499,828	0	499,828
Contribution to/(from) General Fund Reserves	(1,450)	0	(1,450)	(3,450)	0	(3,450)
NET REVENUE CHARGE	523,784	0	523,784	496,378	0	496,378

Summary of 2016/17 budget by type of spending and income

Annex 2

	General Fund excluding Schools £000	Per Band D Property £	Schools £000	HRA £000	Total Budget £000	% of total
Expenditure						
Employees	471,041	2,158	325,480	30,115	826,636	41
Premises	50,206	230	35,050	51,266	136,522	7
Supplies and services	30,815	141	74,630	108,109	213,554	11
Transport	42,824	196	1,757	497	45,078	2
Capital costs	23,345	107	26,545	59,505	109,395	5
Transfer payments	305,584	1,400	0	0	305,584	15
Payments to external service providers	363,449	1,665	0	176	363,625	18
	1,287,264	5,898	463,463	249,668	2,000,395	100
Income						
Grants	(488,630)	(2,239)	(423,285)	(21,385)	(933,300)	65
Rents	(10,215)	(47)	0	(219,060)	(229,275)	16
Fees, charges & other income	(219,853)	(1,007)	(40,178)	(7,200)	(267,231)	19
	(718,698)	(3,293)	(463,463)	(247,645)	(1,429,806)	100
Net budget	568,566	2,605	0	2,023	570,589	100
Contribution to/(from) IAS19 Pensions reserve	(49,371)	(226)		(1,528)	(50,899)	
Contribution to/(from) other earmarked reserves	(19,367)	(89)	0	(495)	(19,862)	
Contribution to/(from) General reserves	(3,450)	(16)		0	(3,450)	
	(72,188)	(331)	0	(2,023)	(74,211)	
Net revenue charge	496,378	2,274	0	0	496,378	

Notes: The number of Band D equivalent properties is

218,267

The total Individual Schools Budget (ISB) has been analysed at a subjective level in the above table. This provisional spend is based on previous expenditure and income patterns but will be subject to final determination by individual schools.

Report on the consultation to inform the 2016/17 Leeds City Council Budget

The financial strategy and budget proposals have both been driven by the Council's ambitions and priorities which have been shaped through past consultations and stakeholder engagement. Public perception evidence which services and localities already hold about people's priorities also supports the preparation of the initial budget proposals for 2016/17.

As in previous years, residents and wider stakeholders were given the opportunity to comment on the initial budget proposals in a variety of ways, for example, feedback forms in public spaces, online and also working with city-wide networks.

The approach to this year's consultation took account of the wealth of consultation evidence gathered in recent years on residents' budget priorities; the low level of change in those priorities over time; and the significant involvement of residents and service users in ongoing service-led change projects. It also recognised the ongoing uncertainty over the exact level of financial settlement the council would receive, which was not resolved by the consultation start date.

Public consultation on the Council's 2016/17 Initial Budget Proposals ran from 17th December 2015 to 31st January 2016.

The consultation took the form of a brief online summary of the Initial Budget Proposal (IBP) at www.leeds.gov.uk/budget supported by the full IBP report and a response form allowing participants to navigate the IBP sections, learn about our proposals and then comment on those proposals. Paper equivalents were promoted in public council buildings. Third sector partners promoted the consultation opportunity through their networks and the full Leeds Citizens' Panel was invited to comment (followed with two reminder messages during the consultation period). Council social media channels were also used to promote the consultation opportunity.

An open-response format was chosen for the response form to give participants flexibility to share any views they wished. In total, over 750 comments were generated by 116 respondents.

Who took part

Participants were asked to complete equality monitoring information and the following table, based on interim sets of results taken with two weeks of the consultation period remaining, shows the profile of the respondents. Note that not all respondents completed all parts of the equality monitoring.

Gender			
Male	55%	Prefer not to say	14%
Female	31%		

Age			
Under 18	1%	46-55	19%
18-25	5%	56-59	8%
26-35	14%	60-64	13%
36-45	16%	65-74	7%
Prefer not to say	15%	75+	1%

Ethnicity	
White British	75%
White Irish, BME, other ethnicities	9%
Prefer not to say	16%

Self-declared disability	
Yes	10%
No	78%
Prefer not to say	12%

Religion			
Buddhist	1%	Sikh	0%
Hindu	1%	No religion	41%
Muslim	0%	Other	3%
Christian	34%	Prefer not to say	18%
Jewish	2%		

Sexual orientation			
Heterosexual/Straight	67%	Bisexual	2%
Lesbian/Gay woman	2%	Prefer not to say	25%
Gay man	3%		

Findings

The findings from the consultation are set out below. Each question is followed by a table showing the main thematic groups of comments made, ranked by percentage of all comments made.

1. Comments on our proposals to save £14m by becoming more efficient

Theme of comments made (% of all comments)	
General support for approach	26%
Critical of approach	15%
Cut senior management costs	11%
Critical of budget consultation	6%
Cut number of Members	5%
Protect youth services	5%
Share services with partners	5%
Cut bureaucracy	3%
Other (includes range of specific suggestions)	24%

2. Comments on our proposals to bring in £2.8m extra through an increase in some specific fees and charges, on top of a 3% general increase

Theme of comments made (% of all comments)	
General support for approach	33%
Try other options first	14%
Generally critical of approach	14%
Concerned at impact on vulnerable	11%
Support for parking charge rise only	4%
Too high a rise considering inflation	4%
Other (wide range of specific points)	19%

3. Comments on our proposals to bring in £12.5m extra through trading some of our services, and accessing funding from our partners

Theme of comments made (% of all comments)	
General support for approach	47%
Concern over viability	16%
Generally critical of approach	5%
Try other options first	5%
Go further	4%
Other (wide range of specific points)	22%

4. Comments on any other proposals we are putting forward to make savings and bring more income (in section 6.3 of IBP)

Theme of comments made (% of all comments)	
Generate income before cutting	19%
Concerned at impact on vulnerable and young people	19%
General support for approach	11%
Invest in transport	11%
Want clearer vision for future	8%
Other (wide range of specific points)	32%

5. Comments on our proposals for Council Tax levels in 2016/17, including the proposal to raise funds specifically for adult social care services through an additional 2% rise in Council Tax

Theme of comments made (% of all comments)	
Support full increase	46%
Against increases	28%
Only support ASC precept increase	5%
Other (wide range of specific points)	21%

6. Comments on our overall budget approach. Respondents were invited to comment on the overall approach to the 2016/17 budget

Theme of comments made (% of all comments)	
Generally supportive	27%
Generally critical	24%
Encourage more people to take action and responsibility	8%
Concern at impact of higher charges on vulnerable	8%
Invest for the future city	8%
Other (wide range of specific points)	25%

7. Additional ideas on efficiencies and income generation

Respondents were invited to share ideas on other ways the council can cut costs and increase income. A wide range of comments were given, and common ideas included:

- Increase revenue from events, advertising space or sponsorship
- No further work on trolley bus project
- Reduction in senior staff costs
- Greater sales of assets (buildings, art)

8. Alternative priorities

Residents were asked if there were other priorities they would like the council to consider in future. Again, a wide and diverse range of comments were made, with common themes including:

- Encourage growth and jobs (with decent wages)
- Improve transport infrastructure
- Education and young people's future prospects

9. Directorate budget proposals

Respondents could also give comments on the detailed IBP appendices setting out each council directorate's budget proposals for 2016/17. Fewer comments were made here, and the main themes are briefly set out below:

Adult Social Care

- A half show concern about the impact in general terms, or specifically about vulnerable groups, or for quality of services
- Around a fifth of comments show general support for the budget approach
- A minority want less spend in this area

Children's Services

- A third of comments showed concern about the potential impact on vulnerable young people of reduced youth services, and the longer term consequences
- A minority gave comments in general support for the proposals
- A minority also gave comments suggesting people should take more responsibility for themselves and their children

Citizens and Communities

- Few comments were made, but did include encouragement for partnership working and helping local people take more control in their communities

City Development

- A quarter of comments suggested that spending on culture should be further reduced
- A smaller set of comments suggested maximising revenue through cultural events
- Around a quarter of comments suggested further savings should be made from infrastructure work e.g. major transport projects, street-lighting
- A minority of comments also requested further work to attract jobs and businesses

Civic Enterprise Leeds

- Few comments were made, but a number encouraged the council to ensure it was suitably business-minded to achieve these proposals

Environment and Housing

- A quarter of comments focussed on better use of empty properties and making more homes available
- A fifth were generally supportive of the proposals
- A fifth of comments suggested fines for not recycling or managing household waste appropriately

Public Health

- A quarter of comments showed general support for the proposals
- A quarter also showed concern at the long term implications of the proposals

Strategy and Resources

- A third of comments encouraged smarter working e.g. more technology, flexible working

Initial 2016/17 Budget Proposals – Comments from Scrutiny

In accordance with the Council's Budget and Policy Framework the Council's Scrutiny Boards received the Executive's initial budget proposals in their December and January meeting cycles. All Boards undertook thorough examination of the budget proposals, inviting, where appropriate, Executive Board Members and Directors. All Board's recognised the significant budget pressures facing the Council and the difficult decisions that are required to be made and the need to work in smarter ways.

SCRUTINY BOARD (ADULT SOCIAL SERVICES, PUBLIC HEALTH, NHS)

Comments on the initial budget proposals for 2016/17

Introduction

At its meeting on 22 December 2015, the Scrutiny Board (Adult Social Services, Public Health, NHS) considered the Executive Board's initial budget proposals for 2016/17. The Board considered the Council's overall budgetary position, alongside those areas specifically within the Scrutiny Board's terms of reference, i.e. Adult Social Services and Public Health.

To assist the Scrutiny Board, the following Council officers were in attendance:

- Doug Meeson, Chief Officer (Finance Services)
- Cath Roff, Director of Adult Social Services
- Ann Hill, Head of Finance, Adult Social Care
- Dr Ian Cameron, Director of Public Health.

Main issues

The key areas of discussion and areas identified by the Scrutiny Board included:

- Confirmation of a larger reduction in the provisional local government finance statement than had been anticipated.
- Concern that the local government finance settlement for Leeds compared unfavourably to other local authorities.
- Confirmation of a new power for local authorities with social care responsibilities to increase council tax by up to and including 2% per year.
- Confirmation that from 2017/18, the Government was making funding available to local government, worth £1.5 billion by 2019/20, to be included in the Better Care Fund.
- An update on savings in local authority public health spending and reductions to the public health grant to local authorities.
- Significant concern that reductions to public health budgets limited the capacity to undertake preventative work, aimed at keeping people healthier for longer and slowing down the demand for NHS services in the City. It was felt that in the longer-term, there would be additional pressure on NHS budgets and the already predicted budget shortfall.

Outcomes

At the conclusion of its discussions, the Scrutiny Board made the following resolutions:

- (a) That the Board notes the Executive Board's initial budget proposals.

- (b) That the Board supports proposals to apply the additional 2% social care precept increase to Council Tax in 2016/17.
- (c) That the Director of Public Health reports details of the proposed 2-year budget strategy to a future meeting.

**Cllr Peter Gruen, Chair
on behalf of the Scrutiny Board (Adult Social Services, Public Health, NHS)**

INITIAL 2016/17 BUDGET PROPOSALS – COMMENTS FROM THE THIRD SECTOR

VITAL consultation response to Housing Leeds' proposals to manage its budget reductions from 2016/17 to 2019/20

VITAL was briefed at its December meeting about proposals from Housing Leeds to manage its budget reductions up to 2019/20. After a discussion it was agreed that VITAL would respond formally to the proposals and raise any concerns.

Whilst the budgets have already been agreed, VITAL have taken this opportunity to ask Housing Leeds what it intends to do to raise awareness and help tenants manage the impacts of funding pressures and changes to policy.

Reduction in rental income

The Chancellor's announcement of a reduction in social housing rents of 1% per year will have significant impacts on money generated to manage current housing stock.

VITAL is concerned that this will lead to a deterioration of the repairs and management service as less money is available. VITAL would see maintenance of current stock as an absolute priority. Environmental services like grass-cutting, litter picking, graffiti cleaning should under the circumstances carry a lower priority than keeping properties safe and maintained. However Vital is fully aware that creating better communities and safer places for people to live requires Housing Leeds to encourage any shortfall of funding for environment services to be sought from other agencies and partners so that we can continue to make our estates places that people choose to continue to live in.

Action: *For Housing Leeds to confirm how this will be managed.*

Increase of social housing rents for tenants with an income of over £30,000

VITAL was concerned that this threshold was too low and would impact tenants who would not be able to afford a rent rise to up to 80% of the local market rent.

Although tenants would pay more there would be no direct benefit from improved services as any additional rental would go direct to the Treasury.

Also no details were available currently about how this would be implemented and how much it would cost to evaluate tenants income.

Action:

- *For Housing Leeds to confirm how much they estimate it will cost and how long it will take to set up systems that will enable them to collect accurate information on tenant's income levels.*
- *For Housing Leeds then to provide VITAL with information on the number of tenants this would impact and to confirm how they intended to communicate this to those tenants.*
- *For Housing Leeds to brief VITAL once it has been decided on how rent thresholds were to be determined.*
- *For VITAL to work with Housing Leeds to ensure that as much information as possible would be given to impacted tenants and to come up with options to mitigate the impact.*

Service charges

The proposals for Housing Leeds to increase service charges by £1 per week for MSF and medium/low rise flats, by £1 per week for those sheltered tenants already paying for a warden service and to introduce a nominal £2 per week for those in sheltered housing but opting out of warden service were accepted by VITAL as a reasonable option to cover shortfalls. It was acknowledged that the current service was subsidised by Housing Leeds.

Right to Buy (RTB) Scheme

VITAL were very concerned about the short tenancy length (3 years) before tenants could consider buying their properties and the extension of RTB to Housing Association properties. This would lead to a continued fall in available social housing without the funding to provide like-for-like new build. Ultimately social tenants may have to pay market forces rents in the private sector, which coupled with the cap on the housing element of welfare benefit, could drive more people to homelessness and pressure already challenged services.

Whilst sheltered properties are not considered in the Scheme, it was perceived that tenants in sheltered communities were in effect "subsidising" it. Housing Leeds confirmed this is the case for all tenants.

Action:

- *For Housing Leeds to highlight the impacts of these changes to Government as a priority.*

For Housing Leeds to work in partnership with VITAL and other private and third sector organisations to ensure a holistic overview of various scenarios are explored so that some of the impacts can be anticipated. Perhaps Housing Leeds could produce a graph for VITAL members showing the overall expected impact of RTB sales over the next 10 years and the ramifications to people on Housing Leeds waiting lists.

Appendix 4

Proposal	Options Considered And Justification for proposal	Risks	Consultation undertaken	Summary of Equality Impact Assessment	Expected Decision Date	2016/17 Budget Amount £m	Decision Maker
Adult Social Care – review of assessment and service provision for new and existing customers.	Seeking more cost effective delivery of services as the “Use of Resources” benchmarking tool for adult social care services indicates that spend in Leeds is higher than that for comparator authorities. This will include a review of care management policies.	Increase in complaints (some customers will be signposted to alternative community based services or receive lower levels of care to meet their eligible needs)	To be undertaken	Not yet undertaken	Summer 2016 for policies. Ongoing for individual customers.	£1.0m New customers Existing Customers: £0.5m physical impairment £1.0m mental health £3.0m learning disability	Director in consultation with Executive Member or Executive Board on policies. Team Managers and Service Delivery Managers through approval of support plans.
Adult Social Care – review of older people’s residential and day care services	Recommendations to be developed for older people’s residential care and day care services taking account of the consultation on potential closures undertaken in late 2015.	None identified at this stage	Yes	Not yet undertaken	Summer 2016	£0.35m	Executive Board

Proposal	Options Considered And Justification for proposal	Risks	Consultation undertaken	Summary of Equality Impact Assessment	Expected Decision Date	2016/17 Budget Amount £m	Decision Maker
Adult Social Care – review of charging for non-residential services	Customer contributions in Leeds are lower than in comparator authorities and the Care Act includes areas of discretion for councils to consider. The review included proposed changes to the way customer contributions are calculated and an increase in the maximum weekly charge.	Some customers may reduce or cease their service or have financial concerns. Plans are in place to mitigate and manage these risks. Possible negative publicity.	Yes	Series of actions to mitigate affordability concerns and impacts.	February 2016	£1m	Executive Board
Adult Social Care - reduction in voluntary sector contract/grant spend	Seeking more cost effective delivery of services to address reduced public health funding in 2016/17 and the ongoing delivery of savings budgeted in 2015/16.	Staffing reductions may be required in some voluntary organisations. Possible negative publicity.	To be undertaken	Not yet undertaken	Ongoing as contracts are renewed or renegotiated.	£1.1m	Director, in consultation with Executive Member

Proposal	Options Considered And Justification for proposal	Risks	Consultation undertaken	Summary of Equality Impact Assessment	Expected Decision Date	2016/17 Budget Amount £m	Decision Maker
Children's Services - Reconfiguration of staffing across support functions within Partnerships Development & Business Support	Requirement to deliver savings to consume directorate pressures around demand led budgets	Potential lengthening of response times to data requests, lack of capacity to support projects/programmes	Ongoing	Not Needed	April 2016	£0.5m saving	Director
Children's Service - Reconfiguration of Children's Services - Youth Offending Service – staff reductions managed via vacancies and Early leavers Initiative.	In year reduction in specific grants from Youth Justice Board	Insufficient savings realised to meet scale of reduction required	Ongoing	Not Needed	March 2016	£0.4m saving	Director

Proposal	Options Considered And Justification for proposal	Risks	Consultation undertaken	Summary of Equality Impact Assessment	Expected Decision Date	2016/17 Budget Amount £m	Decision Maker
Children's Services - Reconfiguration of services to young people at risk of becoming NEET	Education, Employment & Training needs will be better met by making them integral to a range of professionals rather than a separately commissioned service;	Potential phased approach to de-commissioning may be needed with resultant impact on delivery of savings. Potential short term disruption to service delivery; Potential increase in NEET/not known's during transition	Ongoing	Needed and in progress	February 2016	£1.2m saving	Director
Children's Services - Reduce the net	Ongoing strategy to reduce the net cost of child-care through a	Time taken to agree service redesign and	Ongoing	Not Needed	March 2016	£0.5m	Director

Proposal	Options Considered And Justification for proposal	Risks	Consultation undertaken	Summary of Equality Impact Assessment	Expected Decision Date	2016/17 Budget Amount £m	Decision Maker
cost of Early Help managed child-care – through changes in management structure and efficiencies on other running costs including catering	more business-like approach which maximises income via take –up of places and changes the mix of staffing to decrease running costs	change the mix of staffing may impact on delivery of overall savings target. Potential shortfall in income in centres where places are not filled to expected capacity					
City Development – reduction to the Arts Grants budget	New 3 year agreements agreed by Executive Board, includes 5% reduction to the Arts Grant budget in 2016/17	Needs to take account of the impact of changes to other external funding sources e.g. Arts Council	Yes	complete	March 2015	Savings of £0.12m	Executive Board
City Development – agree annual	Review opportunities for further income generation and	Increasing charges may deter users of	Appropriate consultation on a case by	Will be undertaken on a case by	April 2016	Income of £0.6m	Chief Officer Culture and Sport and

Proposal	Options Considered And Justification for proposal	Risks	Consultation undertaken	Summary of Equality Impact Assessment	Expected Decision Date	2016/17 Budget Amount £m	Decision Maker
increase for Sport and other Services	charges across the Leisure Services and other Services to reduce subsidies	our facilities	case basis	case basis			other Chief Officers as appropriate
City Development – Reduction to the libraries book fund	Reduction to the book fund budget, the specific area of spend impacted will need to be determined.	Impact on library users of the reduction in spend	To be undertaken	Not yet undertaken	tbc	Savings of £0.05m	Chief Officer Culture and Sport
City Development - Reduction to events budget	Options to reduce the net cost of events	Savings not realised	To be undertaken	Not yet undertaken	tbc	Savings of £0.17m	Executive Board or Chief Officer Culture and Sport as appropriate
Environment and Housing – implementation of price increases	Price increases will be implemented in Parks & Countryside and Environmental Health and reflect increased contributions from users of services, since CPI is currently lower than 3%, although the Council still subsidises the cost	Leads to a reduction in demand	To be undertaken	Not yet taken	February and March 2016	£0.44m	Chief Officer for Parks and the Chief Officer for Environmental Action

Proposal	Options Considered And Justification for proposal	Risks	Consultation undertaken	Summary of Equality Impact Assessment	Expected Decision Date	2016/17 Budget Amount £m	Decision Maker
	<p>of many of the services concerned.</p> <p>Car Parking tariff increases will be at 3% with additional revenue being realised being employed to resource Highways expenditure.</p>					£0.2m	
Environment and Housing – Increased bereavement charges	A price increase of 4% will help contribute towards reducing the public subsidy for this service.	Leads to a reduction in demand	To be undertaken	Not yet undertaken	February 2016	£0.2m	Chief Officer Parks and Countryside
Environment and Housing – Re-commissioning and re-tendering of Supporting People contracts	Re-commissioning of Supporting people contracts with external providers will realise economies and demonstrate VFM.	That the re-tendering of contracts does not deliver contract savings	To be undertaken	Not yet undertaken	Various during 2016/17	£0.1m	Director

Proposal	Options Considered And Justification for proposal	Risks	Consultation undertaken	Summary of Equality Impact Assessment	Expected Decision Date	2016/17 Budget Amount £m	Decision Maker
Environment and Housing – strategic review of the operation of Household Waste Sites	Different options will be considered as a part of the review.	That the outcome of the review does not realise efficiency savings.	To be undertaken	Not yet undertaken.	tbc	£0.1m	Chief Officer for Waste Management
Environment and Housing – reduction in the discount for early payment of Environmental and Car Parking FPNs (Fixed Penalty Notices)	That early payers should still be incentivised but should still be financially penalised for the transgression they committed.	Leads to a reduction in payment rates.	To be undertaken	Not yet undertaken	February/March 2016	£0.02m	Chief Officer – Environmental Action
Citizens and Communities – reduction in wellbeing and youth activities budget	It is proposed to reduce the well-being and youth activities budget by £200k	None identified, although will obviously impact on funding of local projects and	To be undertaken	Not yet undertaken	February 2016	£0.20m	Assistant Chief Executive (Citizens and Communities)

Proposal	Options Considered And Justification for proposal	Risks	Consultation undertaken	Summary of Equality Impact Assessment	Expected Decision Date	2016/17 Budget Amount £m	Decision Maker
		initiatives					
Citizens and Communities – reduce Third Sector Transition Fund by £70k	20% reduction on current budget of £360k	Could impact on the ability of the third sector to contribute to the achievement of Council priorities	To be undertaken	Not yet undertaken	February 2016	£0.07m	Assistant Chief Executive (Citizens and Communities)
Public Health – Review of Commissioning contracts	The budget proposal reflects a £3.6m reduction in commissioning contracts of which £1.7m is internal to the Council and £1.9m relates to other providers	Negative impact on health of Leeds population	To be undertaken	Not yet undertaken	February 2016	£3.6m	Director of Public Health

**PROPOSED COUNCIL TAX SUPPORT
PAYMENTS FOR PARISH/TOWN COUNCILS**

Parish	Proposed 2016/17 Payment £
Aberford and District	435
Allerton Bywater	2,608
Alwoodley	1,009
Arthington	46
Bardsey cum Rigton	818
Barwick in Elmet and Scholes	1,629
Boston Spa	1,872
Bramham cum Oglethorpe	786
Bramhope and Carlton	1,021
Clifford	713
Collingham with Linton	965
Drighlington	1,443
East Keswick	366
Gildersome	1,754
Great and Little Preston	731
Harewood	25
Horsforth	5,937
Kippax	3,366
Ledsham	119
Ledston	161
Micklefield	4,518
Morley	16,142
Otley	19,666
Pool in Wharfedale	1,012
Rawdon	1,925
Scarcroft	181
Shadwell	411
Swillington	2,611
Thorner	1,018
Thorp Arch	293
Walton	98
Wetherby	10,191
TOTAL	83,870

Equality Impact Assessment

2016/2017 Budget

Introduction

This paper outlines the equality analysis and strategic equality assessment of the Budget and Council Tax proposals for 2016/2017 (as detailed in Executive Board Report 10th February 2016). The lead person for this equality impact assessment was Alan Gay, Deputy Chief Executive. Members of the Assessment Team were:

Neil Warren	Head of Finance
Michael Everitt	Principal Financial Manager
Lelir Yeung	Head of Equality
Pauline Ellis	Senior Policy and Performance Officer
Catherine Marchant	Head of HR – Resources
Coral Main	Principal Risk Management Officer

Overview

The 2016/17 budget supports delivery of the proposed Best Council Plan 2016/2017. This provides the strategic framework for the council's allocation of resources and how it responds to financial pressures to help deliver the authority's renewed ambition aimed at tackling inequalities: for Leeds to have a Strong Economy and to be a Compassionate City, with the Council contributing to this by being a more Efficient and Enterprising Organisation

It is clear that the current and future financial climate for local government represents a significant risk to the council's priorities and ambitions. The council continues to make every effort possible to protect the delivery of front line services. Whilst we have been able to successfully respond to the financial challenge so far, it is clear that the position is becoming more difficult to manage and it will be increasingly difficult over the coming years to maintain current levels of service provision without significant changes in the way the council operates.

The 2016/2017 budget has been prepared in the context of the council's Initial Budget Proposals which were agreed by the Executive Board in December 2015 and also the provisional Local Government Finance settlement in accordance with the Council's Budget and Policy Framework. As agreed by Executive Board, the Initial Budget Proposals have been submitted to Scrutiny for review and consideration, and have also been used as the basis for wider consultation

Since 2010, local government has had to deal with a 40% real terms reduction to its core government grant. In Adult Social Care alone, funding reductions and demographic pressures have meant dealing with a £5 billion funding gap. Even in this challenging context, local government has continued to deliver. Public polling nationally has shown that roughly 80% of those surveyed are satisfied with local services and that more than 70% of respondents trust councils more than central government to make decisions about services provided in the local area – a trend that has been sustained during the last five years.

Between the 2010/2011 and 2015/2016 budgets, Leeds' core funding from Government has reduced by around £180m and in addition the council has faced significant demand-led cost pressures. This means that the council will have had to deliver reductions in expenditure and increases in income totalling some £330m by March 2016. To date, the council has responded successfully to the challenge and has marginally underspent in every year since 2010 through a combination of stimulating good economic growth and creatively managing demand for services alongside a significant programme of more traditional efficiencies. However, there is no doubt that it will become increasingly difficult over the coming years to identify further financial savings unless the Council works differently.

The report on the 'Best Council Plan 2016/2017 proposals' explains how this will be done: that, while continuing its programme of efficiencies, the council needs to work differently, to keep evolving and innovating in terms of what it does and how it does it, exploring different service models and greater integration with other organisations and skilling up staff to grow their commercial and business acumen.

Much greater reliance will be placed on redefining the social contract in Leeds: the relationship between public services and citizens where there is a balance between rights and responsibilities; a balance between reducing public sector costs and managing demand, and improving outcomes. This builds on the concept of civic enterprise, born out of the 'Commission on the Future of Local Government', whereby the future of the council lies in moving away from a heavily paternalistic role in which we largely provide services, towards a greater civic leadership role underpinned by an approach of restorative practice: working with people, not doing things to or for them unless they need this, so that communities become less reliant on the state and more resilient. If more people are able to do more themselves, the council and its partners can more effectively concentrate and prioritise service provision and resources towards those areas and communities most at need, helping to tackle the poverty and inequalities that still exist across the city. A summary of the key challenges around deprivation and inequalities is included in the Best Council Plan 2016/17 report.

Scope

The Equality Act 2010 requires public bodies to give 'due regard' to equality. The council is committed to ending unlawful discrimination, harassment and victimisation and to advancing equal opportunities and fostering good relations.

In order to achieve this we need to ensure that equality and diversity are given proper consideration when we develop policies and make decisions. The council has an agreed process in place to do this through the use of equality impact assessments.

The council has so far responded successfully to the funding challenges since 2010 by reducing a number of areas of expenditure, most significantly on employees and through better procurement and demand management, and by increasing income.

After taking into account the impact of the anticipated changes in funding and spend, it is forecast that the Council will need to generate savings, efficiencies and additional income to the order of £76.3m in 2016/2017, after taking account an estimated £15.2m additional Council Tax income.

Efficiencies – savings of £23.1m

The proposed 2016/2017 budget includes a range of proposed efficiency savings across all directorates which total some £23.1m in 2016/2017. These savings are across a number of initiatives around;

- Organisational design;
- Continuing demand management through investment in prevention and early intervention, particularly in Adult Social Care and Children's Services;
- Savings across the range of support service functions, for example Finance, Human Resources, Project Management and ICT;
- Ongoing recruitment and retention management;
- Reviewing leadership and management;
- Realising savings by cash-limiting and reducing non-essential budgets;
- Estimated savings on energy and fuel through price and volume; and
- Ongoing procurement and purchasing savings.

Assets – to date, the council has successfully implemented a strategy which has seen a reduction in its asset portfolio and specifically a reduction in Council office accommodation by 250,000 square feet. The 2016/17 budget proposals include estimated revenue budget savings of £1.1m from the implementation of the asset management strategy and the reduction of the Council's asset portfolio.

Recycling and Energy Recovery Facility – The long term development of a waste strategy for the city has now started to deliver substantial benefits with further savings of £4.5m that are projected to be realised in 2016/2017. This is in addition to the £2.3m that is projected to be saved in 2015/2016.

Fees & Charges – additional income of £3.1m

The 2016/2017 budget proposals assume a general increase in fees and charges of 3%. In addition, there are a number of specific proposals to increase fees and charges detailed in the directorate pages where further increases are proposed which in total would generate an additional £3.1m of income by March 2017.

Traded Services, partner income & other income – additional income of £12.4m

The 2016/2017 budget recognises the Best Council ambition of becoming a more enterprising organisation and includes a range of proposals around securing additional income from commercial activities and traded services. In addition, the budget includes income from partner organisations and other income opportunities which are detailed in the directorate reports. Headlines include:

- In Children's Services the Directorate continues to work closely with its health partners around the "Early Start" agenda and in 2015/2016 set out a range of proposals aimed at further improving health outcomes for young children and their parents. The proposals set out a series of key actions for Children's Centres around the promotion of healthy eating, smoking cessation, accident prevention and parent and child mental health in return for £1.6m of co-investment from the 3 Health Clinical Commissioning Groups. The Clinical Commissioning Groups agreed to this level of co-investment on a non-recurrent

basis in 2015/2016 and the directorate continues to work closely with Health around the arrangements for 2016/2017.

- Children's Services continue to work in close partnership with schools and clusters and in June 2015 presented a paper to the Leeds Schools Forum setting out proposals for improving children and young people's 'readiness for learning' for example through closer working between Children's Social Workers, Youth Workers, cluster teams and individual schools. The proposals were well received by the Forum and funding of £3.4m was agreed in principle for the 2015/2016 academic year with potential for the arrangement to be extended into the 2016/2017 academic year. The release of funding by Schools Forum is dependent upon the sufficiency of Dedicated School Grant balances and the submission of satisfactory progress/performance reports to the Forum setting out how the directorate has shaped service provision around the 'readiness for learning agenda'.
- In Adult Social Care the council has continued to work closely with health colleagues to reconfigure the health and social care system across Leeds and maximise the value of the 'Leeds £'. It is recognised across the sector that without adequately resourced social care there are adverse impacts on the health sector, for example timely hospital discharges will be adversely affected and people's conditions could necessitate more emergency hospital admissions. Additional income of £3.9m is included, £2.9m of which relates to funding budgeted in 2015/2016 on a non-recurring basis. Following further discussions with health partners it is anticipated that this may be achieved through a combination of additional funding from health and use of the health and social care earmarked reserve established to fund initiatives of joint benefit. Any use of this reserve may effectively be a loan that would need to be repaid in future years. £1.8m relates to exploring opportunities to realign spend between capital and revenue within the Better Care Fund.
- Improvement partner income in Children's Services - Leeds is one of 6 approved Improvement Partners for the DfE and in November 2015 began supporting Sunderland MDC on their improvement journey. This experience is helping the service develop a model for providing improvement support to other local authorities. The 2016/17 budget assumes £0.5m income for 2016/2017.
- A range of additional trading with schools, academies and other external organisations.

Service Changes – savings of £13.3m

By necessity, managing a reduction of £34.1m in government funding in addition to a range of cost pressures means that the Council will have to make some difficult decisions around the level and quality of services that it provides and whether these services should be increasingly targeted towards need as explained in the report on the Best Council Plan 2016/2017 proposals.

The key headlines include;

- In Children's Services, the Directorate is proposing to fundamentally change its response to the needs of young people at risk of falling out of education/employment. Existing arrangements for tracking young people's destinations will continue, however, the approach to supporting these young people will change, with the aim of utilising in-house professionals already known to the young person and/or their family. These changes will enable the directorate to deliver savings of approximately £1.2m.
- In Citizen's & Communities, following on from reduction in the last two years' budgets, a further reduction of £0.2m is proposed to the Well Being and Youth Activities budgets. In addition, there are two other proposals that will directly impact on the third sector are a 20% reduction in the third sector infrastructure grant and a further reduction in the Innovation Fund of £50k in 2016/2017.
- In Adult Social Care, the proposed budget includes savings of £1m in respect of changes to Assessment and Care Management relating to new customers, with a focus on delivering care packages that make the most effective use of telecare and reablement services and build on the individual strengths of customers to meet their needs more cost-effectively. In addition, savings of £4.5m are proposed from Client Group Service Reviews - which are based on adopting the approach outlined above for new customers for all existing customers. A review of the costs of services has identified that spend in Leeds is significantly higher than in comparator authorities on mental health services and to a lesser extent on services for people with physical impairment and learning disabilities. Based on this analysis and the current level of spend on these services, savings of £3m are included for learning disability services, £1m for mental health services and £0.5m for physical impairment services. The impact of these reviews may include some customers being transferred to different services and some reduction in the level of care provided, but eligible social care needs will continue to be met. Some of these savings may impact on third sector services. Savings amounting to £900k are included for third sector grants and contracts, which were included in the 2015/2016 budget and either not fully achieved or delivered non-recurrently. In respect of Older People's Residential and Day Care Services, following a consultation and engagement process, savings of £0.35m are proposed in respect of developing plans to reduce the number of council-run residential homes and day centres that will be brought to Executive Board in due course. The £0.35m savings included in the proposed 2016/2017 budget are for a part-year effect of these proposals.

Minimum Revenue Provision (MRP) – savings of £23.7m

The council has undertaken a review of the application of its existing MRP policies and identified opportunities for additional savings which will reduce the pressure on its revenue budget but still ensure that a prudent level of provision is set aside.

When capital investment is funded from borrowing, there is a cost to the revenue budget both in terms of interest and minimum revenue provision (MRP). The annual MRP is effectively the means by which capital expenditure which has been funded by borrowing is paid for by the council tax payer.

By statute, local authorities need to make a prudent level of provision for the repayment of debt, and the government has issued statutory guidance, which local authorities are required to 'have regard to' when setting a prudent level of MRP. The guidance sets out the broad aims of a prudent MRP policy, which should be to ensure that borrowing is repaid either over the life of the asset which the capital expenditure related to or, for supported borrowing, the period assumed in the original grant determination. The guidance identifies four options for calculating MRP which would result in a prudent provision, but states that other approaches are not ruled out. Local authorities therefore have a considerable level of freedom in determining their MRP policies, provided that they are in line with the broad aims set out in the statutory guidance.

The Capital Finance and Audit Regulations require councils to produce an annual statement of policy on making MRP which the Council last did as part of the 2015/2016 Capital Programme report to full Council in February 2015.

The proposed MRP policy for 2016/2017 is included in the Capital Programme Report and states that borrowing for 2015/2016 capital expenditure will be calculated on an annuity basis over the expected life of the assets. It will also propose that the MRP liability on PFI schemes (to be met from capital receipts) is calculated over the life of the assets rather than the duration of the contract. These changes have enabled the revenue budget to include £23.7m of savings for 2016/2017.

Housing Revenue Account

The Housing Revenue Account (HRA) includes all expenditure and income relating to the management of the Council's housing stock and in accordance with Government legislation operates as a ring fenced account. Details of the HRA budget proposals are contained in the attached Environment and Housing budget report. In summary:

In July 2015 the Chancellor announced that for the 4 years 2016/2017 to 2019/2020 dwelling rents would need to reduce by 1% each year. It is therefore proposed that rents are reduced by an average of 1.0% in 2016/2017 which equates to a reduction in income of £2.1m.

This change in Government policy is effectively a 4% pa reduction from that assumed within the Council's HRA Financial Plan for each of the next 4 years and in cash terms equates to a reduction of £20.5m in rental income over this period. It is proposed that the reduction in income is managed through a combination of efficiencies, increasing charges where appropriate to reflect more closely the costs associated with providing services, together with improved targeting of resources and the use of reserves.

It is proposed to increase garage rents by 5% in 2016/2017 which will generate additional income of £73k per year. In addition, it is proposed to increase district heating charges by 3% in order to reduce subsidisation.

Tenants in multi storey flats (MSFs) and in low/medium rise flats receive additional services such as cleaning of communal areas, staircase lighting and lifts. Since tenants only pay a notional charge towards the cost of these services, other tenants are in effect subsidising the additional services received. To reduce this

subsidisation it is proposed to increase charges by £1 per week in 2016/2017. This will generate additional income of £607k per year for the HRA. It is estimated that 65% of this will be met through housing benefit.

Tenants living in sheltered housing schemes across Leeds are supported by Sheltered Support Officers who provide housing related support to enable tenants to live independently in a safe environment. Tenants in receipt of this service are charged £12 per week which is eligible for Housing Benefit. It is proposed to increase this charge to £13 per week to reflect the costs associated with the service. For those tenants who benefit from the service but do not currently pay it is proposed from 2016/17 to introduce a nominal charge of £2 per week. These proposals will generate additional income of £313k in 2016/17.

Despite reduction in rental income the Council remains committed to maintaining inflationary increases in the amount provided to maintain homes, funding the investment strategy agreed by Executive Board in March 2015 and to replacing homes lost through Right to Buy (RTB) by the planned investment in new homes and buying empty homes.

The 2016/17 budget includes £43,588k for repairs to dwellings, which is £855k (2%) higher than the 2015/16 budget. In addition, the budget includes £73,041k to fund the housing capital programme/investment plan. This is £3,057k (4.5%) higher than the amount provided in 2015/16. This increase is being funded from the Swarcliffe PFI sinking fund. It should be noted however, that as the sinking fund smoothes out the effect of the incidence of the payments to the PFI contractor using these reserves will require additional resources to be identified in future financial years to fund the unitary charge payments.

Impact of proposals on employees

The Council has operated a voluntary retirement and severance scheme since 2010/2011 which has contributed to a forecast reduction in the workforce of 2,500 ftes to March 2016, generating savings of £55m per year.

The initial budget proposals provide for an estimated net reduction in anticipated staff numbers of 299 ftes by 31st March 2017.

The scope of this equality impact assessment is set within the context of savings in the above areas and seeks to understand the strategic analysis and assessment of the equality implications of the revenue budget 2016/2017 budget impact on all protected characteristics/equality groups.

Where relevance to equality has been determined, further work on each individual proposal will be undertaken within the normal decision – making process, which gives ‘due regard’ to equality through use of screening and equality impact assessments.

Fact finding – what do we already know

Demographics

A Changing Population

- The population of Leeds grew by just over 36,000 between 2001 and 2011 to 751,485 people, an increase of 5.0% (less than the 7.1% increase for England and Wales, and the 6.4% increase for Yorkshire and the Humber);
- The latest mid-2014 population estimate shows the Leeds population to be 766,399;
- The age structure for Leeds is broadly similar to that for England and Wales with the notable exception of the 20-29 age band which in Leeds accounts for 17.5% of the population compared to 13.6% in England & Wales;
- Children (aged 0-15) account for 18.3% of the city's population, while people aged 65+ account for 14.6%;
- Leeds is becoming increasingly diverse with the Black and Minority Ethnic (BME) population now accounting for 18.9% of the resident population (10.8% in 2001);
- The number of Leeds residents that were born outside of the UK has increased from 47,636 (6.7% of the population) in 2001 to 86,144 (11.5%) in 2011, with just over 20,300 people being born in the EU (12,026 born in EU accession countries) and just over 61,000 born elsewhere;
- Of the 86,144 people born outside the UK, more than half arrived in the last 10 years, 67% were between the ages of 16 and 44 when they arrived in the UK, and 29.5% were aged 15 or younger;
- There is no direct count of disability, but the census collects information in relation to 'long term health problems or disability'. In Leeds 83.2% of people say that their day to day activities are not limited by long term health problems or disability, 7.9% say they are limited a lot and 8.9% say that they are limited a little;
- The proportion of people who say they are Christian is lower in Leeds (55.9%) than across the whole of England and Wales (59.3%), while the proportion of people who say they have no religion is higher (28.2% and 25.1% respectively); and
- Compared to England and Wales, Leeds has higher than average proportions of people stating their religion as Jewish (0.9% compared to 0.5%), as Muslim (5.4% compared to 4.8%) and as Sikh (1.2% compared to 0.8%).

As a growing city Leeds is seeing significant changes to the makeup of the population which has an impact in particular:

- We have an ageing population, as the baby-boomer generation grows older there will be implications not only in terms of public services, ensuring that older people get excellent care and support when they need it and are enabled to live independently, but also in terms of the labour market as we make the most of the skills and talents that everyone has to offer.
- In the last decade the BME population in the city has increased from 10.8% to 18.9%, and the number of residents born outside of the UK has almost doubled. There have been very localised impacts across the city - with complex, related issues such as 'national identity', language proficiency, transient populations and variations in birth rates that in turn influence service provision and the wider interface between communities.
- In part linked to demographic change, in part linked to wider social change, patterns of faith have also changed across the city - different ethnic and religious

groups have very different age profiles and understanding these differences is key to helping plan and deliver appropriate services.

Poverty and Inequality

The Best Council Plan 2016/17 continues the aim set out in the Best Council Plan 2015/16 of reducing inequalities but articulates this more firmly around the integrated concepts of promoting economic growth and of being a compassionate city, with everything the council does having a clear focus on tackling poverty and inequalities.

The slow economic recovery alongside reductions in public spending has significantly impacted the poorest members of society. In Leeds, economic and social deprivation remains concentrated in specific localities, with long-term challenges such as access to employment, poor housing, language and literacy, skills, health and care responsibilities, being compounded by the changes to the welfare system.

Key data relating to poverty and deprivation:

- Almost a quarter of the Leeds population – around 175,000 people across the city - is classified as being in ‘absolute poverty’.
- Over 28,000 (19.5%) Leeds children are in poverty, 64% (18,000) of whom are estimated to be from working families.
- As of October 2015, around 73,000 Leeds households were in receipt of Council Tax Support. Of this figure over 25,000 (35%) of these households in Leeds now have to pay 25% of their council tax due to changes to Council Tax Support.
- In-work poverty is estimated to affect 15,000 households in Leeds. Almost 22,000 Leeds residents in full-time work earn less than the Living Wage and almost 8,000 Leeds workers are on zero hour contracts.
- Approximately 20,000 people in Leeds have needed assistance with food via a food bank between April 2014 and April 2015.
- Almost 38,000 Leeds households are in fuel poverty and over 8,000 of these households are paying their fuel bills via prepayment meters.
- Access to credit and interest rates for those on low incomes or with poor credit histories also remains high. Around 121,000 payday loans were estimated to be accessed by Leeds residents in 2013.

The 2015 Index of Multiple Deprivation key findings:

- Leeds is ranked 31 out of 326 local authorities, with 105 neighbourhoods in the most deprived 10% nationally (22% of all Leeds neighbourhoods). Leeds fares relatively well in comparison to other Core City local authority areas.
- There are 164,000 people in Leeds who live in areas that are ranked amongst the most deprived 10% nationally. The corresponding figure in the 2010 Index was 150,000 people, but clearly not everyone living in these areas is deprived.
- The IMD shows the geographic concentration of deprivation in the communities of Inner East and Inner South, confirming the wider analysis of poverty and deprivation undertaken in the recent Joint Strategic Needs Assessment.
- Analysis of relative change in the city since the last Index suggests that there has been some intensification of the concentration of our most deprived and least deprived neighbourhoods.

- The age profile of our most deprived neighbourhoods confirms that our most deprived communities are also our youngest (and fastest growing).

The impact of welfare reforms on protected characteristics/equality groups as national research indicates that:

- women are more likely to be adversely affected by welfare reforms
- non-working lone parents, of which around 90% are female, are one of the groups that will see the largest income losses.
- there will be significant impacts on disabled people, as a result of Universal Credit, changes to benefit and tax credit indexation, Disability Living Allowance, Incapacity Benefit, Employment and Support Allowance and Housing Benefit.
- Carers of disabled people may lose their entitlement to Carer's Allowance as a result of the move from Disability Living Allowance to the Personal Independence Payment. In addition, under Universal Credit a carer will only be entitled to either a carer or a disability element, not both. This will mean that some carers with health problems will be worse off.
- some of the welfare reforms, such as the household benefit cap, are likely to have a disproportionate impact on some Black and ethnic minority claimants because of the characteristics of some of these households, such as the tendency for family size to be larger.
- Young people under the age of 25 and single people under the age of 35 will be affected by proposed welfare reforms.

Consultation

The financial strategy and budget proposals have both been driven by the Council's ambitions and priorities which have been shaped through past consultations and stakeholder engagement. Public perception evidence which services and localities already hold about people's priorities also supported the preparation of the initial budget proposals for 2016/17.

As in previous years, residents and wider stakeholders were given the opportunity to comment on the initial budget proposals in a variety of ways, for example, feedback forms in public spaces, online and also working with city-wide networks.

The approach to this year's consultation took account of the wealth of consultation evidence gathered in recent years on residents' budget priorities; the low level of change in those priorities over time; and the significant involvement of residents and service users in ongoing service-led change projects. It also recognised the ongoing uncertainty over the exact level of financial settlement the council would receive, which was not resolved by the consultation start date.

Public consultation on the Council's 2016/17 Initial Budget Proposals ran from 17th December 2015 to 31st January 2016.

The consultation took the form of a brief online summary of the Initial Budget Proposal (IBP) at www.leeds.gov.uk/budget supported by the full IBP report and a response form allowing participants to navigate the IBP sections, learn about our proposals and then comment on those proposals. Paper equivalents were promoted

in public council buildings. Third sector partners promoted the consultation opportunity through their networks and the full Leeds Citizens' Panel was invited to comment (followed with two reminder messages during the consultation period). Council social media channels were also used to promote the consultation opportunity.

An open-response format was chosen for the response form to give participants flexibility to share any views they wished. In total, over 750 comments were generated by 116 respondents. Further details of the consultation can be found in Appendix 1.

Third Sector

The council has a strong and valued relationship with the Third Sector. It has long recognised the critical role that the sector plays in the life of the City. The council and the sector continue to be committed to working together to ensure the best possible outcomes for communities in Leeds. The council demonstrates its commitment to the sector not only in the significant investment into the sector for the delivery of service, but in its investment in the infrastructure in the sector and in the development and maintenance of the partnership relationship at all levels.

The Third Sector Partnership is the key forum for the third sector, the council and other public sector partners to work together and to ensure that collectively we create the conditions for a thriving third sector that is able to play its part in delivering the city ambitions and the partnership agendas.

The council has maintained the overall level of investment into the third sector, at around £110m despite the significant reductions in the council's budget over the last 3 years.

The council invests in the infrastructure to support Third Sector Leeds, (the sectors voice and influence body) and a network of third sector forums, so that it can facilitate strategic engagement with the sector and dialogue between the sector, the council and the City Partnerships.

There have been frank discussions over the last year, in many forums, about the challenging budget situation. The third sector has been invited to lead innovation and engage with the council in discussions about new ways of working. This has been supported by the council again making available the Innovation Fund (£150k in 15/16 and £100k in 16/17) to support and encourage transition to new ways of working, in addition to the investment by Directorates.

The council's dialogue with the sector about the budget proposals is now an established part of the annual cycle. However, since the last budget round Third Sector Leeds has worked with the council to raise awareness of the financial pressures and facilitate discussion within the sector.

A joint council, third sector task group was established in Spring 2015 to explore opportunities to maximise external funding into Leeds and specifically into the third

sector. This is a challenging agenda and progress is slow, but there is a shared commitment to capitalise on every funding opportunity for investment in Leeds.

A Third Sector Leeds Assembly event 'Responding to the Challenge', a collaboration between Third Sector Leeds and the council, was held during 2015. It was attended by over 100 Third Sector colleagues and 30 council officers. The Deputy Chief Executive and the Assistant Chief Executive (Citizens and Communities) set out the budget challenges ahead. The wider third sector were also encouraged to engage in thematic, service and locality focused discussions to bring forward ideas for new ways of working that would deliver on city priorities and ambitions, within the context of the financial pressures. There have also been discussions at Third Sector Leeds networks, forums and discussions about local priorities at Third Sector Goes Local events.

In addition to the dialogue about the budget pressures generally, there has been specific dialogue about the 2016 - 2017 draft budget and the implications.

As part of the council's budget consultation programme the third sector have been invited to respond to draft budget proposals, information has been cascaded through third sector communication mechanisms.

Directorates also have established mechanisms and arrangements for engaging with their third sector partners and there has been on-going dialogue about the emerging budget pressures and priorities, and exploring ways forward.

Initial strategic discussions with the sector took place in November 2015 at a special Third Sector Partnership with a council budget focus. The Assistant Chief Executive (Citizens and Communities) the Chief Officer Financial Services and Directorate representatives, met with Third Sector Leeds members to set out the projected financial position, emerging priorities and the Directorates key areas of challenge.

The council's Corporate Commissioning Group also held a third sector themed meeting in January 2016 to discuss arrangements for managing the impact on the third sector of budget cuts.

A further meeting will be held in late January 2016 with commissioning colleagues from across the council, focusing on coordinating approaches to manage and mitigate the impact of budget cuts on the third sector.

Third Sector Partnership continues to drive forward a strategic and considered focus on the third sector and will broker further necessary discussions on the budget pressures and new ways of working.

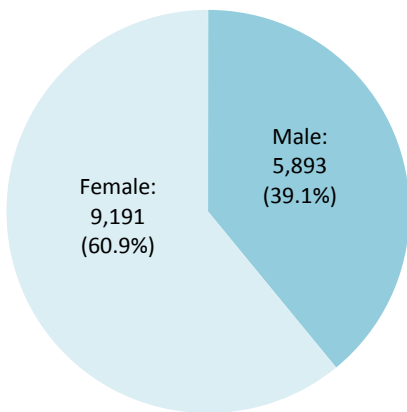
Workforce Profile

In December 2014 there were 16,096 people employed in the council (excluding schools and casual staff). In December 2015 this figure was 15,084, a reduction of 1,012 members of staff. The reduction is due in part in 2015/16 to the transfer under TUPE of 756 council staff in Adult Social Care to 'Aspire Community Benefit Society',

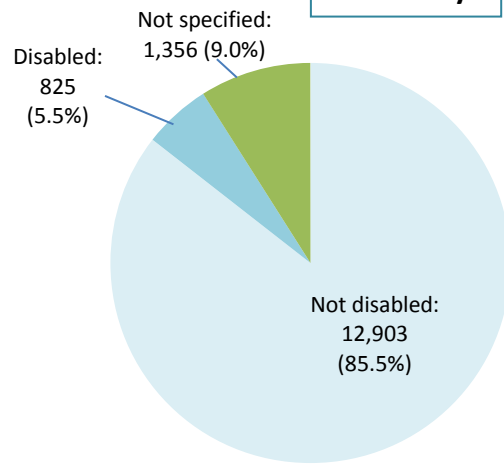
a not for profit social enterprise supporting people with learning disabilities that was 'spun out' of council control in August 2015.

A workforce profile breakdown of the 15,084 council staff is below:

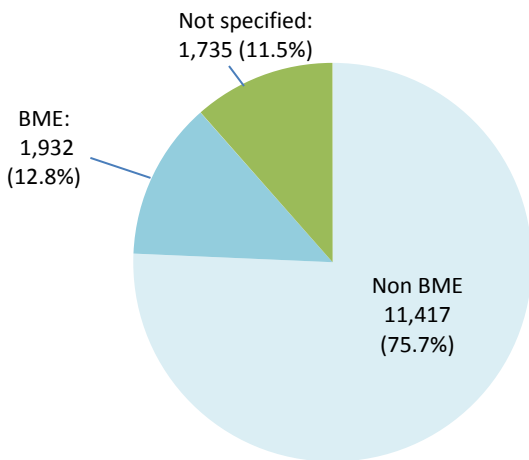
Gender



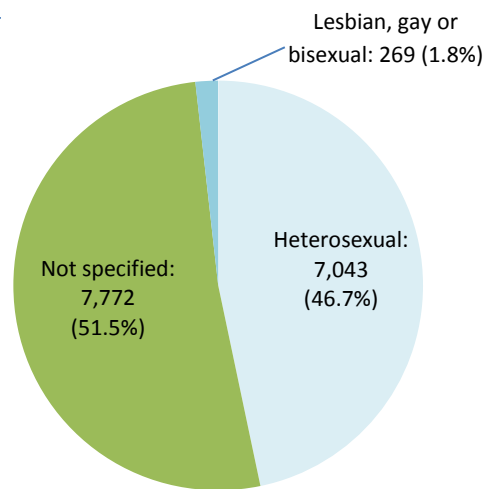
Disability

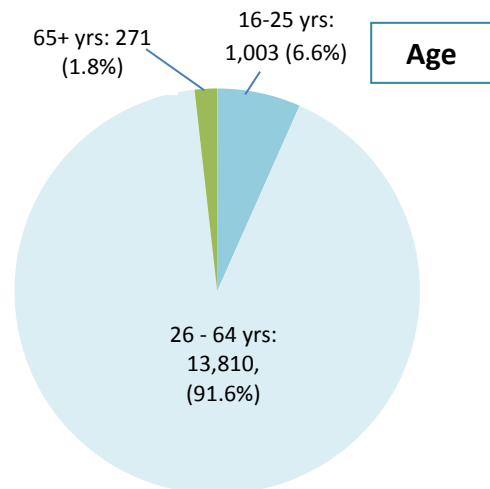
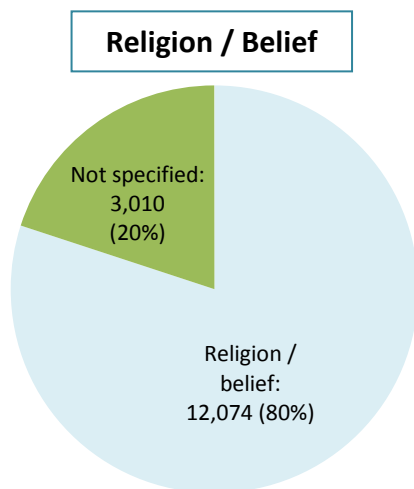


Ethnic Origin



Sexual Orientation





In response to the financial challenges, the council recognised that it would be necessary to significantly reduce its workforce with the council becoming smaller in size but bigger in influence.

In 2010/11 the council launched a voluntary early retirement and severance ('Early Leavers Initiative' or 'ELI') scheme. This scheme has continued throughout 2011/12, 2012/13 and 2013/14. In 2014/15, 561 people left the organisation under ELI and to date in 2015/16 another 128 people have left under this scheme. The current scheme finishes in March 2016 and employees have only been able to express an interest up to that date. An Equality impact Assessment was carried out on the Early Leavers Initiative and 'due regard' given at all stages of the process. Whilst there has been no significant impact on the workforce profile for most protected characteristics, due to the nature of the scheme, there has been most impact on the age profile. A review is now taking place regarding whether the ELI scheme will continue and in what format.

To date the number of people leaving since 2010 through natural turnover and ELI is not adversely affecting the workforce equality profile. However, the reducing workforce coupled with reduced external recruitment - vacancy management controls remain in place to limit the numbers of vacant posts advertised externally, but with directors having more flexibility to recruit externally on business needs - is affecting our ability to improve the workforce profile to reflect the city population. Positively, the increase in the number of young people employed in the organisation continues to rise with 6% of the workforce under the age of 25.

The budget for 2015/16 assumed that the equivalent of 401 FTE would leave the organisation by 31st March 2016. The budget for 2016/17 currently assumes a net reduction of 299 FTE posts.

It is expected that many of the cost savings and reductions in budget expenditure will have staffing implications and services will continue to look to reduce staffing levels. The council continues to promote flexibility in order to offer employment opportunities and retraining and redeploying staff into job opportunities which exist across the council, where there is a clear business need and which need to be filled.

The council promotes equality and diversity and wants a workforce which reflects the people of Leeds. Just as the census helps us to understand the Leeds community it serves, the council needs to understand the diversity of the workforce. This information helps the council to spot trends, remove barriers to employment and ensure our policies better reflect all employees.

The council needs to work hard to improve the workforce profile with closer working with the community and partners. Actions include:

- The council remains committed to creating an inclusive organisation which is reflective of the city’s population and all members of the Corporate Leadership Team and Chief Officers have a specific inclusion objective.
- All equality training has been reviewed to ensure it is fit for purpose and offers value for money. An equality e-learning module has been developed and rolled out to all appraising managers; other managers and colleagues will follow, ensuring that all the council’s workforce receive equality training.
- Additionally a new Disclosure Audit is going to take place to produce a more up to date profile of the workforce.
- ‘Due regard’ continues to be given to all key and major decisions which may impact on the workforce profile as the council’s workforce reduces.

Overview of Fact Finding

This is a high level overarching equality impact assessment and, whilst recognising the need to improve staffing data collection and analysis, it has not identified any specific gaps in the equality and diversity information used to carry it out. When undertaking Equality Impact Assessments on specific budget proposals the evidence used and any gaps in information highlighted will be included in the assessment.

Equality Considerations

The tables below highlight the range of protected characteristics/equality groups, stakeholders and other potential barriers that could be impacted on by the budget proposals:-

Protected characteristics		
<input checked="" type="checkbox"/>	Age	
<input checked="" type="checkbox"/>	Carers	
<input checked="" type="checkbox"/>	Disability	
<input checked="" type="checkbox"/>	Gender reassignment	
<input checked="" type="checkbox"/>	Race	
<input checked="" type="checkbox"/>	Religion Or Belief	
<input checked="" type="checkbox"/>	Sex (male or female)	
<input checked="" type="checkbox"/>	Sexual orientation	
<input checked="" type="checkbox"/>	Other	This includes marriage and civil partnership, pregnancy and maternity, and those areas that impact on or relate to equality: tackling poverty and improving health and well-being)

Stakeholders		
<input checked="" type="checkbox"/> Services users	<input checked="" type="checkbox"/> Employees	<input checked="" type="checkbox"/> Trade Unions
<input checked="" type="checkbox"/> Partners	<input checked="" type="checkbox"/> Members	<input checked="" type="checkbox"/> Suppliers
Potential barriers		
<input checked="" type="checkbox"/> Built environment	<input checked="" type="checkbox"/> Location of premises and Services	<input checked="" type="checkbox"/> Information and communication
<input checked="" type="checkbox"/> Customer Care	<input checked="" type="checkbox"/> Timing	<input checked="" type="checkbox"/> Stereotypes and assumptions
<input checked="" type="checkbox"/> Cost	<input checked="" type="checkbox"/> Consultation and Involvement	<input checked="" type="checkbox"/> Financial exclusion
<input checked="" type="checkbox"/> Employment and training		

Equality Impacts Identified

The longer term approach to financial planning responds to the Best Council Plan priorities and ensures budget cuts are managed sensitively. This requires an understanding of potential negative impact on groups and protected characteristics and also that actions are identified and taken to mitigate against these. The revenue budget will impact on all communities but those who have been identified at being at the greatest potential risk of negative impact include:

- Disabled people – including all impairment groups;
- Black and Minority Ethnic communities;
- Women;
- Older and younger people; and
- Low socio-economic groups (there is over representation within this group by disabled people and BME communities).

The vision is for Leeds to be the best city in the UK: one that is compassionate with a strong economy that tackles poverty and reduces the inequalities that still exist. Equality analysis used to set the council equality improvement priorities and socio-economic analysis referred to above have been used to inform the Best Council Plan priorities and the 16/17 budget and highlights the challenges the city will have to address to tackle inequality and help people out of poverty. These are:

1. Achieving Potential

(a) Children and Young People

Education and learning has a significant impact on life chances. Higher levels of numeracy and literacy are associated with a range of improved outcomes such as higher incomes and chances of long term, well paid employment. Anyone part of the 40+ % of young people not getting 5 good GCSEs has a 1 in four chance of being not in education, employment or training two years later.

The most recent school census shows that:

- 16% of the school population have English as an additional language
- 24% are from Black or minority ethnic groups
- 20% of children are eligible for FSM
- 18% had special educational needs.
- 26% of children lived in households in areas identified as being amongst the 10% most deprived areas in the country
- 37% of children live in the 20% most deprived areas of Leeds
- for some individual schools over 90% of children live in the 20% most deprived areas
- 21% of children (33,175 in total) are in child poverty and numbers are expected to grow significantly

We know that there are gaps in learning outcomes for young people on free school meals, looked after children, special education needs or disability and BME children. As such, one of the eight outcomes in the 2016/17 Best Council Plan is that 'we want everyone in Leeds to... Do well at all levels of learning and have the skills they need for life' with specific priorities on 'Supporting children to have the best start in life' and 'Improving educational achievement and closing achievement gaps'.

(b) Mental ill-health

We want to increase access to employment opportunities, up-skill the workforce and provide effective support to adults with low to moderate mental ill-health conditions to access the labour market because:

- The number of local residents claiming health related out-of-work benefits has remained persistently high over the last 15 years at over 30,000. Almost 50% of claimants have mental ill health rather than / in addition to physical conditions.
- There are 14,010 Employment and Support Allowance (ESA) claimants and 1,440 Incapacity Benefit (IB) claimants of working age with a mental and behavioural disorder. The highest level of claimants is concentrated in the most disadvantaged communities in the inner city.
- Jobcentre Plus has limited dedicated resource to support this group and a relatively small number of claimants are referred to the Work Programme for support. Current employment support available through Clinical Commissioning Groups is focused on those adults accessing secondary care (provision following a GP referral). There is a gap in terms of support available to those still within primary care. Earlier supportive interventions are required to improve the health and well-being of residents and reduce dependency on welfare.

(c) Apprenticeships

To improve access to Apprenticeships for Young People from BME communities as we know that:

- Apprenticeships offer entry level jobs with skills training to enable progression through recognised career pathways across all sectors of the local economy.
- Underrepresentation by BME residents in apprenticeships in Leeds reflects the national picture with Apprenticeship starts at just over 10% in 2013/14 academic year. The BME population of the school year 11 cohort is 21.2%. BME participation rates in apprenticeships compare poorly with adult learning programmes as a whole.

(d) Digital Inclusion

Improved digital inclusion provides greater access to jobs, skills and learning which help to reduce poverty as:

- Lack of connectivity impacts on people's ability to easily and readily access services and opportunities which adds to financial exclusion.
- Analysis of the 2010 Index of Multiple Deprivation shows that 23% of premises in West Yorkshire with the poorest connectivity (no superfast provision) are in the 20% most deprived areas in the country. Lower income levels and lower rates of adoption mean there is less incentive for the market to extend into these areas.
- For some people the costs of having a home broadband connection (most internet service providers require a landline telephone) are prohibitive.

(e) Financial Hardship

Poverty is recognised as an issue that impacts on equality, and financial exclusion as a barrier to an equal society. We know that poverty and financial exclusion disproportionately affect people within specific equality groups, particularly single parents, and people with mental health problems. For example, a report by the Mental Health Foundation asked people to identify the causes of their anxiety, with almost half of those surveyed (45%) saying that financial issues caused them to feel anxious (Living with Anxiety, 2014).

- The recession, the slow recovery and welfare changes have impacted on the poorest members of our society, and have led to increased problems of financial hardship and distress. Over the past five years the total number of people claiming benefits has grown, with the number of housing benefit and council tax benefit claimants increasing by 10%.
- The implementation of the welfare changes from April 2013 has contributed to many families falling into rent and council tax arrears or further into arrears. As a result in 2013/14 the council saw over 11,000 awards to people accessing its Local Welfare Support Scheme for both emergency (food and fuel) and basic needs provision (household goods) totalling over £1.4 million in direct awards. Mirroring national trends the city has also seen the emergence and significant growth of foodbanks, supported by the establishment of the Leeds Food Aid Network to coordinate emergency food provision across the district.

- Another trend which has emerged in recent years is an increase in the number of people in employment who are living in poverty. Nationally over 5 million people now live in households where at least one member of the household is in work, yet they live in poverty. This is symptomatic of a labour market which is characterised by low pay, temporary, part-time and zero hour contracts.

2. Helping vulnerable people

(a) Domestic Violence

One of the ambitions of the City is to tackle the prevalence and impact of domestic violence and abuse:

- There have been over 14,000 reported incidents of domestic violence and abuse in Leeds within the last 12 months. Both men and women may experience incidents of inter-personal violence; however, women are considerably more likely to experience repeated and severe forms of violence. Within Leeds, over 80% of victims of domestic violence and abuse are women.
- A third of all domestic violence reported incidents had children present. There are issues relating to under-reporting from victims of different communities.
- Additionally those communities/ wards with the highest levels of poverty and deprivation account for disproportionately higher levels of domestic violence and abuse reporting than the more affluent parts of the city. The ten most deprived wards across Leeds account for almost 50% of all reported domestic violence incidents.

(b) Reduce the occurrence and impact of hate crime

In 2014 Leeds Anti-Social Behaviour Team (LASBT), working in partnership with the Police, Stop Hate UK and Hate Incident Reporting Centres across Leeds, played a lead role in developing and delivering the current 'Hate Crime Strategy for Leeds'. The strategy reflects the government's plan published in 2012 to tackle hate crime: 'Challenge it, Report it, Stop it' aims to prevent and reduce levels of hate crime by ensuring victims and witnesses are supported, and offenders are brought to justice.

During the year to end of March 2015, LASBT received 293 reported Hate Incidents, (slightly down on the figures for 2013/13 when it received 331 reports). 227 (77.5%) of all reports received were identified as being reported under the 'Race' strand, 26 (8.9%) were linked to 'Sexual Orientation' reports and 23 (7.8%) were identified as 'Disability' hate incidents, with 17 (5.8%) as Faith, Transgender and Other. LASBT subsequently opened 108 hate related cases for investigation.

Data from West Yorkshire police shows that during the same period the police recorded 1,282 reported Hate Incidents across Leeds, an increase from the previous 12 month period of 107 reports (2013/14 – 1,175 hate incidents).

1,072 (83.6%) of all reports received were identified as being reported under the 'Race' strand, 88 (6.8%) were linked to 'Sexual Orientation' reports and 58 (4.58%) were identified as 'Disability' hate incidents, with 64 (Faith and Transgender reports).

Hate Crimes recorded by the police also rose slightly during 2014/15 to 831 from the 2013/4 figure of 810.

Taking the three sets of data together the overall figures for Hate Incidents and hate Crime were 2406 in 2014/5, a small increase on the 2316 recorded during the same period in 2013/4.

(c) Provide support and meet the accommodation needs of older people

The number of older people in Leeds is growing and by 2020 it is anticipated that those most in need of care and support, mainly older people aged 75 plus, will increase by around 13%. Leeds City Council has recognised that this demographic shift requires a change in how services for older people are delivered, including meeting their accommodation needs.

Overall, 39% of council tenants are currently aged 55 and over and 4% are aged 85 and over. It is projected that over the next 15 to 20 years this could increase significantly to 68% of tenants being over 55, and 18% of these being over 85 years old (Renew Research, 2014). The council's Adult Social Care Strategy - 'Better Lives for Older People' has identified the need for approximately 900 units of Extra Care housing by 2020.

Housing Leeds has a portfolio of approximately 4,200 Category 2 sheltered units in 127 schemes across the city (these are purpose built units for older people usually with communal facilities and a visiting Sheltered Support Officer). Housing Leeds also manages 235 Category 1 properties (purpose built units for older people but with no communal facilities or visiting Sheltered Support Officer, but with the availability of telecare). In addition, Telecare Leeds also provides 24 hour emergency support to a further 831 general needs council properties.

As 75% of LCC tenants over 65 (and 66% of tenants over 85) live in general needs housing it is essential that the Better Lives for Older People strategy also considers options for developing other housing and support solutions for all older tenants. It is well known that social isolation has a huge impact on overall physical and mental health, and so an important part of the strategy is to look at the wider role of sheltered housing in providing a community that all tenants feel part of, within the wider community.

(d) Improve housing options for young people

Reducing homelessness for 16 to 24 year olds, such as care leavers, young offenders and young people whose relationship with their family has broken down is an issue, as is reducing homelessness from existing young tenants who find it difficult to maintain successful council tenancies.

- National research indicates that under 25s now account for more than half of people seeking help with homelessness and make up over half of those living in homeless accommodation services in England. 62% are young people becoming homeless due to family and friends no longer willing to accommodate due to a relationship break down. Some are more at risk than others: 13% of young people experiencing homelessness are young offenders and 11% are care leavers.
- In 2014 Leeds had 2,339 16-24 year olds who presented themselves as homeless. Of these, 302 were 16/17 year olds. In most circumstances, it has been identified that the interests of young people (especially 16 and 17 year olds) are best served by living with their parents and that they should move to

independent living in a planned way. In 2014 the youth mediation workers in Housing Leeds prevented homelessness in 447 cases, and there have been no B&B placements for 16-24 year olds in the past 12 months.

- There are 2,861 (5%) lead tenants aged 16-24 who live in council properties. A customer STAR satisfaction survey in 2014 identified that 59% of 16-24 year olds who complete the survey were satisfied with the overall service from Housing Leeds, with those least satisfied also finding their current financial situation difficult. The findings also showed that younger tenants were most likely to find it difficult to manage their finances and afford energy bills.

(e) Fuel Poverty

Reducing fuel poverty, and therefore increasing affordable warmth, increases life expectancy, improves mental health and wellbeing and reduces health inequalities. It improves children's educational achievements and school attendance and reduces the incidence of childhood asthma. It also promotes social well-being and independent living, with older people able to use the whole house following central heating installation. This potentially reduces or delays admission to hospitals and care homes and reduces bed-blocking and winter pressures on the NHS.

- The five Leeds wards with the highest percentage of households that suffer fuel poverty all have an above average (or higher) concentration of BME communities in council housing. They are likely to have low incomes which will exacerbate fuel poverty. Income maximisation will also help alleviate fuel poverty.
- Fuel poverty is a product of low incomes and high energy costs. It affects the most vulnerable residents in our communities and can have adverse impacts on their well-being. Fuel price rises in recent years have combined with flat incomes to increase fuel poverty, with 3.5 million households living in fuel poverty in 2010 compared to 1 million households in 2004. If fuel bills continue to rise and incomes remain stagnant, Leeds recognises that more residents will be at risk of falling into fuel poverty unless the causes are addressed.
- The effects of cold caused by fuel poverty are not evenly spread: young children, particularly disabled children, and old people are most at risk of hypothermia. Children living in cold homes are twice as likely to develop respiratory conditions. Cold can make some health conditions such as musculoskeletal disorders, respiratory illness, mental health and cancer worse and can mean that frail people are more at risk of falls. These conditions make a major contribution to the gap in life expectancy between the most prosperous and most disadvantaged wards.

Next Steps

The Best Council Plan 2016/17 continues the aim set out in the previous 2015/16 Plan of reducing inequalities but articulates this more firmly around the integrated concepts of promoting economic growth and of being a compassionate city, with everything the council does having a clear focus on tackling poverty and inequalities.

During 2015/16, there have been some real achievements around 'Strong economy and compassionate city', just a few of these being:

- Leeds has now taken in 50 Syrian refugees and the council has facilitated a huge number of city-wide donations to assist.
- The council has signed up to Unison's Ethical Care Charter standards which will see improved terms and conditions for home care staff including implementation of the living wage, travel time and travel expenses, contractual hours and paid access to training. External providers, commissioned by the council, will also have to demonstrate that they have signed up to the Social Care Commitment and be able to demonstrate that staff have access to good quality training and that the provider is committed, as an organisation, to encourage staff to undertake training.
- The 100th Council home was completed as part of the council's housing regeneration project in Little London, Beeston Hill and Holbeck. This regeneration project will eventually deliver 1,200 newly refurbished council properties and nearly 400 new council homes.
- The 'Warmth for Wellbeing' service was set up to ensure vulnerable people living in cold or damp homes are able to keep warm this winter, offering advice, energy 'health checks' and energy efficiency improvements. A movement of 115 Winter Friends has been established across Leeds aiming to provide vulnerable older people with support over winter. Winter Friends have attended awareness sessions and will use a Winter Wellbeing Checklist with older people to increase their resilience during cold weather.
- Over 87% of children attend a Leeds primary or secondary school that is rated good or outstanding by Ofsted. This is above the national figure of 82% and 10% above the regional figure of 77%. While attainment nationally declined slightly on the headline '5 A*-C including English and maths GCSE' measure, provisional results show that Leeds' results increased by three percentage points. Leeds has the highest attainment on this indicator of the core city local authority areas.
- In October, Leeds launched the country's first Council Tax - Personal Work Support Package which provides 'high support, high challenge' for residents claiming Council Tax support to become work ready and to find employment. To date, at the time of writing, 155 people have started the programme and 10 people have gained employment.
- 5,995 residents have been supported through the Community Hub Jobshops with information and guidance on job search, CVs and applications, and training; 1,928 have been helped to secure jobs
- The council itself has committed to moving towards becoming a Real Living Wage employer by implementing a minimum rate of £8.01 per hour from April 2016.

We know that 2016/17 will bring continued reductions in our funding and that this is set to continue to 2020; Leeds has a growing and ageing population with increasingly complex needs; some communities are not benefiting from the economic growth the city has experienced and welfare changes could make the inequality gap bigger.

During 2016/2017 more detailed and specific work will continue to take place to ensure that further consideration is given to equality. Where any negative or

disproportionate impacts on protected characteristics have been identified appropriate and relevant action to mitigate these will be considered and implemented.

Equality Impact Assessment Action Plan

Action	Responsibility
Completion of all equality impact assessments in the Budget where relevance to equality has been identified	Directors
Continue quality assurance and review of equality impact assessment and actions from budget decisions	Communities Team

FINANCIAL REGULATIONS

Supplementary Votes

Supplementary Votes will only be considered in exceptional circumstances. The following approvals are required:

Up to £100,000	Deputy Chief Executive
Up to £5m	Executive Board
No specific limit	Council

Delegated Virements

- 1 Virement between budget book service heads, within the appropriate budget document approved annually by council, will only be permitted in accordance with the following rules and value limits, summarised in Table 1. The virement limits and rules are set annually by Council as part of the budget approval process.

The value limits apply to individual virements and are not cumulative.

- 2 Proposals to vary budgets arising as a result of the need to address a potential overspend (including shortfalls in income), recycling of efficiency gains and changed spending plans will all be required to satisfy the following criteria prior to approval by the decision taker as outlined within the attached table.

In considering proposals to vary budgets, the decision taker will take account of:

- The reason for the request for virement
- The impact on the council as a whole, including employment, legal and financial implications
- The impact on the efficiency of the service as a whole
- The sustainability of the proposals i.e. long term effects
- Whether the proposals are consistent with the council's priorities outlined within the Corporate Plan
- Whether the proposals are consistent with the Budget & Policy Framework
- The cumulative impact of previous virements

In addition, where a virement request exceeds £125k in value the decision taker must seek the advice of the Deputy Chief Executive as to the council's overall financial position prior to approval of the request.

- 3 Where *fortuitous savings* have arisen in any budget head, these should be notified to the Deputy Chief Executive immediately they are known. Fortuitous savings are defined as those savings where their achievement has not been actively managed

and may include, for example, savings in NNDR or lower than anticipated pay awards. Any fortuitous saving in excess of £100k will not be available for use as a source of virement without the prior approval of the Deputy Chief Executive.

- 4 Any decision to vire must comply with the constitutional requirements for decision making.

The delegated limits outlined in the attached table do not operate independently from the requirements within the council's Constitution in respect of Key Decisions (as from time to time updated). All Key Decisions which result in the need to operate these delegated limits must first comply with the constitutional requirements, in respect of such decisions, prior to being put forward for virement.

- 5 Where wholly self-financing virements are sought to inject both income and expenditure in respect of approved external funding bids, there is no specific limit to the amount which can be approved by Directors where it is clear that this would not represent a change to existing council Policy, or form a new policy where one does not already exist. In all other cases, approval must be sought from council in accordance with the requirements of the council's Constitution
- 6 All virements requiring approval shall be submitted in a standard format. Sufficient details shall be given to allow the decision to be made and recorded within the Council's Financial records.
- 7 All virement and other budget adjustment schedules should be submitted to the Deputy Chief Executive for information.
- 8 The Deputy Chief Executive reserves the right to defer any virement to members where there may be policy issues.

Other Budget Adjustments

- 1 There is a de minimus level for virements of £10k, below which any variations to net managed budgets will be deemed other budget adjustments. Budget movements that are not between budget headings within the net managed budget will also be other budget adjustments.
- 2 The Deputy Chief Executive may also approve budget adjustments of unlimited value where these are purely technical in nature. Technical adjustments to budgets are defined as those which have no impact upon the service provided or on income generated.

Table 1**MAXIMUM DELEGATED LIMITS FOR REVENUE VIREMENT**

Approval Type	Full Council	Executive Board	Deputy Chief Executive*	Directors**
	£	£	£	£
A) Supplementary Votes (i.e. Release of General Fund Reserves)	No specific limit	5,000,000	100,000	None
B) Virements of the net managed budget into or out of budget book service headings:				
1. Within a Directorate	No specific limit	5,000,000	750,000	125,000
2. Between Directorates	No specific limit	5,000,000	750,000	None
C) Self - Financing virements of the net managed budget (from External Funding)				
- policy change	No specific limit	5,000,000	None	None
- within current policy	No specific limit	No specific limit	No specific limit	No specific limit

* With the support of Directors

** Any reference to a Director within the constitution shall be deemed to include reference to all officers listed, except where the context requires otherwise: the assistant chief executives and the chief officers for early years & youth service, children & families, environmental services, housing services, regeneration, highways, libraries arts and heritage, recreation, planning and customer services

Full Council papers 24th February 2016 – Service budgets

The following pages provide supporting information to the main budget report.

LEEDS CITY COUNCIL

2016/17 BUDGET REPORT

Directorate: Adult Social Care

1. Introduction

- 1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2016/17 financial year.

2. Service Context

- 2.1 The national context for Adult Social Care continues to be one of demographic increases, increased life expectancy, increasing complexity of need and service user expectations, greater support for people to remain living independently in their own homes for as long as possible, a national drive to improve the quality of social care services and an increasing focus on the integration of health and social care services. The introduction of the National Living Wage will have a significant impact on the care sector and whilst improved pay for care staff is welcomed, it will lead to increased costs for services commissioned by Adult Social Care. These national trends, which are leading to increased cost pressures, have been evident for many years, but the economic climate is putting increasing pressure on public finances and the reductions in public spending have added to the financial challenges faced by Adult Social Care.
- 2.2 The Care Act 2014 gave "wellbeing" a central focus. Through the changes that took effect from April 2015 some discretionary powers became statutory duties, in particular support to carers, preventative services and advice and information. There are also new duties to undertake adult social care services with the aim of integrating them with local NHS and other health services and to oversee and shape the care market. People have a legal entitlement to personal budgets and a statutory basis is introduced for adult safeguarding. The further changes originally scheduled to take effect in April 2016 have now been deferred to April 2020. These include a cap on individuals' care costs and changes to the capital thresholds that apply to financial assessments.
- 2.3 The Spending Review 2015 gave councils the option of a 2% increase in Council Tax earmarked wholly for Adult Social Care. Additional funding for local authorities in future years through the Better Care Fund is also planned. However, given the scale of demand and cost pressures on Adult Social Care this additional funding in itself will not address our financial challenges, particularly within the context of continuing funding reductions for the Council as a whole.
- 2.4 Over the last five years Adult Social Care has implemented its Better Lives service transformation programme, which aims to enhance the range, amount and quality of adult social care services available and deliver efficiencies within existing services. These efficiencies have included a reduction in the level of directly provided services where independent sector provision is more cost effective. This service transformation programme will continue in 2016/17, with a focus on service improvement running alongside financial efficiencies. This will include the further development of our approach to build care packages around the strengths of individual service users and carers, and the assets available within their communities empowering them to live the 'Better Life' that they want for themselves. A further example of our ambition to improve service quality is our

commitment to the Ethical Care Charter and our plans to move towards all home care providers working on behalf of the Council paying their staff the Living Wage as defined by the Living Wage Foundation. This is higher than the National Living Wage and research has demonstrated that there is a positive correlation between pay rates for care workers and the quality of care provided to customers.

3. Budget Proposals

3.1 This budget represents an increase of £5,091k (2.59%) when compared to the adjusted budget 2015/16, summarised in the table attached to this report:

3.2 Adjustments – increase of £3,500k

Care Act funding provided in 2015/16 through a specific government grant has been included for 2016/17 in the Settlement Funding Assessment. £3,367k has been added to the Adult Social Care budget to reflect the fall-out of the Care Act grant funding. Transfers of functions reflect the transfer of staff to Civic Enterprise Leeds as part of better business management, partly offset by the Performance, Policy and Improvement Team transferring from Strategy and Resources. In August 2015 the learning disability community support service transferred to Aspire, a social enterprise. Adult Social Care provides the full funding for this contract and £915k has been added to reflect some of the support services being provided by other directorates. The creation of Aspire has also led to a significant realignment of budgets within Adult Social Care, predominantly a reduction in the staffing budget and an increase in the budget for commissioned services. The other main adjustments are the transfer of pension costs to Central and Corporate accounts, partly offset by the budget for procurement transferring from Strategy and Resources.

3.3 Changes in prices – pressure of £2,649k

3.3.1 The budget includes provision of £695k reflecting the National Employers' final pay offer made in December 2015. This offer involves lump sum increases in 2016/17 and 2017/18 for spinal column point (scp) 6 to 17 and 1% increases in each year for scp 18 and above.

3.3.2 No provision has been made for inflation on running cost budgets other than where there are specific contractual commitments and on utilities. The main provision for price inflation is £1,917k for care packages.

3.3.3 Inflationary increases in the level of fees, charges and income from other organisations are estimated to generate additional income of £40k. Many Adult Social Care fees and charges are related to Department for Works and Pensions benefits rates and will be uplifted accordingly from April 2016. Those not linked to benefits rates have been budgeted to increase by 3%. An increase in the charges for services does not generate a proportionate increase in income as the amount people pay for most services is determined by their financial circumstances.

3.4 National Insurance Changes

The Chancellor's Autumn Statement in 2013 announced that the current arrangements for contracting out will be abolished from 2016/17. Employer's national insurance costs will therefore increase in 2016/17 and £1,325k provision has been made for this.

3.5 Living Wage

At its September 2015 meeting, the Executive Board agreed that the Council would move towards becoming a real Living Wage employer by implementing a minimum rate of £8.01 per hour from April 2016 with a view to implementing a further increase during the year. Provision of £30k has been made for this.

3.6 National Living Wage

As part of the budget in July 2015, the Government announced the introduction of a new National Living Wage of £7.20 per hour from April 2016 for all employees aged over 25, rising to an estimated £9 per hour by 2020. The budget makes allowance for implementing the cost of the National Living Wage for commissioned services within Adult Social Care. The immediate impact in 2016/17 is estimated at an additional cost of £5,168k.

3.7 Holiday Pay

The budget provides for the estimated cost of the draft regional collective agreement regarding the Council's obligation, following recent case law, to pay 'normal pay' to employees on annual leave. This agreement would apply an uplift to annual leave payments to reflect enhancements, primarily overtime payments, which are not currently paid to employees on annual leave. Provision of £282k has been made in the 2016/17 budget for this.

3.8 Full Year Effects – saving of £1,082k

Executive Board approved the closure of some older people's residential homes and day centres as part of the Better Lives strategy in September 2013. Savings of £502k relate to the anticipated impact of these decisions in 2016/17. Savings of £580k reflect the fall-out of 5-year capitalised pension costs arising from the Early Leavers Initiative.

3.9 Demography and Demand - pressure of £8,942k

- 3.9.1 Additional provision of £8,942k has been made to reflect the demand and demographic pressures experienced during 2015/16 and forecast for 2016/17. In recognition of the financial challenges facing the council the directorate intends to put measures in place to manage this demand and reduce the costs of care packages. Savings of £5,500k are included under the service changes heading for the estimated financial impact of service reviews across learning disability, mental health and physical impairment services based on a review of Leeds spend against the averages for comparator authorities. These savings are outlined in more detail in section 3.12. Whilst the additional provision has been allocated across placements, domiciliary care, direct payments and the learning disability pooled budget, the type of service will reflect client needs and choices so each element of the community care packages budget cannot be predicted with accuracy. Budget provision made in 2015/16 for the Care Act responsibilities effective from April 2015 has also been realigned based on the trends during the first year.
- 3.9.2 In line with national trends, Leeds has experienced continued cost pressures on the learning disability pooled budget in recent years. Additional provision of £3,700k has been made in 2016/17 to reflect continued growth in demand. This reflects an increase in the number of customers being supported and greater costs due to their increasingly complex social care needs. This is partly offset by savings of £3,000k for the estimated impact of the service reviews outlined in more detail in section 3.12.
- 3.9.3 Spend on domiciliary care has continued to grow during 2015/16, reflecting the ageing population and the aim of supporting people to remain independent for as long as possible. Additional provision of £1,558k has been made to reflect the ongoing impact in 2016/17.

This has been partly offset by savings of £1,000k from the service reviews outlined in section 3.12. The budget for direct payments has increased by £667k as more people are choosing to organise their own care packages.

3.9.4 Additional provision of £3,017k has been made for residential and nursing placements. This partly reflects the growing numbers of older people and an increase in the number of working age adults with complex mental health needs requiring high levels of care. The most substantial element relates to specialist placements for people with complex physical impairments. This has been partly offset by savings of £1,500k from the service reviews outlined in section 3.12.

3.10 **Grant Fallout - £152k**

This relates to funding formerly included within the Local Reform and Community Voices Grant that is now within the Better Care Fund. This change in funding arrangements took effect in 2015/16 after the 2015/16 budget was set.

3.11 **Other Budget pressures - £3,271k**

The 2015/16 budget included financial support from health partners, recognising that without adequately resourced social care, timely hospital discharges will be adversely affected and people's conditions could necessitate more emergency hospital admissions. A pressure of £2,900k in 2016/17 arises as a proportion of the budgeted funding in 2015/16 is not expected recurrently.

Service user income budgeted in 2016/17 is £539k lower than in 2015/16. This largely reflects a reduction in the number of Telecare pendant alarm customers following the introduction of charging in 2014. Following the reduction in the Public Health grant, the Public Health contribution to Adult Social Care has been reduced by £300k.

3.12 **Savings and Funding £15,646k**

3.12.1 **Efficiencies – £2,655k**

Proposals are included to save £500k through efficiencies within the assessment and care management function. These will include a review of the staffing skills mix and business processes. Savings of £800k are included for vacancy management across Adult Social Care, which will be managed so as not to impact on front-line assessments, support and care delivery. The Council continues to rationalise its use of assets and savings of £305k are included in 2016/17. These will be delivered through ongoing work to make better use of office space and through changes to service delivery models. Savings were built into the Aspire contract for learning disability services and these are scheduled to grow over the five-year contract period. £149k has been included for the anticipated impact in 2016/17. Continued efforts have been made to reduce expenditure on general running expenses, including cash limiting, giving rise to a saving of £901k.

3.12.2 **Service Changes - £5,851k**

Assessment and Care Management Practice - £1,000k

These budgeted savings relate to new customers, with a focus on delivering care packages that make the most effective use of telecare and reablement services and build on the individual strengths of customers to meet their needs more cost-effectively.

Client Group Service Reviews - £4,500k

These savings are based on adopting the approach outlined above for new customers for all existing customers. A review of the costs of services has identified that spend in Leeds is significantly higher than in comparator authorities on mental health services and to a lesser extent on services for people with physical impairment and learning disabilities. Based on this analysis and the current level of spend on these services, savings of £3,000k are included for learning disability services, £1,000k for mental health services and £500k for physical impairment services. The impact of these reviews may include some customers being transferred to different services and some reduction in the level of care provided, but eligible social care needs will continue to be met. Some of these savings may impact on third sector services. Savings amounting to £900k are included for third sector grants and contracts, which were included in the 2015/16 budget and either not fully achieved or delivered non-recurrently.

Older People's Residential and Day Care Services - £351k

Following a consultation and engagement process plans are being developed to reduce the number of council-run residential homes and day centres that will be brought to Executive Board in due course. Savings of £351k are included in the 2016/17 budget for a part-year effect of these proposals.

Public Health - £300k

The impact on Adult Social Care of the significant reduction in the Public Health grant is £300k. Plans are being developed to address this and whilst an impact on frontline services will be avoided as far as possible it may be necessary to some extent.

3.12.3 Income – Fees and Charges £1,000k

A consultation took place in late 2015 on proposed changes to charging for non-residential services. A report elsewhere on this agenda, taking account of the consultation feedback, makes recommendations for changes to the way income and allowances are taken into account when undertaking a financial assessment and to the maximum weekly charge. Some additional income was included in the 2015/16 budget and together with a net additional £1,000k this reflects the estimated impact in 2016/17 of the final recommendations.

3.12.4 Income - Other £5,840k

The council has continued to work closely with health colleagues to reconfigure the health and social care system across Leeds and maximise the value of the "Leeds £". It is recognised across the sector that without adequately resourced social care there are adverse impacts on the health sector, for example timely hospital discharges will be adversely affected and people's conditions could necessitate more emergency hospital admissions. Additional income of £3,900k is included, £2,900k of which relates to funding budgeted in 2015/16 on a non-recurring basis outlined in section 3.11. Following further discussions with health partners it is anticipated that this may be achieved through a combination of additional funding from health and use of the health and social care earmarked reserve established to fund initiatives of joint benefit. Any use of this reserve may effectively be a loan that would need to be repaid in future years. £1,800k relates to exploring opportunities to realign spend between capital and revenue within the Better Care Fund. A further £140k relates to health income for beds hosted within transitional housing units.

4. Risk Assessment

- 4.1 In determining the 2016/17 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered carrying the highest risk and therefore requiring careful and regular monitoring has been prepared. The key risks in the 2016/17 budget for Adult Social Care are;
- 4.2 A significant risk relates to the demand led nature of the services provided, together with our statutory responsibility to ensure that all assessed eligible needs are met, which means that the expenditure requirements to be met from the Adult Social Care budget cannot be predicted with absolute certainty. The budget is based on realistic demographic information using trends experienced in Leeds and national and local indicators that are available to the Council. However, the nature of demand for these services can be somewhat volatile and subject to demand factors that Adult Social Care cannot directly control. The numbers of service users and the complexity of their needs may exceed the provision made within the budget. With approximately 3,500 placements in total a relatively modest percentage variance in numbers can give rise to a substantial cash variance. These variations could affect community care packages for adults, including those commissioned within the pooled budget for people with learning disabilities. In this context, delivering the service review savings included within the 2016/17 budget as set out in section 3.12.2 carries some risk.
- 4.3 There are some risks associated with the review of charging and reduction in directly provided older people's residential and day care services as final decisions have not yet been taken.

Briefing note prepared by: Ann Hill (Head of Finance)
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Directorate - ADULT SOCIAL CARE

	2016/17 £m	FTEs
Net Managed Budget 2015/16	192.75	
Adjustments		
Transfer of specific grant to Settlement Funding Assessment	3.37	
Transfers of function	-0.19	
Other adjustments	0.32	
Adjusted Net Managed Budget	196.25	
Budget Pressures:		
Inflation		
Pay	0.70	
Price	1.99	
Income	-0.04	
National Insurance changes	1.32	
Living Wage	0.03	
National Living Wage - commissioned services	5.17	
Holiday Pay	0.28	
Full Year Effects of previous decisions		
Closure of homes for older people (previously approved)	-0.50	-31.40
Fall-out of 5-year capitalised pension costs	-0.58	
Demographic and demand pressures		
Learning disability services	3.70	
Residential & nursing placements	3.02	
Domiciliary care	1.56	
Direct Payments	0.67	
Grant Fallout		
Now included within Better Care Fund	0.15	
Other		
Non-recurring health funding	2.90	
Service user income	0.54	
Public health funding	0.30	
Net effect of other variations	-0.47	7.90
Total Pressures	20.74	-23.50
Savings Proposals:		
Efficiencies		
Assessment & Care Management - efficiency & effectiveness	-0.50	-13.10
Vacancy management	-0.80	-21.40
Asset management savings	-0.31	
Aspire contract	-0.15	
General running expenses savings	-0.90	
Service Changes		
Assessment & Care Management - practice with new service users	-1.00	
Review of physical impairment services - existing service users	-0.50	
Review of mental health services - existing service users	-1.00	
Review of learning disability services -existing service users	-3.00	
Review of older people's residential and day care	-0.35	-111.90
Service reviews - reduced Public Health funding	-0.30	
Income - Fees & Charges		
Charging review for non-residential services	-1.00	
Income - Traded Services, Partner and Other Income		
Better Care Fund	-1.80	
Health funding/use of earmarked reserve	-4.04	
Total Savings	-15.65	-146.40
Net Managed Budget 2016/17	201.34	-169.90

LEEDS CITY COUNCIL

2016/17 BUDGET REPORT

Directorate: Children's Services

1. Introduction

- 1.1 This report sets out the main variations and factors influencing the Children's Services budget for the 2016/17 financial year.

2. Service Context

- 2.1 The Council has a statutory duty and responsibility to safeguard and promote the welfare of the 186,000 children & young people across Leeds and has set out a bold ambition to be the best city and best council in the UK. In order to achieve this ambition the Council acknowledges that Leeds must also be the best place for children and young people to grow up in.
- 2.2 Restorative Practice continues to underpin Children's Services ambition to be a truly Child Friendly city and is the single most important element of the directorate's strategy for managing increasing demographic and demand pressures that are often a by-product of a city with a strong economy. The restorative approach requires professionals/practitioners to work *with* children and families as opposed to doing things for them or to them, providing high support and high challenge and empowering children and families to make positive decisions about their lives.
- 2.3 The strategy also continues to move towards a localities model with service delivery built around clusters of schools and with multi-disciplinary teams working closely with schools and in some areas co-located with schools as part of the "readiness for learning" agenda launched in 2015.
- 2.4 It is clear that the directorate's strategy is working and 2015 has been a successful year, a year in which Ofsted assessed Leeds Children's Services as 'good' and in which the DfE endorsed the directorate's strategy by awarding Leeds £4.85m of Innovation Funding to expand Family Group Decision Making and Restorative Practice further and faster.
- 2.5 The government has acknowledged Leeds as one of only six 'exemplar' Children's Services and has asked the Directorate to become a 'partner in practice'. This is in addition to being included on the DfE improvement framework earlier in the year and subsequently engaging with and/or being visited by over one third of all local authorities in the country. .
- 2.6 In contrast to the national trend, over the last 4 years Leeds has managed to safely and appropriately reduce the number of children looked after (CLA). Since 2011 Leeds has reduced the number of CLA by 14.1% (from 1,450 to 1,245) whilst nationally the number of CLA has grown by 6.2% over the same period.
- 2.7 This reduction in the overall number of CLA together with a significantly reduced dependence on expensive external provision means that the average annual cost of the current CLA population is approximately £15m less than the equivalent cost in 2011/12.

3. Budget Proposals

3.1 The 2016/17 budget for Children's Services represents a net decrease of £0.59m when compared to the adjusted budget for 2015/16 summarised in the statement attached to this report.

3.2 Adjustments – reduction of £2,990k

3.2.1 The proposed budget reflects the transfer of various functions out of the Directorate including the Transport Service (to Civic Enterprise Leeds), the Public Finance Initiative (PFI) Team (to Strategy & Resources) and certain non-service specific administration functions (to Civic Enterprise Leeds).

3.2.2 The net impact of the above transfers is to decrease Children's Services budget by £1,570k.

3.2.3 The budget has also been adjusted to reflect changes to the Council's Graduate Development Programme which from 2016/17 will be funded corporately by top-slicing directorate budgets. The top-slice (reduction) applied to Children's Services is £370k.

3.2.4 The budget also includes a reduction of £1,050k for historical pension costs which from 2016/17 will be accounted for corporately.

3.3 Changes in Prices – £2,110k pressure

3.3.1 **Inflation** (pay award) - the budget includes provision of £1,000k reflecting the National Employers' final pay offer made in December 2015. This offer involves lump sum increases in 2016/17 and 2017/18 for spinal column point 6 to 17 and 1% increases in each year for spinal column point 18 and above.

3.3.2 **Inflation (other)** - a total of £1,100k has been included for the net impact of general inflation on income and other running costs.

3.4 National Insurance Changes - £1,700k pressure

3.4.1 The Chancellor's Autumn Statement in 2013 announced that the current arrangements for contracting out will be abolished from 2016/17. Employer's national insurance costs will therefore increase in 2016/17 and £1,700k provision has been made for this.

3.5 Living Wage - £70k pressure

3.5.1 At its September 2015 meeting, the Executive Board agreed that the Council would move towards becoming a real Living Wage employer by implementing a minimum rate of £8.01 per hour from April 2016 with a view to implementing a further increase during the year. Provision of £70k has been made for this.

3.6 Demography/Demand – £700k pressure

3.6.1 Children's Services continue to face significant demographic and demand pressures as a result of:

- High birth rates, particularly within the most deprived clusters within the city.
- Increasing inward migration into the city, particularly from BME groups from outside the UK.
- Increasing population of children & young people with special and very complex needs.
- Greater awareness of the risks and prevalence of child sexual exploitation.
- Growing expectations of families and carers in terms of services offered.
- Changes in government legislation, including "Staying Put" arrangements which enable young people to remain with their carers up to the age of 21.

3.6.2 Within Children's Services these factors continue to put increased pressure on Children Looked After (CLA) placements budgets, spending on children and young people with complex needs and transport budgets, particularly for those vulnerable children with particularly complex needs. In respect of the latter, the 2016/17 budget proposals include additional funding of £700k to reflect this increased demand.

3.7 Grant Fallout – £3,900k pressure

3.7.1 The budget recognises the impact of the fall-out of several grant funding streams including DfE Innovations Funding for the Family Valued Programme (pressure £1,600k) and the use of Dedicated Schools Grant (DSG) balances to support the creation of free 2yr old early education places (pressure £1,000k).

3.7.2 As part of the local government settlement, the government has reduced the 'per pupil' rates for Education Services Grant (ESG) by 11.5%. For Leeds this equates to a core funding reduction of approximately £700k, with the potential to rise to £1,000k dependent upon academy conversion rates.

3.7.3 The budget also recognises a £300k reduction in grant for Youth Offending Teams (YOTs) imposed by the Youth justice Board as part of the 2015/16 in year funding cuts.

3.8 Full Year Effects – saving of £980k

3.8.1 Savings of £980k reflect the fall-out of 5-year capitalised pension costs arising from the Early Leavers Initiative (saving £580k) and a reduction in the externally commissioned Family Intervention Service from October 2015 (saving £400k).

3.9 Other Budget Pressures - £1,700k

3.9.1 Other pressures included within the budget include slippage against a number of budget action plans including delivery of the Directorate's savings targets for the financial sustainability of Children's Centres (£900k), service transformation (£300k) and delivery of extensive changes to the Youth Offer (£300k).

3.9.2 The budget also takes account of the need to invest £200k in order to secure European Structural and Investment Funds (ESIF) in respect of the 'Local Flexibilities for reducing unemployment' Programme.

3.10 Efficiencies - £2,900k saving

3.10.1 The 2016/17 proposals include £2,900k of savings from a range of efficiencies including rationalisation of staffing across support functions (£500k), releasing staff who have expressed an interest to leave via voluntary severance/retirement (£500k), reducing the net cost of learning for life managed Children's Centre childcare (£500k) and reconfiguring Targeted Services and the Youth Offending Service (£600k).

3.10.2 The budget also recognises significant savings in overtime/agency costs resulting from the closure of 2 large in-house children's homes in 2015/16 (£400k) and additional funding from the Housing Revenue Account for family intervention services for people in council tenancies, including Multi-systemic Therapy (MST) services (£300k).

3.10.3 The Directorate also propose to save a further £100k by cash limiting a range of expenditure budgets for non-essential supplies and services,

3.11 Service Changes – £1,600k saving

- 3.11.1 Services for Young People - the directorate is proposing to fundamentally change its response to the needs of young people at risk of falling out of education/employment. Existing arrangements for tracking young people's destinations will continue, however, the approach to supporting these young people will change, with the aim of utilising in-house professionals already known to the young person and/or their family. These changes will enable the directorate to cease the contract for the provision of information advice and guidance (IAG) to young people and deliver savings of approximately £1,200k.
- 3.12 Income from Traded Services/Partnerships - £5,300k saving**
- 3.12.1 Schools Forum - Children's Services continue to work in close partnership with schools and clusters and in June 2015 presented a paper to the Leeds Schools Forum setting out proposals for improving children and young people's 'readiness for learning' for example through closer working between Children's Social Workers, Youth Workers, cluster teams and individual schools.
- 3.12.2 The proposals were well received by the Forum and funding of £3,400k agreed in principle for the 2015/16 academic year with potential for the arrangement to be extended into the 2016/17 academic year.
- 3.12.3 The release of funding by Schools Forum is dependent upon the sufficiency of DSG balances and the submission of satisfactory progress/performance reports to the Forum setting out how the directorate has shaped service provision around the "readiness for learning agenda".
- 3.12.4 Health Clinical Commissioning Groups – the directorate continues to work closely with its health partners around the 'Early Start' agenda and in 2015/16 set out a range of proposals aimed at further improving health outcomes for young children and their parents. The proposals set out a series of key actions for Children's Centres around the promotion of healthy eating, smoking cessation, accident prevention and parent and child mental health in return for £1,600k of co-investment from the 3 Health Clinical Commissioning Groups (CCGs).
- 3.12.5 The CCGs agreed to this level of co-investment on a non-recurrent basis in 2015/16 and the directorate continues to work closely with Health around the arrangements for 2016/17.
- 3.12.6 DfE Improvement Partner – Leeds is one of 6 approved Improvement Partners for the DfE and in November 2015 began supporting Sunderland MDC on their improvement journey. This experience is helping the service develop a model for providing improvement support to other local authorities. The directorate is on track to raise £125k of additional income in 2015/16 and is proposing a target of £500k for 2016/17.
- 3.12.7 **Adel Beck Secure Children's Home** – a reduction in the number of places contracted by the Youth Justice Board has presented an opportunity for the Directorate to maximise income from the provision of secure welfare beds for other local authorities. By successfully marketing and selling the capacity freed up by the new YJB contract, the Directorate aims to deliver an overall net increase in income of £400k.
- 3.12.8 **Other income** – the directorate's budget proposals also include a further £200k of income from trading Learning Improvement services (£200k), School to Work/Transition Team (£100k) and Educational Psychology Service (£100k).

4. Risk Assessment

- 4.1 In determining the 2016/17 budget, consideration has been given to all the risks which are managed within the Directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.
- 4.2 The key risks in the 2016/17 budget for Children's Services are:
- 4.2.1 Demand Led Budgets – Leeds is changing and expanding, partly as a result of rising birth rates and partly as a result of its relative strong economy meaning that more families choose to live and work here. An estimated overall population of 761,000 people includes over 185,000 children and young people (aged 0-19 years) which represents a rise of more than 2,000 since 2012.
- 4.2.2 This increasing demographic brings with it an increasing number of children with special and very complex needs. In budgetary terms this impacts in particular on placements budgets for children looked after and in terms of the 2016/17 budget, approximately £3.5m of savings hinges upon the directorate continuing to safely and appropriately reduce both the overall number of children looked after and the overall demand for expensive external placements.
- 4.2.3 Income – the Directorate's proposed budget includes significant income from partners and, whilst partners recognise the importance of sustaining key services, there is still a significant amount of work to be done in order to ensure this income is realised in full in 2016/17.
- 4.2.4 The Schools Forum's, willingness and capacity to release £3,400k of school balances in 2016/17 is dependent on both the availability of DSG balances and the implementation of significant service change at a local level, particularly across Social Work and Youth Services.
- 4.2.5 The government has clearly signalled the direction of travel around its policies on academy conversion and diminishing responsibility for local authorities in schools and this means that the directorate will need to develop even stronger relationships with individual schools in order to ensure that all relevant services are able to trade by April 2017.
- 4.2.6 Similarly, whilst the directorate's Health partners have already shown their commitment to sustaining Children's centres this year, at this stage the £1,600k of funding received in 2015/16 has only been agreed on a non-recurrent basis and further work is needed to ensure that Health see the benefits of further ongoing investment in 2016/17.

Briefing note prepared by: John Bywater, Head of Finance (Children's Services & Schools)

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Directorate - Children's Services

	2016/17 £m	FTEs
Net Managed Budget 2015/16	124.02	
Adjustments		
Transfers of functions	-1.75	
Other adjustments	-1.24	
Adjusted Net Managed Budget	121.04	
Budget Pressures:		
Inflation		
- Pay	1.00	
- Running costs	1.91	
- Income	-0.80	
National Insurance changes	1.70	
Living Wage	0.07	
Full Year Effects of previous decisions		
- Fall out of capitalised pension costs	-0.58	
- Reduction in externally Commissioned Family Intervention Services	-0.40	
Demand/Demography		
- Increase in transport activity for children with Complex Needs	0.70	
Grant Fallout		
- One off Innovations Funding	1.10	
- Capacity building FEEE income	1.00	
- Maximisation of Innovations Funding	0.50	
- Reduction in Education Services Grant (ESG)	1.00	
- Reduction in Youth Offending Service (YOS) Grant	0.30	
Other		
- Slippage of delivery of 15/16 Service Transformation	0.30	10.00
- Slippage of delivery of 15/16 Youth savings	0.30	10.00
- Net pressure on School Managed Children's Centre Services	0.90	
- Local Authority match funding required for ESIF programme	0.20	
Total Pressures	9.20	20.00
Savings Proposals:		
Directorate Efficiencies		
- Rationalisation of professional support services	-0.50	-15.00
- Further savings from Early Leavers	-0.50	-15.00
- Impact of residential review on agency/overtime spend	-0.40	
- Re-configuration of Youth Offending Service	-0.40	-10.00
- Reduce the net cost of Early Help managed Children's centres childcare	-0.50	-15.00
- Reconfiguration of Targeted Services	-0.20	-5.00
- HRA funding for services to families	-0.30	
- Reduction in spend on supplies/services & other non-essential spend	-0.10	
Corporate Efficiencies		
- Asset Review	-0.13	
- Minor variations	-0.26	
Service Changes		
- Reconfiguration of services to young people at risk of becoming NEET	-1.20	
Income - Fees & Charges	0.00	
Income - Traded Services, Partner and Other Income		
-Schools Forum "Readiness For Learning" funding	-2.40	
-Health Funding for Children's centres	-1.60	
-DfE income for Improvement Partnership	-0.50	
-Additional income from Secure Welfare Provision (Adel Beck)	-0.40	
- Cease non-statutory element of Early Years Improvement Service	-0.20	
-Additional Trading Income from Schools	-0.20	
Total Savings	-9.79	-60.00
Net Managed Budget 2016/17	120.45	-40.00

LEEDS CITY COUNCIL

2016/17 BUDGET REPORT

Directorate: Children's Services

The Schools Budget 2016/17

1. The schools budget is funded by the Dedicated Schools Grant (DSG). The DSG is a ring-fenced grant and may only be applied to meet costs that fall within the schools budget. Any under or over spend of grant from one year must be carried forward and applied to the schools budget in future years. The schools budget comprises individual school budgets (ISB) delegated to schools; free early years education provision for 2, 3 and 4 year olds; the cost of supporting pupils with high needs and a number of prescribed services and costs in support of education in schools. Funding for post-16 provision remains as a separate post-16 grant and a small number of targeted grants remain, with the Pupil Premium being the largest of these. There are therefore five broad funding blocks covering five areas of expenditure.
2. The DSG for 2016/17 is funded as three separate blocks known as the early years block, the high needs block and the schools block.
3. The early years block will be used to fund free early education for 3 and 4 year olds and the early education of eligible vulnerable 2 year olds. Funding will be based on the number of pupils on the January 2016 and January 2017 census, multiplied by a figure of £3,883 per full time equivalent pupil for 3 & 4 year olds and £4,607 for 2 year olds. These per pupil rates are the same as the 2015-16 level. The funding for the 2016/17 financial year will therefore not be finalised until after the end of the year but pupil numbers may increase.
4. The Early Years Pupil Premium (EYPP) will continue to be paid as part of the DSG and will remain at £0.53 per pupil per hour for eligible pupils.
5. The high needs funding system is intended to support the most appropriate provision for pupils with SEN, learning difficulties and disabilities from their early years to age 25. In line with the SEN reforms introduced in September 2014, high needs funding should be used to provide the most appropriate provision for each individual in a range of settings including good quality alternative provision for pupils who cannot receive their education in schools.
6. The funding for high needs pupils has two aspects, place funding and top-up funding. Place funding is to provide a base level of funding for the institution for pupils' core education and basic programmes to meet additional support costs up to a specified threshold. Top-up funding is that which is required over and above the place funding, to enable a pupil with high needs to participate in education and learning.
7. The high needs block will be used to fund special schools (including academies and free schools), resourced SEN places in mainstream schools, pupil referral units and alternative provision. Published place numbers for the 2015/16 academic year have been rolled forward and used as the basis for 2016/17 allocations. Adjustments have been made for previously agreed place numbers and approved exceptional places. Leeds has received an additional £1.3m from a national increase of £92m in high needs funding.
8. The schools block funds the delegated budgets of primary and secondary schools for pupils in reception to year 11, and a number of prescribed services and costs in support of

education in schools. The grant for 2016/17 will be based on pupil numbers in Leeds (including those in academies and free schools) as at October 2015, multiplied by the schools block unit of funding. The 2016/17 rate is £4,546 which has been increased due to the incorporation of funding for the former non-recoupment academies which was given as a cash allocation in 2015/16. Pupil numbers have increased by 2171, with primary pupil numbers increasing by 2078 and secondary by 93.

9. The delegated schools budget will be allocated to primary and secondary schools including academies through the school funding formula. The funding allocated to academies and free schools through the funding formula will be recouped from the schools block paid to the City Council.
10. As at January 2016, it is estimated that the total amount to be recouped by the DfE for academies will be £127m. Should any more schools convert to academy status during the year, then further adjustments will be made to the DSG received by the Council.
11. Funding for post-16 provision is allocated by the Education Funding Agency (EFA) through a national formula which incorporates factors including student numbers, student retention, higher cost subjects, disadvantaged students and area costs. This is supplemented by additional funding for high needs students, bursaries and other financial support for individual students. No changes to the EFA's formula are expected for 2016/17.
12. The DfE continues to provide separate ring fenced grant allocations to support national priorities which are paid to the school attended. Pupil Premium is paid to schools and academies based on the number of pupils aged 5 to 15 on roll in January each year who have been eligible for free school meals at any point in the previous 6 years of education; children who are looked after/ adopted from care or pupils who have been recorded as children of service personnel since January 2011. The Pupil Premium rates remain the same for 2016/17.
13. An Early Years Pupil Premium (EYPP) was introduced from April 2015 at a rate of £0.53 per child per hour which must be paid to providers and this will continue in 2016-17 at the same rate. Ofsted, as part of their inspection framework, now assess the effective use and impact of the EYPP under their judgment of leadership and management.
14. The Primary PE grant will continue to be paid in the 2015/16 and 2016/17 academic years to all primary schools at a rate of £8,000 plus £5 per pupil. The Year 7 catch-up premium will be paid in the 2015/16 and 2016/17 financial years at a rate of £500 for each pupil in year 7 who did not achieve at least level 4 in reading and/or mathematics (maximum £500 per pupil) at key stage 2. The funding for Summer Schools will not continue in 2016/17.
15. The universal provision of free school meals for all pupils in Reception, Year 1 and Year 2 will continue in the 2016/17 academic year at a rate of £437 per eligible pupil.
16. The latest estimated figures for 2015/16 and 2016-17 are shown below:

	2015/16 £m	2016/17 £m	Yr on yr Change £m
DSG - schools block	457.06	466.33	9.27
DSG - high needs block	58.35	59.25	0.90
DSG - early years block	39.97	42.54	2.57
DSG - early years pupil premium	0.89	0.89	-
EFA Post 16 funding	33.13	33.13	-
Pupil premium grant	41.36	42.26	0.90
PE & sport grant	2.07	2.09	0.02
Summer schools grant	0.75	-	-0.75
Yr 7 catch-up grant	0.84	0.87	0.03
Universal infant free school meals grant	9.23	9.43	0.20
Total Schools Budget	643.65	656.79	13.14

(figures include estimates for academies)

17. The DSG can only be applied to expenditure within the schools budget and unspent balances of the grant must be carried forward and applied to the schools budget in consultation with the Schools Forum. Underspends on de-delegated services in 2015/16 have to be ring fenced within the DSG and must be applied to the following year.
18. Following a full consultation with maintained primary and secondary schools, Schools Forum has agreed to the central retention of funding for de-delegated services. These are: schools contingency; maternity; suspended staff cover; trades union facilities time; museum service; school library service (primary only); FSM eligibility; licences (primary only); behaviour support and support to underperforming ethnic groups. The total amount deducted from 2016/17 school budgets will be £5.1m.
19. The funding regulations require that Schools Forum agree to the level of funding to be held centrally in 2016/17 under continuing commitments and responsibilities. These budgets can be no higher than the value retained in 2015/16. Schools Forum has agreed to the central retention of budgets for the repayment of capitalised equal pay costs, debt repayment under prudential borrowing, contribution to combined budgets, operating a schools forum and the admissions service.
20. The DfE have an arrangement whereby they purchase a single national licence for all state funded schools in England. The DfE will pay the agencies concerned and charge local authorities. This budget is allowed to be held centrally rather than included in school budgets. The total amount held centrally for continuing commitments will be £8.5m in 2016/17.
21. Schools Forum has agreed to retain a growth fund centrally in order to support costs incurred by schools that are being established or extended to meet basic need and where admission numbers are increased. This budget provides in-year funding where additional pupils are admitted, covers the costs where additional premises are rented and provides pre-opening funding for new schools and academies established to meet basic need. The budget will be £2.9m for 2016/17.
22. It should be noted that the arrangements for 2016/17 school funding are transitional as the DfE are intending to move towards a national funding formula from April 2017. A national consultation is expected to take place in the spring. As a result, Schools Forum has agreed to adopt the same factors in the funding formula as those used in 2015/16.

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LEEDS CITY COUNCIL

2016/17 BUDGET REPORT

Directorate: City Development

1. Introduction

1.1 This report has been produced in order to inform members of the main variations and factors influencing the Directorate's budget for the 2016/17 financial year.

2. Service Context

2.1 The City Development Directorate is responsible for the Council's physical, economic and cultural and sport services. The range of services and functions that it provides makes a significant contribution to the life, growth and vitality of the city.

2.2 Since 2010/11 the Directorate has managed significant reductions in spending and staffing including over £11m of savings in the 2011/12 budget and further savings in subsequent financial years. Staffing levels have reduced by over 30% over the last 6 years contributing to staff savings of over £12m. In most services reduced staffing levels and an increase in workloads means that further staff savings will need to be clearly linked to service reductions and opportunities for efficiencies.

2.3 The net managed budget for 2015/16 is £51,714k, the transfer of Employment and Skills to Children's Services which occurred in May 2015 is reflected in this figure. After allowing for a number of adjustments, detailed below, the 2015/16 restated base budget is £44,073k. The level of savings in 2016/17 identified by the Directorate amount to some £4,980k or 11% of the restated 2015/16 net managed budget. Delivering savings of this magnitude year on year represents a significant challenge to the Directorate especially as this is additional to the savings already delivered since 2010/11. The Directorate has continued to review all service areas and these proposals do seek to minimise the impact on frontline services and the citizens of Leeds. To this end the Directorate's budget strategy for 2016/17 includes a further reduction in staffing levels, no inflationary increases for most running cost budgets, continues to grow the Directorate's and the Council's income base and maximise the opportunities for making efficiencies. The proposals also include some service reductions which are outlined in this report.

3. Budget Proposals

3.1 This budget proposals represent a decrease of £1,070k (2.4%) when compared to the adjusted budget 2015/16 summarised in the table attached to this report:

3.2 Adjustments - £7,641k reduction

3.2.1 There have been a number of service transfers to other directorates which are reflected in the adjusted 2015/16 budget. These total a reduction of £4,218k. The transfers include a reduction of £2,592k for the transfer of the front-line library service to Citizens and Communities and a reduction of £1,558k for the transfer of staff to Strategy and Resources Directorate that are part of the Better Business Management programme which has brought together administration staff across the Council.

3.2.2 Other adjustments total a net reduction of £3,423k and include a reduction of £1,017k for the transfer of the unfunded pension budget in City Development to the Strategic budget. The Highways and Transportation budget includes a reduction of £2,000k for capitalisation of highway revenue maintenance expenditure during the year. A general annual capitalisation target is included in the Strategic budget but most of this is actually highway related expenditure so for the 2016/17 budget it is proposed to include £2,000k of the target in Highways and Transportation. Other adjustments include a reduction of £273k for the transfer of market cleaning staff to Commercial Enterprises Leeds, £74k for the transfer of budget provision for the recruitment of graduates which is now being coordinated centrally, £62k for an adjustment in relation to the new Aspire contract, a reduction of £53k relates to the transfer of the budget for business intelligence to Strategy and Resources and £133k of other minor adjustments. An increase of £136k has been provided for charges for procurement work. In 2016/17 the Projects, Programmes and Procurement Unit (PPPU) will start charging directorates for some procurement work to enable support to be more effectively prioritised. The existing procurement budget has been realigned to directorates to facilitate this.

3.3 Changes in prices – pressure of £2,984k

3.3.1 The provision made for inflation is detailed below:

Inflation (pay award) - the budget includes provision of £601k reflecting the National Employers' final pay offer made in December 2015. This offer involves lump sum increases in 2016/17 and 2017/18 for spinal column point (scp) 6 to 17 and 1% increases in each year for scp 18 and above.

Inflation (other) – a total of £1,535k has been included for the impact of general inflation on running costs although the directorate proposals include reducing this by £800k, shown under efficiencies in this report, so that only essential inflation such as on National Non Domestic Rates and major contracts such as PFI contracts are provided for. Additional income of £250k has been included for inflationary increases in fees and charges across the Directorate where the Council has discretion to increase them and where it is considered the market can stand an increase. Planning fees are set by the Government and to date no increase has been announced for 2016/17. A very selective increase to sport prices is proposed as generally prices are still considered to be relatively high when compared to other local authorities and there are concerns about the impact on customers and income if prices were increased further.

Employer's National Insurance - the Chancellor's Autumn Statement in 2013 announced that the current arrangements for contracting out will be abolished from 2016/17. Employer's national insurance costs will therefore increase in 2016/17 and £966k provision has been made for this.

Real Living Wage - at its September 2015 meeting, the Executive Board agreed that the Council would move towards becoming a real Living Wage employer by implementing a minimum rate of £8.01 per hour from April 2016 with a view to implementing a further increase during the year. Provision of £147k has been made for this.

Holiday Pay - the budget provides for the estimated cost of the draft regional collective agreement regarding the Council's obligation, following recent case law, to pay 'normal pay' to employees on annual leave. This agreement will apply an uplift to annual leave payments to reflect enhancements, primarily overtime payments, which are not currently paid to employees on annual leave. Provision has been made in the 2016/17 budget for this

although it is anticipated that the additional costs in Highways and Transportation will be recovered in fees.

3.4 Full year Effects – savings of £330k

3.4.1 A reduction of £330k is included for the transfer to the Strategic budget of savings from the fall out of capitalised pension costs.

3.5 Other Budget pressures - £1,225k

3.5.1 An additional £300k has been included to provide funding for the Council to contribute to the costs of hosting a stage of the Tour de Yorkshire in 2016 and £300k has also been included towards the costs of the Triathlon World Series being held in Leeds in June 2016.

3.5.2 The 2015/16 Economic Development budget included £250k in one off income to be received as the Council's share of the reserves of Leeds and Partners following the organisation being officially wound up. The 2016/17 budget provides an additional £250k to remove this income. Other pressures funded in the budget proposals include £200k to reduce the advertising income target in line with projected income next year, this still leaves a budgeted income target of over £700k, £100k to reduce the budget for income from venues reflecting current income levels and a £75k reduction in the budget for income earned from the project team in Asset Management.

3.6 Savings £4,980k

3.6.1 Efficiencies £2,029k

3.6.2 A key element of the saving proposals is to continue to identify and realise efficiency savings across the Directorate. Proposed savings include £767k from cash limiting most expenditure budgets. The budget strategy includes provision for inflation across the Directorate of £1,540k, this proposal limits the provision for inflation to essential inflation only. It is also proposed that an additional £500k of highways maintenance spend can be capitalised and this increases the capitalisation of the revenue maintenance spend to over £4,000k. Revenue maintenance expenditure will continue to be reviewed during the year to ensure that appropriate expenditure is capitalised. Other savings include £300k from a reduction to the insurance charges in Highways and Transportation as a result of the ongoing reduction in claims, £50k in Highways and Transportation from removing the current budgeted subsidy for the Elland Road Park and Ride which is now successfully operating and a subsidy is no longer required. Savings of £100k on energy and fuel costs have been included for Sport and Active Recreation and Highways and Transportation. In Libraries £100k of savings have been included for existing vacant posts which won't be filled and for other expenditure savings that are being made this financial year and are expected to continue into 2016/17.

3.6.3 The Directorate has a key role in working with services across the Council to enhance the strategic use of assets and to deliver savings through reducing the number of buildings used by the Council and by better use of the remaining assets. A saving of £1,100k has been included in the overall Council budget proposals and will be achieved across directorates with a net £115k of this in City Development. The saving in City Development is mostly due to the full year saving from the reduction in rent for Merrion House, the majority of this saving was included in the 2015/16 budget, and also includes savings from the closure of the Library Headquarters. A programme of asset review and rationalisation is continuing which will deliver significant running cost savings across the Council's asset portfolio. Phase 1 of this work has already seen city centre office accommodation reduced from 17 to 8 buildings, with this figure due to fall further following the refurbishment and reoccupation of Merrion House. Phase 2 work on the review of locality office accommodation and operational property has identified further potential savings which are now being implemented.

3.7 Service Changes

3.7.1 The Directorate will continue to review staffing levels with a target saving of over £1,250k although some of these savings are included in other specific saving proposals. A saving of £1,025k is assumed for services including Asset Management, Planning and Sustainable Development, Economic Development and Highways and Transportation. Most of the savings will be achieved through the Early Leaver Initiative scheme with business cases for the majority of the expected leavers already approved with the staff leaving the authority by the end of March 2016. This includes a further reduction in JNC posts. A management restructure in Planning and Sustainable Development is currently being progressed and will deliver approximately £180k of these savings. These reductions will have an impact on some service levels. All services are developing work force plans which will include determining the impact on services of the proposed reductions in staffing levels. The Directorate will also continue to closely manage the filling of vacant posts to ensure that only essential posts are filled so that savings can be maximised. Overtime and agency spend will also be closely managed.

3.7.2 In 2014/15 Executive Board approved a three year strategy for the Arts Grants budget which included reductions of 10% in 2015/16, 5% reduction in 16/17 and a standstill position in 2017/18. The reduction in 2016/17 equates to £125k. The budget proposals also include a reduction of £300k to the Cultural Services expenditure budget. This will be achieved through a saving of £100k on the library book fund with £50k of this saving anticipated to be achieved through additional capitalisation of the expenditure and a saving of £170k on the overall events budget. This will include the consolidation of the event budgets across Sport and Culture and achieving associated efficiencies and through reducing the net cost of some events by increasing income, significant new sponsorship and partnership opportunities and reducing costs.

3.7.3 A reduction of £100k is proposed to the Economic Development budget which will be achieved through a reduction to the supplies and services budget which is mainly used for commissioning various studies, programmes and other one off pieces of work during the year. A reduction of £200k is proposed to the net cost of Sport and Active Recreation. This includes a reduction in running costs of £100k reflecting savings made this financial year and £100k of further savings from continuing the implementation of changes to the Sport Development Unit which have moved the service to a more community basis.

3.8 Income £1,060k Cr

- 3.8.1 Growing the current income base continues to be a key priority in the Directorate and the 2016/17 proposals include a number of actions which will lead to increased income with a total of £1,060k included for new and increased income. The Directorate will continue to support greater integration across the Council in the delivery of key projects and work streams including the Breakthrough projects. The Directorate together with Environment and Housing will continue to focus on housing growth. This work is being led by the Housing Growth team which was established during 2015/16. A sum of £4,400k has been included in the Strategic budget for additional New Homes Bonus income in 2016/17. Whilst income is accounted for strategically the Housing Growth team has a key role in ensuring that appropriate actions are taken to help secure this income.
- 3.8.2 The Directorate will also continue to seek to create the conditions for economic growth in the city and to secure additional revenue income for the Council. This will include enabling further improvement to the retail offer in the city which has already seen the opening of the new Trinity retail centre and in 2016 will see the completion of the Victoria Gate scheme including John Lewis and the redevelopment of Kirkgate Market. The main contract works for the redevelopment of Kirkgate Market have commenced and are anticipated to finish in autumn 2016. The Directorate is also supporting a wide range of key projects. These include the Southern railway entrance at Leeds station which has recently opened, Park and Ride and regeneration opportunities at Elland Road and Temple Green and the British Art show at the Art Gallery. Other ongoing projects include the investment by both Vastint and Burberry in the South Bank, HS2 and the integrated station, the East Leeds Extension, the Leeds-Bradford Corridor and Leeds Bradford Airport. Support will also be provided to key sectors of the Leeds economy such as manufacturing, financial and professional services, health and innovation, creative and digital industries, visitor economy and housing, construction and infrastructure. These development opportunities will also help support the Council's revenue budget by increasing the income from business rates.
- 3.8.3 Fees and Charges - the 2016/17 budget assumes a growth in income from fees and charges of £760k. This will be achieved through above inflation price increases in some areas such as Highways and Transportation for services such as licences and other professional services, additional income will also be achieved through increases in volumes for income from planning and building fees, rental income and sport income. The Sport and Active Recreation Service has entered into a contract with Alliance Leisure which will provide targeted marketing and promotional support with the aim of increasing overall sport income, resulting in a profit share agreement being implemented.
- 3.8.4 Trading - increased income from trading of £100k has been included in Highways and Transportation for increased income from work with the other West Yorkshire authorities. The service already undertakes work for some Districts and it is anticipated that this will be expanded in 2016/17.
- 3.8.5 Additional income of £100k is also anticipated in Cultural Services for various income streams in Venues and Heritage Services. Additional income of £100k has been assumed in Building Control as the service continues to increase income from trading.

4. Risk Assessment

- 4.1 In determining the 2016/17 budget, consideration has been given to all the risks which are managed within the Directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.

- 4.2 The key risks in the 2016/17 budget for City Development are;
- 4.2.1 The budget assumes further reductions in staffing across the Directorate. Whilst a large proportion of the reductions are expected to be achieved by staff leaving through the Early Leaver Initiative, other reductions are dependent on the implementation of specific budget proposals. Overall a net reduction of 31 FTEs is expected. In order to mitigate against this risk services are currently updating workforce plans and staffing levels and the release of vacancies will continue to be closely monitored by City Development.
- 4.2.2 These proposals include a significant increase to the Directorate's income base. There is an on-going risk that budgeted levels will not be achieved. Whilst most income budgets are expected to be achieved in 2015/16, partly reflecting the improving economy, a shortfall is expected against some income targets such as advertising income. The budget proposals for 2016/17 include a number of adjustments to current budgets to reflect trends and this should ensure that the risks in 2016/17 are minimised. The proposals do include growth in some income targets and the Directorate will need to ensure that actions to achieve these are closely monitored.
- 4.2.3 There is also a risk that savings from proposed service changes and efficiencies are not realised. The Directorate will regularly monitor progress in the actions required to achieve these savings and will review spending plans during the year to offset any areas where efficiencies are not being realised.

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Directorate - City Development

	2016/17 £m	FTEs
Net Managed Budget 2015/16	51.71	
Adjustments		
Transfers of function	-4.23	
Other adjustments	-3.41	
Adjusted Net Managed Budget	44.07	
Budget Pressures:		
Inflation		
Pay	0.60	
Price	1.54	
Income	-0.30	
National Insurance changes	1.00	
Living Wage	0.15	
National Living Wage - commissioned services		
Full Year Effects of previous decisions		
Fall out of capitalised pension costs	-0.33	
Other		
Fall out of budgeted one off income from Leeds and Partners reserves	0.25	
Advertising Income - shortfall against the current budget	0.20	
Venues income - shortfall against current budget	0.10	
Asset Management Project team reduction in fee recovery	0.10	
Tour de Yorkshire (2017 routes not announced)	0.30	
World Triathlon Event (expected to be 3 years)	0.30	
Total Pressures	3.91	0
Savings Proposals:		
Efficiencies		
Elland Road Park and Ride reduction in the subsidy	-0.10	
Highways insurance charges savings	-0.30	
Cash limit on most expenditure except for contract price increases	-0.80	
Energy savings - reduced energy costs in Sport and Highways	-0.10	
Highway Maintenance Budget - increase in capitalisation	-0.50	
Cultural Services - maintain current vacancies and savings achieved in year	-0.10	-3
Savings on personal protective equipment, printing and mail	-0.06	
Asset rationalisation	-0.12	
Service Changes		
Staff savings (Economic, Highways, Asset Management, Resources and Strategy)	-0.73	-19
Arts grant reduction	-0.13	
Reduction to net cost of Planning and Sustainable Development	-0.38	-6
Reduction to net cost of Economic Development	-0.10	
Reduction to net cost of Cultural services	-0.30	-1
Reduction to the net cost of Sport	-0.10	
Sport Development Unit reduction in costs	-0.10	-1
Income - Fees & Charges		
Above inflation increases in fees and charges and increase in income volumes	-0.76	
Income - Traded Services, Partner and Other Income		
Culture - opportunities to increase income from trading across Cultural Services	-0.10	
Highways trading with WY authorities	-0.10	
Reduction to Building Control subsidy	-0.10	-1
Total Savings	-4.98	-31
Net Managed Budget 2016/17	43.00	-31

LEEDS CITY COUNCIL

2016/17 BUDGET REPORT

Directorate: Environment and Housing

1. Introduction

1.1 This report has been produced in order to inform members of the main variations and factors influencing the Directorate's budget for the 2016/17 financial year.

2. Service Context

2.1 The Directorate manages a diverse set of functions which, nevertheless, combine to form some of the key foundations of strong communities. Clean streets, well maintained green spaces which people can use, sound housing which meets people's needs, safe neighbourhoods – these are marks of desirable places to live. At a time of significantly diminishing resources, priority has been given to ensure that these bedrock services are maintained.

2.2 The Directorate, beyond its universal duties, also serves some of the most vulnerable in the city. As well as providing advice to the many thousands in housing need, the Directorate supports many others to sustain their tenancies. The Directorate intervenes in the private sector to tackle some of the worst housing conditions in the city.

2.3 There is also a longer term agenda. Work to improve and add to the city's housing stock has importance for many years to come, as do the environmental choices that we make today.

2.4 Within the context of 'Best place for people to live' the Directorate has a number of key priorities which this budget is designed to support. They are as follows;

- Preventing homelessness.
- Improving the quality of private sector housing.
- Reducing crime and anti-social behaviour.
- Reducing fuel poverty and providing sustainable energy.
- Providing a reliable refuse and recycling service.
- From the waste collected seek to maximise the amount that can be re-used and recycled whilst at the same time actively undertaking and promoting energy recovery.
- Clean neighbourhoods which reflect local needs and.
- Green spaces which people can enjoy.

2.5 The Directorate is actively engaged in leading the delivery of the Council's breakthrough projects in respect of cutting carbon in Leeds, stopping domestic violence and promoting Housing growth to meet the challenge of a growing population.

2.6 Given this context and against a background of a significant reduction in resources, the Directorate's budget submission for 2016/17 will seek to protect services and initiatives which advance these priorities. The Directorate will also seek to consolidate the major efficiencies that were incorporated into the 2015/16 budget. The long term development of a waste strategy for the city has now started to deliver substantial benefits with further

savings of £4.7m that are projected to be realised in 2016/17. This is in addition to the £2.3m that is projected to be saved in 2015/16.

3. Budget Proposals

3.1 This budget represents a reduction of **£5,250k (8.9%)** when compared to the adjusted budget for 2015/16. These are summarised in the table attached to this report.

3.2 Adjustments

3.2.1 Transfer of functions - reduction of £351k

The Out of Hours service to that allows Council tenants to report problems with their property has been transferred back to the Call Centre in the Communities and Citizens Directorate (£213k).

The Prevent programme which is focused upon tackling terrorism has been transferred to Citizens and Communities (£68k).

Savings of £72k from better business management arrangements will be more readily realised in Directorates through the implementation of arrangements such as administration hubs which can be organised in a geographical basis. Budgets relating to the Directorate Support Team are now being held in the Business Support Centre (£50k).

The cessation of the Roseville Laundry has resulted in staff formerly employed in this area transferring to the Directorate to work in Parks and Countryside (£29k).

Budgets relating to the Corporate Intelligence staff are now held in the Directorate (£24k).

3.2.2 Other Adjustments – Reduction of £2,148k

Budgets relating to the Authority's Graduate Programme are now to be held centrally rather than in Directorates (£98k).

In accordance with the Council's current accounting practice central charges are no longer budgeted to be charged to Leeds Building Services (£600k).

The budget for the purchase of paper will now be held within Strategic Accounts (£20k).

Unfunded pension costs are incurred as a result of awarding added years to employees who took Voluntary Early Retirement (VER) and the cost reflects the ongoing unfunded pension element of that retirement for the life of the employee, their spouse or civil partner. In order to reduce the time taken to manage the unfunded pension charges to directorates it has been decided to centralise this process (£579k).

Charges to the Housing Revenue Account increased in 2015/16 (£1,000k) to more accurately reflect the appropriate charging of services provided by Parks and Countryside (£400k) and Housing Support (£600k).

Other adjustments relate to transferring budgets in respect of procurement (£157k), 3G telephones (£4k) and support service costs in respect of Aspire (£5k).

3.3 Changes in prices – pressure of £745k

- 3.3.1 The budget includes provision of £1,189k reflecting the National Employer's final pay offer made in December 2015. This offer involves lump sum increases in 2016/17 and 2017/18 for spinal column point (scp) 6 to 17 and 1% increases in each year for scp 18 and above. No provision will be made for inflation on running cost budgets other than where there are specific contractual commitments and on utilities. These include £479k for Leeds Building Services, £100k for waste that isn't processed through the RERF, £11k on NNDR, £10k on food, £65k on equipment and material largely in Parks and Countryside, £145k on fleet maintenance and £62k for Grounds Maintenance.
- 3.3.2 Price increases will realise an additional £1,554k. These increases assume a 3% price increases within the Parks and Country side service which will realise an additional £116k. This price increase is being applied in cafes, retail outlets, golf courses and to the hire of pitches. In addition a 10% price increase will be applied to entrance to Lotherton Hall (£10k).
- 3.3.3 Charges from Leeds Building Services (£705k), Housing (£57k) and Environmental Action (£147k) have been uplifted to take account of pay and price pressures.
- 3.3.4 A review of tariffs for both off street and on street parking will deliver a £240k increase in car parking income.
- 3.3.5 The 4% price increase (£222k) in bereavement charges at cemeteries, crematoria and mortuaries will contribute towards ensuring that Council Tax payers aren't subsidising these services.
- 3.3.6 At its September 2015 meeting, the Executive Board agreed that the Council would move towards becoming a real Living Wage employer by implementing a minimum rate of £8.01 per hour from April 2016 with a view to a further increase during the year. Provision of £356k has been made for this.
- 3.3.7 The Chancellor's autumn statement in 2013 announced that the current arrangements for contracting out will be abolished from 2016/17. Employer national insurance costs will therefore increase in 2016/17 and £1,358k has been provided for this.
- 3.3.8 The budget provides for the estimated cost of the draft regional collective agreement regarding the Council's obligation, following recent case law, to pay 'normal pay' to employees on annual leave. This agreement would apply uplift to annual leave payments to reflect enhancements, primarily overtime payments, which are not currently paid to employees on annual leave. Provision of £198k has been made in the 2016/17 budget for this.

3.4 Full year Effects - reduction of £328k

- 3.4.1 In 2014/15 the West Yorkshire Police and Crime Commissioner (PCC) agreed a two year funding agreement which saw a £454k increase in the PCC's contribution to Police and Community Safety Officers (PCSOs). In 2016/17 the PCC intends to increase the number of fully funded PCSOs from the current number of 47 but where posts are jointly funded then the contribution will be on a 50/50 basis. Currently Leeds makes a 20% contribution with its £1,060k budget, and whilst this budget in 2016/17 remains at the same level of provision as 2015/16, the revised arrangements mean that this will have implications for the numbers the Council will be contributing to since it will reduce from 165 to 67.

The fall out of pension contributions for staff who have left the Authority in previous years will save £328k.

3.5 Demand - pressure of £80k

3.5.1 Based on current activity levels it assumed that the reduction in income from golf courses (£80k) will continue into 2016/17.

3.6 Grant Fallout – pressure of £71k

3.6.1 The Transitional Fund from the DWP that was funding two private sector Housing Inspectors will drop out in 2016/17 (£71k). Despite the reduction in resources this function will continue as the work is to be absorbed within the section.

3.7 Other pressures – increase of £1,352k

3.7.1 The existing contract for the processing of waste collected in the green bin will increase by £588k. This is entirely the result of a reduction in the market price for recycled materials. This same fall in the price of recycled material will result in a reduction in income of £159k.

3.7.2 There continues to be a reduction in the number of Penalty Charge Notices (PCNs) that are issued for car parking offences with a corresponding reduction in the level of income realised through the payment of associated fines (£166k).

3.7.3 The capital contribution to staffing for the Cross Green Facelift Programme (£72k) will cease in 2016/17 and the pressure caused by this will be managed through holding budgeted posts vacant.

3.7.4 In 2015/16 an additional contribution is being received from the West Yorkshire Police and Crime Commissioner in order to sustain activities in priority areas such as tackling domestic violence, dealing with anti-social behaviour, reducing burglary and stopping re-offending. The 2015/16 budget assumed a £1,000k contribution but the final amount receivable was £743k. In 2016/17 the PCC's contribution is budgeted to reduce by a further £30k.

3.8 Efficiencies - saving of £8,079k

3.8.1 Savings on staffing (£1,218k) will be generated through a combination of deleting budgeted vacant posts, staff turnover, reconfiguration of services and staff exiting the Authority through the Early Leaver's Initiative. In August 2015 the Authority arrived at a collective agreement to assimilate pay scales and grades following the integration of Property Maintenance and Construction Services into Leeds Building Services. As a result of this there has been a reduction in overall staffing costs of £100k.

3.8.2 Within the Waste Management function savings have been realised through a rationalisation of the number of management and supervisor posts within the Refuse Collection service (£62k). Further savings will accrue following reduction in the level of resources that had been budgeted for to support the successful implementation of alternate week collection across the City (£67k). These savings are in addition to the £1.4m saving in disposal costs that the implementation of alternate week collection has already generated since 2013/14.

A review of the level of resources required to deliver the front line service is expected to generate savings of £167k, including the removal of the £60k winter contingency budget.

- 3.8.3. In October 2015 the Recovery and Energy from Waste Facility (RERF) started to receive waste for commissioning and it is anticipated that it will be fully operational by April 2016. As a result further savings of £4,474k will be delivered through a combination of a reduction in disposal costs and the full year effect of the receipt of PFI grant from the Government. These savings are in addition to the £2.3m of savings that will be realised in 2015/16.
- 3.8.4 Reduced annual capital spend on replacement bins and no further roll out of kerbside collection of garden waste will result in capital financing cost savings (£58k).
- 3.8.5 Further savings within Waste Management (£300k) will be delivered by targeting an increase in the level of recycling. In recognising that resources are constrained the intention is that more materials for recycling are captured through existing services and it will be delivered through maximising existing recycling capacity and infrastructure. This will be supported with an effective programme of communications, community engagement, policy enforcement and service improvement which reflects the Council's ambition to establish a social contract with the citizens of Leeds to improve recycling.
- 3.8.6 As a result of the continued reduction in both fuel and utility costs savings of £576k and £105k respectively have been budgeted for in 2016/17.
- 3.8.7 Housing Related Support savings being realised in 2015/16 in respect of Drug Intervention projects and Integrated Offender Management will roll over into 2016/17 (£215k). In addition a further £100k targeted saving will be delivered through the re-negotiating and the re-tendering contracts.
- 3.8.8 Revised arrangements for the operation of the Pest Control contracts with payments now being based on the number of call outs rather than a fixed sum will generate a saving of £40k.
- 3.8.9 Further savings have been realised through the re-tendering of the closed landfill maintenance contract (£40k).
- 3.8.10 The budgeted contribution to the insurance provision will reduce by £59k as a result of the Directorate taking a more pro-active approach to defending third party claims.
- 3.8.11 It is projected that savings of £385k will be realised through a review of all areas of existing spend to deliver line by line savings.
- 3.8.12 A rationalisation of the use of assets will realise savings of £30k.
- 3.8.13 Provision for the breakthrough project in respect of tackling domestic violence is being funded through a combination of vacant posts and cost sharing arrangements in respect of LASBT (Local Anti-Social Behaviour Teams).

3.9 Service Changes - additional spend of £232k

- 3.9.1 In order to support to support one of the Council's seven break through projects, "Putting Children and Families first: tackling domestic violence", resources (£232k) have been provided to support this initiative. Specifically this resource will be used to resource two posts that will support and publicise the implementation of the breakthrough project and the Front Door safeguarding hub. The Hub brings together council directorates and other partner organisations in a new way to tackle domestic violence. It provides a faster more coordinated response to individuals and families affected by domestic violence with

colleagues from a variety of agencies involved in the shaping and participating in operational delivery.

3.9.2 In September 2015 Executive Board agreed to the resettlement of 200 Syrian people over the next two years. In order to progress this resettlement work an additional four posts have been provided (£129k) which are to be funded through Home Office grant.

3.9.3 In order to carry out the suitability of council letting assessments an additional Occupational Therapist post has been established and this is to be charged to the HRA (£26k).

3.9.4 Local Authorities are responsible for the regulation of the mandatory Redress Scheme which ensures that tenants are able to complain to an independent person about the service they receive. To implement the regulation of the scheme a post, funded through fines, has been established (£36k).

3.10 Income – Additional fees and charges income of £963k

3.10.1 It is anticipated that the increases in car parking income in 2015/16 for both off street and on street parking will continue in 2016/17 (£538k).

3.10.2 As a result of the enhanced visitor experience at Tropical World following the capital investment at the attraction visitor numbers have increased in 2015/16 and the budget for 2016/17 assumes that this trend continues (£225k). In addition activity levels at other attractions and cafés have increased and it is anticipated that this increase also continues in 2016/17 (£175k).

3.10.3 A reduction from 33% to 25% in the discount for early repayment of Fixed Penalty Notices for environmental offences is anticipated to realise £25k.

3.11 Income: Traded Services, Partner and Other - additional income of £120k

3.11.1 The CCTV function will continue to seek to expand their business base (£100k). Specifically this will be delivered through both the expansion of the CCTV function that is currently provided to West Yorkshire Metro and the ongoing capital investment in multi-story flats which provides an opportunity to extend the benefits of CCTV to more tenants.

3.11.2 Additional income of £20k will be generated from the production of electricity at the closed landfill site at Gamblethorpe.

4. Risk Assessment

4.1 In determining the 2016/17 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.

4.2 The key risks in the 2016/17 budget for Environment and Housing are;

- That assumptions in respect of waste growth and the level of recycling across the City are not realised and that there is a consequential increase, over and above the budgeted assumptions, in the amount of waste that has to be disposed of.

- Assumptions in respect of income receivable from Bus Lane and Car Parking enforcement are impacted upon by a reduction in the numbers of offences assumed in the budget assumptions.
- That increases in the amount of car parking income receivable from on street and off street parking in 2015/16 aren't sustained.
- That activity levels from income generating activities within Parks and Countryside are less than anticipated.
- That staff turnover and number of vacant posts are less than assumed in the budget.
- That levels of homelessness increase across the City with the subsequent requirement for the City Council to support these individuals in temporary accommodation.

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Directorate - Environment and Housing

	2016/17 £m	FTEs
Net Managed Budget 2015/16	61.64	
Adjustments		
Transfers of function	(0.35)	
Other adjustments	(2.15)	
Adjusted Net Managed Budget	59.15	
Budget Pressures:		
Inflation		
Pay	1.19	
Price	1.10	
Income	(1.45)	
Additional Charges to HRA	(0.10)	
National Insurance changes	1.36	
Living Wage	0.36	
Holiday Pay Agreement	0.20	
Full Year Effects of previous decisions		
End of PCSO Cost Sharing Agreement ¹	0.45	
Reduction in number of PCSOs ¹	(0.45)	
Capitalised Pensions - fall out of costs	(0.33)	
Demographic pressures		
Demand		
Golf Income	0.08	
Grant Fallout		
Housing Partnerships	0.07	
Other		
Recycling Disposal costs / shortfall in recycling income - Market Led	0.75	
Reduction in Penalty Charge Notices	0.17	
Reduction in Capital funding for Housing Partnerships	0.07	
West Yorkshire Police Fall Out of funding	0.29	
Total Pressures	3.75	0.00
Savings Proposals:		
Efficiencies		
Staffing savings from restructures, ELIs, Vacant posts	(1.22)	-41.4
Waste Management - Refuse Collection - removal of Alternate Week Collection support/ review of staffing levels	(0.30)	-9.3
Leeds Building Services - pay assimilation	(0.10)	
Waste Strategy - FYE of Recycling and Energy Recovery Facility	(4.47)	
Waste Strategy - Disposal savings from additional recycling - Social Contract	(0.30)	
Fuel and Energy reductions following wholesale price reductions	(0.68)	
Housing Related Support	(0.32)	
Environmental Action -revised pest control contract. With consideration to review current and future charging policy	(0.04)	
Community Safety - continuation of 15/16 savings	(0.15)	
Line by line budget reductions	(0.54)	
Asset Rationalisation target savings	(0.03)	
Service Changes		
Domestic Violence Breakthrough Project	0.07	1.6
Front Door Safeguarding Hub / Health & Domestic Violence Co-ordinator	0.16	
Syrian Refugees Project	0.13	4.0
Syrian Refugees - Home Office grant	(0.13)	
Housing Property Redress	0.04	1.0
Housing Property Redress - external income funded	(0.04)	
Housing - Add'l Occupational Therapists posts	0.06	1.6
Housing - Chargeable to HRA	(0.06)	
Income - Fees & Charges		
Car Parking fees - Continuation of trend observed in 15/16	(0.54)	
Parks and Countryside -Tropical World continuation of trend & add'l visitors	(0.23)	
Parks and Countryside -Other attractions continuation of trend & add'l visitors	(0.15)	
Parks and Countryside - Cafés - continuation of trend	(0.03)	
Environmental Action - reduction in FPN Litter discount for early payment	(0.03)	
Income - Traded Services, Partner and Other Income		
Community Safety - additional income from WY bodies	(0.10)	
Waste Management - income from the sale of electricity	(0.02)	
Total Savings	(8.99)	-42.5
Net Managed Budget 2016/17	53.90	-42.5

¹⁾ In 2014/15 the City Council reduced its contribution to the PCSO budget by £0.45m. The original proposal consulted upon was to reduce the number of PCSOs. In fact the PCC made additional funding of £0.45m available over two years to ensure that there was no reduction in the number of PCSOs. This funding agreement has come to an end now. In 2016/17 the Council will continue to make the same budgeted contribution as in 2015/16 for PCSOs at £1.06m.

LEEDS CITY COUNCIL 2016/17 BUDGET REPORT

Directorate: Environment & Housing

Housing Revenue Account

1. Introduction

- 1.1 The purpose of this report is to inform members of the main variations and factors influencing the 2016/17 Housing Revenue Account (HRA) budget.
- 1.2 The 2016/17 budget has been prepared at outturn prices. This means that allowances for inflation have been included in the budget submission.
- 1.3 Appendix 1 sets out a summary of the HRA Estimate for 2016/17.

2. HRA Strategy 2016/17 – 2019/20

As outlined in 3.1 below changes to Government rent policy mean that the HRA will be required to reduce rents by 1% each year until 2019/20.

Implementing this policy will, when compared to the level of resources assumed in the Financial Plan, equate to a loss of £20.5m in cash terms over the 4 year period, and assuming that from 2020/21 rent increases of CPI +1% will resume, a loss of £283m of rental income over the 10 year period (2016/17 to 2024/25).

Despite this reduction in income the Council remains committed to maintaining inflationary increases in the amount provided to maintain homes, funding the investment strategy agreed by Executive Board in March 2015 and replacing homes lost through Right To Buy (RTB) by the planned investment in new homes and buying up empty homes.

The reduction in resources will need to be managed in addition to other service, pay and price pressures and will be achieved through a combination of efficiencies and improved targeting of resources together with the use of reserves.

Consideration will be given each year to increasing charges where appropriate to reflect more closely the costs associated with providing services. This will generate additional income which will contribute towards offsetting the reduction in rental income.

3. Key Issues - 2016/17

3.1 Rent Policy

The Council's HRA Financial Plan is based on the assumption that dwelling rents increase in line with CPI +1% each year for 10 years from 2015/16 in line with Government policy introduced in April 2015. Based on the Government's CPI target of 2% the Council anticipated annual rent increases of 3%.

In July 2015 the Chancellor announced that for the 4 years 2016/17 to 2019/20 dwelling rents would need to reduce by 1% each year. This change in Government policy is effectively a 4% pa reduction from that assumed within the Council's HRA Financial Plan for each of the next 4 years. In cash terms this equates to a reduction of £20.5m in rental income over the four year period, of which £2.1m falls in 2016/17.

In line with this policy change it is proposed that rents are reduced by an average of 1% in 2016/17. See 4.1 for more details.

3.2. Services Charges

Tenants in multi storey flats (MSFs) and in low/medium rise flats receive additional services such as cleaning of communal areas, staircase lighting and lifts. Since tenants only pay a notional charge towards the cost of these services, other tenants are in effect subsidising the additional services received. To reduce this subsidisation it is proposed to increase charges by £1 per week in 2016/17. Further details are set out in 4.3.2.

3.3 Charges for Sheltered Support

Tenants living in sheltered housing schemes across Leeds receive housing related support provided by Sheltered Support Officers and are charged £12 per week for this service. It is proposed to increase this charge to £13 per week to reflect the actual costs associated with the service. For those tenants who benefit from the service but do not currently pay it is proposed to introduce a nominal charge of £2 per week from 2016/17. See 4.3.3 for further details.

3.4 Clydes and Wortley Initiative

Additional revenue resources (£190k) have been provided to address criminal and anti-social behaviour within the four Clydes and Wortley blocks in Armley. Through a multi-agency group a more innovative approach has been taken to improving conditions for tenants that will focus upon physical investment in the properties and their immediate environment, specific housing management actions and multi-agency actions which include an increased police and PCSO presence.

3.5 Capital investment and Council House Growth Programme

The Council remains committed to funding the investment strategy agreed by Executive Board in March 2015 and to replacing homes lost through RTB by the planned investment in new homes and buying empty homes despite the change in the Government's rent policy. Further details are set out in 5.13.

4. Key movements 2015/16 to 2016/17 - Income

4.1 Dwelling Rents

As detailed in 3.1 changes to the Government's social rent policy will result in a reduction in income to the Council's HRA.

Reducing average rents by 1% equates to a reduction of 74p per week/£39 per year as shown in the table below, however, the impact of this on individual tenants will vary.

It should be noted that had rents been increased by 3% in line with previous Government policy and in line with assumptions in the Council's HRA Financial Plan - based on the average rent for 2015/16 tenants would have received an average rent increase of £2.23 per week in 2016/17.

Average rent	2015/16	2016/176	Reduction
£ per week	74.23	73.49	0.74
£ per year	3,860	3,821	39

The budget for 2016/17 assumes that 380 properties will be sold under RTB in line with projected sales for 2015/16, void levels will remain @ 1.0% and the policy of re-letting properties at target rent (the rent which under Government policy should be charged for a property taking into account a number of factors such as the valuation of the property and the number of bedrooms) continues.

The budget also factors in additional income from new homes built or acquired during the year.

The impact of all these assumptions is a net reduction in income from dwelling rents of £2,119k in 2016/17.

4.2 **Other rents**

Rental income from shops and miscellaneous properties is budgeted to reduce by £9k due to renegotiated leases.

Garage rents are currently £7.39 per week. It is proposed to increase these by 5% in 2016/17. This equates to an average increase of 37p per week (£19 per year), making the average garage rent for 2016/17 £7.76 per week. This will generate additional income of £73k per year.

4.3 **Service Charges**

Net income from service charges is budgeted to reduce by £184k in 2016/17. Movements are detailed below.

4.3.1 **Heat Lease** - income from heat lease charges is budgeted to reduce by £1,289k in 2016/17 due to a number of lease agreements coming to an end.

4.3.2 **Service charges for MSFs, medium and low rise properties** - As stated in 3.2 tenants in MSFs/low & medium rise flats receive additional services such as cleaning of communal areas, staircase lighting and lifts. Since currently, tenants pay a notional charge towards the cost of these services, other tenants are in effect subsidising the additional services received. To reduce this subsidisation it is proposed to increase charges by £1 per week in 2016/17. This will generate additional income of £607k in 2016/17.

4.3.3 **Charges for Sheltered Support** - Tenants living in 126 sheltered housing schemes across Leeds are supported by Sheltered Support Officers who provide housing related support. This support includes completing needs and risk assessments, developing and reviewing support plans, making referrals to other agencies and carrying out regular visits to enable tenants to live independently in a safe environment. Tenants in receipt of this service are charged £12 per week which is eligible for Housing Benefit. It is proposed to increase this charge to £13 per week to reflect the costs associated with the service. For those tenants who benefit from the service but do not currently pay it is proposed from 2016/17 to

introduce a nominal charge of £2 per week. These proposals will generate additional income of £313k in 2016/17.

4.3.4 District Heating charges - Housing Leeds manages a number of district heating schemes. The District Heating Account cumulatively operates in an overall deficit position with the deficit being met from the HRA which means tenants not benefiting from the schemes are subsidising the operating costs. Pending a full review of these schemes it is proposed to increase charges by 3% for 2016/17 in order to reduce subsidisation.

4.3.5 Contributions from leaseholders to capital works - The 2016/17 budget reflects the requirement to budget for contributions from leaseholders where their properties have benefited from capital investment. The 2016/17 budget assumes income of £185k in 2016/17, which is consistent with actual income received during 2014/15 and 2015/16.

4.4 Impact on tenants of increased rents and charges

An analysis of the impact on tenants of the above charging proposals together with the 1% reduction in rents (see 4.1) has been undertaken. This shows that under these proposals 71% of tenants will pay 79p per week less in overall terms in 2016/17 than in 2015/16. Of those paying more, 22% will pay up to 34p more per week, 5% will pay £1.30 more with 2% paying an additional £2.30 per week. These increases will be funded through Housing Benefit for eligible tenants.

The proposals in relation to service charges and charges for sheltered support (4.3.2 & 4.3.3 above) have been shared with the Voice of Involved Tenants Across Leeds (VITAL). VITAL acknowledged that these services are subsidised by tenants who do not receive them and accepted the proposals as reasonable options to offset the reduction in rental income.

4.5 PFI Grant

The 2016/17 budget assumes full year PFI grant of £6,097k for Swarcliffe PFI and £15,288k for Little London Beeston Hill & Holbeck (LLBH&H) PFI.

4.6 Internal Income

The 2016/17 budget for internal income is £1,546k higher than 2015/16. Of this increase £1,388k is due to capitalising the costs of additional posts created to deliver the increased capital investment programme as detailed in 5.13.

An increase of £40k in costs associated with processing RTB applications can be offset against receipts generated through sales. Other variances relate to an increased credit of £53k for time spent by staff on DRM activities together with other minor variations.

4.7 External Income

The reduction of £78k from 2015/16 to 2016/17 is due to a number of minor variations which include reductions in income from tenants for washing tokens and keys and overnight guests staying in sheltered housing schemes.

5. Key movements 2015/6 to 2016/17 - Expenditure

5.1 Employees

The 2016/17 budget for employees is an increase of £2,259k when compared to 2015/16. Of this £1,388k is for agreed additional posts within Property and Contracts (P&C) to ensure the successful delivery of the capital programme following the long term commitment of additional funding for housing investment as agreed by Executive Board in March 2015. The costs of these posts will be charged against the capital programme (see 4.6 above). The

budget also makes provision for graduate and apprenticeship posts which will be funded through vacant posts and reconfiguration of resources.

An amount of £206k is included to reflect the National Employers' final pay offer made in December 2015. This offer involves lump sum increases in 2016/17 and 2017/18 for spinal column point (scp) 6 to 17 and 1% increases in each year for scp 18 and above.

The Chancellor's Autumn Statement in 2013 announced that the current arrangements for contracting out will be abolished from 2016/17. Employer's national insurance costs will therefore increase in 2016/17 and £618k provision has been made for this.

5.2 Repairs to dwellings

The 2016/17 budget includes £43,588k for repairs to dwellings which is an increase of £855k or 2% when compared with the amount provided for in 2015/16.

Value for money will continue to be delivered through the informed commissioning of more planned maintenance programmes which will mitigate the requirement to resource more expensive responsive repairs to properties.

5.3 Premises

The premises budget reflects a net saving of £190k. This is primarily due to a combination of savings from utilities (£339k) offset by an increase of £200k in charges for cleaning. This increased cost to the HRA is due to the impact of the decision made by Executive Board in September 2015 that the Council moves towards becoming a real Living Wage employer by implementing a minimum rate of £8.01 per hour from April 2016 with a view to a further increase during the year. In addition £40k of savings have been identified due to the ongoing review of all areas of existing spend.

5.4 Supplies & Services- Payments to PFI contractor

The reduction in payments to the PFI contractor of £18,469k between 2015/16 and 2016/17 reflects the agreed programme with the PFI Contractor as agreed by Executive Board in July 2012.

5.5 Supplies & Services - Other

The budget reflects net savings of £76k. This is largely due to the ongoing review of all areas of existing spend to deliver line by line savings.

5.6 Transport

The reduction of £73k is due to a combination of a reduction in expenditure on travel allowances and vehicle costs.

5.7 Charges for internal services

Horticultural Maintenance & Environmental Services - the increases of £87k and £95k respectively in the charges for 2016/17 are due to the impact of the National Employer's final pay, changes to national insurance (see 5.1 above), and the impact of the decision made by Executive Board in September 2015 that the Council moves towards becoming a real Living Wage employer (5.3 above).

Community Safety - the increase of £174k in charges from Community Safety is due to enhanced CCTV monitoring on council estates in the east of the City (£107k) and funding for a concierge service for the Clyde and Wortley initiative.

Supporting People in their own homes - the increase of £49k reflects the passporting of the impact of the pay award and national insurance changes on salary costs of staff within Adult Social Care who provide housing related support to tenants with mental health issues which ensures that vulnerable adults can continue to remain in their own home.

Supporting troubled families with Council tenancies - appropriate costs associated with the Family Intervention Service and Multi-systemic Therapy which focuses on supporting troubled families by reducing anti-social behaviour, have increased by £308k.

Housing Services - the increased charge of £189k relates primarily to agreed increases in the Occupational Therapist service (£92k), an additional charge for borrowing costs associated with the Little London Community Hub (£38k), plus an increase in charges due to more specific support provided by the Housing Options teams to Council tenants (£55k).

Customer Access - customer access charges to the HRA have increased by £160k due to the additional costs of the pay award, paying staff the living wage and national insurance changes adjustment.

Support Services - the increase of £92k reflects the inclusion of a charge for the Casework & Resourcing team and for Corporate Initiatives and Organisational Development within Human Resources (£116k) offset by other minor variations.

Welfare Advice and Support - a review of the Advice Consortium, Welfare Rights and the Local Welfare Support Scheme has been undertaken to ascertain the degree to which Council tenants benefit from the services provided. It is proposed that the HRA is charged £300k for this service to tenants.

Legal Services - the reduction of £42k is due to the anticipated reduction in disrepair caseload during 2016/17.

Corporate Governance/Other Services - there has been a net reduction in this budget of £396k. This includes an increased charge of £148k from Regeneration due to the increase in activity on the housing growth programme and the ongoing regeneration work across areas of the HRA estate (particularly Gipton, Seacroft, Middleton and Halton Moor). This is offset by savings of £239k in the CDC corporate management charge, in the corporate charge for communication (£69k), no requirement to fund a full stock valuation in 2016/17 (£121k), savings in accommodation used by the housing management function (£55k) and savings on the PPPU charge in relation to PFI (£63k).

5.8 **Payments to Belle Isle Tenant Management Organisation (BITMO), Housing Area Panels (HAPs) and other Organisations**

It is proposed that the Management Fee paid to BITMO in 2016/17 for the management and maintenance of the housing stock should continue to be based on the principles of driving efficiencies and redirecting resources to maintaining the housing stock. The management element of the payment reflects an increase of 1% in line with the agreed pay award. The maintenance element has been increased by 2% in line with inflation. The total fee payable to BITMO for 2016/17 is £3,217k which is an increase of £79k from 2015/16.

The budget includes £900k for HAPs to enable the continuation of funding of projects which benefit tenants and residents in the community they represent. This is a reduction of £420k from 2015/16. In the context of the reduction in rental income it is intended that environmental schemes formerly funded from this budget should in future be funded through the earmarked reserve for environmental works.

Payments to Leeds Credit Union and Leeds Tenants Federation have remained in line with 2015/16.

5.9 Provisions

(a) Disrepair

There has been a continuing reduction in disrepair caseload during 2015/16 due to clearing the backlog of cases and changes in strategy and processes which have streamlined the case management process and reduced the number of new claims being submitted. This, together with changes in processes and preventative work being undertaken should lead to both a reduction in cases and resources required from 2016/2017 onwards.

As a result of the proactive approach taken in 2015/16 the budgeted contribution to the disrepair provision will reduce by £500k in 2016/17.

(b) Bad debts

Based on performance in relation to arrears during 2015/16 the budgeted contribution to the bad debt provision will remain at £1,900k for 2016/17.

5.10 Council Tax on Empty Homes

Provision of £663k has been included in the 2016/17 HRA budget to fund the requirement to pay council tax on empty homes. This is in line with the provision required in 2014/15 and projected for 2015/16.

5.11 Discretionary Housing Payments

The Department for Communities and Local Government (CLG) has issued a direction allowing the Council to fund payments to its own tenants under the Discretionary Housing Payments (DHP) scheme. These payments are made to tenants facing a reduction in benefit and as a result of the Council making up this shortfall it enables the tenant to continue to reside in their own homes. The HRA budget for 2016/17 includes £500k to fund tenants with severe disabilities living in adapted properties who have been subject to a reduction in Housing Benefit. This is consistent with the amount provided in 2015/16.

5.12 Capital charges

There has been a net increase in capital charges of £862k due primarily to accounting adjustments in relation to heat lease and Swarcliffe and LLBH&H PFI schemes. Offsetting this is a £3m reduction in the amount provided to repay debt.

5.13 Revenue Contribution to Capital

The 2016/17 budget includes £73,041k to fund the housing capital programme/investment plan. This is £3,057k higher than the amount provided in 2015/16 and is in line with the investment strategy agreed by Executive Board in March 2015. This increase is being funded by utilising the Swarcliffe PFI sinking fund (see 5.14 below).

5.14 Appropriation

The appropriation account reflects the budgeted contributions to/from the Swarcliffe & LLBH&H PFI sinking funds.

In the context of the reduction in income due to the Government's revised rent policy it is proposed to use £3,057k of the Swarcliffe Sinking Fund to resource the increase in the capital programme (see 5.13 above). The sinking fund smoothes out the effect of the incidence of the payments to the PFI contractor so using these reserves will require additional resources to be identified in future financial years to fund the unitary charge payments.

In addition it is proposed to use £470k of the HRA General Reserve to support the 2016/17 budget.

6. HRA Reserves

- 6.1 The HRA Reserves Statement which is attached at Appendix 2 reflects the projected movement in reserves between April 2016 and March 2017. The Capital Reserve is used to resource the HRA Capital programme which is subject to a separate report on this agenda. The PFI Reserves will be used to fund the Swarcliffe and LLBH&H PFI schemes over the life of the contracts.
- 6.2 The HRA General Reserve is projected to be £8,317k at the end of 2015/16 which is higher than required following a risk assessment of the HRA income and expenditure levels. It is therefore proposed to use £470k of this to support the 2016/17 budget.

7. Risks

There are a number of risks which, should they materialise would have a significant impact upon the 2016/17 HRA budget. These risks are reviewed throughout the year and action taken to mitigate any impact wherever possible. The HRA maintains a level of reserves in order to meet the impacts of such risks should they occur. Key risks identified are as follows:

- The impact of the Government's Welfare Change Agenda may increase arrears more than anticipated as Universal Credit will have been implemented in the City by the start of 2016/17.
- Property numbers during the year may vary significantly from estimates due to fluctuations in the number of RTB sales and delays in the delivery of new homes which will impact on rental income.
- The number of disrepair claims against the Council may start to increase requiring additional contribution to the provision.

Budget Heads	Latest Estimate 2015/16	Original Estimate 2016/17	Variance
	£000	£000	£000
Income			
Dwelling Rents	(217,428)	(215,309)	2,119
Other Rents	(3,042)	(3,106)	(64)
Service Charges	(6,588)	(6,403)	184
PFI grant	(21,385)	(21,385)	(0)
Internal Income	(4,789)	(6,334)	(1,546)
External Income	(1,520)	(1,441)	78
Total Income	(254,751)	(253,979)	772
Expenditure			
Employees	26,329	28,588	2,259
Repairs to dwellings	42,733	43,588	855
Premises & repairs	7,205	7,015	(190)
Supplies & Services - Payments to PFI contractor	32,692	14,222	(18,469)
Supplies & Services - Other	5,016	4,941	(76)
Transport	570	497	(73)
Horticultural Maintenance	3,718	3,805	87
Environmental Services	3,949	4,044	95
Community Safety	3,092	3,266	174
Supporting People in their own homes	3,497	3,546	49
Supporting troubled families with council tenancies	889	1,197	308
Housing Services	2,940	3,129	189
Customer Access	5,542	5,702	160
Support Services	7,693	7,785	92
Welfare Advice and Support	0	300	300
Legal Services	1,020	978	(42)
Corporate Governance & Other Services	4,209	3,813	(396)
Payments to BITMO, Area Panels & Credit Union	4,680	4,338	(341)
Provisions			
- Disrepair	1,500	1,000	(500)
- Bad Debts	1,900	1,900	0
Council Tax on Empty Homes	663	663	0
Discretionary Housing Payments	500	500	0
Capital charges	42,373	43,235	862
Revenue Contribution to Capital (RCCO)	69,984	73,041	3,057
Total Expenditure	272,693	261,094	(11,600)
Appropriation			
General Reserve	0	(470)	(470)
Sinking Funds			
LLBH&H PFI	(16,720)	(3,719)	13,001
Swarcliffe PFI	107	(2,900)	(3,007)
Earmarked Reserves -			
Swarcliffe Environmentals	(25)	(25)	0
Welfare Change	(1,303)	0	1,303
			0
Net (surplus)/deficit	0	0	0

*figures have been restated for presentational purposes

Estimated Financial Position on Reserves	Reserves b/f 1st April 2016	Estimated use of Reserves	Estimated cbn to Reserves	Estimated Closing Reserves 31st March 2017
	£000	£000	£000	£000
HRA General Reserve	(8,317)	470		(7,847)
Earmarked Reserves				
Environmental Works	(2,480)	1,275		(1,205)
Insurance - large claims	(386)			(386)
Welfare Change	(2,000)	556		(1,444)
Swarcliffe Environmentals	(25)	25		0
Housing Advisory Panels	(264)	264		0
Sheltered Housing	(4,087)			(4,087)
Holdsworth Place - land purchase	(64)			(64)
Sub-total Earmarked Reserves	(9,306)	2,120	0	(7,186)
Total	(17,623)	2,590	0	(15,033)
PFI Reserves				
Swarcliffe PFI sinking Fund	(12,698)	3,057	(285)	(9,926)
LLBH&H PFI Sinking Fund	(6,717)	3,544		(3,173)
Total PFI Reserves	(19,415)	6,601	(285)	(13,099)
Capital Reserve				
MRR (General)	(13,763)	79,220	(73,041)	(7,584)
MRR (New Build)	(22,088)	18,251	0	(3,837)
Total Capital Reserve	(35,851)	97,471	(73,041)	(11,421)
Grand Total	(72,889)	106,662	(73,326)	(39,553)

LEEDS CITY COUNCIL

2016/17 BUDGET REPORT

Directorate: Strategy and Resources

1. Introduction

- 1.1 This report has been produced in order to inform members of the main variations and factors influencing the Directorate's budget for the 2016/17 financial year.

2. Service Context

- 2.1 Strategy and Resources comprises the Council's key professional support services: Finance, HR, Technology, Legal Services, Project Management and Procurement, Democratic Services, and Strategy and Improvement. These services support the strategic direction for the Council and provide essential support to Members and managers to improve outcomes.
- 2.2 Since 2010/11 there has been a continual reduction in the level of resource in these services associated with service redesign and ceasing some activities. Including the proposals contained in this report, the cost of these services will have reduced by £21m (375 fte's) since 2010/11, an average of 33% with some services reducing by well over 40%.

3. Budget Proposals

- 3.1 This budget represents a reduction of £1.85m (5%) when compared to the adjusted budget 2015/16 summarised in the table attached to this report:

3.2 Adjustments (-£860k)

3.2.1 Transfer of functions

A number of functions have transferred out of Strategy and Resources including Intelligence/Performance staff (-£279k) and also staff engaged in business administration (-£659k) who are moving to the new centralised service within CEL.

3.2.2 Other adjustments

The Council has a Corporate Graduate Development Programme that now recruits around 30 graduates a year on a temporary contract for two years. Previously each Directorate budgeted for the cost, but in 2016/17 to achieve a better coordinated and more efficient approach, these budgets (£700k) have been centralised within HR. Other adjustments amount to -£443k, the main change being charges of £448k to the Aspire Community Benefit Society in respect of support services still provided to them by the Council.

3.3 Changes in prices (+£1,410k)

- 3.3.1 **Inflation** (pay award) - the budget includes provision of £570k reflecting the National Employers' final pay offer made in December 2015. This offer involves lump sum increases in 2016/17 and 2017/18 for spinal column point (scp) 6 to 17 and 1% increases in each year for scp 18 and above.

- 3.3.2 **Employer's National Insurance** - the Chancellor's Autumn Statement in 2013 announced that the current arrangements for contracting out will be abolished from 2016/17. Employer's national insurance costs will therefore increase in 2016/17 and £950k provision has been made for this.
- 3.3.3 **Real Living Wage** – at its September 2015 meeting, the Executive Board agreed that the Council would move towards becoming a real Living Wage employer by implementing a minimum rate of £8.01 per hour from April 2016 with a view to implementing a further increase during the year. Provision of £11k has been made.
- 3.3.4 **Holiday Pay** - the budget provides for the estimated cost of the draft regional collective agreement regarding the Council's obligation, following recent case law, to pay 'normal pay' to employees on annual leave. This agreement would apply an uplift to annual leave payments to reflect enhancements, primarily overtime payments, which are not currently paid to employees on annual leave. Provision of £21k has been made in the 2016/17 budget for this.

3.4 Savings £3.04m

3.4.1 Efficiencies (-£2,890k)

Finance

The finance function continues to reduce in size and a saving of £760k is proposed for 2016/17, equating to a reduction of 22 ftes. The service is implementing continual change and adaptation in response to this year's budget challenge and also future reductions. There will be more focus on the higher risk areas and less resource for more transactional functions and lower risk budget areas.

Human Resources (HR)

To deliver the changes, the structure of the HR service and the way it works continues to change, with increased functions being managed from within the HR Centre. Work is ongoing to optimise technological solutions, modernise employment framework (policies etc) and to either cease or minimise operational/transactional activities and also seek to deliver via alternative models e.g. shared service. The reduction in budget is £370k, approx 8 ftes.

Information and Communication Technology (ICT)

Whilst continuing with the priority of maintaining and developing the core ICT service for the Council, savings of £550k will be generated in 2016/17 primarily through procurement related initiatives such as 'printsmart' and the modernisation of telephony.

Legal and Democratic Services

Democratic Services are projected to save £123k in 2016/17 from a combination of staff savings from known leavers, further savings in relation to the Members' pension scheme and other efficiencies. Legal Services have a savings target of £51k.

Projects, Programmes and Procurement Unit (PPPU)

The PPPU are budgeting to deliver savings of £660k to be achieved through a combination of increased external income of £445k (now £1,265k in total) combined with a revised approach to support for procurement within the Council. The Effective Procurement Programme has now introduced a number of procurement toolkits used by services to self-serve on low value and non-complex work. In April 2015 the council introduced PM Lite, the mandatory project management methodology, to more effectively deliver the projects,

programmes and procurements it prioritises ensuring that mid-scale and complex projects/procurements are managed utilising the new methodology. The impact has been to reduce the cost of corporate procurement support by £352k.

Strategy and Improvement

Staffing reductions of £380k will be realised from prioritising work and working differently, eg communications and intelligence and information management and technology.

3.5.2 Income (-£150k)

In 2016/17 ICT will be providing a full 'managed service' for West Yorkshire Joint services supporting 200 devices. This is estimated to result in net income of £150k.

4. Risk Assessment

- 4.1 In determining the 2016/17 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.
- 4.2 The key risks for Strategy and Resources are;
 - 4.2.1 Further reduction in support services could impact on the ability of the Directorate to adequately support managers within the Council, in particular the action plans to implement the 2016/17 budget proposals.
 - 4.2.2 Failure to provide up to date and resilient ICT. Priority has been given to adequately resourcing the service and also key ICT projects to take the Council into the future.
 - 4.2.3 Whilst a significant proportion of the staffing savings can be achieved via the early leavers' initiative, the scale of the reductions will mean further measures will be required. The speed of implementation will be crucial in order to realise the level of savings otherwise slippage could result in an overspend situation in 2016/17.

Briefing note prepared by: Charles Oxtoby (Head of Finance)
Telephone: 74228

Directorate: Strategy and Resources

	£m	FTEs
Net Managed Budget 2015/16	38.12	
Adjustments		
Transfers of function	-1.10	
Other adjustments	0.19	
Adjusted Net Managed Budget	37.21	
Budget Pressures:		
Inflation		
Pay	0.57	
Income	-0.12	
National Insurance increase	0.95	
Living wage	0.01	
Holiday Pay	0.02	
Fall out of 5 year pension costs	-0.19	
Total Pressures	1.24	0
Savings Proposals:		
Support Services		
Financial services	-0.76	-22
HR	-0.37	-8
ICT staffing	-0.12	-3
ICT - further 'Print Smart' savings	-0.10	
Legal Services	-0.05	-1
Corporate Communications and Intelligence	-0.38	-13
Democratic Services	-0.12	-2
ICT procurement savings	-0.33	
PPPU - staffing savings, new approach to procurement support and additional external income	-0.66	-4
Income - Traded Services, Partner and Other Income		
Provide full 'managed ICT service' for West Yorkshire Joint Services, an estimated 200 devices	-0.15	
Total Savings	-3.04	-53
Net Managed Budget 2016/17	35.41	

LEEDS CITY COUNCIL 2016/17 BUDGET REPORT

Directorate: Citizens and Communities

1. Introduction

This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2016/17 financial year.

2. Service Context

The Citizens and Communities directorate provides a range of front-line services for local people and local communities. The directorate also has lead responsibility on actions to reduce poverty across the city. The Council is taking forward changes aimed at providing more integrated and accessible services for people and the ongoing development of community hubs is being led by Citizens and Communities. The net budget in 2015/16 is £21.6m, employing 788 full-time equivalent staff.

3. Budget Proposals

3.1 This budget represents a net reduction of £0.2m (0.9%) when compared to the adjusted budget 2015/16 summarised in the table attached to this report:

3.2 Adjustments (£3,220k)

3.2.1 Transfer of functions

During 2015/16 the branch libraries budget (£2.6m) has transferred to Citizens and Communities linked to the ongoing development of Community Hubs.

3.2.2 Other budget adjustments, not affecting service provision, amount to £620k.

3.3 Changes in prices (+£830k)

3.3.1 **Inflation** (pay award) – the budget includes provision of £271k reflecting the National Employers' final pay offer made in December 2015. This offer involves lump sum increases in 2016/17 and 2017/18 for spinal column point (scp) 6 to 17 and 1% increases in each year for scp 18 and above. Income inflation for Licensing and Local Land Charges is £20k.

3.3.2 **Employer's National Insurance** - the Chancellor's Autumn Statement in 2013 announced that the current arrangements for contracting out will be abolished from 2016/17. Employer's national insurance costs will therefore increase in 2016/17 and £479k provision has been made for this.

3.3.3 **Real Living Wage** – at its September 2015 meeting, the Executive Board agreed that the Council would move towards becoming a real Living Wage employer by implementing a minimum rate of £8.01 per hour from April 2016 with a view to implementing a further increase during the year. Provision of £72k has been made for this.

3.3.4 **Holiday Pay** – the budget provides for the estimated cost of the draft regional collective agreement regarding the Council's obligation, following recent case law, to pay 'normal pay'

to employees on annual leave. This agreement would apply an uplift to annual leave payments to reflect enhancements, primarily overtime payments, which are not currently paid to employees on annual leave. Provision of £33k has been made in the 2016/17 budget.

3.4 Budget pressures (£839k)

- 3.4.1 There is a reduction in grants supporting the Housing Benefits amounting to £319k, the majority being a further reduction in the Admin Grant.
- 3.4.2 The budget reflects that as well as local elections, there will be the referendum on Europe and the PCC election. The projected increase in cost compared to 2015/16 is £200k and whilst the additional costs for the referendum and the PCC election will be covered by government grant, the cost of the local election will be funded by local resources.
- 3.4.3 In autumn 2015 an additional 10 Customer Support Officers were appointed for 2 years to deliver the 'Personal Work Support Package' (PWSP) for those people being supported into work under the new council tax support arrangements. The cost of £320k is funded from savings on the Council Tax Support Scheme for 2015/16 and is expected to deliver further savings in future years.

3.5 Savings -£1,850k

3.5.1 Efficiencies (-£880k)

The continuing development of the Community Hubs is expected to generate further efficiencies of £100k on top of the £100k delivered in 2015/16.

A cross-directorate review of staffing and running costs is projected to save £290k, mainly within Communities.

Implementation of transactional web services to support 'channel shift' is progress within Customer services and further £200k savings (on top of the £250k in 2015/16) are built into the budget in 2016/17.

As part of the Council's Asset management strategy a savings target of £124k is reflected in Citizens and Communities in respect of savings from closure of buildings.

A price increase for the Registrars services in January 2016 combined with a review of running costs equates to savings of £70k.

Other savings amount to £100k.

3.5.2 Income (-£850k)

A exercise of 'Data matching' began in autumn 2014 in respect of those in receipt of single person council tax discount to confirm eligibility and in 2015/16 the savings target of £500k to generate additional Council Tax receipts was over-achieved. The 2016/17 budget assumes that the exercise will generate extra funds for the Collection Fund of £280k, offset by a cost of £80k shown in this budget.

A continuation of the current level of Housing Benefit overpayments, largely as a result of proactive measures to identify Housing Benefit paid in error, should result in additional revenue amounting to £350k.

A review of the Advice Consortium, Welfare Rights and the Local Welfare Support Scheme has been undertaken to ascertain the degree to which Council Tenants benefit from the services provided and it is proposed to make an appropriate charge of £300k to the Housing Revenue account to reflect the cost.

3.5.3 Service Changes (-£250k)

Following on from reduction in the last two years' budgets, a further reduction of £200k will be applied to the Well Being and Youth Activities budgets.

Two other proposals that will directly impact on the third sector are a 20% reduction in the third sector infrastructure grant and a further reduction in the Innovation Fund of £50k in 2016/17.

4. Risk Assessment

- 4.1 In determining the 2016/17 budget, consideration has been given to all the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.
- 4.2 The key risks in the budget for Citizens and Communities are:
 - 4.2.1 Targeted savings from Community Hubs developments are predicated on making significant workforce changes across a number of services and therefore given the scale and scope of these changes, until the new community hub service is designed, achievement of the targeted savings are highlighted as a potential risk.

Briefing note prepared by Charles Oxtoby (Head of Finance)
Telephone: 74228

Directorate: Citizens and Communities

	£m	FTEs
Net Managed Budget 2015/16	21.56	
Adjustments		
Transfers of function	3.26	
Other adjustments	-0.04	
Adjusted Net Managed Budget	24.78	
Budget Pressures:		
Inflation		
Pay	0.27	
Income	-0.02	
National Insurance increase	0.48	
Living wage	0.07	
Holiday pay	0.03	
Full Year Effects		
Additional customer service officers to support implementation of the Personal Work Packages as part of the Council Tax Support Scheme (commenced October 2015)	0.32	10
Fall out of 5 year pension costs	-0.12	
Grant Fallout		
Further reduction in Housing Benefits Admin grant	0.32	
Other pressures		
Elections	0.20	
Review of Single Person Discount (forecast to generate £280k additional income)	0.08	
Total Pressures	1.63	10
Savings Proposals:		
Efficiencies		
Community Hubs - further efficiencies from bringing services together	-0.10	-4
Cross-directorate staffing and running cost savings	-0.29	-2
Further savings from the implementation of transactional web	-0.20	-8
Registrars service - review of costs and income	-0.07	
Asset rationalisation savings	-0.12	
Other	-0.10	
Service Changes		
Third sector infrastructure grant 20% reduction	-0.07	
Reduction in Well Being Budget and Youth Activities	-0.20	
Innovation Fund: reduce by £50k in 2016/17	-0.05	
Income - Traded Services, Partner and Other Income		
Housing benefit overpayments - assume continuation of trends from last 2 years	-0.35	
Further review of Council Tax Single Person Discount. £280k additional Council Tax receipts reflected in the Collection Fund. The net impact after the costs of £80k (shown above) is £200k.		
Contribution from Housing Revenue Account		
Advice Consortium and Welfare Rights	-0.20	
Local Welfare Support Scheme	-0.10	
Total Savings	-1.85	-14
Net Managed Budget 2016/17	24.56	

LEEDS CITY COUNCIL 2016/17 BUDGET REPORT

Directorate: Public Health

1. Introduction

1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2016/17 financial year.

2. Service Context

2.1 On 1st April 2013 Local Authorities took the lead from NHS for improving the health of their local communities. As responsibilities transferred to the council so have the staff, existing funding commitments and contacts. The Department of Health has provided a protected ring-fence grant in order to drive local efforts to improve health and wellbeing by tackling the wider determinants of poor health. The funding allocations support the Government's vision of helping people live longer, healthier and more fulfilling lives and tackling inequalities in health. For Leeds this funding is to be used to help implement the Leeds Health and Wellbeing strategy, including the four commitments plus the public health aspect of the Best Council plan.

2.2 Grant Allocation

On the 4th November, Government announced the outcome of the consultation on the implementation of a £200m national in-year cut to the 2015/16 ring-fenced Public Health grant allocation. This confirmed the Department of Health's preferred option of reducing each local authority's allocation by 6.2%, which resulted in a reduction of £2.82m for Leeds in 2015/16.

In the Spending Review and Autumn Statement, the Government indicated it will make savings in local authority public health spending with a further cash reduction of 2.2% in 2016/17. It has become apparent that these reductions are in addition to the 6.2% 2015/16 reductions which will now recur in 2016/17 and beyond. Confirmation of the funding allocation was received on 11th February 2016 and there will be reduction to the Council's public health grant of £3.9m (7.7%) in 2016/17. The indicative allocation for 2017/18 is £45,481k, a reduction of £1,159k (2.5%) compared to 2016/17.

	National £'000	Leeds £'000
Original 2015/16 grant	2,801,471	40,540
Add: 0-5 transfer from health	859,526	9,986
	3,660,997	50,526
Less: 2015/16 recurring grant reduction	(200,000)	(2,818)
Less: 2016/17 grant reduction	(76,142)	(1,078)
Estimated 2016/17 grant	3,384,855	46,630
Total estimated grant reduction in 2016/17	(276,142)	(3,896)
Percentage reduction in cash-terms	7.54%	7.71%

2.3 Contracts

There are around 58 service contracts Public Health directly commission valued at approximately £32m. Public Health commissions a wide range of providers to deliver public health services, these include; 3rd Sector Providers, GPs, Pharmacies and Leeds Community Healthcare NHS Trust. There are also a number of public health activity based contracts to support sexual health, drug and alcohol and NHS Health checks, valued at approximately £5m.

In July 2015 two newly commissioned services started, the new integrated service for Sexual Health was commissioned to Leeds Community Healthcare and Drugs and Alcohol to 3rd sector provider DISC. These were key developments as part of the Public Health strategic commissioning priorities programme. Also underway is the review and re-procurement for Healthy Lifestyle services (Weight Management, Smoking Cessation, Healthy Lifestyles, Physical Activity) and Community Health Development and Improvement as part of this review a key decision is expected to extend 3rd sector contracts for the final year of their contracts. As part of the Strategic Commissioning priorities during 2016/17 the review will begin for the Healthy Child pathway service.

The Public Health grant is also used to jointly commission services with other Council directorates including Neighbourhood networks, Infant Mental Health, Luncheon Clubs Sexual Health Skyline project and St Anne's residential rehabilitation. In addition the Public Health grant contributes to some Council run services including Children's Centres, Healthy Schools and Active Lifestyles.

In October 2015, funding and contract responsibility for 0-5yrs public health service (health visiting services and the Family Nurse Partnership) transferred from NHS England to the Council. The provider of these services is Leeds Community Healthcare NHS Trust. The Council will take full responsibility from April 2016 with the full year effect being £9,986k.

3. Budget Proposals

3.1 Changes in prices – pressure of £170k

3.1.1 **Inflation** (pay award) - the budget includes provision of £50k reflecting the National Employers' final pay offer made in December 2015. This offer involves lump sum increases in 2016/17 and 2017/18 for spinal column point (scp) 6 to 17 and 1% increases in each year for scp 18 and above. Provision has been made for the impact of the nationally agreed pay awards for 2015/16. No provision has been made for inflation on running cost budgets.

3.1.2 **Employer's National Insurance** - the Chancellor's Autumn Statement in 2013 announced that the current arrangements for contracting out will be abolished from 2016/17. Employer's national insurance costs will therefore increase in 2016/17 and £120k provision has been made for this.

3.1.3 This service does not generate any fees and charges and so no income inflation can be applied.

3.2 Other Budget Pressures - £4,740k

3.2.1 0-5yrs public health service (health visiting services and the Family Nurse Partnership) will transfer from NHS England to Leeds City Council from October 2015. The full year cost of this contract is £9,986k (an increase of £4,993k) and is funded by the Department of Health.

3.2.2 Anticipated reduction in Public Health grant as described in paragraph 2.2 above of £3,896k.

3.2.3 The Leeds South & East Clinical Commissioning Group (CCG) has provided a £3m Health Inequalities Fund which will be managed by LCC to commission additional targeted Public Health services and related programmes. This fund will be used to support the development and implementation of local work programmes and services which will improve the health and wellbeing of the local population and to reduce health inequalities. Of the total allocation, it is expected that £500k will be utilised during 2016/17.

3.2.4 As part of the 2015/16 budget, there was an underspend of £800k from the previous year which was being utilised. This is therefore no longer available for 2016/17.

3.2.5 Provision has also been made for other minor pressures totalling £90k in the general fund services.

3.3 Savings

3.3.1 Efficiencies £-800k

The efficiencies comprise a combination of expired contracts, ending of one-off contributions, reductions in activity levels and activities now funded by other contracts or organisations. The savings cover the following areas:

	£000
Healthy Living Services	-269
Sexual Health	-73
Mental Health	-26
Domestic Violence	-40
Addiction Services	-100
Health Protection	-97
Area Health & Wellbeing	-92
Other	-103
	<hr/>
	-800

3.3.2 Staffing savings £-423k

Within the Public Health structure, there are a number of vacant posts which are not being filled. In addition, it is anticipated that further staff turnover during 2016/17 will result in additional savings.

3.3.3 Review of commissioned services £-3,616k

A review of all commissioned services has taken place which has resulted in the some public health services being stopped and others receiving a reduction in funding. These cuts will affect all Public Health commissioned services including direct commissioning, joint commissioning with other Council Directorates and Council run services. The savings comprise the following areas:

Third Sector £-738k

- £-163k – 5% saving on contracts due to expire and to be extended for a further year. These are held with 22 3rd sector providers to improve health and wellbeing including services both citywide and within localities. These services cover community development, food and nutrition, vulnerable groups, older people, sexual health, domestic violence, mental health, cancer screening, children’s physical activity, obesity and breastfeeding.
- £-200k – saving on drugs and alcohol services.
- £-375k – saving on Drug Intervention Programme and Integrated Offender Management.

Public Health Services £-524k

- £-291k – reduction within existing contracts including Health Visiting, School Nursing, Healthy Lifestyles, Smoking Cessation, Weight Management, Infection Control.
- £-233k – transfer of TB service to NHS provider.

Leeds City Council contributions £-1,753k

- Each contribution was individually assessed to determine the level of reduction. Some were one off contributions which were no longer needed and others have had varying levels of reductions applied to them. The impact on the services is as follows:

	£000
Healthy Living Services	-229
Sexual Health	-88
Mental Health	-30
Addiction Services	-100
Children 0-5	-697
Older People	-406
Health Protection	-14
Other	-189
	-1,753

- In response to the proposed reduction in public health funding in 2016/17 to Council-provided services, the proposal is to use £1.3m of non-recurrent earmarked reserves to maintain priority services through to March 2017.

Programmed Budgets £-601k

- Area Health Priorities across East North East, South and East and West North West. Adult Public Health programmes including drugs and alcohol, mental health, sexual health, infection control and fuel poverty programmes. Children’s Public Health programmes including obesity, breastfeeding, alcohol, drugs, Infant Mortality, Oral health.

4. Risk Assessment

- 4.1 In determining the 2016/17 budget, consideration has been given to all the risks which are managed within the directorate’s overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.

- 4.2 The key risks in the 2016/17 budget for Public Health are;
- 4.2.1 Risk of harm to health and increase in health inequalities due to the impact of the public health cuts on commissioned services.
 - 4.2.2 Failure to realise the savings identified in the cost improvement plan for public health commissioned services in order to meet the public health grant reduction in 2016/17.
 - 4.2.3 The Office of the Director of Public Health is responsible for 19 contracts which are activity based, there is a risk based on the possibility of fluctuation in particular an increase in demand, some of which funding is determined by NHS tariff costs.
 - 4.2.4 Risk of unanticipated emergency situation and Health Protection issues for example flu pandemic and outbreaks of infectious diseases, in terms of costs that would have to be met by the council.
 - 4.2.5 The NICE endorsed alcohol treatment provides a treatment cost pressure, usage by GPs is currently unknown therefore a risk of increased demand with an associated cost pressure.
 - 4.2.6 Risk of increases in costs for activity based contracts for Drugs and Alcohol in relation to increase in demand particularly for prescribing and dispensing which is a national NHS agreed tariff.
 - 4.2.7 Risk of failure to recoup costs for genitourinary medicine (GUM) treatment for out of area provision. This is due to national chaos on the provision of GU services for patients outside their place of residence and the need to charge each individual Local Authority.
 - 4.2.8 Risk of activity and cost increases for sexual health devices - Implants and Intrauterine Contraceptive device (IUCD) as these are determined by the nationally by the NHS.
 - 4.2.9 Within the general fund budgets, there is a contribution of £613k from the Police and Crime Commissioner to fund work on DIP/IOM. This income has not yet been confirmed for 2016/17. If the income is not received, it is expected that the specific expenditure that this funds will cease.

Briefing note prepared by: Shirley Maidens (Senior Finance Manager)
Telephone: 74845

Directorate - Public Health

	Ring Fenced £m	General Fund £m	2016/17 £m	FTEs
Net Managed Budget 2015/16		0.23	0.23	
Adjustments				
Other adjustments			0.00	
Adjusted Net Managed Budget	0.00	0.23	0.23	
Budget Pressures:				
Inflation				
Pay	0.04	0.01	0.05	
Prices			0.00	
Income			0.00	
National Insurance changes	0.10	0.02	0.12	
National Living Wage - commissioned services			0.00	
Full Year Effects of previous decisions				
FYE of transfer of 0-5 service to LCC:				
Expenditure	4.99		4.99	
Funding	-4.99		-4.99	
S&E Clinical Commissioning Group				
Award of specific funding in 2015/16	-0.50		-0.50	
Expenditure	0.50		0.50	
Grant Fallout				
Estimated reduction in grant	3.90		3.90	
Other				
Fall out of 2014/15 underspend	0.80		0.80	
Other pressures		0.09	0.09	
Total Pressures	4.84	0.12	4.96	0.00
Savings Proposals:				
Efficiencies				
Savings and fall out of expenditure	-0.80		-0.80	
Service Changes				
Reduction in staffing budgets	-0.42		-0.42	-9.00
Review of commissioning contracts	-3.62		-3.62	
Total Savings	-4.84	0.00	-4.84	-9.00
Net Managed Budget 2016/17	0.00	0.35	0.35	-9.00

LEEDS CITY COUNCIL

2016/17 BUDGET REPORT

Directorate: Civic Enterprise Leeds (CEL)

1. Introduction

1.1 This report has been produced in order to inform members of the main variations and factors influencing the directorate's budget for the 2016/17 financial year.

2. Service Context

2.1 Civic Enterprise Leeds (CEL) employs over 2,000 employees and is responsible for delivering a wide range of services to council directorates and schools as well as external customers and suppliers.

2.2 The services cover Catering and Cleaning, Corporate Property Management, Fleet, Facilities Management, Passenger Transport and the Business Support Centre. CEL are also responsible for developing an enterprising and trading strategy across the Council and provide technical and marketing support to Directorates.

2.3 In 2015/16 the total budgeted turnover is £64m and the proposals outlined below will increase turnover for the group by £0.5m. The current trading surplus from Catering, School Cleaning and Fleet is £1.8m. Business Support Centre (£3.7m) Facilities Management (£7.1m) and Corporate Property Management (£6.3m) are net cost of service accounts.

2.4 Significant changes for the future include the creation of a core council wide administration service with a more flexible team who use shared, professional working practices which should result in savings of £371k.

3. Budget Proposals

3.1 This proposed budget represents an increase of £1.1m when compared to the adjusted budget 2015/16. This increase is largely a result of the implementation of the Living Wage.

3.2 Adjustments +£4.4m

3.2.1 The most significant transfer of service reflected in the budget is £4.3m mainly pay budgets moved from other directorates into CEL for the creation of a council wide admin service with a more flexible team who use shared, professional working practices. This is part of delivering Better Business Management which is transforming the way the council delivers its support services, to help us better manage business and deliver the best services for Leeds. In addition, £273k has been received by Property Cleaning for the transfer of market attendants staff from City Development.

3.2.2 Following the creation of Aspire Community Benefit Society, CEL will charge £394k to Aspire for the provision of support services, cleaning and service charges.

3.3 Changes in prices +£3.1m

- 3.3.1 **Inflation** (pay award) – the budget includes provision of £406k reflecting the National Employer’s final pay offer made in December 2015. This offer involves lump sum increases in 2016/17 and 2017/18 and for spinal column point 6 to 17 and 1% increases in each year for scp 18 and above.
- 3.3.2 **Employer’s National Insurance** – the Chancellor’s Autumn Statement in 2013 announced that the current arrangements for contracting out will be abolished from 2016/17. Employer’s national insurance costs will therefore increase in 2016/17 and £624k provision has been made for this.
- 3.3.3 **Real Living Wage** – at its September 2015 meeting, the Executive Board agreed that the Council would move towards becoming a real Living Wage employer by implementing a minimum rate of £8.01 per hour from April 2016 with a view to implementing a further increase during the year. Provision of £2.1m has been made.
- 3.3.4 **Holiday Pay** – the budget provides for the estimated cost of the draft regional collective agreement regarding the Council’s obligation, following recent case law, to pay “normal pay” to employees on annual leave. This agreement would apply an uplift to annual leave payments to reflect enhancements, primarily overtime payments, which are not currently paid to employees on annual leave. Provision of £154k has been made in the 2016/17 budget for this.
- 3.3.5 No provision will be made for inflation on running cost budgets other than the increase in NNDR of £31k in respect of buildings within the CEL portfolio.

3.4 Savings £1.9m

- 3.4.1 **Assets** - a programme of asset review and rationalisation is underway which will deliver significant running cost savings across the Council’s asset portfolio. The impact of the savings in relation to Civic Enterprise Leeds in 2016/17 amounts to £294k mainly in relation to the full year effect of vacation of Merrion House and the savings arising following the purchase of Tribeca House.
- 3.4.2 **Efficiencies** - CEL are reflecting £600k of savings from the maintenance of council buildings which is 10% saving against a budget of over £6m. Following business trends emerging during 2015/16, the service is looking to reduce the use of agency staff by £50k and continue to implement energy efficiency measures to deliver £50k savings against the energy budget.

Fleet services are looking to reduce spend by £40k on external specialist repairs and the rest of the group are also looking to make similar efficiencies totalling £210k. Fleet Services will be working closely with corporate colleagues to extend vehicle lives, where viable, and generate savings of £300k against leasing budgets held centrally.

- 3.4.3 **Business Improvement Programme** - a saving of £371k is reflected in the budget in relation to the 4 projects in progress. A significant change in respect to business administration processes will be required to deliver this target.

3.5 Income

- 3.5.1 CEL is budgeting for additional income of £350k; £230k for the recovery of the cost of the living wage in Property Cleaning, £30k net additional MOT tests income for employees and

members of the public, £70k for the funding of cleaning charges within Facilities Management and £50k additional income from Catering.

4. Risk Assessment

- 4.1 In determining the 2016/17 budget, consideration has been given to all the risks which are managed within the Directorate's overall risk management framework. Within this framework, a register of those items considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.
- 4.2 The key risks in the 2016/17 budget for CEL are as follows;
 - 4.2.1 The continuing risk of schools market testing their Catering and Cleaning Services, resulting in loss of contracts. Especially the market for Primary School Catering which has seen renewed interest from the private sector.
 - 4.2.2 Risk around £1.25m of efficiencies (£371k BBM savings, £600k reduction in building maintenance budget) included within the budget and referred to above. Risk that actions slip or are not realised. There are also risks around generating an additional £150k income as some of the services within CEL operate under a competitive environment.

Briefing note prepared by: Mo Afzal (Principal Financial Manager)/Charles Oxtoby (Head of Finance)
Telephone: 50517/74228

Directorate: Civic Enterprise Leeds

	£m	FTEs
Net Managed Budget 2015/16	17.89	
Transfers of function	4.35	
Budget adjustments	0.01	
Adjusted Net Managed Budget 2015/16	22.25	
Budget Pressures:		
Inflation		
Pay	0.41	
Price - NNDR	0.03	
Income	-0.09	
National Insurance Increase	0.62	
Living Wage	2.09	
Total Pressures	3.06	0.0
Savings Proposals:		
Efficiencies		
Asset rationalisation	-0.29	
Reduction in responsive maintenance of Council Buildings	-0.60	-7.5
Savings on agency staff	-0.05	
Energy - energy saving/efficiency measures	-0.05	
Better Business Management - Admin and Mail & Print	-0.37	-16.3
Other Efficiencies	-0.20	
Income		
Recover cost of living wage	-0.23	
Additional external income	-0.05	
Additional Net MOT Income	-0.03	1.0
Cleaning Charges	-0.07	
Total Savings	-1.94	-22.8
Net managed budget 2016/17	23.37	-22.8

LEEDS CITY COUNCIL 2016/17 BUDGET REPORT

Directorate: Central and Strategic Budget

1. Introduction

- 1.1 This report has been produced in order to inform members of the main variations and factors influencing the Central and Strategic budget for the 2016/17 financial year.

2. Service Context

- 2.1 The Central and Strategic accounts hold a variety of corporate budgets which do not relate directly to individual directorates, as well as council-wide budgets which largely for timing reasons have not been allocated to individual services. Generally these council-wide budgets will be allocated to services in year, once their impact is known. Corporate budgets include the Council's capital financing costs and associated entries relating to the complexities of the capital accounting requirements. In addition, in accordance with accounting requirements, the Central Accounts include those costs which are defined as the Corporate and Democratic Core. Other budgets within the Central Accounts include the Council's contributions to joint committees and levies.

3. Budget Proposals

- 3.1 This budget represents a reduction of £28.4m when compared to the adjusted budget 2015/16 summarised in the table attached to this report:

3.2 Adjustments

- 3.2.1 Budgets of £3.99m for unfunded pensions which were previously held across directorates have been centralised within the Central accounts budget.
- 3.2.2 A budget of £2m for capitalisation of Highways works has been moved to the City Development budget.
- 3.2.3 Changes to the budgets for recharges to the Housing Revenue Account have resulted in a net reduction of £0.54m in the income budget included within Central accounts.

3.3 Fallout of grants - £2.36m

- 3.3.1 The Central accounts budget reflects the impact of the Government's decision to cease the Section 31 grant for retail relief on business rates, which was budgeted at £2.29m for 2015/16. Other minor grants receivable are expected to reduce by £0.07m.

3.4 Other Budget pressures - £0.67m

- 3.4.1 The Central Accounts budget includes provision for an increase of £0.19m in the business rates levy, and a reduction of £0.19m in the level of income which the council expects to receive from the Leeds City Region Business rates Pool. There is also an additional budget of £0.2m to fund corporate projects during the year.

3.5 Changes to levies and other contributions

3.5.1 Contributions to joint committees and other bodies have increased by a net £0.1m. Within this figure, the contribution to the West Yorkshire Combined Authority has increased by £0.17m, reflecting increased contributions to the West Yorkshire Transport Fund. There has also been a decrease of £0.06m in the contribution to the West Yorkshire Joint Services Committee, reflecting continued efficiencies.

3.5.2 The following table gives details of the contributions and levies. In approving these contributions, members will note that they are not approving the individual budgets of the Joint Committees, but the estimated effect on the Council's budget.

	Leeds' contribution			
	2015/16 £m	2016/17 £m	Variation £m %	
Joint Committees				
Joint Services	1.502	1.438	-0.064	-4%
Other Bodies				
Flood Defence Levy	0.331	0.344	0.013	4%
Combined Authority and Transport Fund	34.161	34.328	0.167	0%
Coroners	1.292	1.295	0.003	0%
Probation Service (Debt only)	0.006	0.006	0	0%

3.6 Savings £31.42m

3.6.1 Minimum Revenue provision and other Capital Financing costs - £24.7m

The Council's debt budget reflects further savings arising from the changes to the Council's Minimum Revenue Provision (MRP) policy which was adopted from 2015/16. Savings arising from the impact of switching the MRP calculation basis for pre-2007/08 borrowing to an annuity asset life based method were greater than was anticipated in the 2015/16 budget. The effect of this, combined with a further savings target to review the asset lives used in calculating the MRP on post 2007/08 borrowing, means that an additional reduction of £6.9m can be made to the MRP budget for 2016/17. The policy of using capital receipts as an alternative means to fund the repayment of borrowing is expected to generate further savings to the revenue budget of £16.7m in 2016/17, based on the projected availability of capital receipts

Prior to these savings, the budget for debt costs included £1.3m of net pressures, reflecting new borrowing to fund the capital programme. This was offset by a £2m increase in the level of prudential borrowing recharges to directorates, reflecting the savings achieved in service revenue budgets as a result of previous capital expenditure. The Central accounts budget also recognises income of £0.4m from the Leeds City Region LEP. This income is from retained enterprise zone business rates, and represents the first tranche of the repayment of the borrowing costs incurred by the council from constructing the Logic Leeds Spine Road on behalf of the City Region.

3.6.2 Income £1.15m

The Central Accounts includes grant increases of £0.79m for the New Homes Bonus and £0.21m for the range of grants which the council receives to fund the effects of government decisions on business rates relief and the cap on the business rates multiplier. A further budget of £0.15m has been included for income from enterprise zone business rates retained by the Leeds City Region, which are to reimburse the council for services which it advance funded on behalf of the region.

3.7 Use of Reserves

3.7.1 The proposed budget includes provision for the use of the general fund reserve in 2016/17 has increased by £2m, giving a budgeted use of reserves of £3.45m.

3.7.2 The budgeted use of the capital reserve has increased by £3.68m. This includes the use of £1m received in 2015/16 from HMRC as a result of the Council's successful claim for a refund of VAT on cultural admissions.

4. Risk Assessment

4.1 In determining the 2016/17 budget, consideration has been given to all of the risks which are managed within the directorate's overall risk management framework. Within this framework, a register of those items which are considered to carry the highest risk and therefore requiring careful and regular monitoring has been prepared.

4.2 The key risks in the 2016/17 budget for the Central and Strategic Accounts are:

4.2.1 The proposed savings in respect of the Minimum Revenue Provision rely on the availability of £27.6m of capital receipts as an alternative source of funding to repay debt. If the forecast level of capital receipts is not achieved, either as a result of worsening conditions in the property market or of specific issues, then these savings in the revenue budget may not be achieved.

4.2.2 The budgeted capital financing costs are based on assumptions about market interest rates during 2016/17. If rates are greater than forecast then the actual borrowing costs incurred could be greater.

4.2.3 There is a budget of £5.2m for the use of section 278 contributions. This is dependent on the authority receiving these contributions from developers.

Briefing note prepared by: Mary Hasnip (Principal Financial Manager)
Telephone: 74722

Directorate - Central Accounts

	2016/17 £m	FTEs
Net Managed Budget 2015/16 (Restated)	15.85	
Adjustments		
Transfers of function		
Other adjustments		
Centralisation of unfunded pensions budget	3.99	
Transfer of Highways capitalisation target to directorate	2.00	
Transfers of Central recharges	0.54	
Adjusted Net Managed Budget	22.38	
Budget Pressures:		
Inflation	0.00	
Grant Fallout		
Section 31 Business Rates Retail relief	2.29	
Other grants	0.07	
Other		
Reduced income from LCR Business Rates Pool	0.19	
Increase in Business Rates Levy	0.19	
Corporate projects	0.20	
Reduction in central recharges to HRA and Public health	0.09	
Total Pressures	3.03	0.00
Savings Proposals:		
Debt costs		
Increases in Debt budget before MRP savings	1.35	
Increase in use of capital receipts to offset MRP	-16.75	
Other reductions in MRP	-6.90	
Repayment from LCR for capital advanced funding	-0.40	
Additional prudential borrowing recharges to directorates	-2.00	
Levies and other contributions	0.11	
Income		
Grants		
New Homes Bonus	-0.79	
Section 31 grants in relation to business rates relief	-0.21	
Income from Enterprize zone retained business rates	-0.15	
Changes in use of reserves		
General reserve	-2.00	
Capital reserve	-3.68	
Total Savings	-31.42	0.00
Net Managed Budget 2016/17	-6.01	0.00

Report of the Deputy Chief Executive

Agenda Item 5 (ii)

Report to Council

Date: 24th February 2016

Subject: Council Tax 2016/17

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. Section 30 of the Local Government Act 1992 imposes on the City Council a duty to set council taxes within its area. This report sets out the background to the calculations, the various steps in the process and the proposed council taxes for 2016/17 including the precepts issued by the West Yorkshire Police and Crime Commissioner, the West Yorkshire Fire & Rescue Authority and the parish and town councils within the Leeds area.
2. It is proposed that Leeds City Council's element of the Band D council tax charge be increased by 3.99% to £1,215.54, an increase of 1.99% to the Leeds element plus the new Adult Social Care precept of 2%.
3. The financial year 2016/17 is the fourth year since major changes to the funding arrangements for local government came into effect¹. The changes affected the way the council tax bases were calculated and removed certain discounts and exemptions and replaced them with discretionary powers to give discounts and charge a premium on long term empty properties.

Recommendations

4. Members are requested to approve the recommendations set out in Section 5 of this report.

¹ Introduced in the Local Government Finance Act 2012

1 Introduction

- 1.1 This report sets out how the council tax is calculated and makes recommendations regarding Leeds' council tax requirement, the calculation of Leeds' and parish elements of council tax and the setting of the overall level of council tax for Leeds for 2016/17.

2 Context

- 2.1 Section 30 of the Local Government Finance Act 1992 requires the City Council to set the council tax within its area. The amounts paid are based upon the capital values of each dwelling and are calculated by reference to their values at 1st April 1991 prices.
- 2.2 Properties are placed in one of eight valuation bands by the Listing Officer of the Valuation Office Agency as follows:

Value at 1st April 1991	
Band A	Not exceeding £40,000
Band B	Over £ 40,000 but not exceeding £ 52,000
Band C	Over £ 52,000 but not exceeding £ 68,000
Band D	Over £ 68,000 but not exceeding £ 88,000
Band E	Over £ 88,000 but not exceeding £120,000
Band F	Over £120,000 but not exceeding £160,000
Band G	Over £160,000 but not exceeding £320,000
Band H	Exceeding £320,000

Table 1

- 2.3 When the consultation paper relating to council tax was first issued by the Government in April 1991, it was estimated that the average property value in England was about £80,000. Such a property would be in Band D and as a result, many of the calculations are carried out by reference to Band D. For example, when the level of council tax is calculated, a Band D Tax is calculated initially and the taxes for the other bands are then calculated as proportions of that. Amounts of council tax are calculated in the first instance for households with two or more adults; single adult households receive a 25% discount.

3. Main issues

3.1 **Council Taxes and the Collection Fund**

- 3.1.1 The City Council has its budgeted net expenditure requirement met by a payment from the Leeds Collection Fund. The Collection Fund is a separate account from the City Council's General Fund and was set up in accordance with S89 of the Local Government Finance Act 1988. The Collection Fund is a receptacle for council tax and pays out the demands and precepts made upon it by the City Council, the Police and Crime Commissioner and the Fire & Rescue Authority.

- 3.1.2 Leeds City Council is a “billing authority”. This means that the Council is responsible for maintaining the Collection Fund, setting the council tax, sending out council tax bills and collecting council tax. Leeds City Council, the Police and Crime Commissioner and the Fire & Rescue Authority each calculate their own element of council tax and Leeds as the billing authority then formally sets the overall tax by adding these elements together.
- 3.1.3 The 2015 Spending Review and Autumn Statement announced the introduction of a new power for local authorities with social care responsibilities to increase council tax by up to and including a further 2% per year, with a requirement that the extra money raised will be spent exclusively on adult social care.
- 3.1.4 The proposed council taxes (including Police and Fire elements) for a two-adult household in Leeds are shown below. A 1.99% council tax increase is proposed to the Leeds element of the tax plus an additional 2% Adult Social Care precept. An increase of £5.00 per Band D has been agreed for West Yorkshire Police and the **Fire & Rescue Authority are expected to approve a precept increase of 1.99% at their meeting on 19th February 2016**. Confirmation will be provided to Council on 24th February 2016.

	2015/16 £	2016/17 £
Band A	912.20	947.46
Band B	1,064.23	1,105.38
Band C	1,216.26	1,263.28
Band D	1,368.29	1,421.20
Band E	1,672.35	1,737.02
Band F	1,976.42	2,052.84
Band G	2,280.49	2,368.66
Band H	2,736.58	2,842.39

Table 2

- 3.1.5 For 2016/17 the Secretary of State for Communities and Local Government has again determined “principles” that will require local authorities that wish to increase their council taxes beyond set limits to hold local referendums. The limit this year for Leeds is 2% plus the new Adult Social Care precept of up to 2%. The council taxes proposed for the Leeds area as set out in Table 2 will not exceed the referendum limits set by the Secretary of State.

3.2 Calculation and Setting of Council Tax

- 3.2.1 The changes introduced in 2013/14 did not alter the actual process of calculating and setting council tax. The stages remain as follows:
- i) Calculate the “council tax requirement” following the steps set out in Section 31A of the Local Government Finance Act 1992. This takes the Council’s gross budget and gross income as a starting point and is shown in abbreviated form in Table 3.

- ii) Divide the council tax requirement by the tax base (as agreed by Council on 13th January 2016) to give a Band D Tax that includes amounts for parishes.
- iii) Calculate separately the Band D Taxes for non-parished areas (by removing parish precepts) and for each parish.
- iv) Calculate the taxes for each property band for non-parished areas and for parishes.

3.2.2 The Council Tax Requirement excluding parishes for 2016/17 shown in Table 3 includes £5.1m relating to the Adult Social Care precept.

3.2.3 Table 3 also includes precepts and Band D amounts for the Police and Crime Commissioner **and the proposed precept for the Fire & Rescue Authority.**

	2015/16		2016/17	
	TOTAL £	Per Band D Equivalent £ p	TOTAL £	Per Band D Equivalent £ p
Leeds City Council				
Gross Expenditure (inc. trans. to reserves)	2,068,337,816		2,000,394,738	
<i>Less:</i>				
Gross Income (inc. trans. From reserves)	1,544,554,000		1,504,016,726	
Net Budget	523,783,816	2,449.71	496,378,012	2,274.18
<i>Add:</i>				
Parish Precepts	1,536,369	7.19	1,657,859	7.60
	525,320,185	2,456.90	498,035,871	2,281.78
<i>Less:</i>				
Leeds RSG	124,308,126	581.38	93,047,867	426.30
Leeds Business Rates	186,846,047	873.87	192,389,672	881.44
	214,166,012	1,001.65	212,598,332	974.04
<i>Add:</i>				
Tariff to Central Government	32,876,878	153.76	33,150,852	151.88
Basic amount needed from Council Tax	247,042,890	1,155.41	245,749,184	1,125.92
<i>Adjust for:</i>				
Business Rates Collection Fund (Surplus)/Deficit	6,428,100	30.06	23,035,065	105.53
Council Tax Collection Fund (Surplus)/Deficit	-2,028,000	-9.48	-1,814,000	-8.31
COUNCIL TAX REQUIREMENT (Including Parishes)	251,442,990	1,175.99	266,970,249	1,223.14
<i>Less:</i>				
Parish Precepts	1,536,369	7.19	1,657,859	7.60
COUNCIL TAX REQUIREMENT (Excluding Parishes)	249,906,621	1,168.80	265,312,390	1,215.54
<i>Add:</i>				
Police Precept	30,137,032	140.95	31,855,930	145.95
Fire Precept	12,517,147	58.54	13,032,078	59.71
TOTAL BAND D TAX (Non Parished Areas)	292,560,800	1,368.29	310,200,398	1,421.20
Total including parishes	294,097,169	1,375.48	311,858,257	1,428.80

Table 3

Notes:

- a) The council tax base for 2016/17 as agreed by Council on 13th January 2016 and expressed as the number of Band D equivalent properties is 218,267.1.
- b) The precepts for individual parish and town councils and their parish Band D council taxes are set out in Appendix I.
- c) "Per Band D equivalents" shown in the table may not add due to rounding.
- d) The Fire precept is subject to final approval by the Fire & Rescue Authority at their meeting on 19th February 2016.

4. Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The setting of council taxes is the final step in a budget setting process which has been underway for a number of months. Leeds City Council's initial budget proposals have been the subject of extensive consultation with key stakeholders as set out in section 5 of the 2016/17 Revenue Budget and Council Tax report.

4.2 Equality and Diversity/Cohesion and Integration

4.2.1 The Council is fully committed to assessing and understanding the impact of its decisions on equality and diversity issues. In order to achieve this, the Council has an agreed process in place and has particularly promoted the importance of the process when taking forward key policy or budgetary changes.

4.2.2 A specific Equality Impact Assessment of the budget at a strategic level has been carried out and this is attached to the 2016/17 Revenue Budget and Council Tax report included in the pack of papers available at this meeting. Separate equality impact assessments have been undertaken in respect to specific actions included in the budget where appropriate and a summary of the position is also included.

4.2.3 A view from colleagues in Legal Services has been sought on the process adopted for equality impact assessing the budget and the associated decisions. Their considered view is that the process developed is robust and evidences that 'due regard' has been given to equality related issues.

4.3 Council policies and Best Council Plan

4.3.1 The council tax recommendations detailed in this report have been developed to ensure that appropriate financial resources are provided to support Council policies and the Best Council Plan, as set out in the 2016/17 Revenue Budget and Council Tax report referred to earlier.

4.4 Resources and value for money

4.4.1 This is a financial report and the financial implications are outlined in main body of the report and set out in detail in the 2016/17 Revenue Budget and Council Tax report.

4.5 Legal Implications, Access to Information and Call In

4.5.1 In accordance with the Council's Budget and Policy Framework decisions as to the Council's budget and council tax are reserved to Council. Agreement of the recommendations contained in this report implies the Council's agreement to the actions necessary to deliver the budget described in the 2016/17 Revenue Budget and Council Tax report.

4.6 Risk Management

- 4.6.1 A full assessment of budget risks both at directorate level and corporately has been made and is explained in paragraph 12.3 of the 2016/17 Revenue Budget and Council Tax report.

5. Recommendations

- 5.1. That it be noted that at the meeting on 13th January 2016, Council agreed the following amounts for the year 2016/17, in accordance with regulations made under Sections 31B(3) and 34(4) of the Local Government Finance Act 1992:-

- a) 218,267.1 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) as its council tax base for the year.

b)

PARISH OF	Taxbase Numbers 2016/17
Aberford and District	769.1
Allerton Bywater	1,372.6
Alwoodley	3,630.6
Arthington	285.9
Austhorpe	25.4
Bardsey cum Rigton	1,118.8
Barwick in Elmet and Scholes	1,961.0
Boston Spa	1,955.6
Bramham cum Oglethorpe	728.5
Bramhope and Carlton	1,808.9
Clifford	726.3
Collingham with Linton	1,689.4
Drighlington	1,824.9
East Keswick	584.5
Gildersome	1,793.8
Great and Little Preston	559.8
Harewood	1,837.0
Horsforth	7,015.5
Kippax	2,851.2
Ledsham	96.1
Ledston	156.1
Micklefield	490.3
Morley	10,237.3
Otley	4,788.2
Pool in Wharfedale	937.2
Rawdon	2,668.0
Scarcroft	801.3
Shadwell	960.8
Swillington	945.5
Thorner	747.7
Thorp Arch	371.7
Walton	115.7
Wetherby	4,492.8
Wothersome	9.2

being the amounts calculated by the Council in accordance with Regulation 6 of the Regulations, as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate.

- 5.2 That the following amounts be now calculated by the Council for the year 2016/17 in accordance with Sections 31A to 36 of the Local Government Finance Act 1992:-
- a) **£2,058,238,514** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2)(a) to (f) of the Act.
 - b) **£1,791,268,265** being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3)(a) to (d) of the Act.
 - c) **£266,970,249** being the amount by which the aggregate at 5.2(a) above exceeds the aggregate at 5.2(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its **council tax requirement** for the year.
 - d) **£1,223.135548** being the amount at 5.2(c) above, divided by the amount at 5.1(a) above, calculated by the Council, in accordance with Section 31B(1) of the Act, as the **basic amount of its council tax for the year**.
 - e) **£1,657,859.00** being the aggregate amount of all special items referred to in Section 34(1) of the Act.
 - f) **£1,215.54** being the amount at 5.2(d) above, less the result given by dividing the amount at 5.2(e) above by the amount at 5.1(a) above, calculated by the Council, in accordance with Section 34(2) of the Act, as the **basic amount of its council tax for the year for dwellings in those parts of its area to which no special item relates**.

g)

Parish	Band D £ p
Aberford and District	1,235.04
Allerton Bywater	1,238.12
Alwoodley	1,225.65
Arthington	1,222.54
Bardsey cum Rigton	1,244.37
Barwick in Elmet and Scholes	1,234.48
Boston Spa	1,234.32
Bramham cum Oglethorpe	1,248.42
Bramhope and Carlton	1,246.33
Clifford	1,245.83
Collingham with Linton	1,260.53
Drighlington	1,238.01
East Keswick	1,246.34
Gildersome	1,227.60
Great and Little Preston	1,236.98
Harewood	1,216.08
Horsforth	1,231.16
Kippax	1,230.23
Ledsham	1,257.68
Ledston	1,236.65
Micklefield	1,307.05
Morley	1,234.73
Otley	1,286.73
Pool in Wharfedale	1,256.54
Rawdon	1,230.56
Scarcroft	1,247.99
Shadwell	1,251.97
Swillington	1,245.26
Thorner	1,252.99
Thorp Arch	1,251.05
Walton	1,264.98
Wetherby	1,269.02

being the amounts given by adding to the amount at 5.2(f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 5.1(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

h)

	Band A £ p	Band B £ p	Band C £ p	Band D £ p	Band E £ p	Band F £ p	Band G £ p	Band H £ p
LEEDS EXCEPT PARTS BELOW:	810.36	945.42	1,080.48	1,215.54	1,485.66	1,755.78	2,025.90	2,431.08
Parish of:								
Aberford and District	823.36	960.59	1,097.81	1,235.04	1,509.49	1,783.95	2,058.40	2,470.08
Allerton Bywater	825.41	962.98	1,100.55	1,238.12	1,513.26	1,788.40	2,063.53	2,476.24
Alwoodley	817.10	953.28	1,089.47	1,225.65	1,498.02	1,770.38	2,042.75	2,451.30
Arthington	815.03	950.86	1,086.70	1,222.54	1,494.22	1,765.89	2,037.57	2,445.08
Bardsey cum Rigton	829.58	967.84	1,106.11	1,244.37	1,520.90	1,797.42	2,073.95	2,488.74
Barwick in Elmet and Scholes	822.99	960.15	1,097.32	1,234.48	1,508.81	1,783.14	2,057.47	2,468.96
Boston Spa	822.88	960.03	1,097.17	1,234.32	1,508.61	1,782.91	2,057.20	2,468.64
Bramham cum Oglethorpe	832.28	970.99	1,109.71	1,248.42	1,525.85	1,803.27	2,080.70	2,496.84
Bramhope and Carlton	830.89	969.37	1,107.85	1,246.33	1,523.29	1,800.25	2,077.22	2,492.66
Clifford	830.55	968.98	1,107.40	1,245.83	1,522.68	1,799.53	2,076.38	2,491.66
Collingham with Linton	840.35	980.41	1,120.47	1,260.53	1,540.65	1,820.77	2,100.88	2,521.06
Drighlington	825.34	962.90	1,100.45	1,238.01	1,513.12	1,788.24	2,063.35	2,476.02
East Keswick	830.89	969.38	1,107.86	1,246.34	1,523.30	1,800.27	2,077.23	2,492.68
Gildersome	818.40	954.80	1,091.20	1,227.60	1,500.40	1,773.20	2,046.00	2,455.20
Great and Little Preston	824.65	962.10	1,099.54	1,236.98	1,511.86	1,786.75	2,061.63	2,473.96
Harewood	810.72	945.84	1,080.96	1,216.08	1,486.32	1,756.56	2,026.80	2,432.16
Horsforth	820.77	957.57	1,094.36	1,231.16	1,504.75	1,778.34	2,051.93	2,462.32
Kippax	820.15	956.85	1,093.54	1,230.23	1,503.61	1,777.00	2,050.38	2,460.46
Ledsham	838.45	978.20	1,117.94	1,257.68	1,537.16	1,816.65	2,096.13	2,515.36
Ledston	824.43	961.84	1,099.24	1,236.65	1,511.46	1,786.27	2,061.08	2,473.30
Micklefield	871.37	1,016.59	1,161.82	1,307.05	1,597.51	1,887.96	2,178.42	2,614.10
Morley	823.15	960.35	1,097.54	1,234.73	1,509.11	1,783.50	2,057.88	2,469.46
Otley	857.82	1,000.79	1,143.76	1,286.73	1,572.67	1,858.61	2,144.55	2,573.46
Pool in Wharfedale	837.69	977.31	1,116.92	1,256.54	1,535.77	1,815.00	2,094.23	2,513.08
Rawdon	820.37	957.10	1,093.83	1,230.56	1,504.02	1,777.48	2,050.93	2,461.12
Scarcroft	831.99	970.66	1,109.32	1,247.99	1,525.32	1,802.65	2,079.98	2,495.98
Shadwell	834.65	973.75	1,112.86	1,251.97	1,530.19	1,808.40	2,086.62	2,503.94
Swillington	830.17	968.54	1,106.90	1,245.26	1,521.98	1,798.71	2,075.43	2,490.52
Thornor	835.33	974.55	1,113.77	1,252.99	1,531.43	1,809.87	2,088.32	2,505.98
Thorp Arch	834.03	973.04	1,112.04	1,251.05	1,529.06	1,807.07	2,085.08	2,502.10
Walton	843.32	983.87	1,124.43	1,264.98	1,546.09	1,827.19	2,108.30	2,529.96
Wetherby	846.01	987.02	1,128.02	1,269.02	1,551.02	1,833.03	2,115.03	2,538.04

being the amounts given by multiplying the amounts at 5.2(f) and 5.2(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in Valuation Band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

5.3 That it be noted for the year 2016/17 that the Police and Crime Commissioner has issued the following precept and the **West Yorkshire Fire & Rescue Authority are expected to issue** the following precept to the Council in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below.

Precepting Authority	Band A £ p	Band B £ p	Band C £ p	Band D £ p	Band E £ p	Band F £ p	Band G £ p	Band H £ p
Police & Crime Commissioner West Yorkshire	97.2995	113.5161	129.7327	145.9493	178.3825	210.8157	243.2488	291.8986
West Yorkshire Fire and Rescue Authority	39.804680	46.438793	53.072906	59.707019	72.975246	86.243473	99.511699	119.414039

5.4 That, having calculated the aggregate in each case of the amounts at 5.2(h) and 5.3 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, **and subject to the confirmation of the Fire & Rescue Authority precept**, hereby sets the following amounts as the amounts of council tax for the year 2016/17 for each of the categories of dwellings shown below:

	Band A £ p	Band B £ p	Band C £ p	Band D £ p	Band E £ p	Band F £ p	Band G £ p	Band H £ p
LEEDS EXCEPT PARTS BELOW:	947.46	1,105.38	1,263.28	1,421.20	1,737.02	2,052.84	2,368.66	2,842.39
Parish of:								
Aberford and District	960.46	1,120.55	1,280.61	1,440.70	1,760.85	2,081.01	2,401.16	2,881.39
Allerton Bywater	962.51	1,122.94	1,283.35	1,443.78	1,764.62	2,085.46	2,406.29	2,887.55
Alwoodley	954.20	1,113.24	1,272.27	1,431.31	1,749.38	2,067.44	2,385.51	2,862.61
Arthington	952.13	1,110.82	1,269.50	1,428.20	1,745.58	2,062.95	2,380.33	2,856.39
Bardsey cum Rigton	966.68	1,127.80	1,288.91	1,450.03	1,772.26	2,094.48	2,416.71	2,900.05
Barwick in Elmet and Scholes	960.09	1,120.11	1,280.12	1,440.14	1,760.17	2,080.20	2,400.23	2,880.27
Boston Spa	959.98	1,119.99	1,279.97	1,439.98	1,759.97	2,079.97	2,399.96	2,879.95
Bramham cum Oglethorpe	969.38	1,130.95	1,292.51	1,454.08	1,777.21	2,100.33	2,423.46	2,908.15
Bramhope and Carlton	967.99	1,129.33	1,290.65	1,451.99	1,774.65	2,097.31	2,419.98	2,903.97
Clifford	967.65	1,128.94	1,290.20	1,451.49	1,774.04	2,096.59	2,419.14	2,902.97
Collingham with Linton	977.45	1,140.37	1,303.27	1,466.19	1,792.01	2,117.83	2,443.64	2,932.37
Drighlington	962.44	1,122.86	1,283.25	1,443.67	1,764.48	2,085.30	2,406.11	2,887.33
East Keswick	967.99	1,129.34	1,290.66	1,452.00	1,774.66	2,097.33	2,419.99	2,903.99
Gildersome	955.50	1,114.76	1,274.00	1,433.26	1,751.76	2,070.26	2,388.76	2,866.51
Great and Little Preston	961.75	1,122.06	1,282.34	1,442.64	1,763.22	2,083.81	2,404.39	2,885.27
Harewood	947.82	1,105.80	1,263.76	1,421.74	1,737.68	2,053.62	2,369.56	2,843.47
Horsforth	957.87	1,117.53	1,277.16	1,436.82	1,756.11	2,075.40	2,394.69	2,873.63
Kippax	957.25	1,116.81	1,276.34	1,435.89	1,754.97	2,074.06	2,393.14	2,871.77
Ledsham	975.55	1,138.16	1,300.74	1,463.34	1,788.52	2,113.71	2,438.89	2,926.67
Ledston	961.53	1,121.80	1,282.04	1,442.31	1,762.82	2,083.33	2,403.84	2,884.61
Micklefield	1,008.47	1,176.55	1,344.62	1,512.71	1,848.87	2,185.02	2,521.18	3,025.41
Morley	960.25	1,120.31	1,280.34	1,440.39	1,760.47	2,080.56	2,400.64	2,880.77
Otley	994.92	1,160.75	1,326.56	1,492.39	1,824.03	2,155.67	2,487.31	2,984.77
Pool in Wharfedale	974.79	1,137.27	1,299.72	1,462.20	1,787.13	2,112.06	2,436.99	2,924.39
Rawdon	957.47	1,117.06	1,276.63	1,436.22	1,755.38	2,074.54	2,393.69	2,872.43
Scarcroft	969.09	1,130.62	1,292.12	1,453.65	1,776.68	2,099.71	2,422.74	2,907.29
Shadwell	971.75	1,133.71	1,295.66	1,457.63	1,781.55	2,105.46	2,429.38	2,915.25
Swillington	967.27	1,128.50	1,289.70	1,450.92	1,773.34	2,095.77	2,418.19	2,901.83
Thornor	972.43	1,134.51	1,296.57	1,458.65	1,782.79	2,106.93	2,431.08	2,917.29
Thorp Arch	971.13	1,133.00	1,294.84	1,456.71	1,780.42	2,104.13	2,427.84	2,913.41
Walton	980.42	1,143.83	1,307.23	1,470.64	1,797.45	2,124.25	2,451.06	2,941.27
Wetherby	983.11	1,146.98	1,310.82	1,474.68	1,802.38	2,130.09	2,457.79	2,949.35

5.5 That, in accordance with section 52ZB of the Local Government Finance Act 1992, following the principles set out by the Secretary of State and in the Referendums Relating to Council Tax Increases (Principles) (England) Report 2016/17, it be determined that Leeds City Council's relevant basic amount of council tax for the year 2016/17 is not excessive.

5.6 That the schedule of instalments for 2016/17 for transfers to Leeds City Council and payments to the Police and Crime Commissioner and the Fire & Rescue Authority out of the Collection Fund be determined as set out in Appendix II of this report.

6. Background documents

6.1 There are no background documents associated with this report.

APPENDIX I

PARISH PRECEPTS & COUNCIL TAX BAND D CHARGES 2016/17

Parish	2015/16		2016/17	
	Parish Precept	Parish Band D Council Tax	Parish Precept	Parish Band D Council Tax
	£	£ p	£	£ p
Aberford and District	13,500.00	17.92	15,000.00	19.50
Allerton Bywater	31,000.00	23.78	31,000.00	22.58
Alwoodley	36,720.00	10.16	36,720.00	10.11
Arthington	2,000.00	6.98	2,000.00	7.00
Austhorpe	0.00	0.00	0.00	0.00
Bardsey cum Rigton	31,500.00	28.87	32,250.00	28.83
Barwick in Elmet and Scholes	37,148.00	19.08	37,148.00	18.94
Boston Spa	36,000.00	18.85	36,720.00	18.78
Bramham cum Oglethorpe	20,000.00	27.88	23,953.00	32.88
Bramhope and Carlton	55,410.00	30.79	55,700.00	30.79
Clifford	21,000.00	28.91	22,000.00	30.29
Collingham with Linton	51,500.00	30.76	76,000.00	44.99
Drighlington	31,000.00	17.26	41,000.00	22.47
East Keswick	17,000.00	29.03	18,000.00	30.80
Gildersome	21,000.00	11.81	21,630.00	12.06
Great and Little Preston	10,500.00	20.41	12,000.00	21.44
Harewood	1,000.00	0.55	1,000.00	0.54
Horsforth	104,000.00	15.62	109,550.00	15.62
Kippax	41,060.00	14.49	41,881.00	14.69
Ledsham	3,119.00	32.66	4,050.00	42.14
Ledston	3,200.00	20.24	3,296.00	21.11
Micklefield	44,869.00	90.79	44,869.00	91.51
Morley	192,591.00	19.16	196,443.00	19.19
Otley	296,039.00	64.32	340,854.00	71.19
Pool in Wharfedale	38,426.00	40.91	38,426.00	41.00
Rawdon	39,950.00	15.03	40,075.00	15.02
Scarcroft	21,603.00	26.94	26,000.00	32.45
Shadwell	30,000.00	31.28	35,000.00	36.43
Swillington	27,550.00	29.46	28,101.00	29.72
Thorner	27,000.00	36.04	28,000.00	37.45
Thorp Arch	12,000.00	32.90	13,200.00	35.51
Walton	5,720.00	48.85	5,720.00	49.44
Wetherby	232,964.00	52.40	240,273.00	53.48
Wothersome	0.00	0.00	0.00	0.00
TOTAL	1,536,369.00		1,657,859.00	

LEEDS COLLECTION FUND

SCHEDULE OF INSTALMENTS OF PAYMENTS OR TRANSFERS 2016/17

15th April 2016	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
16th May 2016	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
15th June 2016	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
15th July 2016	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
15th August 2016	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
15th September 2016	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
17th October 2016	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
15th November 2016	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
15th December 2016	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
16th January 2017	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
15th February 2017	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority
15th March 2017	Transfer to Leeds City Council Payment to Police & Crime Commissioner West Yorkshire Payment to West Yorkshire Fire & Rescue Authority

The amount of each instalment will be the amount of the billing authority's undischarged liability, divided by the number of instalments remaining to be paid or transferred.

Report of the Deputy Chief Executive

Report to Executive Board

Agenda Item 5 (iii)

Date: 10th February 2016

Subject: Capital Programme Update 2016-2019

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In? Except 6.1 (a to b)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report sets out the updated capital programme for 2016-2019 and includes an updated forecast of resources available over that period. The Council continues to seek to deliver a large capital programme across the city which will provide improved facilities and infrastructure. The programme supports the Leeds economy, whilst ensuring the impact on debt costs within the revenue budget is managed. The capital programme remains affordable in 2016/17.
2. In the period from 2016/17 to 2018/19, the council is seeking to deliver capital investment of £932.5m, of which £596.2m relates to the General Fund and £336.3m in the Housing Revenue Account (HRA). The Council will be committing £495.3m of funding over the four year period, including 2015/16 to deliver the Council's priorities and objectives. Of this £170.6m is supported by a revenue income stream leaving £324.7m of corporate borrowing invested in major and annual schemes. The council is also reducing its borrowing by making debt repayments of £157.7m.
3. A review of the programme has enabled resources to be reprioritised and directed to pressures that have arisen. A number of schemes have been injected, which are detailed in **Appendix A(iii)**. These pressures have been contained within the existing funding envelope for 16/17. There remain, however, a number of pressures in 17/18 and beyond that will be addressed as the business cases for capital investment are developed.
4. An update to the 2015/16 position shows projected spend of £347.3m. **Appendix A** outlines the objective analysis of this spend for the period 2015 to 2019, along with the capital resources required to finance this.

5. The phasing of capital expenditure will continue to be monitored to ensure it is accurate and realistic ensuring that the debt borrowing requirement can be managed efficiently.
6. A change in the council's MRP policy to charge MRP on PFI scheme debt on the same basis as the MRP charge for conventional borrowing has led to further savings.

Recommendations

7. Executive Board is asked to recommend to the Council:
 - a) that the attached capital programme, as presented in **Appendix F**, be approved
 - b) that the revised MRP policy for 2016/17 as set out in **Appendix D** be approved
8. Executive Board are asked to agree:
 - a) that the list of land and property sites shown in **Appendix B** will be disposed of to generate capital receipts for use in accordance with the MRP policy;

1. Purpose of this report

- 1.1. This report sets out the updated capital programme for 2016-2019 and includes details of forecast resources for that period. It also includes a review of 2015/16 scheme spend.
- 1.2. In accordance with the Council's Budget and Policy Framework, decisions as to the Council's capital programme are reserved to Council. In addition, statutory guidance requires that policies on Minimum Revenue Provision (see 3.5) are approved by Council. As such, the recommendations at 6.1 (a-b) are not subject to call in.

2. Background information

- 2.1. In preparing the capital programme update, ongoing reviews of the phasing of expenditure on existing capital schemes has been undertaken together with an up to date projection of capital resources. Where appropriate, scheme estimates have been revised.
- 2.2. This update of the capital programme has been prepared in the context of the overall resources available to the Council. The Government's spending review combined with the Autumn Statement and the provisional local government settlement in December set out the revenue funding local authorities can expect over the coming years and this capital programme is therefore constrained by these funding reductions.
- 2.3. The capital programme is outlined at **Appendix A**, split between General Fund and HRA with **Appendix A(i) and A(ii)** providing the details across the annual and major programmes.

3. Capital Programme Update

3.1. Capital Programme Update 2015/16

- 3.1.1. The latest forecast expenditure for 2015/16 is £347.3m and it is forecast that resources will be available to fund this level of expenditure both within the General Fund and HRA programmes. **Table 1** shows the latest position against previous updates to Executive Board.

Table 1 - Capital Resources Position

	February 2015 Capital Programme £m	Qtr 1 Jul 16 EB report £m	Qtr 2 Nov 16 EB report £m	This report £m	Variance this report to Qtr 2 Nov 16 £m
Forecast Expenditure	285.7	386.9	363.8	347.3	(16.5)
Funded By					
Government Grants	111.9	134.6	116.6	112.4	(4.2)
Other Grants and Contributions	8.1	16.9	14.5	14.0	(0.5)
Borrowing - Corporate	95.6	139.0	135.7	124.5	(11.2)
HRA Self Financing	58.8	86.2	86.8	86.2	(0.6)
HRA Other Receipts & Grants	11.3	10.2	10.2	10.2	0.0
Total Forecast Resources	285.7	386.9	363.8	347.3	(16.5)

3.1.2. A review of all capital schemes within the programme takes place on a monthly basis, with two quarterly reviews reported to Executive Board in July and November. These reviews ensure that where schemes are funded from borrowing, they are still an essential priority for the Council in supporting the delivery of the Council Plan. Table 1 shows that since the February 2015 capital programme, borrowing is projected to increase by a net £28.9m of which £30m relates to the expected PFI payment on 31/3/2016 for the new Energy from Waste Recycling plant. This payment is dependent upon the centre being fully independently commissioned and as such the payment may slip into the following financial year. Further individual schemes updates are provided in section 3.3.5 - 3.3.9 below. The treasury update, elsewhere on the agenda, allows for a further £4.5m of slippage from borrowing within 2015/16.

3.1.3. Members are asked to note that there are other capital related reports elsewhere on the agenda.

3.2. Capital Programme Resources 2016/17 onwards

3.2.1. **General Fund** - The Council's reducing revenue funding envelope over the medium term places constraints on the level of debt that Council can afford. As such only those schemes supported by a robust business case and meet the Council's priorities will progress. However, the strategy allows for an additional increase in debt where the additional debt cost is met from schemes that generate greater savings, or avoid revenue costs, or provide income streams. The council will continue to explore and take advantage of investment opportunities as they arise and these will also be subject to robust business case review and Executive Board approval in line with financial procedure rules. Table 2 below shows the Council's level of annual programmes, corporate borrowing and borrowing supported by income streams and or cost savings.

3.2.2. The Council will be committing £495.3m of funding over the four year period, including 2015/16 to deliver the Council's priorities and objectives. Of this £170.6m is supported by a revenue income stream leaving £324.7m of corporate borrowing invested in major and annual schemes. The council is also reducing its borrowing by making debt repayments of £157.7m.

Table 2 - Capital Programme Net Borrowing Requirement 2015-2019

	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m	Total £m
Corporate Borrowing					
Annual Programme in Year	32.6	40.8	36.2	36.3	145.9
Annual Programme C/F previous Year	8.0	13.4	0.9	1.3	23.6
Other corporate Borrowing	38.3	54.4	35.3	27.2	155.2
Total Corporate Borrowing	78.9	108.6	72.4	64.8	324.7
Borrowing supported by revenue	45.6	46.5	41.7	36.8	170.6
Total LCC Borrowing	124.5	155.1	114.1	101.6	495.3
Repayment of Debt (MRP)	31.7	37.6	43.1	45.3	157.7
Net Borrowing requirement	92.8	117.5	71.0	56.3	337.6

3.2.3. Resources of £1,279.8m are required to fund the City Council’s capital programme from 2015/16 to 2018/19. These are summarised in **Appendix A**, divided into General Fund resources and HRA resources. **Appendix A(i) and (ii)** provides the details across the annual and major programmes. **Table 3** below shows the overall resources position including 2015/16;

Table 3: Total Capital Resources 2015/16 - 2018/19

	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m	Total £m
Specific Resources General Fund	126.4	105.4	80.1	74.0	385.9
Specific Resources HRA	96.4	116.7	98.1	87.4	398.6
Total Corporate Resources	124.5	155.0	114.1	101.7	495.3
Total Resources	347.3	377.1	292.3	263.1	1279.8

3.2.4. **Specific Resources General Fund** – Specific capital resources total £385.9m over the period 2015/16 to 2018/19 and represent funding which has been secured for specific schemes in the form of government grants such as schools’ Devolved Formula Capital, Section 31 transport grant, single capital pot funding such as Basic Need which is pass ported to the relevant directorate, contributions from external bodies including the Heritage Lottery Fund and private developers.

3.2.5. **Specific Resources HRA** – Specific HRA resources supporting HRA expenditure total £398.6m over the period 2015/16 to 2018/19. In accordance with the Environment and Housing section of the Revenue Report 2016/17 elsewhere on this agenda, HRA capital expenditure has been set assuming a 1% rent reduction for 2016/17.

3.2.6. **Corporate Resources** – Corporate Resources over the period total £495.3m. These represent resources which the Council has more freedom to allocate to its own policy priorities. The main sources are borrowing and capital receipts. Capital receipts are allocated firstly to fund the liabilities to be written down for the year in relation to PFI schemes and finance leases then the Council’s statutory requirement to repay debt (MRP). In financing the overall capital programme, the Deputy Chief Executive will use the optimum mix of funding sources available to achieve the best financial position for the Council.

3.2.7. In terms of forecast capital receipts, a list of land and property sites for disposal during the period is included in **Appendix B**. Proceeds from capital receipts are assumed to fund either:

- the liabilities in the revenue budget arising from PFI schemes and finance leases;
- be held against the Council’s MRP
- the most prudent use of these receipts, taking into account forecasts for future expenditure and the generation of further receipts;
- the reprovion of services through application of the ringfencing policy; or
- Locally determined priorities through the Capital Receipts Incentive Scheme (CRIS).

3.3. Capital Expenditure 2016/17 onwards

- 3.3.1. A summary of the forecast capital programme by capital objective is set out below and the updated capital programme is attached at **Appendix F**.

Table 4: Capital Resources 2015/16 - 2018/19

	2015/16 £m	2016/17 £m	2017/18 £m	2018 on £m	Total £m
Improving Our Assets	164.3	227.8	188.3	156.3	736.7
Investing In Major Infrastructure	57.9	27.1	8.2	8.2	101.4
Supporting Service Provision	81.4	55.6	71.5	66.9	275.4
Investing in New Technology	8.1	9	5.3	5.7	28.1
Supporting the Leeds Economy	24.3	37.1	8.7	11.8	81.9
Central and Operational Expenditure	11.3	20.5	10.3	14.2	56.3
Total Resources	347.3	377.1	292.3	263.1	1279.8

- 3.3.2. As can be seen from table 4 above, investment of £347.3m is taking place during 2015/16 with further investment of £932.5m planned from 2016/17 to 2018/19 onwards.
- 3.3.3. **Appendix A(iii)** details the injections that this report seeks and those that have taken place between the Quarter 2 update report and this report. This report seeks to inject £141.3m of which £15.6m relates to borrowing supported by an income stream and £2.4m relates to corporate borrowing.
- 3.3.4. This investment will deliver a number of council priorities and objectives. **Appendix C** details the major schemes contained within each objective. An update on these major schemes is provided below.

3.3.5. Improving our Assets

General Fund

Changing the Workplace – The programme continues to progress and £1.5m has been saved to date from the release of 6 properties. Merrion House has been vacated and over 1,600 staff have been through new ways of working so that services can work more effectively and improve outcomes for the citizens of Leeds. The next phase will see over 2,000 going through the process with Merrion House, St George House and Civic Hall refurbished and made fit for purpose. This will allow the city centre office accommodation to be reduced from 17 to 4 with the surplus properties being released. The proposed start on site date for new Merrion House is now mid-March 2016 with an envisaged date for completion of the base build works (including the tenant enhancements) mid-December 2017. Post fit-out it is envisaged that staff would be able to commence a phased occupancy of the building in late spring / early summer 2018. A refresh of the Phase 1 Business Case is being undertaken and is to be presented to Executive Board in April 2016.

Highways Maintenance and Structures Programme – The Highways programme includes £37m borrowing up to 2018/19 to address backlog maintenance on district roads / streets. Of this £1.5m is injected into the annual highways maintenance programme across the three years to 2018/19 in this report. A further £33.9m of Local Transport Plan government grant is also included.

Schools' Capital Maintenance – In anticipation of the schools capital funding announcement expected in February 2016, annual School Condition Allocation Grant of £7.8m and annual Devolved Formula Capital grant of £1.7m has been assumed. These provisions will be amended to reflect actual allocations when they are known.

Housing Revenue Account (HRA)

Council Housing Growth Programme – The programme is estimating to spend £18.1m by the end of March 2016. Future spend is profiled as £41.7m 2016/17, £37m 2017/18 and the residual £2.3m in 2018/19.

The new build programme is progressing well and will deliver new council homes to the Leeds Standard; high quality homes that are flexible to meet the changing needs of households and energy efficient solutions to minimise running costs for tenants and address fuel poverty. The scheme at East End Park will deliver 32 one and two bedroom general needs apartments; the development on the site of the former Squinting Cat Public House will contribute 18 one and two bedroom apartments; and the Council's first Extra Care scheme under construction in Yeadon will deliver 45 apartments for older people. This scheme will also benefit from a communal lounge, a multi-use community room for a wide range of social activities and a restaurant as well as a lift and a buggy store so that residents with reduced mobility can access the full range of facilities.

Planning permission has been secured for new council housing on sites in the Broadleas in Bramley (24 family houses) and the Garnets in Hunslet (25 family houses) and a further 5 sites are subject to site investigations and feasibility studies. In addition 278 new homes have been delivered through the Little London, Beeston Hill and Holbeck regeneration scheme.

The 2015-18 programme to purchase 100 long term empty properties is progressing and to date 17 properties have been acquired a further 11 are in the conveyancing process and expected to complete before the end of March.

The council has entered into a contract to purchase 8 homes on the former Lord Cardigan Pub site in Bramley. Construction will start in February 2016 and the development is scheduled to complete later this year.

Council Housing Investment Programme – Housing Leeds and BITMO are projecting to spend £255.2m over the coming 3 year period 2016-19, as set out in the Business Plan March 2015. This investment will fulfil a number of LCCs key priorities; improving housing conditions and energy efficiency, improvements to the environment through reduced carbon emissions and supporting more people to live safely in their own homes.

There are 5 main priorities for Housing Leeds in delivering its capital programme to Council Housing over the next 3 years :

- Delivering statutory investment in order for Housing Leeds to comply with its statutory responsibilities, including investment in fire precautionary measures and adaptations.

- Undertaking essential investment, including works to maintain housing stock to meet the new Leeds homes maintenance standard.
- Additional investment in insulation and heating in order to improve the energy efficiency of housing stock.
- Additional investment in specific property types, such as multi storey flats and sheltered housing, improving facilities for tenants and increasing the long term sustainability of these properties.
- Delivering an Environmental Improvement programme.

3.3.6. Investing in Major Infrastructure

Flood Alleviation – Phase 1 of the Leeds (River Aire) Flood Alleviation Scheme, which has the aim of defending the City Centre against a 1 in 75 year flood event, is progressing in line with programme with an anticipated completion date of February/March 2017. The council and partners are looking at how this level of protection could be increased to a 1 in 100 year flood event whilst also looking further ahead at the next stages of flood defence investment. Provision for an annual flood minor works programme of £1m over 2 years is also included in the programme.

New Generation Transport (NGT) – A decision from The Secretary for State on the Works and Transport Order is imminent. The majority of development works are currently on hold but a favourable decision will result in the submission of an updated business case to the Department of Transport later this year for full approval.

Kirkstall Forge Rail Growth – Works are nearing completion on the new rail halt, car park and access road. The rail halt is due to open early in the next financial year and will un-lock the development of the site for a mixture of commercial and residential occupation. Planning permission has been granted for the first stage of the development of offices with pre-lets secured.

East Leeds Orbital Road - The Council is continuing to bring forward the package of transport measures that will be essential to support the development of the East Leeds Extension strategic growth area. Central to these is the East Leeds Orbital Road, which is currently moving through its design phase towards a construction period between March 2018 and December 2021, subject to planning and procurement. The 7km road would unlock the potential to build 7000 new homes. The Council's base funding case for construction is continuing to be developed, comprising grant through the West Yorkshire Plus Transport Fund and prudential borrowing by the Council, to be eventually reimbursed through roof tax contributions from house builders. There is a separate report on the agenda that considers the progress on ELOR in more detail and explores further funding options.

Cycle City Ambition – The first Cycle City Connect scheme linking East Leeds with Bradford City Centre is progressing onsite with an estimated completion date of June 2016. This is 6 months behind the original estimated completion date due to work issues encountered onsite with a projected overspend. A second Cycle City Connect scheme (North Leeds to South Leeds, including the City Centre) is currently at feasibility stage. A report will be submitted to a future meeting of Executive Board.

3.3.7. Supporting Service Provision

Learning Places (Basic Need) – In October 2015, Executive Board received an update report and approved the resetting of the programme risk fund to £5.635m, which remains intact. Basic Need Grant allocations for 2016/17 and 2017/18 have previously been confirmed at £20.4m and £33.1m respectively, and an estimated annual grant allocation of £15.6m for 2018/19 is also included in the capital programme. The schools capital funding announcement is expected in February 2016 and this figure will be updated to reflect actual allocation when it is known.

Social Care and Health Fund – Work continues with colleagues from the 3 Clinical Commissioning Groups in the city to bring forward schemes designed to fulfil requirements and £25m has been set aside to further develop initiatives at the local level.

Energy from Waste – Once fully operational in 2016 the energy recovery facility will process all of the kerbside black bin waste that is collected from households in Leeds. This change will represent a step change in the use of residual waste as a resource rather than the previous historical reliance on landfill. In addition the facility is already designed to generate enough electricity to power over 22,000 homes. Once fully commissioned the Council's capital contribution of £30m is due.

District Heating Network - There is a further opportunity to harness the heat that is also produced from the Energy Recovery Facility whilst processing the waste, and develop a District Heating Scheme. A £21m Development scheme will be injected on a separate report which will be considered elsewhere on the February 2016 agenda.

Adaptations to Private Homes - Grants of £6.8m per year are provided for in the programme (partly funded by government). This supports in the region of 1,000 grants per year. A further £400k is provided for adaptations to private homes to support more people to remain independently in their own homes.

Sovereign Street works for the creation of a new high quality green space adjacent to the new KPMG building, are expected to be practically complete by mid - March 2016 and will provide a new, fully landscaped area with raised lawns, tree groves, water features and a rain garden. The greenspace works to the front of and around Plot C will be delivered by an external contractor and these construction works are due to commence in Summer 2016 and be complete by September with the new building to be occupied in 2017.

3.3.8. Investing in New Technology

ICT Infrastructure – There are a number of significant IT investments and associated programmes of work that are still required over the next few years. Work is underway on decommissioning the Council's outdated Ericsson analogue telephone exchange and replacing it with a modern solution. This work is scheduled to complete by late 2017 when the old system is no longer supported. The council's electronic collaboration platform - Microsoft Sharepoint 2010 and the associated critical environments which also underpin important web and intranet applications need to be upgraded and will require significant reconfiguration work, which has commenced. Many end user devices – laptops and PC's are 'end of life' and need to be replaced. There are also a range of other critical hardware and

software projects that need to be undertaken to ensure systems stay current and secure.

3.3.9. Supporting the Leeds Economy

Kirkgate Market. The main contract works started on site in June 2015. Phase 1 works comprising the refurbishment of Fish and Game Row, the development of the new blockshop and the provision of the new covered daily market are scheduled for completion towards the end of March 2016. Work to relay the roof of the 1976 and 1981 market halls is due to commence shortly. All works are due to complete on site in October 2016.

Aire Valley Leeds Enterprise Zone. On Connex 45 a 50,000 sq. ft. building has been built and is now occupied with strong interest in the 30,000 sq. ft. unit. Logic Leeds Building One (80,000 sq. ft.) has also been completed and there are a number of interested occupiers. All three of these units have been underwritten by the Council. A further three units completed at Thornes Farm with one now operational in October with the other two being established. The Council has sold a further plot of land on Thornes Farm with a scheme currently under construction and agreed sale of land leading to an application for planning consent which will deliver a further 79,000 sq. ft. of floorspace. The Logic Leeds Spine Road site continues to be brought forward for development by the developer with a 80,000sq ft. speculative build warehouse which has been underwritten by the Council now complete and construction has commenced on a 50,000 sq. ft. distribution centre for John Lewis Partnership which is due to be operational in the summer. As development progresses, the Spine Road continues to be built and is on track to be completed by the end of 2017.

Broadband and Super Connected Cities – West Yorkshire Broadband scheme Phase 1 of the scheme was completed on 30 Sep 2015 with 65,000+ additional homes and premises across the region now able to gain access to Superfast Broadband. The scheme is now going into Phase 2 with the West Yorkshire Combined Authority being the lead partner.

Superconnected Cities - The voucher scheme applications ended in October 2015 but any small/medium sized business who applied but has not yet received the service can still do so up to the end of March 2016. Nationally only London was more successful.

The project also delivered wi-fi into many buildings across the city including libraries, leisure centres, children's homes and our own offices. It was also installed on trains and buses running between Leeds and Bradford.

Digital Business Incubator (Leeds Tech Hub) – The Spring Budget 2015 highlighted Government support for the development of innovative businesses across the North through investment in tech incubators in Leeds £3.7m, Manchester £4m and Sheffield £3.5m, which would nurture start-ups, foster collaboration, and provide mentoring, learning and business support. The £3.7m grant will be injected into the capital programme as part of this report and a further detailed report will be brought to Executive Board.

First White Cloth Hall – The scheme is now estimated to be £2.6m and this report seeks an additional injection of £1.25m to bring the total borrowing requirement to £1.75m that is supported by the income generated from the refurbishment. The

redevelopment has had endorsement from planning and conservation officers as well as the Heritage Lottery Fund (£0.5m secured funding), Historic England (£0.25m secured funding), the Leeds civic Trust and other stakeholders consulted during the option appraisal process. A further Executive Board report due in March will outline the full extent of the refurbishment and the method of securing the property.

3.4. Economic Impact Analysis

3.4.1. An assessment of the economic impact of the Council's capital programme investment has been undertaken which makes use of the Regional Econometric Model (REM) which can estimate the wider economic impact of the capital programme through multiplier effects. The key points below estimate the economic impact for Leeds and the Leeds City Region from 2016/17 – 2018/19:

- An estimated peak of 3,943 net additional FTE job roles in Leeds will be created over the three years through Leeds City Council capital expenditure generating over £755m Gross Value Added (GVA) for the Leeds economy.
- In addition a further net additional 770 jobs and £93m GVA will be created in the wider Leeds City Region by our capital expenditure
- In total, it is therefore estimated that Leeds City Council capital expenditure between 2016/17 and 2018/19 will create a peak of 4,713 FTE jobs and generate £848m GVA in the Leeds City Region.

3.4.2. In addition to the use of the REM to determine the effect on the economy, further analysis is ongoing to assess the impact employment and skills obligations within Council contracts have on jobs and apprenticeships.

3.5. Capital Strategy

3.5.1. The Minimum Revenue Provision (MRP) is an annual revenue charge for the repayment of borrowing and other capital financing liabilities. Statutory guidance sets out the broad aims of a prudent MRP policy, which should be to ensure that borrowing is repaid either over the life of the asset which the capital expenditure related to or, for supported borrowing, the period assumed in the original grant determination. The guidance identifies four options for calculating MRP which would result in a prudent provision, but states that other approaches are not ruled out. Local authorities therefore have a considerable level of freedom in determining their MRP policies, provided that they are in line with the broad aims set out in the statutory guidance.

3.5.2. The Capital Finance and Audit Regulations require councils to produce a statement of policy on making MRP. Any subsequent revisions which are proposed to the approved policy should also be approved by full council. This report recommends the policies to be applied for 2016/17.

3.5.3. A further review of the MRP policy has identified that for PFI schemes, the council could prudently account for MRP over the life of the assets which it is acquiring, rather than over the life of the PFI scheme. This brings the policy on charging MRP for debt on PFI schemes into line with the policy for MRP on conventional borrowing. The change means that council tax payers will be charged for the cost of these buildings over the full period of time for which they are expected to be in use.

3.5.4. It is proposed that the council's 2016/17 MRP policy should be :

- If capital receipts have been used to repay borrowing or to fund PFI liabilities for the year then the value of the MRP which would otherwise have been set aside will be reduced by the amounts which have instead been repaid from capital receipts.
- MRP for borrowing for 2015/16 will be calculated on an annuity basis over the expected useful life of the assets. For expenditure capitalised under statute where there is no identifiable asset, the lifetimes used for calculating the MRP will be as recommended in the statutory guidance.
- MRP for borrowing on capital expenditure incurred between 2007/08 and 2014/15 for which an annuity asset life basis is already being used will continue on the same basis.
- For earlier borrowing, MRP will continue to be charged on an asset life annuity basis. As data is not available to identify the individual assets which this borrowing relates to, an average asset life for the assets in the authority's current asset register is being used.
- For PFI liabilities, an MRP charge will be calculated on the basis of the expected life of the asset which has been acquired, using the same annuity basis as is used for borrowing.
- For finance lease liabilities, an MRP charge will be made to match the value of any liabilities written down during the year.

3.5.5. In deciding on the application of capital funding it is proposed that:

- Capital receipts are allocated firstly to fund the liabilities to be written down for the year in relation to PFI schemes and finance leases. This will remove the need for MRP charges equal to the value of the capital receipts applied.
- For any remaining capital receipts, the Deputy Chief Executive will determine annually the most prudent use of these receipts, taking into account forecasts for future expenditure and the generation of further receipts.
- Any other general capital income will be allocated to those capital schemes which relate to the shortest lived assets.

3.5.6. The options to be considered in determining the policy are set out in more detail in the MRP Policy for 2016/17 at **Appendix D**.

3.6. Prudential Indicators

3.6.1. Under the current self-regulatory financial framework, CIPFA's prudential code for capital finance¹, each authority is required to set a number of prudential indicators and limits for its capital plans which will include affordability, the impact of capital investment plans on council tax and housing rents, capital expenditure levels, external debt and treasury management indicators. A number of these indicators relate specifically to treasury management operations and for 2016/17 these are included in the treasury management strategy report elsewhere on the agenda. In relation to capital expenditure, and in accordance with the prudential code, this report indicates future levels of capital expenditure, forecast resources and the resulting borrowing requirement (before providing for the statutory charge to revenue for past capital expenditure, known as minimum revenue provision).

¹ CIPFA – The Prudential Code for Capital Finance in Local Authorities (amended 2011)

Details are set out in Appendix A of the Treasury Management Strategy Report elsewhere on the February Agenda.

- 3.6.2. Any unsupported borrowing carried out must be affordable within the revenue budget (i.e. the cost of interest and debt repayments). For 2016/17, all schemes funded through borrowing have been provided for in the revenue budget, approval for which is contained within the revenue budget report elsewhere on this agenda.

4. Corporate Considerations

4.1. Consultation and Engagement

- 4.1.1. The Council's initial budget proposals, including capital programme, were set out in a report to Executive Board in December 2015.
- 4.1.2. The report was also used for wider consultation with the public through the Leeds City Council web site, the results of this consultation is still awaited.

4.2. Equality, Diversity, Cohesion and Integration Screening

- 4.2.1. The capital programme sets out a plan of capital expenditure over future years and further spending decisions are taken, in accordance with capital approval processes, as projects are developed. This is when more detailed information will be available as to where in the city capital spending will be incurred and the impact on services, buildings and people. Service Directorates will include equality considerations as part of the rationale in determining specific projects from capital budgets.
- 4.2.2. In terms of the content of this report, an Equality Screening document has been prepared and is attached at **Appendix E**.

4.3. Council Policies and Best Council Plan

- 4.3.1. Capital objectives were set out and agreed in the initial budget proposals report considered by Executive Board in December 2013. The capital programme attached to this report is structured to show schemes under these objectives.

4.4. Resources and value for money

- 4.4.1. The resource implications of this report are detailed in section 3 above. For the capital programme to be sustainable, the Deputy Chief Executive must be satisfied that spend in each year of the programme can be afforded. For 2016/17 the forecast of borrowing costs resulting from capital expenditure are budgeted for within the revenue budget. In the year following capital expenditure, as well as budgeting for interest costs, the revenue budget must make provision for the minimum revenue provision on borrowings which is accounted for over the life of the asset.
- 4.4.2. Forecasts for the debt budget beyond 2016/17 are dependent upon the interest rate assumptions, the likely level of capital spend and the Councils cash balances. The debt budget is currently forecast to increase by £1.4m in 2016/17 before MRP. The interest rate assumptions and the borrowing requirement arising from the capital programme will be kept under review throughout 2016/17, before establishing the 2017/18 debt budget. Two significant capital pressures, where a combined

pressure of over £100m is currently identified building from 2017/18 onwards, were highlighted in the Quarter 2 update to Executive Board. These relate to:

- the Learning Places Programme – October 2015 Executive Board received an update report on this programme, including the projected funding gap. Work continues in identifying the demographic pressure, updated for information from the latest admissions round, and awaits the schools capital funding announcement expected in February for any changes to Basic Need Grant funding; and
- Social and Emotional Mental Health (SEMH) Education Provision – Executive Board, at its November 2015 meeting, agreed in principle to the capital investment to create a world class provision within the city. Work is continuing to develop the business case and finalise the funding solution.

4.4.3. In order to ensure that schemes meet Council priorities and are value for money, the Deputy Chief Executive will continue to ensure:

- the introduction of new schemes into the capital programme will only take place after completion and approval of a full business case and identification of the required resources; and
- the use of prudential borrowing by directorates is based on individual business cases and that revenue resources to meet the borrowing costs are identified.

4.5. Legal Implications, Access to Information and Call In

4.5.1. In accordance with the Council's Budget and Policy Framework, decisions as to the Council's capital programme are reserved to Council. In addition, statutory guidance requires that policies on Minimum Revenue Provision (see 3.5) are approved by Council. As such, the recommendations at 6.1 (a to b) are not subject to call in.

4.5.2. In accordance with the Budget and Policy Framework Rules, the Executive Board is required to make proposals to Council regarding the degree of in year changes which may be undertaken by the Executive. These are set out in Financial Procedure Rules². There have been no changes to these rules during the year.

4.6. Risk Management

4.6.1. One of the main risks in developing and managing the capital programme is that insufficient resources are available to fund the programme. A number of measures are in place to ensure that this risk can be managed effectively:

- monthly updates of capital receipt forecasts prepared, using a risk based approach, by the Director of City Development;
- monthly monitoring of overall capital expenditure and resources forecasts alongside actual contractual commitments;
- quarterly monitoring of the council's VAT partial exemption position to ensure that full eligibility to VAT reclaimed can be maintained;
- ensuring written confirmation of external funding is received prior to contractual commitments being entered into;

² Leeds City Council Constitution – Part 4 Rules of Procedure

- The capital programme includes a central contingency of £2.6m to cater for any unforeseen circumstances, £1m of this is allocated for specific emergencies. In addition individual programmes and schemes contain a risk provision for unexpected circumstances;
- compliance with both financial procedure rules and contract procedure rules to ensure the Council's position is protected.

4.6.2. The ongoing review of the capital programme throughout the year, together with careful monitoring and implementation of the control measures referred to above will seek to ensure that the programme is affordable. However the council will continue to seek to maximise the external funding sources and to deliver capital receipts to ensure the programme can be delivered.

4.6.3. The Deputy Chief Executive will continue to work with service directors to ensure that capital schemes are properly developed and that a business case process is operated to demonstrate investment is aligned to capital objectives, meets the needs of the public and will deliver best value.

4.6.4. In managing the overall funding for the programme particular emphasis is placed on ensuring that contractual commitments are only made when there is reasonable certainty that the appropriate resources are available. The Deputy Chief Executive will co-ordinate scheme reviews and the approval of schemes to ensure that they are brought forward in a timely way and can be afforded. Update reports on the overall capital programme will be reported to Executive Board 3 times each year.

5. Conclusions

5.1. Over the four year period to 2018/19 the Council is seeking to deliver a total of £1,279.8m capital investment within the city.

5.2. This is funded through £784.5m specific or external funding and £495.3m of corporate resources.

5.3. Resources have been reprioritised and directed to pressures that have arisen and a number of schemes have been injected. These pressures have been contained within the existing funding envelope for 16/17. There remain, however, a number of pressures in 17/18 and beyond that will be addressed as the business cases for capital investment are developed.

5.4. Forecasts for the general fund debt budget beyond 2016/17 are dependent upon the interest rate assumptions, the likely level of capital spend and the Councils cash balances. These will be kept under review throughout 2016/17, before establishing the 2017/18 debt budget. Funding is available to meet the level of HRA investment within the HRA business plan.

5.5. The Deputy Chief Executive will continue to ensure adequate resources are available to meet the planned level of investment through continued and regular review of profiling, priorities and resources within the programme.

6. Recommendations

6.1. Executive Board is asked to recommend to the Council:

- a) that the attached capital programme, as presented in **Appendix F**, be approved;
- b) that the revised MRP policy for 2016/17 as set out in **Appendix D** be approved

6.2. Executive Board are asked to agree;

- a) that the list of land and property sites shown in **Appendix B** will be disposed of to generate capital receipts for use in accordance with the MRP policy.

Appendices

A – Capital Programme Statement 2015/16-2018/19

A (i) – Annual Programmes

A (ii) – Major Programmes & other Directorate Schemes

A (iii) – Net Injections Since Quarter 2 Executive Board Nov 2015 Update

B – Capital Receipts - Sites scheduled for disposal 2015/16 to 2019/on

C – Major Schemes by Objective 2016/17 – 2018/19

D – Statement of Policy on the Minimum Revenue Provision for 2016/17

E – Equality, Diversity, Cohesion and Integration Screening Document

F – Capital Programme – Scheme Details (Organised by Expenditure Objective)

Background documents³

None

³ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

	2015/16 £000s	2016/17 £000s	2017/18 £000s	2018/19 £000s	Total £000s
EXPENDITURE					
GENERAL FUND (GF)					
IMPROVING OUR ASSETS	67,869.9	100,087.9	67,195.9	68,886.4	304,040.1
INVESTING IN MAJOR INFRASTRUCTURE	57,909.6	27,087.9	8,173.9	8,184.6	101,356.0
SUPPORTING SERVICE PROVISION	81,407.8	55,573.9	71,471.7	66,883.7	275,337.1
INVESTING IN NEW TECHNOLOGY	8,086.3	9,051.3	5,290.5	5,681.9	28,110.0
SUPPORTING THE LEEDS ECONOMY	24,330.8	37,073.1	8,721.1	11,833.9	81,958.9
CENTRAL & OPERATIONAL EXPENDITURE	11,296.7	20,514.4	10,335.0	14,161.5	56,307.6
TOTAL ESTIMATED SPEND ON GF	250,901.1	249,388.5	171,188.1	175,632.0	847,109.7
HOUSING REVENUE ACCOUNT (HRA)					
IMPROVING OUR ASSETS - COUNCIL HOUSING	96,405.8	127,679.6	121,126.3	87,446.9	432,658.6
TOTAL ESTIMATED SPEND ON HRA	96,405.8	127,679.6	121,126.3	87,446.9	432,658.6
TOTAL ESTIMATED SPEND	347,306.9	377,068.1	292,314.4	263,078.9	1,279,768.3
RESOURCES					
GENERAL FUND (GF)					
Specific Resources					
GOVERNMENT GRANTS	112,420.1	95,262.2	78,032.8	73,156.5	358,871.6
OTHER GRANTS	13,877.3	10,057.2	2,031.9	797.0	26,763.4
RCCO / RESERVES	107.3	13.3	7.0	0.0	127.6
Corporate Resources					
BORROWING - Corporate	78,850.7	108,549.9	72,449.2	64,836.4	324,686.2
BORROWING - Departmental	45,645.7	35,505.9	18,667.2	36,842.1	136,660.9
CAP. RESOURCES REQD FOR GF	250,901.1	249,388.5	171,188.1	175,632.0	847,109.7
HOUSING REVENUE ACCOUNT (HRA)					
Specific Resources					
HRA SELF FINANCING	86,187.5	97,580.8	81,124.9	80,601.8	345,495.0
R.T.B. CAPITAL RECEIPTS	7,291.1	11,977.9	12,650.0	6,845.1	38,764.1
GOVERNMENT GRANTS	1,389.1	4,950.0	3,976.4	0.0	10,315.5
RCCO / RESERVES	1,400.7	2,200.0	345.9	0.0	3,946.6
OTHER CONTRIBUTIONS	137.4	0.0	0.0	0.0	137.4
Corporate Resources					
BORROWING - Departmental	0.0	10,970.9	23,029.1	0.0	34,000.0
CAP. RESOURCES REQD FOR HRA	96,405.8	127,679.6	121,126.3	87,446.9	432,658.6
TOTAL CAP. RESOURCES REQD	347,306.9	377,068.1	292,314.4	263,078.9	1,279,768.3
BORROWING REQUIRED TO FUND THIS PROGRAMME	124,496.4	155,026.7	114,145.5	101,678.5	495,347.1
Average Interest rate (subject to change)	0.50%	0.60%	1.00%	1.5%	

Annual Programmes

	2015/16 £000s	2016/17 £000s	2017/18 £000s	2018/19 £000s	Total £000s
Improving Our Assets					
Highways Maintenance	10,000.0	10,000.0	10,000.0	10,000.0	40,000.0
Highways maintenance capitalisations	1,500.0	2,000.0	2,000.0	2,000.0	7,500.0
Corporate Property Maintenance	1,500.0	1,500.0	1,500.0	1,500.0	6,000.0
General Refurbishment Schools	0.0	0.0	1,000.0	2,000.0	3,000.0
Demolition	0.0	1,000.0	1,000.0	1,000.0	3,000.0
Heritage Assets	0.0	1,000.0	1,000.0	1,000.0	3,000.0
Schools Capital expenditure	3,514.9	2,485.1	0.0	0.0	6,000.0
Library Books	700.0	750.0	700.0	700.0	2,850.0
Sports Maintenance	500.0	400.0	500.0	500.0	1,900.0
Civic Hall Backlog Maintenance	0.0	250.0	250.0	250.0	750.0
Traffic Management Programme	200.0	200.0	200.0	200.0	800.0
Improving our assets slippage adjustments	3,514.5	4,957.0	0.0	(6)	8,465.5
	21,429.4	24,542.1	18,150.0	19,144.0	83,265.5
Supporting Service Provision					
Adaptations - DFG LCC Funding	3,742.0	3,742.0	3,742.0	3,742.0	14,968.0
Telecare (ASC)	50.0	400.0	600.0	0.0	1,050.0
Adaptation to Private Homes outside of scope	400.0	400.0	400.0	400.0	1,600.0
Supporting Service provision slippage adjustments	353.7	50.0	0.0	700.0	1,103.7
	4,545.7	4,592.0	4,742.0	4,842.0	18,721.7
Investing In New Technology					
Essential Services Programme	2,114.7	2,900.0	2,900.0	2,900.0	10,814.7
Essential Services Programme Staffing	1,200.0	1,200.0	1,200.0	1,200.0	4,800.0
Investing in New Technology slippage adjustments	0.0	300.0	0.0	0.0	300.0
	3,314.7	4,400.0	4,100.0	4,100.0	15,914.7
Supporting The Leeds Economy					
Project Support Fund - Groundwork	70.0	70.0	70.0	70.0	280.0
Central & Operational Expenditure					
General Capitalisation	5,200.0	4,900.0	4,900.0	4,900.0	19,900.0
Vehicle Programme	1,321.2	4,122.0	3,320.0	3,000.0	11,763.2
Capital Programme Management	600.0	600.0	600.0	600.0	2,400.0
Capitalisation Interest	166.1	300.0	300.0	300.0	1,066.1
Central & Operational vehicle slippage adjustments	3,976.9	10,721.7	915.0	607.6	16,221.2
	11,264.2	20,643.7	10,035.0	9,407.6	51,350.5
Total Annual Programmes supported by borrowing	40,624.0	54,247.8	37,097.0	37,563.6	169,532.4
Annual Programmes supported by external funding	3,169.7	3,151.5	3,138.0	3,138.0	12,597.2
Total Annual Programmes 2015-2019	43,793.7	57,399.3	40,235.0	40,701.6	182,129.6

Major Programmes & Other Directorate Schemes

Appendix A(ii)

	2015/16	2016/17	2017/18	2018/19	Total
	£000	£000	£000	£000	£000
Improving our assets - Council Housing					
HRA Housing Leeds Refurbishment & BITMO	83,391.8	86,029.3	84,065.9	85,101.8	338,588.8
HRA Council Housing Growth	13,014.0	41,650.3	37,060.4	2,345.1	94,069.8
Improving our assets - General Fund					
Changing the Workplace 1 & 2	14,297.3	24,096.1	20,998.0	7,950.0	67,341.4
Childrens - Capital Maintenance	7,985.0	12,372.6	9,625.1	28,318.4	58,301.1
Highways Maintenance & Transport Package Local Transport Plan	8,213.4	9,479.3	7,624.5	7,250.0	32,567.2
Bridges and Structures	3,534.0	4,626.0	3,318.0	2,500.0	13,978.0
Section 278 and Section 106 Highways schemes	3,986.4	4,360.3	2,683.3	2,500.0	13,530.0
Elland Road & Aire Valley Park and Ride	512.4	7,236.0	1,000.0	0.0	8,748.4
New Nursery	502.2	5,997.8	0.0	0.0	6,500.0
Eastgate Land Proposals & works	3,618.0	2,619.7	0.0	0.0	6,237.7
Parks & Countryside	2,264.4	1,787.1	12.4	0.0	4,063.9
East Leeds Orbital Ringroad Highways works	1,056.8	2,222.0	0.0	0.0	3,278.8
Conversion of Refuse Collection Vehicles	0.0	0.0	360.0	1,224.0	1,584.0
Highways Adoption of 32 Roads	0.0	750.0	750.0	0.0	1,500.0
Other smaller schemes within the objective	3,443.9	1,432.0	3,078.2	0.0	7,954.1
	145,819.6	204,658.5	170,575.8	137,189.3	658,243.2
Investing in Major Infrastructure					
Flood Alleviation Works	16,417.3	16,779.9	1,050.0	4,911.2	39,158.4
Cycle City Ambition	16,162.0	1,404.1	0.0	0.0	17,566.1
New Generation Transport (NGT)	1,750.0	3,000.0	5,000.0	2,682.4	12,432.4
Inner Ring Road Tunnel	8,500.0	1,102.5	0.0	0.0	9,602.5
Kirkstall Forge Rail Growth	6,849.4	890.8	0.0	0.0	7,740.2
Energy Efficiency & Green Deal	4,082.2	250.0	274.4	0.0	4,606.6
Highways Major Schemes	848.5	1,011.5	1,445.9	269.7	3,575.6
East Leeds Extension - Land acquisition	179.5	1,731.5	0.0	0.0	1,911.0
Solar Photovoltaic Panels	1,059.5	0.0	0.0	321.3	1,380.8
Other smaller schemes within the objective	252.2	0.0	0.0	0.0	252.2
	56,100.6	26,170.3	7,770.3	8,184.6	98,225.8
Supporting Service Provision					
Childrens - Learning Places (Basic Need)	37,762.7	35,435.2	43,093.6	32,645.7	148,937.2
Energy from Waste Plant contribution	30,000.0	0.0	0.0	0.0	30,000.0
Social Care and Health Fund	50.0	887.0	8,513.0	15,550.0	25,000.0
District Heating Network	0.0	1,000.0	10,000.0	10,000.0	21,000.0
Kirkstall Rd HWSS	685.1	4,263.5	0.0	0.0	4,948.6
Private sector Renewal - Equity Loans	985.7	1,037.0	632.7	1,561.3	4,216.7
Childrens Capital Programme Mgt	315.0	400.0	400.0	863.5	1,978.5
ASC Learning Disabilities	455.4	721.9	0.0	0.0	1,177.3
Other smaller schemes within the objective	2,950.6	1,931.7	0.0	62.5	4,944.8
	73,204.5	45,676.3	62,639.3	60,683.0	242,203.1
Investing in New Technology					
Customer Access Phase 1 & 2	1,432.7	1,387.5	1,190.5	1,519.4	5,530.1
ASC Care Act Implementation	223.6	1,248.8	0.0	0.0	1,472.4
Other smaller schemes within the objective	3,970.2	4,099.3	952.4	1,062.8	10,084.7
	5,626.5	6,735.6	2,142.9	2,582.2	17,087.2
Supporting the Leeds Economy					
Aire Valley Enterprise Zone	3,719.9	16,654.1	0.0	5,760.0	26,134.0
Kirkgate Market Strategy	6,429.2	7,990.9	1,533.0	0.0	15,953.1
Broadband and Superconnected & ESIF	3,254.8	2,705.6	120.0	213.6	6,294.0
City Region Revolving Infrastructure	0.0	2,100.0	2,100.0	2,030.5	6,230.5
T&D & THI	1,271.7	1,201.8	1,258.3	2,050.5	5,782.3
SCIP & Group Repair	4,368.1	313.0	0.0	0.0	4,681.1
Digital Business Incubators (LCC Tech Hub)	0.0	1,700.0	2,000.0	0.0	3,700.0
Sovereign Square Greenscape	1,975.5	300.0	0.0	0.0	2,275.5
Logic Leeds Spine road	143.4	1,000.0	600.0	0.0	1,743.4
Holbeck Urban Village	607.0	0.0	0.0	0.0	607.0
West Yorkshire Playhouse	0.0	586.0	0.0	0.0	586.0
Other smaller schemes within the objective	992.4	1,576.7	1,039.8	1,709.3	5,318.2
	22,762.0	36,128.1	8,651.1	11,763.9	79,305.1
Central & Operational Expenditure					
Contingency General	0.0	300.0	300.0	974.3	1,574.3
Contingency Specific Emergencies	0.0	0.0	0.0	1,000.0	1,000.0
	0.0	300.0	300.0	1,974.3	2,574.3
Total Major Programmes & Other Directorate schemes	303,513.2	319,668.8	252,079.4	222,377.3	1,097,638.7
Annual Programmes (See Appendix A(i))	43,793.7	57,399.3	40,235.0	40,701.6	182,129.6
Total Annual & Major Programmes	347,306.9	377,068.1	292,314.4	263,078.9	1,279,768.3

Appendix A (iii)

Injections Since Quarter 2 Capital Programme Update Report

	Borrowing Supported			Total Resources £000
	Corporate Borrowing £000	by Revenue £000	Specific Resources £000	
2018/19 HRA Housing Leeds Refurbishment & BITMO			85,468.7	85,468.7
District Heating Network		14,000.0	7,000.0	21,000.0
Local Transport Plan (LTP) Grant			11,500.0	11,500.0
2018/19 School Condition Allocation			7,866.0	7,866.0
Digital Business Incubators (Leeds Tech Hub)			3,700.0	3,700.0
HRA - Environmental Improvements			3,023.1	3,023.1
East Leeds Orbital Road - West Yorkshire Transport Fund			2,672.0	2,672.0
2018/19 Devolved Formula Capital Grant			1,689.0	1,689.0
Increased Highways Capitalisations	1,500.0			1,500.0
First White Cloth Hall		1,250.0		1,250.0
Flood Risk Management Minor Works 2016/17 + 2017/18	500.0			500.0
Bridges and Structures	400.0			400.0
Leeds BRIC Centre - Public Health England (PHE) Grant			382.0	382.0
George Street Strategy		300.0		300.0
Private Sector Contribution re Kirkstall Forge			112.8	112.8
Other	32.0	74.9	(135.6)	(28.7)
Net Injections sought as part of this report	2,432.0	15,624.9	123,278.0	141,334.9
Acquisition of Deacon House, Seacroft	100.0	1,534.7	100.0	1,734.7
Acquisition of Tribeca House		1,329.7		1,329.7
Acquisition of Unit 2, Killingbeck Court		802.5		802.5
BITMOs revenue reserve contributions			800.0	800.0
Highways - Additional S278 Injection	500.0			500.0
Cranmer Bank Children's Home Refurbishment	246.9			246.9
S106 Injection re Kirkstall Forge Towpath Access			205.1	205.1
Other		(0.2)	238.6	238.4
Net Injections with approvals in place	846.9	3,666.7	1,343.7	5,857.3
Total Net Injections since Q2 Report	3,278.9	19,291.6	124,621.7	147,192.2

Capital Receipts - Sites scheduled for disposal 2015/16 to 2019/on

2015/16 Disposal sites still to complete:

2 Rokeby Gardens
Astley Lane Site 1, Swillington
Holbeck Day Centre
Kirk Lane, Yeadon LS19 7ET
Lincoln Green Road 101,
Lofthouse Library, land adjacent to
Oak Tree Drive, Land at, Amberton Road/Gipton, Lidl GMBH
Parkside Lane, LS11
Ramshead Hill 53
Stonecliffe Drive 31, Adjacent to, Former Garage LS12 5SE
Torre Road Social Club - Torre Road LS9

2016/17 Disposals:

Ash Tree Primary School, Kippax
Ashfield Works, Otley
Bailey's House, Baileys Hill, LS14 6PS
Bondgate (Kwik Fit), Otley (freehold reversion)
Brown Lane West, North Site
Chapeltown Road 180
Clarence Road, Hydro Aluminium Site, Payment 2
Easel Site 6 - Oak Tree Walk
Elland Road (Land for Planet Ice)
Elmete Centre, Elmete Lane, Rounday
Grange Farm (Land)
Harehills Park Cottages
Headley Chase, New Wortley, Former Liberal Club site
Hill Crest 32, land adj, Swillington
Hill Top PH, land at Beckhill Grove
Hillside Reception Centre, 602 Leeds & Bradford Road, Bramley
Holdforth Place, Wortley (Chevin)
Hunslet Gates Centre - Pupil Referral Service
Inglewood Children's Home, Whitely Croft Garth, Otley
Kirkland House, Queensway, Yeadon
Leodis Way, Sturton DLM
Manor Crescent, Former Garage site, Self Build, LS26 0RE
Manor Farm Rise, Middleton (LFHA)
Neville Close
New Market Lane, Land at, LS9 (Wilton - Site 3)
Newhall Croft, Middleton (LFHA)
Newhall Gate, Middleton (LFHA) (sale will include site at Newhall Croft)
Otley OSC/Area Office, 6-8 Boroughgate, Otley, Leeds, LS21
Pinfold Childrens Home - disposal
Roseville Enterprises
Roundhay Road 269

Sovereign Street/Plot C
St Hilda's, Cross Green (Chevin)
Swarcliffe Avenue
Tesco Seacroft
Thornes Farm (Surrender & Regrant, Gregory)
Well Lane, Land at, Yeadon
West Leeds Family Centre, Former, Whingate Road, Leeds
Westholme HOP, Wortley
Yew Tree Farm, Colton
York Road (Great Clothes/All Saints Development Area)

2017/18 Disposals:

2 & 4 Bodmin Road, Middleton (older people's package)
36/38 Station Road, Morley WS
All Saints Road, Rothwell (Self Build)
Arena Development Site
Bramham House, Bramham, Freely Lane, Phase 1
Broad Lane 275, Bramley (Q8), Kuwait Petroleum
Bruntcliffe Cemetery Lodge
Burley Road Shops and car park
Butcher Lane, Land at, Sale of Rothwell Temperance Band
Calverley Library DLM
Cardigan Road Library
Carr Manor Cottages
Carriage House/Mansion Cottage/Rose Cottage
Chatsworth Road, Harehills, Self Build
Cross Cliff Rd, Hyde Park
Easel Site 3, Bellway - Amberton Close
Eastmoor School (Former)
Former Burley Liberal Club
Gallows Hill
Gildersome Youth Club
Greenhill Centre
Harley Green / Walk, Pudsey (Connect Housing)
Holt Park District Centre
Kippax Housing Office
Kippax Kabin, Kippax
Land next to Back Lane / Stanningley Road (Self Build)
Lea Park Road (Plot 1), Kirkstall (Self Build)
Limewood Approach, Seacroft, LS14
Lower Wortley TEAS
Manor St Industrial Estate (Wisdom Coaches)
Merrion Street 26 - 34, Miami Bar
Middleton Marauders Clubhouse
Middleton Park Avenue, Middleton
Miles Hill Primary School & The Beckhills
New Market Lane, Wholesale Market Site (B), Pontefract Lane
New Roscoe, Sheepscar
Newmarket Approach, Wholesale market (site A)
North Parade Depot, otley
Oldfield Lane, Wortley (Sports Assoc Field)

Otley LIDO, Farnley Lane
Park Court, St Paul's St (AG)
Park Farm, Colton
Park Lees site, St Anthony's Road, Beeston, LS11
Peel Street Community Centre, Melbourne Street
Primrose Hill HOP Boston Spa (older people's package)
Ramshead Wood Day Centre
Raynel Garth, Lawnswood (Self Build)
Rombalds View self build JCC
Rumple Croft, Meagill Rise, Otley, Strip of land
South Accommodation Road, Leeds
St Gregory's Primary School
Stanningley Road
Summerfield Gardens, Rodley (Self Build)
Towcester Avenue + 3 other sites, Middleton
Victoria Avenue 21, Yeadon LS19
West Park
Wetherby Fulfilling Lives Centre, Sandbeck Way (ATC)
Windlesford Green Hostel, 126 Holmsley Lane, Woodlesford
Woodland Grove, 3, Leeds 8
Woodland Grove, 4, Leeds 8
Woodland Grove, 5, Leeds 8
Woodland Grove, 8, Leeds 8
Wortley High School
Wyther Community Centre, Raynville Crescent

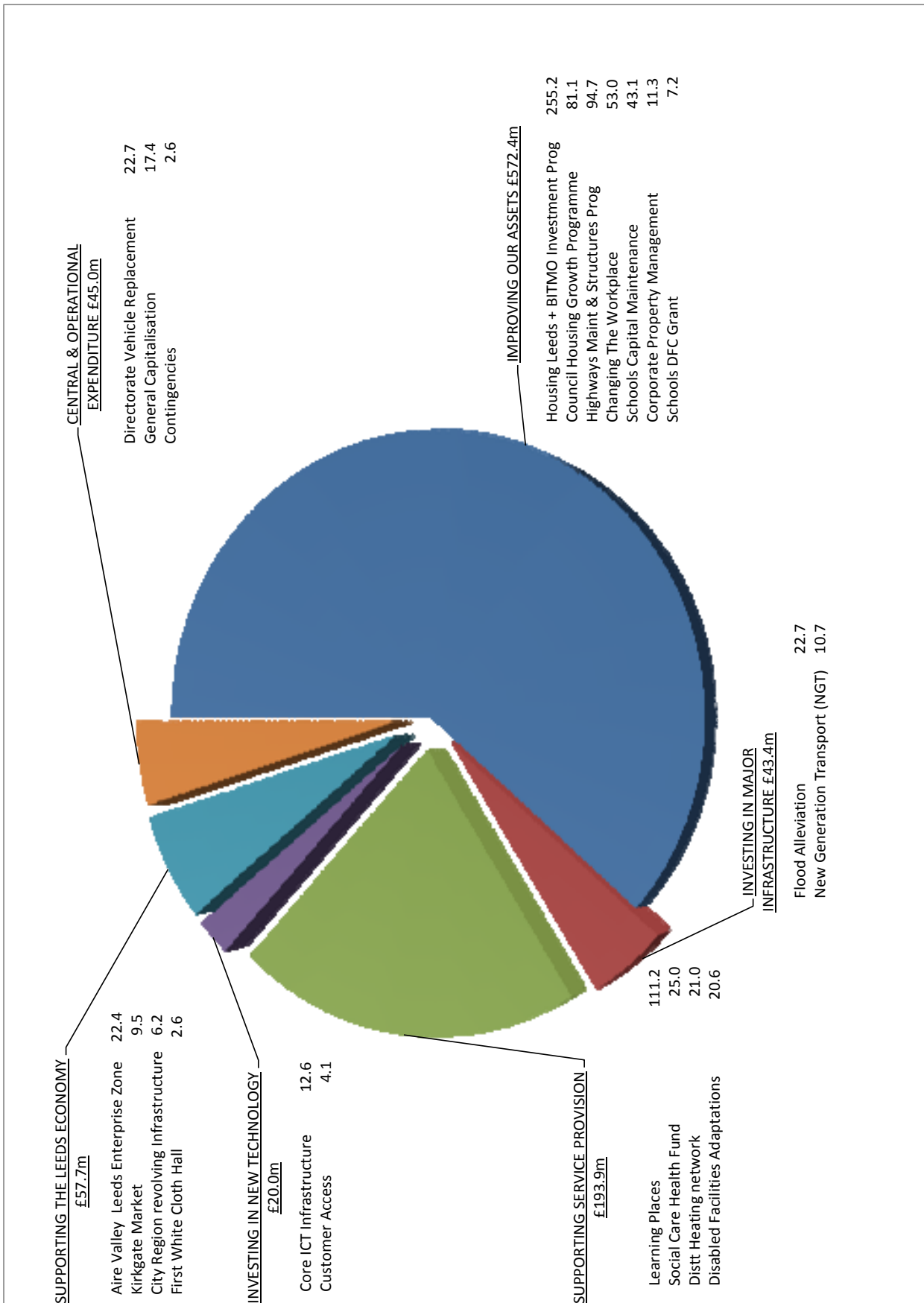
2018/19 Disposals:

38 Sweet Street / 47 Marshall Street
Aire Street Workshops, 30-34 Aire Street
Asket Hill Primary, Seacroft DPP
Barncroft Close, Seacroft , DPP
Bath Road (site D)
Bath Road/Derwent Place (Site B)
Bishop's Way, Seacroft DPP
Brooklands Avenue, Seacroft
Brooklands Drive, Seacroft DPP
Cartmell Drive (North), Halton Moor DPP
Kendall Drive, Halton Moor DPP
Kentmere Avenue, Seacroft, DPP
Ledston Luck Enterprise Park, Ledston Luck, Kippax, Leeds
Lobb Cottage, Thorn Lane, Roundhay, LS8 1NF
Micklefield House Annexe & Caretakers Lodge, New Rd Side, Rawdon
Mistress Lane, Armley
Moorend Training Site, Tulip Street, LS10
Parkway Close, Seacroft DPP
Quarry Hill (Plot 6)
Quarry Hill Car Parking Payment
Rathmell Road, Halton Moor, LS15
Seacroft Crescent, Seacroft DPP
Sovereign Street/Plot B
Wykebeck Mount West, Osmondthorpe DPP
York Road Depot, Easel Site 8

2019/on Disposals:

Abbey Mills, Kirkstall Road, LEEDS 4
Armley Grange
Bentley Lane Primary School (Park Lane College)
Burley Willows Care Home
Charles Street, Farsley
Clarence Road Industrial Units
Copperfields College
Elland Road (Site B Car Park), Leeds
Grafton Centre
Healey Croft Hostel, Westerton Road, Tingley
Kenneth Street, Land at Holbeck
Leeds Bradford Airport (Coney Lodge Farm - Site 2)
Leeds Bradford Airport (Employment Land - Site 1)
Leeds Bradford Airport (Ransom Strip - Site 3)
Leeds International Pool
Leonardo / Thoresby / 2 Gt George St
Matthew Murray High School
Methley Library
Micklefield School, Former, Micklefield
Peckfield Colliery, Plots 4, 5 and 6
Redhall
St Ann's Mills
Throstle Mount, Middleton (Wades)
Western Flatts Park, Cliff Cottage off Fawcett Lane

Major Schemes by Objectives 2016/17 - 2018/19



Statement of Policy on the Minimum Revenue Provision for 2016/17

1. Introduction

- 1.1. The Council is required by statute to charge a Minimum Revenue Provision (MRP) to the General Fund Revenue account each year for the repayment of debt. The MRP charge is the means by which capital expenditure which has been funded by borrowing is paid for by council tax payers.
- 1.2. Until 2007/08, the basis of calculation for the MRP was specified in legislation. However, from 2007/08 onwards the statutory requirement is simply for local authorities to make a prudent level of provision, and the government has instead issued statutory guidance, which local authorities are required to 'have regard to' when setting a prudent level of MRP. The guidance gives local authorities more freedom to determine what would be a prudent level of MRP.
- 1.3. The statutory guidance recommends that local authorities draw up a statement of their policy on the MRP, for approval by full council in advance of the year to which it applies.

2. Details of DCLG Guidance on MRP

- 2.1. The statutory guidance issued by DCLG sets out the broad aims of a prudent MRP policy as being "to ensure that debt is repaid over a period that is either reasonably commensurate with that over which the capital expenditure provides benefits, or, in the case of borrowing supported by Government Revenue Support Grant, reasonably commensurate with the period implicit in the determination of the grant." It then identifies four options for calculating MRP and recommends the circumstances in which each option should be used, but states that other approaches are not ruled out.
- 2.2. Option 1 is the previous statutory method, which is calculated as 4% of the council's general fund capital financing requirement, adjusted for smoothing factors from the transition to the prudential capital financing regime in 2003.
- 2.3. Option 2 differs from Option 1 only in that the smoothing factors are removed. Option 2 has been included by DCLG to provide a simpler calculation for those councils for whom it would have a minimal impact, but the draft guidance does not expect it to be used by councils for whom it would significantly increase MRP.
- 2.4. Options 3 and 4 represent a more significant change, and both link the rate of MRP charged to the useful life of the asset. Option 3 is to charge the total amount borrowed to revenue over the expected life of the asset, either in equal annual instalments or using an annuity method (which more closely reflects the fact that an asset deteriorates slowly at first and more rapidly during its later years). Option 4 is to charge the total amount borrowed in accordance with depreciation accounting, which would mean that the rate at which the MRP is charged could increase (or, more rarely, decrease) from year to year. Option 3 is preferred to Option 4, because in most cases Option 4 would lead to MRP being charged more quickly, and it would also be more volatile.

- 2.5. For capital schemes acquiring new assets which take more than one year to complete, application of Options 3 and 4 allows councils to delay charging MRP until the year after the new asset becomes operational.
- 2.6. Under the statutory guidance, it is recommended that local authorities use Options 3 or 4 for all prudential borrowing, and for all borrowing to fund capitalised expenditure (such as capital grants to other bodies and capital expenditure on IT developments). Authorities may use any of the four options for MRP for their remaining borrowing to fund capital expenditure.
- 2.7. For balance sheet liabilities relating to finance leases and PFI schemes, the guidance recommends that one prudent approach would be for local authorities to make an MRP charge equal to the element of the annual rental which goes to write down the balance sheet liability. This would have the effect that the total impact on the bottom line would be equal to the actual rentals paid for the year. However the guidance also mentions that Option 3 could be used for this type of debt.

3. Implications of the requirement for an MRP policy

- 3.1. One of the implications of the more flexible arrangements for MRP is that it is now necessary to identify which individual schemes have been funded by borrowing and which have been funded by non-specific capital income (e.g. capital receipts and grants), rather than treating the balance of the capital funding requirement after specific capital funding has been applied as being met from a general receipts and borrowing pool.
- 3.2. In the case of capital receipts, statute gives local authorities the option to apply these to fund the payment of any liabilities relating to finance leases and PFI schemes. This is a reflection of the fact that such schemes are being treated in accounting terms as the acquisition of fixed assets, and the liability represents the amount being paid towards the purchase of the asset itself, rather than interest or service charges payable.
- 3.3. Local authorities may also use capital receipts to repay any borrowing that was incurred to fund capital expenditure in previous years. Applying capital receipts to redeem borrowing would reduce the level of MRP which the council needs to set aside from revenue as a prudent provision.
- 3.4. The general principle adopted will be to allocate capital receipts firstly to fund the liabilities to be written down for the year in relation to PFI schemes and finance leases. This will remove the need for MRP charges equal to the value of the capital receipts applied.
- 3.5. For any remaining capital receipts, the options are for these to be retained in the Usable Capital Receipts Reserve, used to redeem debt, or used to fund capital expenditure on short life assets. The Deputy Chief Executive will determine annually the most prudent use of these receipts, taking into account forecasts for future expenditure and the generation of further receipts.

4. Proposed 2016/17 MRP Policy

- 4.1. In its 2016/17 MRP policy, the council is required to decide on how MRP will be calculated for borrowing undertaken for the 2015/16 capital programme and earlier years. It is proposed that Leeds adopts the following MRP policies for 2016/17 :

- If capital receipts have been used to repay borrowing or to fund PFI liabilities for the year then the value of the MRP which would otherwise have been set aside will be reduced by the amounts which have instead been repaid from capital receipts.
- MRP for borrowing for 2015/16's capital expenditure will be calculated on an annuity basis over the expected useful life of the assets (Option 3). For expenditure capitalised under statute where there is no identifiable asset, the lifetimes used for calculating the MRP will be as recommended in the statutory guidance.
- MRP for borrowing on capital expenditure incurred between 2007/08 and 2014/15 for which Option 3 is already being used will continue on the same basis.
- For earlier borrowing, MRP will continue to be charged on an asset life annuity basis. As data is not available to identify the individual assets which this borrowing relates to, an average asset life for the assets in the authority's current asset register is being used.
- For PFI liabilities, an MRP charge will be calculated on the basis of the expected life of the asset which has been acquired, using the same annuity basis as is used for borrowing.
- For finance lease liabilities, an MRP charge will be made to match the value of any liabilities written down during the year.

4.2 These policies will ensure that the council satisfies the requirement to set aside a prudent level of MRP. The arrangements for allocating capital funding set out in paragraphs 3.3 to 3.5 above will help to ensure that the level of MRP is not excessive.



Equality, Diversity, Cohesion and Integration Screening

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Resources	Service area: Audit and Investment
Lead person: Bhupinder Chana	Contact number: 51332

1. Title: Capital Programme Update

Is this a:

Strategy / Policy

Service / Function

Other

If other, please specify

2. Please provide a brief description of what you are screening

The report presents an updated capital programme including the overall financial position and a progress report on major schemes and programmes.

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3. Relevance to equality, diversity, cohesion and integration

All the council’s strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		X X X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4.**
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5.**

4. Considering the impact on equality, diversity, cohesion and integration	
If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.	
Please provide specific details for all three areas below (use the prompts for guidance).	
<ul style="list-style-type: none"> • How have you considered equality, diversity, cohesion and integration? (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected) 	
<ul style="list-style-type: none"> • Key findings (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another) 	
<ul style="list-style-type: none"> • Actions (think about how you will promote positive impact and remove/ reduce negative impact) 	

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.	
Date to scope and plan your impact assessment:	
Date to complete your impact assessment	

Lead person for your impact assessment (Include name and job title)	
--	--

6. Governance, ownership and approval Please state here who has approved the actions and outcomes of the screening		
Name	Job title	Date
Bhupinder Chana	Head of Finance (Acting) Capital, Insurance and Treasury Management	29 th January 2016
Date screening completed		

7. Publishing	
<p>Though all key decisions are required to give due regard to equality the council only publishes those related to Executive Board, Full Council, Key Delegated Decisions or a Significant Operational Decision.</p> <p>A copy of this equality screening should be attached as an appendix to the decision making report:</p> <ul style="list-style-type: none"> • Governance Services will publish those relating to Executive Board and Full Council. • The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions. • A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record. <p>Complete the appropriate section below with the date the report and attached screening was sent:</p>	
For Executive Board or Full Council – sent to Governance Services	Date sent: 29 th January 2016
For Delegated Decisions or Significant Operational Decisions – sent to appropriate Directorate	Date sent:
All other decisions – sent to equalityteam@leeds.gov.uk	Date sent:

Capital Programme – Scheme Details (Organised by Expenditure Objective)

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Leeds City Council Capital Programme - Whole Authority

All Figures are in £000's

Page 1

Total Scheme Cost	Actual To 31 Mar 15	2015/16	Estimated Costs			2018/19	After 31 Mar 19
			2016/17	2017/18			

Improving Our Assets

1	Highways Network & Structures	175,745.7	53,469.3	27,541.3	40,939.4	29,345.7	24,450.0	0.0
2	Service Delivery Assets	46,570.7	11,788.5	7,883.1	14,530.3	6,200.8	5,328.0	840.0
3	Local & Community Assets (IA)	1,420.7	430.8	940.4	49.5	0.0	0.0	0.0
4	Council Housing	494,544.2	60,738.6	97,123.5	128,108.9	121,126.3	86,065.1	1,381.8
5	School Building Improvements	82,207.1	13,052.3	12,266.1	15,945.2	10,625.1	10,554.4	19,764.0
6	Office Buildings & Support Services	83,019.5	11,743.9	16,482.9	25,830.8	21,011.9	7,950.0	0.0
7	Recreational Assets	12,777.4	8,363.2	2,038.5	2,363.3	12.4	0.0	0.0

Investing In Major Infrastructure

8	Highways	161,574.9	125,483.6	27,792.5	6,179.6	1,849.5	269.7	0.0
9	Transport	36,474.3	17,068.7	7,832.4	3,890.8	5,000.0	2,682.4	0.0
10	Flood Alleviation	48,993.3	9,294.4	16,970.1	16,767.6	1,050.0	4,301.2	610.0
11	Energy Efficiency & Carbon Reduction Initiatives	9,663.0	3,502.8	5,314.5	250.0	274.4	321.3	0.0

Supporting Service Provision

12	Schools	274,006.2	124,114.2	38,162.0	36,956.8	44,043.6	30,266.1	463.5
13	Supporting Children & Young People	16,655.5	14,470.7	1,759.4	425.4	0.0	0.0	0.0
14	Supporting Older People	122,668.6	64,149.3	8,600.9	9,995.4	16,393.0	14,980.0	8,550.0
15	Environment & Waste	73,386.8	13,113.9	31,799.8	7,059.3	10,402.4	10,036.0	975.4
16	Affordable Housing	5,940.6	1,539.9	1,069.7	1,137.0	632.7	842.2	719.1

Investing In New Technology

17	Client Management Systems	10,957.9	4,581.7	1,717.9	1,948.4	1,190.5	1,175.0	344.4
18	Core ICT Infrastructure	34,309.0	13,621.2	5,673.8	6,781.9	4,100.0	4,132.1	0.0
19	New Technology in Schools	14,530.2	13,484.2	694.6	321.0	0.0	30.4	0.0

Supporting The Leeds Economy

20	Cultural Infrastructure	12,466.5	11,037.5	409.0	871.1	139.8	9.1	0.0
21	City Centre Infrastructure	81,447.3	22,704.9	16,299.3	31,316.5	4,453.0	6,173.6	500.0
22	Community Regeneration Schemes	18,647.2	8,287.7	4,960.1	1,349.0	1,453.3	1,645.5	951.6
23	Local & Community Assets (SLE)	2,102.8	73.1	475.7	404.0	575.0	575.0	0.0
24	Small Business Support	294.4	292.4	2.0	0.0	0.0	0.0	0.0
25	Strategic Priorities	19,527.7	10,064.0	2,200.7	3,132.5	2,100.0	2,030.5	0.0

Central & Operational Expenditure

26	Vehicles/Equipment	27,600.4	512.8	4,830.6	14,414.4	4,235.0	3,607.6	0.0
27	General Capitalisation	23,366.1	0.0	5,966.1	5,800.0	5,800.0	5,800.0	0.0

Leeds City Council Capital Programme - Whole Authority

All Figures are in £000's
Estimated Costs

	Total Scheme Cost	Actual To 31 Mar 15	2015/16	2016/17	2017/18	2018/19	After 31 Mar 19
Central & Operational Expenditure							
28 Contingency	5,853.9	0.0	500.0	300.0	300.0	3,079.6	1,674.3
Gross Payments	1,896,751.9	616,983.6	347,306.9	377,068.1	292,314.4	226,304.8	36,774.1
Programmed Schemes	1,896,751.9	616,983.6	347,306.9	377,068.1	292,314.4	226,304.8	36,774.1

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs					After 2018/19
				2015/16	2016/17	2017/18	2018/19		
Highways									
C	387	Whitehall Road - Riverside Development	352.0	93.4	0.0	0.0	258.6	0.0	0.0
C	942	Wellington Street, Leeds, Royal Mail Dev	346.8	0.0	0.0	0.0	346.8	0.0	0.0
A	1093	Burley Road Int Transport Corridor	2,972.3	2,956.2	0.0	0.0	16.1	0.0	0.0
C	1755	North St And Skinner Ln Development	38.0	6.3	0.0	0.0	31.7	0.0	0.0
A	12208	Sharpe Lane Middleton Dev S106	4.0	0.0	0.0	4.0	0.0	0.0	0.0
B	12234	Bridges Asset Management	2,670.8	2,555.9	114.9	0.0	0.0	0.0	0.0
A	12570	Middleton Ln South Site Towcester Ave106	160.0	10.4	15.0	134.6	0.0	0.0	0.0
A	12573	Bradford Rd A650 Thorpe Ln Widening S106	396.0	387.0	4.1	4.9	0.0	0.0	0.0
B	13003	Parkin Lane Bridge	765.1	764.4	0.7	0.0	0.0	0.0	0.0
A	13450	A653 Dewsbury Rd-Qbi Tommy Wass Junction	2,896.4	2,844.6	0.0	2.3	49.5	0.0	0.0
B	13454	Bridges Asset Valuation	29.6	23.6	6.0	0.0	0.0	0.0	0.0
C	14008	Crown Point Rd Plowright Printers S278	103.3	81.6	5.0	16.7	0.0	0.0	0.0
A	14236 FAR OI9	Whitehall Rd Parking Prevention	14.6	0.0	14.6	0.0	0.0	0.0	0.0
A	14236 OTL OO8	Coppice Wood 20 Mph Scheme	6.0	0.0	6.0	0.0	0.0	0.0	0.0
A	14236 WEE OO9	Weetwood Sids	5.7	0.0	5.7	0.0	0.0	0.0	0.0
C	14867	Victoria Embankment Atkinson St	45.0	0.0	0.0	0.0	45.0	0.0	0.0
C	14952	Woodhouse Ln Blackman Ln Portland W S278	240.0	231.8	8.2	0.0	0.0	0.0	0.0
C	14967	Portland Crescent New Hotel - Minor S278	26.0	16.4	0.0	9.6	0.0	0.0	0.0
A	14976	Fixed Safety Camera Sites	57.3	56.7	0.6	0.0	0.0	0.0	0.0
C	15391	Aberford Road Garforth S278 Newhold	921.3	67.6	0.0	0.0	853.7	0.0	0.0
A	15435	St James Hospital Parking Review	87.5	76.1	0.0	11.4	0.0	0.0	0.0
A	15469	Horsforth Roundabout Signalisation	2,770.0	1,509.3	424.7	836.0	0.0	0.0	0.0
A	15482	A653 Dewsbury Rd J/W Linden Rd -Crossing	112.2	98.1	14.1	0.0	0.0	0.0	0.0
A	15618	Harehills Lane - Ltp Traffic Works	193.8	113.8	80.0	0.0	0.0	0.0	0.0
A	15687	Bayswater Estate Residents Permit Zone	38.0	33.5	0.0	4.5	0.0	0.0	0.0
A	15739	Valley Road Morley Culvert Improvement	100.0	0.5	0.0	99.5	0.0	0.0	0.0
C	16111	Echo Central Tro'S	15.5	11.8	0.0	3.7	0.0	0.0	0.0
A	16134	Fleet Lane - Methley - Traffic Reg Order	15.0	0.0	0.0	15.0	0.0	0.0	0.0
B	16140	Leeds And Bradford B6157 Retaining Wall	407.4	35.5	371.9	0.0	0.0	0.0	0.0
C	16149	Headingley Stadium St Michaels Ln Tro'S	24.0	22.9	1.1	0.0	0.0	0.0	0.0
A	16166	Cookridge Street Cycle Route City C Ph3	338.8	331.8	7.0	0.0	0.0	0.0	0.0
B	16221	Balm Road Bridge Net Rail Tjc3\253	2.0	0.0	2.0	0.0	0.0	0.0	0.0
A	16283	Town & District Ctr Parking Schemes	6.5	0.0	0.0	6.5	0.0	0.0	0.0
A	16285	Utmc Traffic Signals Mova Phase 3	156.0	31.6	124.4	0.0	0.0	0.0	0.0
A	16287	Selby Rd / Chapel St Halton - Junct Sigs	100.0	5.3	94.7	0.0	0.0	0.0	0.0
A	16290	Disabled Access Improvements	300.0	228.1	71.9	0.0	0.0	0.0	0.0
A	16302	Headingley & Kirkstall Road - Rss	69.9	49.9	20.0	0.0	0.0	0.0	0.0
A	16335	Street Lighting Energy Efficiency	376.6	99.1	75.0	100.0	102.5	0.0	0.0
C	16375	Lower Albion Street Refurbishment	296.5	232.0	0.0	64.5	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs					After 2018/19
				2015/16	2016/17	2017/18	2018/19		
C	16390	Manston Ln Xgates Vickers Tank Factory	157.1	114.8	27.1	15.2	0.0	0.0	0.0
A	16397	Utmc Enhancement And Relocation	2,480.0	2,452.8	27.2	0.0	0.0	0.0	0.0
C	16406	Grimes Dyke Whinmoor Section 278	3,417.5	3,338.4	1.7	77.4	0.0	0.0	0.0
C	16437	Holt Park Well Being Centre - S.278	42.0	31.9	0.0	10.1	0.0	0.0	0.0
A	16438	Dawsons Corner Egress - New Pudsey	146.9	115.3	0.0	31.6	0.0	0.0	0.0
B	16439	Carr Crofts Bridge Phase 2	44.8	44.7	0.1	0.0	0.0	0.0	0.0
D	16448	EQP Bbits- Love Clean Streets Equipment	11.1	0.0	0.0	11.1	0.0	0.0	0.0
C	16457	Church St / Croft Hse Rd - Morley S.278	17.5	0.0	0.0	17.5	0.0	0.0	0.0
C	16467	Aldi Bradford Road Guiseley	175.2	17.1	0.0	0.0	158.1	0.0	0.0
A	16484	Elland Road Tro & Rpp Re New Police Hq	230.0	27.8	10.0	192.2	0.0	0.0	0.0
C	16524	Asda Middleton - S.278	1,947.4	1,912.5	34.9	0.0	0.0	0.0	0.0
C	16526	New Police Hq - Elland Road Stadium	424.5	405.2	0.0	19.3	0.0	0.0	0.0
A	16531	Lccn Route 3 Aire Valley Extension	48.6	44.8	1.0	2.8	0.0	0.0	0.0
A	16545	Yeadon Parking Strategy	13.4	6.0	7.4	0.0	0.0	0.0	0.0
C	16559	The Printworks - Hunslet Road - Sect 278	6.5	5.8	0.1	0.6	0.0	0.0	0.0
C	16590	M621 Junct 2 Roundabout Signalisation	243.9	233.9	0.0	10.0	0.0	0.0	0.0
A	16591	Rawdon Town Street - 20 Mph Zone	68.3	67.4	0.0	0.9	0.0	0.0	0.0
B	16602	Dolly Lane (Lincoln Green) S.278	71.7	68.3	3.4	0.0	0.0	0.0	0.0
B	16603	Valley Farm Bridge Phase 2	328.9	328.9	0.0	0.0	0.0	0.0	0.0
B	16610	Howley Beck Culvert Weight Restrict	124.2	124.3	-0.1	0.0	0.0	0.0	0.0
B	16611	Fall Lane Railway Bridge	856.8	6.5	2.3	0.0	848.0	0.0	0.0
B	16614	Leeds Bridge Repairs And Painting	426.0	425.8	0.2	0.0	0.0	0.0	0.0
B	16616	Wellington St Viaduct Ph.2 - Repairs	275.0	274.9	0.1	0.0	0.0	0.0	0.0
A	16630	The Printworks - Hunslet Rd - S106 Works	142.0	141.9	0.0	0.1	0.0	0.0	0.0
A	16643	Dynamic Signing Phase 2	332.5	299.5	33.0	0.0	0.0	0.0	0.0
C	16648	Bridge Road Kirkstall - S.278 & S.106	589.4	261.1	310.8	17.5	0.0	0.0	0.0
C	16660	Calverley Lane North S.278 Roadworks	1,023.8	1,020.7	3.1	0.0	0.0	0.0	0.0
A	16681	Clarendon Road - 2 Car Club Bays	3.5	3.3	0.2	0.0	0.0	0.0	0.0
A	16682	20 Mph Speed Limits - Phase 3	495.9	494.6	1.3	0.0	0.0	0.0	0.0
A	16702	Swinnow Road - Road Safety Scheme	141.5	118.0	23.5	0.0	0.0	0.0	0.0
C	16706	Waterloo Mount - Pudsey - S.278	10.0	9.7	0.0	0.3	0.0	0.0	0.0
A	16709	A6120 Rodley Roundabout Signalisation	3,475.0	2,700.5	473.5	301.0	0.0	0.0	0.0
B	16710	Aberford Footbridge - Timber Decking	42.8	38.8	4.0	0.0	0.0	0.0	0.0
C	16713	Barrowby Lane - Colton - Sect 278	5.0	0.4	0.0	4.6	0.0	0.0	0.0
C	16715	Gibraltar Rd / Waterloo Rd Pudsey S.278	6.0	0.1	0.0	5.9	0.0	0.0	0.0
A	16721	Uppermoor / Waterloo Road Pudsey	50.0	1.3	48.7	0.0	0.0	0.0	0.0
B	16732	Oatland Lane Bridge Cathodic Protection	33.1	33.1	0.0	0.0	0.0	0.0	0.0
A	16738	Roundhay Road Transportation Imps	534.0	501.2	2.0	30.8	0.0	0.0	0.0
A	16741	East Street Pedestrian Improvements	230.0	17.6	212.4	0.0	0.0	0.0	0.0
A	16752	King Street Dda Junction Improvements	168.6	168.0	0.6	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs					After 2018/19
				2015/16	2016/17	2017/18	2018/19		
B	16762	Traffic Management Prog 2015/16	239.8	0.0	239.8	0.0	0.0	0.0	0.0
B	16785	Highways Maintnce Capitalisation 15/16	1,500.0	0.0	1,500.0	0.0	0.0	0.0	0.0
A	16786	Osmondthorpe Lane Traffic Management	65.2	63.7	1.5	0.0	0.0	0.0	0.0
C	16809	St Marks Student Accommodation S.278	11.0	7.5	0.0	3.5	0.0	0.0	0.0
C	16810	Aldi Store Stanningley Rd Bramley	95.7	74.1	1.2	20.4	0.0	0.0	0.0
A	16821	Woodhouse Ln / Blenheim Wk / St Marks Rd	91.7	88.4	3.3	0.0	0.0	0.0	0.0
A	16822	Bridgewater Place Hgv Ban & Diversions	110.0	105.4	4.6	0.0	0.0	0.0	0.0
C	16825	Aldi Store - Evanston Ave - Kirkstall	11.6	9.2	2.4	0.0	0.0	0.0	0.0
C	16826	Land Off Bruntcliffe Rd-Morley-S.278	363.3	265.6	70.0	27.7	0.0	0.0	0.0
C	16833	Asda Hq - Crown Point Road - Sect 278	5.0	2.8	0.0	2.2	0.0	0.0	0.0
B	16834	Prn Minor Works	563.8	461.7	102.1	0.0	0.0	0.0	0.0
B	16838	A62 Gelderd Road - Wortley	257.3	255.5	1.8	0.0	0.0	0.0	0.0
B	16843	A65 New Road - Yeadon	125.9	125.3	0.6	0.0	0.0	0.0	0.0
B	16846	A643 Elland Road - Churwell	120.0	117.9	2.1	0.0	0.0	0.0	0.0
B	16848	A642 Wakefield Rd - Garforth - Ret Wall	500.0	492.5	7.5	0.0	0.0	0.0	0.0
B	16853	Westerton Road - West Ardsley	228.3	228.0	0.3	0.0	0.0	0.0	0.0
B	16857	Halton Moor Avenue - Osmondthorpe	697.3	631.6	65.7	0.0	0.0	0.0	0.0
B	16864	Oxford Road - Guiseley	197.4	32.3	165.1	0.0	0.0	0.0	0.0
A	16867	Utc - Headrow / Millen Sq Refurb - Elv	147.0	147.1	-0.1	0.0	0.0	0.0	0.0
A	16873	Utc - Elec Supply Upgrade Traffic Sigs	23.7	22.6	1.1	0.0	0.0	0.0	0.0
A	16878	East Parade / Greek St Junct - Rss	8.6	7.4	1.2	0.0	0.0	0.0	0.0
A	16879	Tong Road - Impvs To Pedest Facilities	41.7	36.5	5.2	0.0	0.0	0.0	0.0
A	16881	Green Hill Rd / Cockshott Ln Junct - Rss	41.4	38.9	2.5	0.0	0.0	0.0	0.0
A	16883	Pinders Green Bridge - Methley - Rss	20.5	6.3	0.0	14.2	0.0	0.0	0.0
A	16886	Easterley Road / Dib Lane Junct - Rss	105.2	72.2	33.0	0.0	0.0	0.0	0.0
A	16888	Colton Lane - Colton - Rss	66.6	66.0	0.6	0.0	0.0	0.0	0.0
A	16890	Corporation Street - Morley - Ped Xing	27.0	26.1	0.9	0.0	0.0	0.0	0.0
A	16895	Deighton Road - Wetherby - Freight Plan	23.2	22.8	0.4	0.0	0.0	0.0	0.0
A	16899	Morley Integrated Transport Hub	20.7	14.5	6.2	0.0	0.0	0.0	0.0
A	16901	Granby Estate - Headingley - Tro'S	6.5	2.7	3.8	0.0	0.0	0.0	0.0
B	16904	Burley Street Viaduct Arch Repairs	34.8	33.5	1.3	0.0	0.0	0.0	0.0
B	16906	Water Lane Cantilever Strengthening	1.2	1.1	0.1	0.0	0.0	0.0	0.0
B	16907	Westgate Footbridge Pier Protection	517.5	499.0	18.5	0.0	0.0	0.0	0.0
C	16911	Sovereign St - New Kpmg Bldg Minor S.278	23.0	6.8	0.0	16.2	0.0	0.0	0.0
A	16922	Otley Parking Scheme	44.4	39.4	5.0	0.0	0.0	0.0	0.0
A	16923	Pudsey Parking Scheme	6.0	0.4	5.6	0.0	0.0	0.0	0.0
A	16924	Wetherby Parking Scheme	10.0	0.0	0.0	0.0	10.0	0.0	0.0
C	16927	Newmarket Approach - Cross Green - S.278	459.7	36.6	373.1	50.0	0.0	0.0	0.0
C	16928	Garnett Mill - Otley - Sect 278	322.0	317.1	4.9	0.0	0.0	0.0	0.0
C	16930	Middleton Ring Road - Aldi Store - S.278	16.0	6.1	1.0	8.9	0.0	0.0	0.0

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Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs				After 2018/19
					2015/16	2016/17	2017/18	2018/19	
A	16952	A647 Thornbury Roundabout Junct Imp	3,433.0	2,760.3	266.0	406.7	0.0	0.0	0.0
C	16954	King Lane - Alwoodley - New Tesco Xpress	57.7	56.7	1.0	0.0	0.0	0.0	0.0
A	16957	Leeds University Tro'S	6.0	1.8	4.2	0.0	0.0	0.0	0.0
A	16961	A61 Wakefield Road Stourton - Bus Lane	107.8	22.0	85.8	0.0	0.0	0.0	0.0
C	16965	Bodington Hall - Otley Road - Adel	135.2	133.3	1.9	0.0	0.0	0.0	0.0
A	16966	Queen St - Allerton Bywater - Fld Alevn	20.0	7.7	0.0	12.3	0.0	0.0	0.0
A	16978	Oxford Rd / A65 Guiseley - Ped Facility	44.7	4.2	40.5	0.0	0.0	0.0	0.0
C	16984	Killingbeck Fire Station - Sect 278	328.0	114.0	114.0	100.0	0.0	0.0	0.0
C	16988	Hook Moor Wind Farm - A1/M1 Junct S.278	131.4	80.0	51.4	0.0	0.0	0.0	0.0
B	16994	Spofforth Hill Bridge	25.7	23.2	2.5	0.0	0.0	0.0	0.0
B	28901	Monitoring Of Sub Standard Bridges	967.9	931.0	36.9	0.0	0.0	0.0	0.0
C	28942	Skelton Footbridge	711.8	126.0	0.0	0.0	585.8	0.0	0.0
B	32007	Highways Maintnce Capitalisation 2016/17	2,000.0	0.0	0.0	2,000.0	0.0	0.0	0.0
B	32008	Highways Maintenance Works 2016/17	10,000.0	0.0	0.0	10,000.0	0.0	0.0	0.0
B	32009	Traffic Management 2016/17	200.0	0.0	0.0	200.0	0.0	0.0	0.0
A	32011	Barrowby Lane - Garforth - Tro'S	10.8	1.4	9.4	0.0	0.0	0.0	0.0
A	32017	City Centre Cycle Parking	98.5	96.5	1.0	1.0	0.0	0.0	0.0
A	32018	Kirkstall Forge Towpath Access	211.0	5.9	171.1	34.0	0.0	0.0	0.0
A	32081	A65 Leeds Bradford Airport Link Road	230.0	111.8	118.2	0.0	0.0	0.0	0.0
A	32082	Aire Valley Park & Ride - Design & Const	7,121.0	172.6	337.4	5,611.0	1,000.0	0.0	0.0
A	32083	Leeds City Centre Network Imps - Phase 1	319.0	278.7	40.3	0.0	0.0	0.0	0.0
C	32084	Asda - Old Lane - Beeston - Sect 278	326.2	182.1	100.0	44.1	0.0	0.0	0.0
A	32085	Midpoint & Calverley Tro'S	10.0	8.9	1.1	0.0	0.0	0.0	0.0
A	32086	Otley Rd / Farrar Ln / Church Ln - Adel	35.0	12.3	22.7	0.0	0.0	0.0	0.0
C	32087	Build College - Black Bull St - S.278	132.5	72.6	59.9	0.0	0.0	0.0	0.0
A	32088	Calverley Lane Tro	7.0	1.2	5.8	0.0	0.0	0.0	0.0
C	32097	St Luke'S Green - Beeston - Minor S.278	4.0	0.4	3.6	0.0	0.0	0.0	0.0
B	32099	Highways Maintenance Works	10,348.4	9,656.5	691.9	0.0	0.0	0.0	0.0
C	32100	Fleet Lane - Oulton - Sect 278	2.0	1.3	0.0	0.7	0.0	0.0	0.0
B	32101	Traffic Management Programme	235.4	224.5	10.9	0.0	0.0	0.0	0.0
A	32102	Burras Lane - Otley - Zebra Crossing	9.0	4.4	4.6	0.0	0.0	0.0	0.0
C	32103	Cardigan Fields Kfc - Minor S.278	16.0	4.9	6.1	5.0	0.0	0.0	0.0
C	32104	Newall Carr Road - Otley - Zebra Xing	24.1	24.1	0.0	0.0	0.0	0.0	0.0
A	32105	Newall Carr - Otley - 20mph Zone	18.0	8.7	9.3	0.0	0.0	0.0	0.0
A	32106	Oakwood Lane - Gipton - Ped Crossing	107.7	91.5	16.2	0.0	0.0	0.0	0.0
A	32108	Woodlesford Ps - 20 Mph Zone	18.0	17.4	0.6	0.0	0.0	0.0	0.0
C	32109	Royal Park Rd - Hyde Park - Minor S.278	12.3	2.1	0.0	10.2	0.0	0.0	0.0
C	32110	Coupland Road - Beeston - Minor S.278	6.3	0.0	0.0	6.3	0.0	0.0	0.0
A	32111	Belle Isle East - 20 Mph Zone	17.3	11.0	6.3	0.0	0.0	0.0	0.0
A	32112	Belle Isle Winrose - 20 Mph Zone	19.5	17.3	2.2	0.0	0.0	0.0	0.0

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Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs				After 2018/19
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A	32113	Woodkirk 20 Mph Zone	14.8	13.4	1.4	0.0	0.0	0.0	0.0
A	32114	Brownberrie Lane - Zebra Crossing	35.8	21.8	14.0	0.0	0.0	0.0	0.0
B	32115	Prn Minor Works	353.3	313.7	39.6	0.0	0.0	0.0	0.0
B	32119	New Road	200.0	168.9	31.1	0.0	0.0	0.0	0.0
B	32120	Barnsdale Road	348.0	1.0	347.0	0.0	0.0	0.0	0.0
B	32121	Abbey Road	177.0	41.9	135.1	0.0	0.0	0.0	0.0
B	32122	Elland Road	153.0	148.1	4.9	0.0	0.0	0.0	0.0
B	32123	Southern Outer Ring Road - Beeston	157.7	156.8	0.9	0.0	0.0	0.0	0.0
B	32125	Hunslet Road	66.1	0.0	66.1	0.0	0.0	0.0	0.0
B	32127	Ud Minor Works 2014/15	392.3	143.4	248.9	0.0	0.0	0.0	0.0
B	32130	Harehills Lane	743.0	733.0	10.0	0.0	0.0	0.0	0.0
B	32133	Shadwell Lane	118.3	0.0	118.3	0.0	0.0	0.0	0.0
B	32134	Main Street - Aberford	69.7	0.0	69.7	0.0	0.0	0.0	0.0
B	32135	Green Lane - Halton / Crossgates	69.0	0.0	69.0	0.0	0.0	0.0	0.0
A	32136	Oldfield Lane Wortley - Zebra Crossing	30.1	27.8	2.3	0.0	0.0	0.0	0.0
B	32141	Ivy Street Footbridge	47.7	45.4	2.3	0.0	0.0	0.0	0.0
B	32142	Linton Bridge Scour Protection	36.5	12.9	23.6	0.0	0.0	0.0	0.0
B	32143	Leeds Bridge Strengthening	899.6	106.7	692.9	100.0	0.0	0.0	0.0
B	32144	Northern Street Service Tunnel (L5266)	19.5	0.5	19.0	0.0	0.0	0.0	0.0
A	32148	Foundry Lane - Speed Humps	131.5	74.7	56.8	0.0	0.0	0.0	0.0
A	32149	Roundhay Rd / Barrack Rd Jct - Mini R/Ab	48.0	15.7	0.0	0.0	32.3	0.0	0.0
A	32150	Westerton & Blackgates 20 Mph Zone	26.0	9.3	16.7	0.0	0.0	0.0	0.0
A	32151	Thorpe 20 Mph Zone	18.0	3.6	14.4	0.0	0.0	0.0	0.0
A	32153	Harehills Road	200.0	29.3	12.6	158.1	0.0	0.0	0.0
A	32154	Potternewton Ln Harrogate Rd - Ped Xing	71.0	64.6	4.0	2.4	0.0	0.0	0.0
A	32155	A660 Otley Road Adel - Ped Refuge	22.0	2.0	0.4	9.6	10.0	0.0	0.0
A	32157	Beckett Estate Headingley 20mph Zone	26.1	12.7	13.4	0.0	0.0	0.0	0.0
A	32158	Ivesons Estate Weetwood 20mph Zone	18.0	3.7	14.3	0.0	0.0	0.0	0.0
A	32159	Featherbank Estate Horsforth 20mph Zone	18.0	4.6	13.4	0.0	0.0	0.0	0.0
A	32160	Kippax (East) 20mph Zone	18.0	5.2	12.8	0.0	0.0	0.0	0.0
A	32161	Ring Road Cross Gates J/W Manston Drive	85.4	72.1	13.3	0.0	0.0	0.0	0.0
A	32162	Sharp Lane/A61 Junction Improvement	25.0	6.9	0.5	17.6	0.0	0.0	0.0
A	32163	Latchmeres -Kirkstall 20mph Zone	14.4	15.1	-0.7	0.0	0.0	0.0	0.0
A	32164	Littlemoor Bowling Club-S.106-Tro	5.5	1.7	3.8	0.0	0.0	0.0	0.0
A	32165	Five Lanes Prim Sch - Wortley 20mph Zone	28.4	25.5	2.9	0.0	0.0	0.0	0.0
A	32166	Pudsey Tyresal Pri Sch-20mph Zone	13.5	11.0	2.5	0.0	0.0	0.0	0.0
C	32167	Former Agnes Stewart Sch - S278	16.0	0.0	7.0	9.0	0.0	0.0	0.0
A	32169	Town Street-Farsely Pedestrian Crossing	19.2	15.9	3.3	0.0	0.0	0.0	0.0
A	32171	Butcher Hill, Kirkstall- Zebra Crossing	25.0	24.2	0.8	0.0	0.0	0.0	0.0
B	32179	COM M1 Junction 44 Hw (Committed)	2,223.0	2,153.0	70.0	0.0	0.0	0.0	0.0

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Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19
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A	32180	A64 York Road Pss Phase 1	165.2	117.4	47.8	0.0	0.0	0.0	0.0
A	32182	Pudsey District Centre - Rss	10.0	5.0	3.1	1.9	0.0	0.0	0.0
A	32184	Headingley District Centre	10.0	6.7	0.7	0.3	2.3	0.0	0.0
C	32186	Gelderd Rd / Beeston Ring Rd Sect 278	836.6	42.3	607.2	187.1	0.0	0.0	0.0
A	32187	Oxford Rd / A65 Junct Imp - Guiseley	100.0	13.6	75.0	11.4	0.0	0.0	0.0
B	32189	Highways Maintenance Works 2017/18	10,000.0	0.0	0.0	0.0	10,000.0	0.0	0.0
B	32190	Hways Maintenance Capitalisation 2017/18	2,000.0	0.0	0.0	0.0	2,000.0	0.0	0.0
A	32191	Traffic Management 2017/18	200.0	0.0	0.0	0.0	200.0	0.0	0.0
C	32203	Greek St / Russell St - Minor S.278	40.0	0.2	15.0	24.8	0.0	0.0	0.0
C	32206	Thorn Walk Gipton - Minor Sect 278	16.0	1.9	12.1	2.0	0.0	0.0	0.0
A	32208	Leeds Dock To City Centre Cycle Route	25.0	2.3	0.1	22.6	0.0	0.0	0.0
A	32209	Pool And Otley Cycle Parking	8.0	0.0	4.0	4.0	0.0	0.0	0.0
A	32211	Royds Lane - Wortley - Sect 106	400.0	0.8	128.1	271.1	0.0	0.0	0.0
A	32214	Clay Pit Ln / Woodhouse Ln - Junct Imprv	2,161.0	45.2	0.0	44.8	2,071.0	0.0	0.0
A	32214	HWY Clay Pit Lane / Woodhouse Lane Junct Imp	10.0	0.0	10.0	0.0	0.0	0.0	0.0
A	32214	RET Relocation Events Equipment Millenium Aq	29.0	0.0	29.0	0.0	0.0	0.0	0.0
A	32215	City Centre 20mph Zone	6.1	1.1	1.0	4.0	0.0	0.0	0.0
A	32224	Garforth Main Street - Bus Priority Work	15.3	14.2	1.1	0.0	0.0	0.0	0.0
A	32227	Whitehall Rd / Northern St Junct Improve	506.8	8.3	130.0	368.5	0.0	0.0	0.0
A	32228	Aldi Beeston S278	193.8	7.3	181.5	5.0	0.0	0.0	0.0
B	32233	Laverack Bridge	19.2	0.2	19.0	0.0	0.0	0.0	0.0
A	32235	Crossgates District Cent - Austhorpe Rd	120.0	3.6	71.4	45.0	0.0	0.0	0.0
A	32257	Hawthorne Terrace Flood Allev Works	80.0	0.0	80.0	0.0	0.0	0.0	0.0
C	32261	Merrion Way - Minor Sect 278	16.0	0.0	0.0	16.0	0.0	0.0	0.0
C	32262	Bridgewater Place Minor Section 278	70.0	4.9	65.1	0.0	0.0	0.0	0.0
A	32263	Guiseley And Rawdon Tro'S - Sect 106	10.0	0.0	10.0	0.0	0.0	0.0	0.0
A	32265	Little Neville Street (Re Lsse) - S.106	498.1	0.0	348.1	150.0	0.0	0.0	0.0
A	32267	Wellington Road Bus Priority Measures	16.5	2.8	13.7	0.0	0.0	0.0	0.0
A	32270	PED BEE Ped Xing - Beeston Road - Beeston	18.0	0.0	18.0	0.0	0.0	0.0	0.0
A	32270	PED BRO Ped Xing - Broadway - Horsforth	10.0	0.0	0.0	10.0	0.0	0.0	0.0
A	32270	PED COA Ped Xing - Coal Road - Whinmoor	17.0	0.0	17.0	0.0	0.0	0.0	0.0
A	32270	PED DEI Ped Xing - Deighton Road - Wetherby	17.0	0.0	17.0	0.0	0.0	0.0	0.0
A	32270	PED HAR Ped Xing - Harehills Ave - Chapel Allrtn	20.0	0.0	20.0	0.0	0.0	0.0	0.0
A	32270	PED HEN Ped Xing - Henconner Lane - Farnley	17.0	0.0	17.0	0.0	0.0	0.0	0.0
A	32270	PED HIG High Street Boston Spa Ped Crossing	10.0	0.0	0.0	10.0	0.0	0.0	0.0
A	32270	PED LEE Ped Xing - A639 Leeds Road - Oulton	99.0	0.0	99.0	0.0	0.0	0.0	0.0
A	32270	PED MET Methley Lane - Ped Island Improvement	23.3	0.0	23.3	0.0	0.0	0.0	0.0
A	32270	PED NEW Ped Xing - A65 New Road Side - Rawdon	50.0	0.0	50.0	0.0	0.0	0.0	0.0
A	32270	PED PRI Princes Ave Roundhay - Ped Xing 2015/16	20.0	0.0	20.0	0.0	0.0	0.0	0.0
A	32270	PED STO Ped Island -Wakefield Road Stourton	10.0	0.0	1.0	9.0	0.0	0.0	0.0

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A	32270 PED SWI	Ped Xing - Swinnow Road - Swinnow	17.0	0.0	17.0	0.0	0.0	0.0
A	32270 PED WAK	A642 Wakefield Rd Oulton Ped Xing 15/16	52.7	0.0	52.7	0.0	0.0	0.0
A	32271	Hydrogen Energy Bus Project	5.0	0.0	5.0	0.0	0.0	0.0
A	32272	20mph Zone Hunslet Carr Primary School	9.0	0.0	9.0	0.0	0.0	0.0
A	32273	Gas Stations - Fleet Analysis / Spec	20.4	15.0	5.4	0.0	0.0	0.0
B	32275	Principal Underwater Inspections 2015/16	87.7	0.0	87.7	0.0	0.0	0.0
B	32278	Principal Bridge Inspections 2015/16	381.6	0.0	381.6	0.0	0.0	0.0
B	32286	Owlcotes Bridge (L456	59.1	0.0	59.1	0.0	0.0	0.0
B	32288	Scour Assessments 2015/16	13.0	0.0	13.0	0.0	0.0	0.0
A	32294	Utmc Puffin Technology Trial - Middleton	20.0	0.0	20.0	0.0	0.0	0.0
A	32300	Utmc Site Interfaces 2015/16	124.0	0.0	124.0	0.0	0.0	0.0
A	32301	Utc General Traffic Signal Equip Refurb	190.0	0.0	190.0	0.0	0.0	0.0
B	32302	Highways Maintenance Ims 2015/16	10,000.0	0.0	9,180.0	820.0	0.0	0.0
B	32303	Stanningley Road	132.9	0.0	132.9	0.0	0.0	0.0
B	32304	Dewsbury Road-A6110 Millshaw Road	47.2	0.0	47.2	0.0	0.0	0.0
B	32305	York Road	307.2	0.0	71.2	236.0	0.0	0.0
B	32306	Rodley Lane	219.4	0.0	119.4	100.0	0.0	0.0
B	32307	Great Wilson Street	102.9	0.0	102.9	0.0	0.0	0.0
B	32308	Thwaite Gate	70.8	0.0	70.8	0.0	0.0	0.0
B	32309	Dewsbury Road- Tingley Roundabt	76.7	0.0	76.7	0.0	0.0	0.0
B	32310	Dewsbury Road- Lowry Road	52.9	0.0	52.9	0.0	0.0	0.0
B	32311	Leeds Road - Rothwell	468.0	0.0	468.0	0.0	0.0	0.0
B	32312	Principal Road Minor Works	29.1	0.0	29.1	0.0	0.0	0.0
B	32313	Principal Road Surface Treatments	315.4	0.0	315.4	0.0	0.0	0.0
B	32314	Principal Road Machine Surveys	29.5	0.0	29.5	0.0	0.0	0.0
B	32315	Principal & Local Road Cvi Surveys	40.1	0.0	40.1	0.0	0.0	0.0
B	32316	Principal Road Drainage Schemes	53.1	0.0	53.1	0.0	0.0	0.0
B	32317	Harehills Lane	360.2	0.0	6.2	354.0	0.0	0.0
B	32318	Bridge Road	123.9	0.0	123.9	0.0	0.0	0.0
B	32319	Scotchman Lane	123.5	0.0	123.5	0.0	0.0	0.0
B	32320	Church Lane	232.5	0.0	132.5	100.0	0.0	0.0
B	32321	Church Causeway	241.7	0.0	141.7	100.0	0.0	0.0
B	32322	Walton Road	250.3	0.0	0.3	250.0	0.0	0.0
B	32323	High Street	32.4	0.0	32.4	0.0	0.0	0.0
B	32324	North Street	108.0	0.0	108.0	0.0	0.0	0.0
B	32325	Distributor Roads Surface Treatments	367.0	0.0	367.0	0.0	0.0	0.0
B	32326	Whingate	178.7	0.0	178.7	0.0	0.0	0.0
B	32327	Beckett Street	107.1	0.0	107.1	0.0	0.0	0.0
B	32328	Lincoln Green Road	59.4	0.0	59.4	0.0	0.0	0.0
B	32329	Meanwood Road	273.5	0.0	273.5	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19
					2015/16	2016/17	2017/18	2018/19	
B	32330	Park Lane	37.9	0.0	37.9	0.0	0.0	0.0	0.0
B	32331	Tong Road	43.1	0.0	43.1	0.0	0.0	0.0	0.0
B	32332	Stainbeck Lane	624.6	0.0	34.6	590.0	0.0	0.0	0.0
B	32333	Street Lane	222.8	0.0	122.8	100.0	0.0	0.0	0.0
B	32334	Unclassified Distributor Minor Works	74.8	0.0	74.8	0.0	0.0	0.0	0.0
A	32335	Utmc Electrical Supply Upgrade 2015/16	15.0	0.0	15.0	0.0	0.0	0.0	0.0
A	32337	Elland Road Park & Ride Phase 2	1,800.0	0.0	175.0	1,625.0	0.0	0.0	0.0
A	32338	A64 York Road Pss Phase 2	66.0	0.0	63.0	3.0	0.0	0.0	0.0
A	32339	A642 Aberford Road Rss	15.0	0.0	1.0	14.0	0.0	0.0	0.0
A	32340	Middleton Park Avenue - Rss Improvements	97.0	0.0	97.0	0.0	0.0	0.0	0.0
A	32341	Sherburn Road Chicane Amendments	25.0	0.0	25.0	0.0	0.0	0.0	0.0
A	32342	Spring Road Jw A660 Cycle Casualty Reduc	5.0	0.0	5.0	0.0	0.0	0.0	0.0
A	32343	Horsforth Alexandra - 20mph Scheme	28.0	0.0	28.0	0.0	0.0	0.0	0.0
C	32344	Wellington Place - Minor S278	16.0	0.0	14.0	2.0	0.0	0.0	0.0
A	32346	Tranmere Park- 20mph Scheme	18.0	0.0	18.0	0.0	0.0	0.0	0.0
A	32347	Garforth Sturton 20 Mph Scheme	23.0	0.0	23.0	0.0	0.0	0.0	0.0
A	32348	Methley -20mph Scheme	18.0	0.0	18.0	0.0	0.0	0.0	0.0
A	32349	Middleton Acre- 20mph Scheme	60.0	0.0	60.0	0.0	0.0	0.0	0.0
A	32350	Meanwood Park- 20mph Scheme	30.0	0.0	30.0	0.0	0.0	0.0	0.0
A	32351	East Ardsley - 20mph Scheme	18.0	0.0	18.0	0.0	0.0	0.0	0.0
A	32352	Roundhay Brackenwood - 20mph Scheme	3.0	0.0	3.0	0.0	0.0	0.0	0.0
A	32353	Woodhouse Hill, Belle Isle -20mph Scheme	18.0	0.0	18.0	0.0	0.0	0.0	0.0
A	32354	Great Preston - 20mph Scheme	18.0	0.0	18.0	0.0	0.0	0.0	0.0
A	32356	Halton Portage - 20mph Scheme	18.0	0.0	18.0	0.0	0.0	0.0	0.0
A	32357	Rothwell 1 & 3 - 20mph Scheme	18.0	0.0	18.0	0.0	0.0	0.0	0.0
A	32358	Penny Hill - 20mph Scheme	7.0	0.0	7.0	0.0	0.0	0.0	0.0
A	32359	Astons, Bramley- Motorcycle Cas Reduction	5.0	0.0	0.7	0.0	4.3	0.0	0.0
A	32360	A63 Selby Road Jw Great North Road	1.0	0.0	0.0	0.0	1.0	0.0	0.0
A	32361	Gelderd Road Jw Street Lane	5.0	0.0	0.0	5.0	0.0	0.0	0.0
A	32362	A660 Otley Road Jw A6120Ring Road	5.0	0.0	0.0	5.0	0.0	0.0	0.0
A	32363	Tunstall Road Jw Garnet Rd /Burton Road	5.0	0.0	0.0	0.0	5.0	0.0	0.0
A	32366	Harrogate Road /Stainbeck Rss	10.0	0.0	5.0	5.0	0.0	0.0	0.0
A	32367	Dewsbury Road Town Centre Rss	30.0	0.0	10.0	20.0	0.0	0.0	0.0
A	32368	A6120 Ring Road Jw Coal Road Ped	20.0	0.0	5.0	15.0	0.0	0.0	0.0
A	32369	A65 Cycle Safety Measures At Minor Junct	30.0	0.0	15.0	15.0	0.0	0.0	0.0
A	32370	Red Surfacing At Junctions - Phase 2	12.0	0.0	5.0	7.0	0.0	0.0	0.0
A	32371	Air Quality Monitoring Station	5.0	0.0	5.0	0.0	0.0	0.0	0.0
A	32372	Roundhay Road Jw Copgrove Rss	8.0	0.0	8.0	0.0	0.0	0.0	0.0
A	32373	Leeds Ev Charging - Public Car Parks	3.3	0.0	3.3	0.0	0.0	0.0	0.0
A	32374	Utmc Network Monitoring	75.0	0.0	75.0	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs				After 2018/19
					2015/16	2016/17	2017/18	2018/19	
B	32377	Victoriagate (Eastgate) S278	200.0	0.0	25.0	175.0	0.0	0.0	0.0
B	32378	Road Vehicle Incursion Inspections	22.1	0.0	22.1	0.0	0.0	0.0	0.0
B	32379	Armley Road Footbridge Pip	5.5	0.0	5.5	0.0	0.0	0.0	0.0
B	32380	Alpha Street C Footbridge Pip	5.5	0.0	5.5	0.0	0.0	0.0	0.0
C	32381	Highways Sect 278 Parent Scheme	3,340.1	0.0	0.0	840.1	0.0	2,500.0	0.0
C	32383	Moseley Wood Rise S278 Highway Works	70.0	0.0	61.6	8.4	0.0	0.0	0.0
C	32390	Calverley Lane/Ring Road, Farsley	156.0	0.0	22.0	134.0	0.0	0.0	0.0
A	32391	Town Street, Middleton S106	18.6	0.0	18.6	0.0	0.0	0.0	0.0
C	32399	Town St, Stanningley (New Lidl & Shops)	222.0	0.0	70.0	152.0	0.0	0.0	0.0
C	32402	North Street Minor S278 Magnet Kitchens	16.0	0.0	14.0	2.0	0.0	0.0	0.0
A	32403	North Broadgate Lane - Speed Table	5.0	0.0	5.0	0.0	0.0	0.0	0.0
C	32404	Middleton Ring Road - Ped Improvements	236.0	0.0	236.0	0.0	0.0	0.0	0.0
B	32405	Woodlea, Moortown 20 Mph	30.0	0.0	25.0	5.0	0.0	0.0	0.0
C	32406	Seacroft Hospital Site Re New Housing	75.0	0.0	75.0	0.0	0.0	0.0	0.0
A	32407	15/16 Capital Scheme Development	5.0	0.0	5.0	0.0	0.0	0.0	0.0
A	32410	Talbot Road / North Pk Dr Junct Imp	25.0	0.0	20.0	5.0	0.0	0.0	0.0
A	32411	Edward St/Templar St Car Parks S278	20.0	0.0	20.0	0.0	0.0	0.0	0.0
A	32414	Aldi - Tong Road - Wortley - Sect 278	162.0	0.0	62.0	100.0	0.0	0.0	0.0
A	32419	Utc Gen Traffic Sig Eqp Refurb Ph 2	120.0	0.0	60.0	60.0	0.0	0.0	0.0
A	32420	Central Square - Minor Sect 278	16.0	0.0	16.0	0.0	0.0	0.0	0.0
C	32422	Ruth Gorse Academy, Black Bull Street	482.2	0.0	27.0	455.2	0.0	0.0	0.0
A	32428	Traffic Management 2018/19	200.0	0.0	0.0	0.0	0.0	200.0	0.0
B	32429	Highways Maint Capitalisation 2018/19	2,000.0	0.0	0.0	0.0	0.0	2,000.0	0.0
B	32430	Highways Maintenance Works 2018/19	10,000.0	0.0	0.0	0.0	0.0	10,000.0	0.0
A	32439	Stoney Rock Lane	2.0	0.0	2.0	0.0	0.0	0.0	0.0
A	32440	Flood Risk Management Minor Works 15/16	158.0	0.0	158.0	0.0	0.0	0.0	0.0
B	32444	Adoption Of 32 Highways	1,500.0	0.0	0.0	750.0	750.0	0.0	0.0
B	32445	Meanwood/Green/Stonegate Rd Junct	10.0	0.0	5.0	5.0	0.0	0.0	0.0
A	32446	Bagley Lane Farsley - Traffic Management	21.5	0.0	21.5	0.0	0.0	0.0	0.0
A	32448 ALL	Elor - Outer Ring Rd Junction Imps	264.0	0.0	14.0	250.0	0.0	0.0	0.0
A	32448 HAR	Elor - Outer Ring Rd - Harrogate Rd Junc	264.0	0.0	14.0	250.0	0.0	0.0	0.0
A	32448 KIN	Elor - Outer Ring Rd - King Ln Junct Imp	264.0	0.0	14.0	250.0	0.0	0.0	0.0
A	32448 ROU	Elor - Outer Ring Rd - Roundhay Park Ln	264.0	0.0	14.0	250.0	0.0	0.0	0.0
A	32451	Dynamic Signing Phase 3 - Vms	10.0	0.0	10.0	0.0	0.0	0.0	0.0
A	32452	St Michaels Lane Traffic Reg Order Work	5.0	0.0	5.0	0.0	0.0	0.0	0.0
A	32454	Sth Leeds H. School Bridleway Link	25.0	0.0	13.0	12.0	0.0	0.0	0.0
B	32459	Linton Bridge (L34)	50.0	0.0	0.0	50.0	0.0	0.0	0.0
C	32460	Regent St/Skinner Lane S278 Works	5.0	0.0	5.0	0.0	0.0	0.0	0.0
C	32461	Station Road, Methley - Minor S278	21.0	0.0	21.0	0.0	0.0	0.0	0.0
A	32464	Moseley Wood Gardens 20 Mph-S278	5.0	0.0	5.0	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Highways Network & Structures

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19
				2015/16	2016/17	2017/18	2018/19	
C 32473	Armley Road S278 Works	5.0	0.0	5.0	0.0	0.0	0.0	0.0
B 99508	Bridges & Structures	9,450.8	0.0	4.8	4,476.0	2,470.0	2,500.0	0.0
B 99509	Ltp Road Maintenance Refurbishment	15,827.2	0.0	20.2	5,570.0	5,237.0	5,000.0	0.0
A 99609	Tpp Integrated Transport Package	5,160.0	0.0	0.0	653.0	2,257.0	2,250.0	0.0
Total Highways		175,475.7	53,243.9	27,496.7	40,939.4	29,345.7	24,450.0	0.0
Corporate Property Management								
B 32213	Oakwood Clock Refurbishment	270.0	225.4	44.6	0.0	0.0	0.0	0.0
Total Corporate Property Management		270.0	225.4	44.6	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Service Delivery Assets

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs				After 2018/19	
				2015/16	2016/17	2017/18	2018/19		
Asset Management Services									
A	12084	Ashfield Compensation	72.0	62.0	0.0	10.0	0.0	0.0	
A	13307 WHL	Woodhouse Lane Car Park (Arena)	5,660.0	5,652.3	7.7	0.0	0.0	0.0	
A	16442 COM	Farnley Hall Coach House Refurbishment	869.4	835.4	34.0	0.0	0.0	0.0	
A	16442 DEL	Demolition Of Depot Shed At Whinmoor	53.0	0.0	53.0	0.0	0.0	0.0	
A	16442 EXT	Redhall Relocation External Fees	308.8	248.1	60.7	0.0	0.0	0.0	
A	16501	Derelict & Nuisance Sites	190.0	0.0	0.0	190.0	0.0	0.0	
A	16501 APH	Ancestor Public House D&N - Demolition	47.7	0.0	47.7	0.0	0.0	0.0	
A	16501 CHA	D&N Sites - 146 Chapeltown Rd	28.5	0.0	28.5	0.0	0.0	0.0	
A	16501 CLH	First White Cloth Hall Urgent Wks	59.0	0.0	59.0	0.0	0.0	0.0	
A	16501 FDS	D&N 2 Low Grange View Belle Isle	39.7	0.0	39.7	0.0	0.0	0.0	
A	16501 FLG	D&N Sites - Finkle Lane Garage	2.4	0.0	2.4	0.0	0.0	0.0	
A	16501 MGD	D&N Mansion Gate Drive	65.8	0.0	0.0	65.8	0.0	0.0	
A	16501 SUR	D&N Sites-Fees/Surveys	10.9	3.9	2.0	5.0	0.0	0.0	
A	16996	Heritage Asset Annual Programme	4,297.2	0.0	0.0	2,297.2	1,000.0	1,000.0	
A	16996 GLR	Art Gallery And Library Roof	172.3	72.3	100.0	0.0	0.0	0.0	
B	16996 LPL	Lotherton Hall Lift And Gallery Refurb	735.6	332.6	403.0	0.0	0.0	0.0	
B	16996 THR	Leeds Town Hall Roof	65.7	5.7	60.0	0.0	0.0	0.0	
B	32217	Aireborough Osc - Relocation	207.0	2.5	204.5	0.0	0.0	0.0	
B	89950	Quarry Hill Health And Safety Improvemnt	55.0	51.5	0.0	3.5	0.0	0.0	
Total Asset Management Services			12,940.0	7,266.3	1,102.2	2,571.5	1,000.0	1,000.0	0.0
Economic Development									
A	32477	Outdoor Market Refurbishment	50.0	0.0	0.0	50.0	0.0	0.0	
Total Economic Development			50.0	0.0	0.0	50.0	0.0	0.0	
Libraries, Arts & Heritage									
A	16374	External Signage - Cent Lib & Art Gall	69.6	65.1	0.0	4.5	0.0	0.0	
A	16782	Library Books Capitalisation 2015/16	700.0	0.0	700.0	0.0	0.0	0.0	
A	32006	Library Books Capitalisation 2016/17	750.0	0.0	0.0	750.0	0.0	0.0	
B	32196	Library Book Capitalisation 2017-18	700.0	0.0	0.0	0.0	700.0	0.0	
A	32434	Library Books Capitalisation 2018.19	700.0	0.0	0.0	0.0	0.0	700.0	
A	32474	Victoria Gardens Ramp & Imps	80.0	0.0	0.0	80.0	0.0	0.0	
A	32475	Town Hall External Lights	50.0	0.0	0.0	50.0	0.0	0.0	

Leeds City Council Capital Programme - Improving Our Assets

Service Delivery Assets

Scheme Title

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

Cat Scheme

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	2016/17	2017/18	2018/19	After 2018/19
Total Libraries, Arts & Heritage		3,049.6	65.1	700.0	884.5	700.0	700.0	0.0
Recreation								
B	32039	Sports Maintenance	500.0	0.0	0.0	0.0	500.0	0.0
B	32039	COM Sport Maintenance Committed Projects	536.3	67.2	469.1	0.0	0.0	0.0
B	32039	LCM Sport Maintenance Committed Projects	500.0	0.0	100.0	400.0	0.0	0.0
B	32197	Sports Maintenance 2017/18	500.0	0.0	0.0	0.0	500.0	0.0
A	32476	Cctv Cameras 3 Leisure Centre	50.0	0.0	0.0	50.0	0.0	0.0
Total Recreation		2,086.3	67.2	569.1	450.0	500.0	500.0	0.0
Waste Management								
A	32389	Conversion Of Rcv Vehicles	1,584.0	0.0	0.0	0.0	360.0	384.0
Total Waste Management		1,584.0	0.0	0.0	0.0	360.0	384.0	840.0
Parks & Countryside								
A	32415	EXT Whinmoor Nursery Ground & Services Wks	1,800.0	0.0	500.0	1,300.0	0.0	0.0
A	32415	GLA Whinmoor Nursery Glasshouse	4,200.0	0.0	2.2	4,197.8	0.0	0.0
A	32415	REL Relocation Of Parks Staff To New Nursery	500.0	0.0	0.0	500.0	0.0	0.0
Total Parks & Countryside		6,500.0	0.0	502.2	5,997.8	0.0	0.0	0.0
Commercial Services								
B	32384	Asset Replacement Fleet Services	290.0	0.0	290.0	0.0	0.0	0.0
Total Commercial Services		290.0	0.0	290.0	0.0	0.0	0.0	0.0
Corporate Property Management								
B	316	St George House - Platform Lift	15.0	0.0	0.0	15.0	0.0	0.0
B	1818	One Stop Centres: Imps To Public Signs	50.0	30.2	0.0	19.8	0.0	0.0
B	14197	ASB Asbestos Remedial Works	463.5	461.6	1.9	0.0	0.0	0.0
B	14197	LHC Lotherton Hall Lightning Conductors	22.7	10.3	12.4	0.0	0.0	0.0
B	14197	LPW Lightning Protection	124.9	116.5	8.4	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Service Delivery Assets

Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs				After 2018/19
					2015/16	2016/17	2017/18	2018/19	
B	14268	Corporate Property Mangmnt Amp	4,617.1	0.0	117.1	1,500.0	1,500.0	1,500.0	0.0
B	14268	AHT Apex House Toilets	26.0	0.2	25.8	0.0	0.0	0.0	0.0
B	14268	AOF Armley Outreach Centre Fire Alarm	12.5	0.0	12.5	0.0	0.0	0.0	0.0
B	14268	BPF Beeston, Pudsey And Farsley Library Roof	66.6	1.9	64.7	0.0	0.0	0.0	0.0
B	14268	CAR Chapeltown Childrens Centre Roof	110.0	0.0	110.0	0.0	0.0	0.0	0.0
B	14268	CML City Museum Lift	11.5	0.0	11.5	0.0	0.0	0.0	0.0
B	14268	COR Cottingley Crematorium Roof	17.0	0.0	17.0	0.0	0.0	0.0	0.0
B	14268	CPS Cottingley Springs Refurbishment	11.2	0.0	11.2	0.0	0.0	0.0	0.0
B	14268	CSJ Civic Hall Cathodic Protection	50.0	30.9	0.0	19.1	0.0	0.0	0.0
B	14268	CTW Civic Hall Backlog Maintenance Ctw	206.0	0.0	0.0	206.0	0.0	0.0	0.0
B	14268	CVD Civic Hall Automatic Doors	15.5	13.6	1.9	0.0	0.0	0.0	0.0
B	14268	DAW Dda Access And Other Dda Works	80.0	25.7	0.0	54.3	0.0	0.0	0.0
B	14268	ELR Electrical Remedial Works 2015/16	95.0	0.0	95.0	0.0	0.0	0.0	0.0
B	14268	ETN Temple Newsam Farm Electrics	50.0	0.0	50.0	0.0	0.0	0.0	0.0
B	14268	EWC Continuation Of Electrical Rem Works	495.0	424.8	70.2	0.0	0.0	0.0	0.0
B	14268	FRA Fire Risk Assessments	16.5	1.0	15.5	0.0	0.0	0.0	0.0
B	14268	GFA Garforth Leisure Centre Fire Alarm	50.0	0.0	50.0	0.0	0.0	0.0	0.0
B	14268	GGL St George House Lighting	145.0	76.6	68.4	0.0	0.0	0.0	0.0
B	14268	GGS Great George Street Fire Alarm	50.0	0.0	50.0	0.0	0.0	0.0	0.0
B	14268	GOV Garforth Osc / Library Windows	27.9	0.0	27.9	0.0	0.0	0.0	0.0
B	14268	GPW Gotts Park Wall	7.0	0.0	7.0	0.0	0.0	0.0	0.0
B	14268	JAC Jack Lane Siu Backlog Maintenance	34.0	26.0	8.0	0.0	0.0	0.0	0.0
B	14268	JCX John Charles Lighting Replacement	105.0	0.0	105.0	0.0	0.0	0.0	0.0
B	14268	JLL Jack Lane And Ledston Luck Roof Repairs	107.7	29.1	78.6	0.0	0.0	0.0	0.0
B	14268	KMT Kirkgate Market Refurbishment	200.0	118.4	0.0	81.6	0.0	0.0	0.0
B	14268	KTB Kirkstall Leisure Centre Boilers	65.0	0.0	65.0	0.0	0.0	0.0	0.0
B	14268	LEO Legionella Remedial Works 2015/16	75.0	0.0	75.0	0.0	0.0	0.0	0.0
B	14268	LEW Lotherton Hall Summerhouse Renovation	10.0	0.0	10.0	0.0	0.0	0.0	0.0
B	14268	LIM Limewood Approach Backlog Mtce	55.5	0.8	54.7	0.0	0.0	0.0	0.0
B	14268	LTH Electrical Remedial Works Town Hall	125.0	110.7	14.3	0.0	0.0	0.0	0.0
B	14268	MCC Merrion House Concrete Cladding	44.1	27.9	3.7	12.5	0.0	0.0	0.0
B	14268	MED Leeds Media Centre Fire Prec / Roof	20.1	15.9	4.2	0.0	0.0	0.0	0.0
B	14268	MTA Middleton Water Tank Alterations	25.0	0.0	25.0	0.0	0.0	0.0	0.0
B	14268	MWT Middleton Water Tower	47.5	0.0	47.5	0.0	0.0	0.0	0.0
B	14268	OSW St Oswalds Church Wall	12.0	0.0	7.5	4.5	0.0	0.0	0.0
B	14268	PAH Print Unit Air Handling Unit	12.0	0.0	12.0	0.0	0.0	0.0	0.0
B	14268	PPC Prince Phillip Centre Aiw	45.0	0.0	45.0	0.0	0.0	0.0	0.0
B	14268	PTH Pudsey Town Hall Backlog Mtce	252.0	3.0	49.0	200.0	0.0	0.0	0.0
B	14268	RAC R22 Air Conditioning	242.0	38.4	203.6	0.0	0.0	0.0	0.0
B	14268	RLP Rothwell Lc Pipeworks	16.5	0.0	16.5	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Service Delivery Assets

Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	All Figures are in £000's Estimated Costs			After 2018/19	
						2016/17	2017/18	2018/19	2018/19	
B	14268	SCB	Garforth, Sh, Jcs Backlog Mtce	50.0	7.8	42.2	0.0	0.0	0.0	0.0
B	14268	SCH	Suffolk Court Boiler	20.0	0.0	20.0	0.0	0.0	0.0	0.0
B	14268	SGC	St George Car Park Lighting	12.0	0.0	12.0	0.0	0.0	0.0	0.0
B	14268	SGH	Dda Access St George House	45.0	0.0	45.0	0.0	0.0	0.0	0.0
B	14268	SHF	Shippenham Farm And East Ardsley Cc Roof	31.4	1.2	30.2	0.0	0.0	0.0	0.0
B	14268	SIE	Small Industrial Units Electrical Rw	20.0	0.0	20.0	0.0	0.0	0.0	0.0
B	14268	SVA	Shire View Air Conditioning Unit	15.0	0.0	15.0	0.0	0.0	0.0	0.0
B	14268	TCU	Technorth Chiller Units	75.0	44.6	30.4	0.0	0.0	0.0	0.0
B	14268	TDP	Thoresby House Drainpipes	18.0	9.0	9.0	0.0	0.0	0.0	0.0
B	14268	TEM	Temple Newsam Roof	50.0	1.9	48.1	0.0	0.0	0.0	0.0
B	14268	TGS	Bems Graphics	11.1	10.2	0.9	0.0	0.0	0.0	0.0
B	14268	TNR	Technorth Rising Damp	45.0	0.0	45.0	0.0	0.0	0.0	0.0
B	14268	TNT	Technorth Toilets Refurbishment	10.0	0.0	10.0	0.0	0.0	0.0	0.0
B	14268	TRR	Torre Road Depot Roof Repairs	121.0	4.0	0.0	117.0	0.0	0.0	0.0
B	14268	TWC	Two Willows Nursery Boilers	35.0	0.0	35.0	0.0	0.0	0.0	0.0
B	14268	TWF	Tropical World Fire Alarm	30.0	0.0	30.0	0.0	0.0	0.0	0.0
B	14268	TWG	Tropical World Ambi Rads	20.0	12.0	8.0	0.0	0.0	0.0	0.0
B	14268	TWH	Tropical World Heating	55.4	1.1	54.3	0.0	0.0	0.0	0.0
B	14268	UAD	Upgrade Of Automatic Electric Doors	85.0	61.3	23.7	0.0	0.0	0.0	0.0
B	14268	UER	Electrical Remedial Works At Siu'S	20.2	0.0	20.2	0.0	0.0	0.0	0.0
B	14268	VDC	The Vale Day Centre Fire Alarm	31.0	0.0	31.0	0.0	0.0	0.0	0.0
B	14268	WLW	Woodhouse Lane Mscp Windows	12.3	0.0	12.3	0.0	0.0	0.0	0.0
B	14268	YET	Yeadon Tarn Renovation Works	30.0	0.0	30.0	0.0	0.0	0.0	0.0
B	15620	TLT	Demolition At 3 Sites	61.3	34.2	27.1	0.0	0.0	0.0	0.0
B	16129		Public Convenience Refurbishment	64.4	16.9	0.0	47.5	0.0	0.0	0.0
A	16451		Re-Fit Pilot Project	1,031.7	1,031.7	0.0	0.0	0.0	0.0	0.0
B	16463		Demolition Of 4 Properties	159.5	0.0	0.0	159.5	0.0	0.0	0.0
A	16669		Re-Fit Phase 2	890.8	0.0	0.0	0.0	890.8	0.0	0.0
A	16669	TWO	Tropical World Energy Efficiency	378.4	378.4	0.0	0.0	0.0	0.0	0.0
B	16724	BHT	Demolition Of Barley Hill Toilet	7.0	1.7	5.3	0.0	0.0	0.0	0.0
B	16765		Demolition & Asbestos Removal	350.6	0.0	350.6	0.0	0.0	0.0	0.0
B	16765	GEN	Demolition Asbestos And Bat Surveys	30.0	0.0	30.0	0.0	0.0	0.0	0.0
B	16765	RAW	Rothwell Atc And Windlesford Green	363.8	0.0	363.8	0.0	0.0	0.0	0.0
B	16765	SCR	Stonegate Changing Rooms Demolition	23.5	1.2	22.3	0.0	0.0	0.0	0.0
B	16765	TLT	Theaker Lane Public Convenience	7.6	0.8	6.8	0.0	0.0	0.0	0.0
B	16765	WAC	West Ardsley Day Centre	354.6	0.0	354.6	0.0	0.0	0.0	0.0
B	16765	WLS	West Leeds Flc Demolition	188.7	0.0	188.7	0.0	0.0	0.0	0.0
B	16766		Demolition & Asbestos Removal	1,250.0	0.0	0.0	1,250.0	0.0	0.0	0.0
B	16768		Herd Farm Biomass	143.2	47.0	96.2	0.0	0.0	0.0	0.0
B	16769		Lotherton Hall Biomass	193.7	85.6	108.1	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Service Delivery Assets

Scheme Title

Cat Scheme

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

B	16932	Shire View Refurbishment	416.0	385.5	30.5	0.0	0.0	0.0	0.0
B	16995 CBM	Civic Hall Backlog Maintenance	1,000.0	6.0	150.0	350.0	250.0	244.0	0.0
B	16995 CHC	Civic Hall Committe Rooms	550.0	254.6	295.4	0.0	0.0	0.0	0.0
A	32010	Demolition & Asbestos Removal 2016/17	500.0	0.0	0.0	500.0	0.0	0.0	0.0
B	32193	Demolition & Asbestos Removal 2017/18	1,000.0	0.0	0.0	0.0	1,000.0	0.0	0.0
B	32412	St George Centre Cctv Upgrade	24.0	0.0	24.0	0.0	0.0	0.0	0.0
B	32432	Demolition And Asbestos 2018/19	1,000.0	0.0	0.0	0.0	0.0	1,000.0	0.0
Total Corporate Property Management			19,160.5	3,960.2	4,278.7	4,536.8	3,640.8	2,744.0	0.0
Communities									
A	32140	Little London New Comm Ctre	39.7	0.0	0.0	39.7	0.0	0.0	0.0
A	32140 COM	Little London Cc Committed	711.2	272.1	439.1	0.0	0.0	0.0	0.0
Total Communities			750.9	272.1	439.1	39.7	0.0	0.0	0.0
Public Health									
B	32241	St Annes Ashton House- Ground Floor	159.4	157.6	1.8	0.0	0.0	0.0	0.0
Total Public Health			159.4	157.6	1.8	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Local & Community Assets (IA)

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs				After 2018/19
				2015/16	2016/17	2017/18	2018/19	
Asset Management Services								
A	16982 SUR	Brownfield Land Programme-Surveys	320.0	211.0	109.0	0.0	0.0	0.0
C	32057	Hallfield Lane Car Park	688.8	62.5	626.3	0.0	0.0	0.0
A	32204	Station Gardens Car Park Wetherby	57.6	3.6	54.0	0.0	0.0	0.0
Total Asset Management Services			1,066.4	277.1	789.3	0.0	0.0	0.0
Highways								
A	14236 ALW OO8	King Drive Parking Bays	20.0	0.0	20.0	0.0	0.0	0.0
A	14236 WEE OO8	Speed Indicator Devices	5.2	0.0	5.2	0.0	0.0	0.0
Total Highways			25.2	0.0	25.2	0.0	0.0	0.0
Recreation								
B	14236 KIR OO5	Kirkstall Leisure Centre Improvements	14.0	0.0	14.0	0.0	0.0	0.0
Total Recreation			14.0	0.0	14.0	0.0	0.0	0.0
Parks & Countryside								
A	1877 NWI OE8	Sparrow Park Cpo	10.8	0.0	10.8	0.0	0.0	0.0
B	14236 FAR OI8	Farnley War Memorial	8.6	0.0	8.6	0.0	0.0	0.0
A	16931	Sparrow Park Grsp Enhancement	8.9	0.0	8.9	0.0	0.0	0.0
A	32221	Construction Of A New Maypole In Otley	56.0	28.0	28.0	0.0	0.0	0.0
Total Parks & Countryside			84.3	28.0	56.3	0.0	0.0	0.0
Communities								
E	1874 WEC OG9	Farsley Cricket Club Railings	1.5	0.0	0.0	1.5	0.0	0.0
A	1874 WEC OS9	Covert Crime Reduction Initiative	1.5	0.0	0.0	1.5	0.0	0.0
E	1874 WEC OT0	Pudsey Toilet Demo & Reinstatement Works	16.6	12.8	3.8	0.0	0.0	0.0
E	1874 WEC OT3	Additional 15 Grit Bins	2.3	0.8	1.5	0.0	0.0	0.0
E	1874 WEC OT8	New Scoreboard	7.1	5.0	2.1	0.0	0.0	0.0
E	1874 WEC OT9	New Wortley Rec Ground Security	3.0	0.0	3.0	0.0	0.0	0.0
A	1875 WEI OF4	Armley Dppo	1.2	0.8	0.4	0.0	0.0	0.0
B	1875 WEI OS3	Interplay Theatre Build	7.5	0.0	0.0	7.5	0.0	0.0
A	1876 NWC OG0	Covert & Crime Reduction Scheme	5.1	2.5	2.6	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Local & Community Assets (IA)

Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19
					2015/16	2016/17	2017/18	2018/19	
E	1876 NWC OG6	Guiseley Theatre Boiler	9.8	5.6	4.2	0.0	0.0	0.0	0.0
E	1876 NWC OG7	Otley Town Fc Improvements	8.2	5.0	3.2	0.0	0.0	0.0	0.0
E	1876 NWC OG8	New Water Pipe Robert Craven Mem Hall	5.0	2.5	2.5	0.0	0.0	0.0	0.0
E	1876 NWC OG9	Adel Theatre Improvements	10.0	5.0	5.0	0.0	0.0	0.0	0.0
E	1877 NWI OF6	Rosebank Millennium Green Project	5.0	1.7	3.3	0.0	0.0	0.0	0.0
A	1878 NEO OS5	Path At Scout Hut Alwoodley	5.0	0.0	0.0	5.0	0.0	0.0	0.0
A	1879 NEI OF3	Woodland Trail Activity Project	3.5	0.0	0.0	3.5	0.0	0.0	0.0
B	1879 NEI OI5	Alleys & Ginnels Safety Improvements	54.0	48.7	5.3	0.0	0.0	0.0	0.0
A	1880 EAO OC9	Youth Offending Service Project	2.5	0.0	0.0	2.5	0.0	0.0	0.0
E	1880 EAO OZ7	Closure Of Ginnel At Grafton Villas	15.0	7.9	7.1	0.0	0.0	0.0	0.0
B	1881 XEI OF6	Torre'S Cctv Reinstallation	10.0	0.1	9.9	0.0	0.0	0.0	0.0
B	1882 STO OB0	Springhead Park P/Ground Refurb	15.9	0.0	0.0	15.9	0.0	0.0	0.0
B	1882 STO OB2	Stanhope Mem Hall Roof Cladding	1.1	0.0	0.0	1.1	0.0	0.0	0.0
B	1882 STO OG1	Gildersome Blue Grit Bins	0.4	0.0	0.0	0.4	0.0	0.0	0.0
A	1882 STO OG7	Northfield Place Fencing	0.6	0.0	0.0	0.6	0.0	0.0	0.0
B	1882 STO OG8	Ramsgate Crescent Improvements	3.3	0.0	0.0	3.3	0.0	0.0	0.0
A	1882 STO OS0	Removal Of Walton Drive Steps	2.5	0.0	0.0	2.5	0.0	0.0	0.0
B	1882 STO OT0	Alexandria Hall Imps (Moas)	29.0	27.3	1.7	0.0	0.0	0.0	0.0
B	1883 SOI OG4	Cherry Row Litter Bin	0.4	0.0	0.0	0.4	0.0	0.0	0.0
B	1883 SOI OG5	Cottingley Sphinx Landscape Imps	3.0	0.0	0.0	3.0	0.0	0.0	0.0
A	1883 SOI OS8	Helston Walk - Litterbins	0.8	0.0	0.0	0.8	0.0	0.0	0.0
Total Communities			230.8	125.7	55.6	49.5	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Cat	Council Housing		Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19
	Scheme	Title			Estimated Costs				
					2015/16	2016/17	2017/18	2018/19	
Hra									
A	16692	Hra Housing Investment Programme	13,606.9	0.0	0.0	0.0	13,606.9	0.0	0.0
A	16692	AMM Acre Mount Middleton Newbuild	3,022.2	6.5	15.7	2,000.0	1,000.0	0.0	0.0
A	16692	APH Ancestor Public House Aquisition	75.0	75.0	0.0	0.0	0.0	0.0	0.0
A	16692	BAR Barncroft Newbuild	1,332.0	0.0	0.0	1,332.0	0.0	0.0	0.0
A	16692	BEL Bellway Homes Purchase 23 Properties	2,219.2	1,496.7	722.5	0.0	0.0	0.0	0.0
A	16692	BMG Beech Mount Gipton Newbuild	791.4	28.7	270.0	492.7	0.0	0.0	0.0
A	16692	BRO Broadleas Site 3 Newbuild	3,882.0	121.6	266.3	3,300.0	194.1	0.0	0.0
A	16692	BRS Brooklands Seacroft Newbuild	2,373.8	0.0	0.0	1,373.8	1,000.0	0.0	0.0
A	16692	BWG Beech Walk Gipton Newbuild	2,494.1	16.4	477.7	2,000.0	0.0	0.0	0.0
A	16692	COM Chgp Fees & Capitalisations	105.0	105.0	0.0	0.0	0.0	0.0	0.0
A	16692	EH2 Empty Homes Prog 100 Acquistions	9,000.0	0.0	1,800.0	3,600.0	3,600.0	0.0	0.0
B	16692	EHP Chg Empty Homes Prog 20 Acquisitions	1,885.2	1,592.6	292.6	0.0	0.0	0.0	0.0
A	16692	EPR East Park Road Site 1 Newbuild	3,344.2	457.9	2,656.3	230.0	0.0	0.0	0.0
A	16692	GAR Garnets Site 2 Newbuild	4,083.9	109.4	300.0	3,000.0	674.5	0.0	0.0
A	16692	HOW Haworth Court Site 4 Newbuild	8,599.4	547.4	3,052.0	5,000.0	0.0	0.0	0.0
A	16692	LCS Acquisition 8 Poperties Bramley	1,200.0	0.0	227.0	973.0	0.0	0.0	0.0
A	16692	MIS Mistress Lane Armley Newbuild	3,795.0	7.3	28.9	1,879.4	1,879.4	0.0	0.0
A	16692	MPA Middleton Park Ave Newbuild	4,457.9	0.0	0.0	2,000.0	2,457.9	0.0	0.0
A	16692	RAI Raincliffes 2 Acquisition And Refurb	123.0	0.0	112.0	11.0	0.0	0.0	0.0
A	16692	ROS Rosemont Newbuild	980.0	0.0	0.0	980.0	0.0	0.0	0.0
A	16692	RTB Right To Buy Grant Programme Chgp	10,122.7	0.0	0.0	0.0	7,777.6	2,345.1	0.0
A	16692	PH1 RTb Phase 1 Grant Programme	3,917.0	0.0	947.0	2,800.0	170.0	0.0	0.0
A	16692	SAC Acquisition 10 Properties Morley	1,500.0	0.0	0.0	1,500.0	0.0	0.0	0.0
A	16692	SMW Acquisition 10 Properties Cookridge	1,500.0	0.0	0.0	1,500.0	0.0	0.0	0.0
A	16692	SQU Squinting Cat Site 5	2,200.0	62.1	1,189.4	948.5	0.0	0.0	0.0
A	16692	WPH Whinmoor Public House Acuisition & Demo	138.0	101.7	36.3	0.0	0.0	0.0	0.0
A	16692	WPV Whinmoor Pub House Newbuild	2,629.9	99.3	500.7	2,029.9	0.0	0.0	0.0
A	16692	WWT Westerton Walk Tingley Ech	9,500.0	0.0	100.0	4,700.0	4,700.0	0.0	0.0
A	16692	YTS Town Street Yeadon Newbuild	10.7	10.7	0.0	0.0	0.0	0.0	0.0
A	32090	SW1 Swarcliffe Penwell Dean & Gate Parking	122.7	110.8	11.9	0.0	0.0	0.0	0.0
A	32174	25% Equity Share 38 Atha Cres	26.5	18.8	7.7	0.0	0.0	0.0	0.0
Total Hra			99,037.7	4,967.9	13,014.0	41,650.3	37,060.4	2,345.1	0.0
Housing Leeds Service									
B	1994	AZ7 Sheltered Housing Farrar Lane	1,770.0	912.2	857.8	0.0	0.0	0.0	0.0
B	12483	BD1 Demolitions - Blencarn & Brooklands	4,932.9	4,932.9	0.0	0.0	0.0	0.0	0.0
A	13173	AG7 Rewires South	606.6	606.6	0.0	0.0	0.0	0.0	0.0

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Leeds City Council Capital Programme - Improving Our Assets

Council Housing

Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19	
					Estimated Costs					
					2015/16	2016/17	2017/18	2018/19		
B	13935	AZ6	Defective Housing - Reema External	1,137.9	1,137.9	0.0	0.0	0.0	0.0	0.0
B	13937	BD1	Rewires West	339.5	339.5	0.0	0.0	0.0	0.0	0.0
B	13941	BC2	K&B Decant Homes Failures	1,003.4	1,003.4	0.0	0.0	0.0	0.0	0.0
A	14219	AM5	Environmentals East	45.8	8.8	37.0	0.0	0.0	0.0	0.0
A	16086	AF4	Windows & Doors - South	317.2	317.2	0.0	0.0	0.0	0.0	0.0
A	16087	AH6	Hollins Grove Infrastructure Upgrade	242.1	242.1	0.0	0.0	0.0	0.0	0.0
A	16087	AH7	Eco Match Funding	349.9	211.9	138.0	0.0	0.0	0.0	0.0
B	16087	AI2	Manor Farm Enveloping Scheme	863.3	853.3	10.0	0.0	0.0	0.0	0.0
A	16090	AI3	Scooter Stores & Fire Safety	330.5	290.4	40.1	0.0	0.0	0.0	0.0
A	16090	AJ4	Cctv Wireless Infrastructure	214.4	214.4	0.0	0.0	0.0	0.0	0.0
B	16095	AH4	Malvern Rise & Waverley Garth	3,240.0	2,809.2	430.8	0.0	0.0	0.0	0.0
A	16205	AL2	Passive Fire Protection Works	169.4	152.0	17.4	0.0	0.0	0.0	0.0
A	16205	AL4	Multi-Storey Construction Assessments	133.5	133.5	0.0	0.0	0.0	0.0	0.0
A	16205	AL9	Fire Door Replacement Scheme	254.7	254.7	0.0	0.0	0.0	0.0	0.0
A	16205	AN6	Wimpey High Rise Panels	7.0	7.0	0.0	0.0	0.0	0.0	0.0
A	16376	BD8	Clydes Biomass District Heating	2,393.6	494.2	1,899.4	0.0	0.0	0.0	0.0
B	16393	AM1	Moorhaven Court Conversion	122.8	121.7	1.1	0.0	0.0	0.0	0.0
B	16517	ACT	Hra Self Financing Funding	82,040.7	0.0	0.0	0.0	0.0	80,658.9	1,381.8
B	32021		Windows & Doors	4,565.6	0.0	0.0	315.6	4,250.0	0.0	0.0
B	32021	CF2	W&D Existing	389.8	389.8	0.0	0.0	0.0	0.0	0.0
B	32021	CH2	W&D Upgrades	176.2	94.0	82.2	0.0	0.0	0.0	0.0
B	32021	CK3	W&D Fusion 21	267.8	267.8	0.0	0.0	0.0	0.0	0.0
B	32021	DA3	Windows & Doors - Cs	425.7	0.0	425.7	0.0	0.0	0.0	0.0
B	32021	DA4	Windows & Doors - Mears	1,329.9	0.0	1,329.9	0.0	0.0	0.0	0.0
B	32021	EA1	Windows & Doors - Mears	2,294.2	0.0	0.0	2,294.2	0.0	0.0	0.0
B	32021	EA2	Windows & Doors - Lbs	423.5	0.0	0.0	423.5	0.0	0.0	0.0
B	32022		Heating & Energy Efficiency	12,500.0	0.0	0.0	0.0	12,500.0	0.0	0.0
B	32022	ASB	Asbestos - Heating	781.0	0.0	0.0	781.0	0.0	0.0	0.0
B	32022	CG1	Boilers S&W	10,677.9	4,771.9	5,906.0	0.0	0.0	0.0	0.0
B	32022	CG2	Boilers Sheltered	231.9	231.9	0.0	0.0	0.0	0.0	0.0
B	32022	CG3	Boilers Liberty	2,739.3	2,739.3	0.0	0.0	0.0	0.0	0.0
B	32022	CG4	Boilers Eff North	1,002.8	1,002.8	0.0	0.0	0.0	0.0	0.0
B	32022	CH1	Commercial Heating	329.3	329.3	0.0	0.0	0.0	0.0	0.0
B	32022	CH5	Heat W/Park Drive	250.0	0.0	0.0	250.0	0.0	0.0	0.0
B	32022	CK2	Ebor Gardens Prepay Meters	450.0	0.0	450.0	0.0	0.0	0.0	0.0
B	32022	CM6	Ebor Gardens M&E	73.9	25.2	48.7	0.0	0.0	0.0	0.0
B	32022	CM7	Solar Pv Installations	3,841.0	0.0	3,841.0	0.0	0.0	0.0	0.0
B	32022	DA5	Heating - Asbestos	383.6	0.0	383.6	0.0	0.0	0.0	0.0
B	32022	DA6	Heating - Liberty	1,600.0	0.0	1,600.0	0.0	0.0	0.0	0.0
B	32022	DA8	Heating - Aqua	1,955.0	0.0	1,955.0	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

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Scheme Title

Total
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Cost

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B	32022	DA9	Commercial Heating	385.8	0.0	385.8	0.0	0.0	0.0	0.0
B	32022	DB2	Heat Meters	50.0	0.0	50.0	0.0	0.0	0.0	0.0
B	32022	DB3	Sheltered Heating - Halliday Court	945.0	0.0	0.0	945.0	0.0	0.0	0.0
B	32022	DF1	Electrical Heating - The Crimbles	196.5	0.0	196.5	0.0	0.0	0.0	0.0
B	32022	EB1	Boilers - South	1,726.1	0.0	0.0	1,726.1	0.0	0.0	0.0
B	32022	EB2	Boilers - West	2,655.6	0.0	0.0	2,655.6	0.0	0.0	0.0
B	32022	EB3	Boilers - East Liberty	564.3	0.0	0.0	564.3	0.0	0.0	0.0
B	32022	EB4	Boilers - East	1,443.0	0.0	0.0	1,443.0	0.0	0.0	0.0
B	32022	EB5	Sheltered & Communal Heating - Mears	408.0	0.0	0.0	408.0	0.0	0.0	0.0
B	32022	EB6	Sheltered & Communal Heating - Lbs	272.0	0.0	0.0	272.0	0.0	0.0	0.0
B	32023	DB7	Middleton Park Porches	283.0	0.0	283.0	0.0	0.0	0.0	0.0
B	32024		Electrical Parent	1,300.0	0.0	0.0	0.0	1,300.0	0.0	0.0
B	32024	ASB	Asbestos - Rewires	163.7	0.0	0.0	163.7	0.0	0.0	0.0
B	32024	CA5	Rewires S1 1002118	1,106.8	1,106.8	0.0	0.0	0.0	0.0	0.0
B	32024	CA7	Rewires Scheme 2	551.8	551.8	0.0	0.0	0.0	0.0	0.0
B	32024	CE4	Rewires S2 1002117	320.0	275.6	44.4	0.0	0.0	0.0	0.0
B	32024	CI1	Controlled Entry	335.8	70.6	217.2	48.0	0.0	0.0	0.0
B	32024	CI5	Cctv Installation	1,689.7	0.0	107.1	1,582.6	0.0	0.0	0.0
B	32024	CI6	Fob Upgrades	67.7	0.0	67.7	0.0	0.0	0.0	0.0
B	32024	DB8	Rewires - Mears	486.0	0.0	486.0	0.0	0.0	0.0	0.0
B	32024	DB9	Rewires - Cs	270.5	0.0	270.5	0.0	0.0	0.0	0.0
B	32024	DC1	Rewires - Asbestos	81.0	0.0	81.0	0.0	0.0	0.0	0.0
B	32024	EA5	Rewires - Mears	949.5	0.0	0.0	949.5	0.0	0.0	0.0
B	32024	EA6	Rewires - Lbs	495.9	0.0	0.0	495.9	0.0	0.0	0.0
B	32024	EA7	Rewires - Voids	700.0	0.0	0.0	700.0	0.0	0.0	0.0
B	32025		Re-Roofing	2,600.0	0.0	0.0	0.0	2,600.0	0.0	0.0
B	32025	ASB	Asbestos - Roofing	227.3	0.0	0.0	227.3	0.0	0.0	0.0
B	32025	CA4	Roofing W 1002117	1,541.7	1,541.7	0.0	0.0	0.0	0.0	0.0
B	32025	DC2	Roofs - Asbestos	311.1	0.0	311.1	0.0	0.0	0.0	0.0
B	32025	DC3	Roofs - Cs	130.0	0.0	130.0	0.0	0.0	0.0	0.0
B	32025	DC4	Roofs - Mears	4,994.0	0.0	4,994.0	0.0	0.0	0.0	0.0
B	32025	EC1	Roofing - Lbs	378.0	0.0	0.0	378.0	0.0	0.0	0.0
B	32025	EC2	Roofing - Mears	2,000.0	0.0	0.0	2,000.0	0.0	0.0	0.0
B	32026		Kitchens & Bathrooms	11,100.0	0.0	0.0	0.0	11,100.0	0.0	0.0
B	32026	ASB	Asbestos - K&B	804.2	0.0	0.0	804.2	0.0	0.0	0.0
B	32026	CA2	K&B Scheme 2 1002115	1,355.2	1,355.2	0.0	0.0	0.0	0.0	0.0
B	32026	CA3	K&B Scheme 3 1002116	959.6	959.6	0.0	0.0	0.0	0.0	0.0
B	32026	CA6	K&B Scheme 4	1,428.6	1,396.1	32.5	0.0	0.0	0.0	0.0
B	32026	CF9	K&B Existing	1,204.9	1,204.9	0.0	0.0	0.0	0.0	0.0
B	32026	CG5	K&B Scarcroft	917.8	895.4	22.4	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

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Total
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2018/19

Cat	Scheme		Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	2016/17	2017/18	2018/19	After 2018/19
B	32026	DC5	K&B - Asbestos	588.8	0.0	588.8	0.0	0.0	0.0	0.0
B	32026	DC6	K & B - S1 Mears	2,200.0	0.0	2,200.0	0.0	0.0	0.0	0.0
B	32026	DC7	K & B - S2 Mears	2,247.9	0.0	2,247.9	0.0	0.0	0.0	0.0
B	32026	DC8	K & B - S3 Mears	550.0	0.0	550.0	0.0	0.0	0.0	0.0
B	32026	DC9	K & B - S4 Mears	2,080.0	0.0	2,080.0	0.0	0.0	0.0	0.0
B	32026	DD1	K & B - S5 Cs	1,531.0	0.0	1,531.0	0.0	0.0	0.0	0.0
B	32026	DH2	K & B - Mears Scheme 5a	1,653.0	0.0	1,653.0	0.0	0.0	0.0	0.0
B	32026	EC5	K&B - Mears	7,958.4	0.0	0.0	7,958.4	0.0	0.0	0.0
B	32026	EC6	K&B - Lbs	1,570.3	0.0	0.0	1,570.3	0.0	0.0	0.0
B	32027		Environmentals	499.0	0.0	0.0	249.0	250.0	0.0	0.0
B	32027	CB5	Garages	144.6	144.6	0.0	0.0	0.0	0.0	0.0
B	32027	CB9	Environmental Improvements Nevilles	699.9	56.9	643.0	0.0	0.0	0.0	0.0
B	32027	CK5	Tinshills Environmentals	80.0	0.0	80.0	0.0	0.0	0.0	0.0
B	32027	CN3	Hebden Place Garage Demo	66.1	2.5	63.6	0.0	0.0	0.0	0.0
B	32027	DD2	Garage Demolitions	16.5	0.0	16.5	0.0	0.0	0.0	0.0
B	32028	DE3	Sanctuary	213.6	0.0	113.6	50.0	50.0	0.0	0.0
B	32030		Equipment & Mod. For Disabled	3,700.0	0.0	0.0	0.0	3,700.0	0.0	0.0
B	32030	CB6	Adaptations - Residual	5,675.0	5,249.2	425.8	0.0	0.0	0.0	0.0
B	32030	CC5	Communal Access Work	198.0	20.1	177.9	0.0	0.0	0.0	0.0
B	32030	DE4	Adaptations 15/16	4,780.0	0.0	4,780.0	0.0	0.0	0.0	0.0
B	32030	DH3	Adaptations - Health & Hsg	20.0	0.0	20.0	0.0	0.0	0.0	0.0
B	32030	ED1	Adaptations 16/17	3,553.2	0.0	0.0	3,553.2	0.0	0.0	0.0
B	32031		Voids Parent	5,900.0	0.0	0.0	0.0	5,900.0	0.0	0.0
B	32031	ASB	Asbestos - Responsive	1,432.8	0.0	0.0	1,432.8	0.0	0.0	0.0
B	32031	CB1	Capital Voids - Residual	6,420.7	6,420.7	0.0	0.0	0.0	0.0	0.0
B	32031	DE5	Voids 15/16	6,500.0	0.0	6,500.0	0.0	0.0	0.0	0.0
B	32031	ED3	Voids 16/17	5,490.0	0.0	0.0	5,490.0	0.0	0.0	0.0
B	32032		Capital Repairs Parent	2,640.0	0.0	0.0	0.0	2,640.0	0.0	0.0
B	32032	CB2	Repairs - Residual	2,297.6	2,297.6	0.0	0.0	0.0	0.0	0.0
B	32032	CM1	Repairs - Gamble Hill Footpaths	76.5	76.5	0.0	0.0	0.0	0.0	0.0
B	32032	CM2	Repairs - Dawsons Corner Rooflines	92.9	92.9	0.0	0.0	0.0	0.0	0.0
B	32032	DE6	Repairs 15/16	2,400.0	0.0	2,400.0	0.0	0.0	0.0	0.0
B	32032	DJ2	Repairs - Shakespeares Rendering	58.9	0.0	58.9	0.0	0.0	0.0	0.0
B	32032	ED5	Repairs 16/17	1,647.0	0.0	0.0	1,647.0	0.0	0.0	0.0
B	32032	ED6	Repairs - Walls	254.0	0.0	0.0	254.0	0.0	0.0	0.0
B	32032	ED7	Repairs - Prior To Painting Lbs	50.0	0.0	0.0	50.0	0.0	0.0	0.0
B	32032	ED8	Disrepair	500.0	0.0	0.0	500.0	0.0	0.0	0.0
B	32032	ED9	Repairs - Prior To Painting Mears	50.0	0.0	0.0	50.0	0.0	0.0	0.0
B	32033		Service Delivery Associated Costs	11,944.1	0.0	34.9	759.2	11,150.0	0.0	0.0
B	32033	ASB	Asbestos - Unallocated	618.0	0.0	0.0	618.0	0.0	0.0	0.0

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B	32033	CG7	Asbestos For Fy Work	279.7	179.7	100.0	0.0	0.0	0.0	0.0
B	32033	CI8	Office Buildings	50.1	50.1	0.0	0.0	0.0	0.0	0.0
B	32033	CK8	Asbestos Outhouses	301.1	1.1	300.0	0.0	0.0	0.0	0.0
B	32033	CL2	Kirkstall Office	116.0	0.0	116.0	0.0	0.0	0.0	0.0
B	32033	CN4	Mears Gas	583.6	583.6	0.0	0.0	0.0	0.0	0.0
B	32033	DD4	Capitalisation Of Salaries	3,645.0	0.0	3,645.0	0.0	0.0	0.0	0.0
B	32033	DD5	Heatlease Termination Fees	2,257.7	0.0	1,124.8	896.0	236.9	0.0	0.0
D	32033	DD6	It Projects	5,565.2	0.0	206.0	1,653.8	2,364.3	1,341.1	0.0
B	32033	DD7	Mears Overheads	6,255.0	0.0	6,255.0	0.0	0.0	0.0	0.0
B	32033	EH1	Capitalisation Of Salaries	4,706.8	0.0	0.0	4,706.8	0.0	0.0	0.0
B	32033	EH2	Mears Overheads	4,711.9	0.0	0.0	4,711.9	0.0	0.0	0.0
B	32034		Structural Remedials & Insulation Parent	4,054.9	0.0	0.0	794.9	3,260.0	0.0	0.0
B	32034	ASB	Asbestos - Structural	1,064.0	0.0	0.0	1,064.0	0.0	0.0	0.0
B	32034	CH3	Highways Msf	4,230.9	3.3	0.0	1,727.6	2,500.0	0.0	0.0
B	32034	CH4	Green Deal	1,764.8	128.6	1,636.2	0.0	0.0	0.0	0.0
B	32034	CH7	Msf Structural Repairs	5,020.3	20.3	0.0	500.0	4,500.0	0.0	0.0
B	32034	CK9	Airborough Concrete	85.6	85.6	0.0	0.0	0.0	0.0	0.0
B	32034	CL1	Tingley Bungalow	118.5	4.4	114.1	0.0	0.0	0.0	0.0
B	32034	CM9	Throstle Rd North Refurb	125.6	125.6	0.0	0.0	0.0	0.0	0.0
B	32034	DD8	Airey A1f Properties	500.0	0.0	44.0	456.0	0.0	0.0	0.0
B	32034	DD9	Cavity & Loft Insulation	100.0	0.0	100.0	0.0	0.0	0.0	0.0
B	32034	DG8	Msf Panel Repairs - Phase 1	276.8	0.0	276.8	0.0	0.0	0.0	0.0
B	32034	DG9	Msf Structural Repairs Phase 2	3,950.0	0.0	300.0	3,650.0	0.0	0.0	0.0
B	32035		Communal Replacements	15,816.4	0.0	0.0	6,716.4	9,100.0	0.0	0.0
B	32035	ASB	Asbestos - Communal	802.1	0.0	0.0	802.1	0.0	0.0	0.0
B	32035	CH8	Lifts Msf	4,969.0	0.0	1,164.0	2,245.0	1,560.0	0.0	0.0
B	32035	CH9	Lifts Low Rise	1,289.3	267.3	517.0	225.0	280.0	0.0	0.0
B	32035	CL3	Drying Room Louvre Screens	509.1	30.2	478.9	0.0	0.0	0.0	0.0
B	32035	DB6	Msf Improvements - Claytons	2,624.4	0.0	2,424.4	200.0	0.0	0.0	0.0
B	32036		Conversion / Regeneration Works Parent	300.0	0.0	0.0	300.0	0.0	0.0	0.0
B	32036	ASB	Asbestos - Conversion & Regen	255.7	0.0	0.0	255.7	0.0	0.0	0.0
B	32036	CC4	3 Bawn Vale Refurb / Rebuild	96.7	9.7	30.0	57.0	0.0	0.0	0.0
B	32036	CE6	Beckhills Block Demo	600.1	19.1	581.0	0.0	0.0	0.0	0.0
B	32036	CJ3	Housing Office Little London Hub	291.5	101.5	190.0	0.0	0.0	0.0	0.0
B	32036	CL5	Cross Green Group Repair	1,300.0	295.8	1,004.2	0.0	0.0	0.0	0.0
B	32036	CN1	Bennett Court Refurbishment	2,205.8	5.8	111.0	2,089.0	0.0	0.0	0.0
B	32036	DE1	Shepherds Lane Conversion	12.0	0.0	12.0	0.0	0.0	0.0	0.0
B	32036	DE2	Wharfedale Court	387.8	0.0	387.8	0.0	0.0	0.0	0.0
B	32036	DG7	Union Court	2,070.5	0.0	40.5	0.0	2,030.0	0.0	0.0
B	32036	DH1	Whatling Properties - Throstle Lane	550.0	0.0	0.0	550.0	0.0	0.0	0.0

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Cat	Scheme			Total Scheme Cost	Actual To 31 Mar 15	2015/16	2016/17	2017/18	2018/19	After 2018/19
B	32036	DH5	Misc Props - 52 Oak Road	60.0	0.0	60.0	0.0	0.0	0.0	0.0
B	32036	DH6	Misc Properties - 23a The Towers	151.7	0.0	151.7	0.0	0.0	0.0	0.0
B	32036	DH7	Misc Props - 89-91 Fairfield Hill	45.0	0.0	45.0	0.0	0.0	0.0	0.0
B	32036	DH8	Presbytery Bungalow	277.4	0.0	277.4	0.0	0.0	0.0	0.0
B	32036	EG1	Arthington Ct & Sir Karl Cohen Sq	400.0	0.0	0.0	400.0	0.0	0.0	0.0
B	32037		Fire Safety Works	1,739.1	0.0	0.0	1,249.1	490.0	0.0	0.0
B	32037	ASB	Asbestos - Fire Safety	148.0	0.0	0.0	148.0	0.0	0.0	0.0
B	32037	CA9	Fire Doors Cottingley	264.2	264.2	0.0	0.0	0.0	0.0	0.0
B	32037	CB3	Fire Doors Leaseholders	113.4	13.4	100.0	0.0	0.0	0.0	0.0
B	32037	CB4	Fire Doors Tenants	413.5	380.7	32.8	0.0	0.0	0.0	0.0
B	32037	CC3	Fire Safety W	407.4	279.4	128.0	0.0	0.0	0.0	0.0
B	32037	CC6	Fs - Emergency Led Lighting Msfs Mears	1,348.7	332.6	305.4	710.7	0.0	0.0	0.0
B	32037	CC7	Fs - Sheltered Sprinklers Msf	927.0	376.8	550.2	0.0	0.0	0.0	0.0
B	32037	CC8	Fire Safety - Care Ring	1,540.1	1,354.5	185.6	0.0	0.0	0.0	0.0
B	32037	CC9	Fs - Fire Stopping	1,270.5	411.4	859.1	0.0	0.0	0.0	0.0
B	32037	CD1	Fs - Signage Msf	143.0	105.5	37.5	0.0	0.0	0.0	0.0
B	32037	CD3	Fs - Scooter Stores	619.8	439.8	180.0	0.0	0.0	0.0	0.0
B	32037	CD5	Fs - Meter & Service Covers	168.4	53.4	115.0	0.0	0.0	0.0	0.0
B	32037	CD9	Fire Detection S	18.8	0.0	18.8	0.0	0.0	0.0	0.0
B	32037	CE2	Fs - Ventilation & Glazing	288.5	40.0	195.3	53.2	0.0	0.0	0.0
B	32037	CE3	Fs - Cable Entanglement	73.6	18.6	55.0	0.0	0.0	0.0	0.0
B	32037	DF2	Fs - Wetherby Road Remodel	122.6	0.0	122.6	0.0	0.0	0.0	0.0
B	32037	DF6	Fs - Communal Access	753.0	0.0	753.0	0.0	0.0	0.0	0.0
B	32037	DH9	Fs - Victorian Properties	115.5	0.0	115.5	0.0	0.0	0.0	0.0
B	32037	DJ1	Fs - Sheltered Fire Alarms	475.0	0.0	175.0	300.0	0.0	0.0	0.0
B	32037	DJ3	Fs - Emergency Lighting Msfs - Cel	210.0	0.0	210.0	0.0	0.0	0.0	0.0
B	32037	DJ4	Fs - Refuse Hopper Lids	60.0	0.0	60.0	0.0	0.0	0.0	0.0
B	32037	DJ5	Fs - Smoke Detection	40.0	0.0	40.0	0.0	0.0	0.0	0.0
B	32037	EF1	Fs - Msf Sprinklers Ph 2	583.0	0.0	0.0	583.0	0.0	0.0	0.0
B	32037	EF2	Fs - Smoke Detection	100.0	0.0	0.0	100.0	0.0	0.0	0.0
B	32037	EF3	Fs - Compartmentation Mears	250.0	0.0	0.0	250.0	0.0	0.0	0.0
B	32037	EF4	Fs - Compartmentation Lbs	250.0	0.0	0.0	250.0	0.0	0.0	0.0
B	32038		Estate Shops & Leased Props	238.8	0.0	0.0	0.0	238.8	0.0	0.0
B	32038	DG6	Commercial & Leased Assets	310.0	0.0	310.0	0.0	0.0	0.0	0.0
B	32038	EH6	Commercial & Leased Hra Assets	154.0	0.0	0.0	154.0	0.0	0.0	0.0
B	32393		Environmental Improvement Programme	2,545.9	0.0	0.0	2,200.0	345.9	0.0	0.0
B	32394	PI7	Eip Pkg - Stanks Dr, Hebden Pi & Naburn	63.7	0.0	63.7	0.0	0.0	0.0	0.0
B	32394	PO4	Eip Pkg - Wortley Heights	50.6	0.0	50.6	0.0	0.0	0.0	0.0
B	32394	PO5	Eip Pkg - Clydes Parking	23.0	0.0	23.0	0.0	0.0	0.0	0.0
B	32394	PS0	Eip Pkg - Rycroft Court	26.2	0.0	26.2	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Council Housing
Scheme Title

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

B	32395	YO1	Eip Ply - Kippax Wheeled Sports Facility	10.0	0.0	10.0	0.0	0.0	0.0	0.0
B	32395	YO2	Eip Ply - Wood Lane Play Scheme	24.0	0.0	24.0	0.0	0.0	0.0	0.0
B	32395	YO3	Eip Ply - Middleton Skate Park	35.0	0.0	35.0	0.0	0.0	0.0	0.0
B	32396	LI2	Eip Lnd - Cottingley Roof Garden	7.5	0.0	7.5	0.0	0.0	0.0	0.0
B	32396	LO1	Eip Lnd - Bsg Fencing	3.1	0.0	3.1	0.0	0.0	0.0	0.0
B	32396	LO5	Eip Lnd - Gipton Firestation Road Access	28.4	0.0	28.4	0.0	0.0	0.0	0.0
B	32397		Env Improvement Prog - Comm Safety	591.4	0.0	0.0	591.4	0.0	0.0	0.0
B	32397	CI1	Eip Cs - Hemmingway Glazing	60.0	0.0	60.0	0.0	0.0	0.0	0.0
B	32397	CI2	Eip Cs - Oak Place Sheltered Security	20.0	0.0	20.0	0.0	0.0	0.0	0.0
B	32397	CI3	Eip Cs - Birch Grove Sheltered Security	16.4	0.0	16.4	0.0	0.0	0.0	0.0
B	32397	CI4	Eip Cs - Cromwell Mount Fencing	4.2	0.0	4.2	0.0	0.0	0.0	0.0
B	32397	CI8	Eip Cs - Dufton Approach Fencing	18.7	0.0	18.7	0.0	0.0	0.0	0.0
B	32397	CO1	Eip Cs - Fewston Cctv	45.0	0.0	45.0	0.0	0.0	0.0	0.0
B	32397	CO2	Eip Cs - Lincoln Green Road Cctv	40.0	0.0	40.0	0.0	0.0	0.0	0.0
B	32397	CO3	Eip Cs - Stanks Parade Cctv	46.7	0.0	46.7	0.0	0.0	0.0	0.0
B	32397	CO4	Eip Cs -Sholebroke Mount / Street Cctv	100.0	0.0	100.0	0.0	0.0	0.0	0.0
B	32397	CO5	Eip Cs - Middleton Cctv	75.0	0.0	75.0	0.0	0.0	0.0	0.0
B	32397	CO6	Eip Cs - Osmondthorpe / Nevilles Cctv	65.6	0.0	65.6	0.0	0.0	0.0	0.0
B	32397	CS0	Eip Cs - Dean Hall Close / Wynyard Drive	9.0	0.0	9.0	0.0	0.0	0.0	0.0
B	32397	CS1	Eip Cs - Naburn Fold Security Lighting	9.5	0.0	9.5	0.0	0.0	0.0	0.0
B	32397	CS3	Eip Cs - Jarvis Sq. Dusk Til Dawn Light	2.9	0.0	2.9	0.0	0.0	0.0	0.0
B	32398	WI3	Eip Wst - Tinshill Flats	63.0	0.0	63.0	0.0	0.0	0.0	0.0
B	32398	WI5	Eip Wst - Gamble Hill	1.6	0.0	1.6	0.0	0.0	0.0	0.0
B	32398	WI6	Eip Wst - Burton Street	1.2	0.0	1.2	0.0	0.0	0.0	0.0
B	32398	WI7	Eip Wst - Valley Road	15.5	0.0	15.5	0.0	0.0	0.0	0.0
B	32398	WI8	Eip Wst - Rutland Court	10.0	0.0	10.0	0.0	0.0	0.0	0.0
B	32398	WI9	Eip Wst - Acres Hall Avenue	30.0	0.0	30.0	0.0	0.0	0.0	0.0
B	32398	WO2	Eip Wst - Ganners Way	16.4	0.0	16.4	0.0	0.0	0.0	0.0
B	32398	WO9	Eip Wst - Minster Flats	15.6	0.0	15.6	0.0	0.0	0.0	0.0

Total Housing Leeds Service	385,000.5	54,595.6	80,477.2	84,200.0	82,345.9	82,000.0	1,381.8
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Leeds Building Services

A 32212 Construction Service - Vehicles	1,147.0	0.0	717.7	429.3	0.0	0.0	0.0
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Total Leeds Building Services	1,147.0	0.0	717.7	429.3	0.0	0.0	0.0
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Belle Isle

Leeds City Council Capital Programme - Improving Our Assets

Council Housing
Scheme Title

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

B	16517	BIT	Hra Bitmo Self Financing	5,160.0	0.0	0.0	1,720.0	1,720.0	1,720.0	0.0
B	16798		Parking Issues- Nesfield Garth	214.8	147.0	17.8	50.0	0.0	0.0	0.0
A	16920		Other Conversions Former Library	116.2	105.7	10.5	0.0	0.0	0.0	0.0
B	32041		Conversions Belle Isle Circus	52.0	14.6	37.4	0.0	0.0	0.0	0.0
B	32047		Adaptations	214.8	213.2	1.6	0.0	0.0	0.0	0.0
B	32048		Bitmo Void Refurbs	26.8	22.7	4.1	0.0	0.0	0.0	0.0
B	32049		Re-Roofing - Aberfields	495.7	452.3	43.4	0.0	0.0	0.0	0.0
B	32050		External Ins - Aberfield Crest	188.5	143.8	44.7	0.0	0.0	0.0	0.0
B	32052		Footpath Renewal	78.1	22.7	55.4	0.0	0.0	0.0	0.0
B	32079		Structural Repairs Flat Balconies	129.3	0.2	129.1	0.0	0.0	0.0	0.0
B	32080		Asbestos Removal To Schemes	52.6	52.4	0.2	0.0	0.0	0.0	0.0
A	32175		External Fencing	408.9	0.5	408.4	0.0	0.0	0.0	0.0
B	32242		15/16 Total Heat Lease - Estate	80.0	0.0	80.0	0.0	0.0	0.0	0.0
B	32243		15/16 Reactive Boiler Reps	135.6	0.0	135.6	0.0	0.0	0.0	0.0
B	32244		15/16 Planned Boiler Reps	127.5	0.0	127.5	0.0	0.0	0.0	0.0
B	32245		15/16 Electric Upgrades	10.1	0.0	10.1	0.0	0.0	0.0	0.0
B	32246		15/16 Works To Tenanted Properties	200.0	0.0	200.0	0.0	0.0	0.0	0.0
B	32247		15/16 Adaptations	130.0	0.0	130.0	0.0	0.0	0.0	0.0
B	32248		15/16 Bitmo Void Refurbs	99.0	0.0	99.0	0.0	0.0	0.0	0.0
B	32249		15/16 Misc Decency Failures	92.5	0.0	92.5	0.0	0.0	0.0	0.0
B	32250		15/16 Re-Roofing - Nesfields	130.0	0.0	126.7	3.3	0.0	0.0	0.0
B	32251		15/16 External Ins - Rosedales	840.6	0.0	819.6	21.0	0.0	0.0	0.0
B	32252		15/16 Re-Pointing - Brooms	128.4	0.0	128.4	0.0	0.0	0.0	0.0
B	32253		15/16 Footpath Renewal	85.3	0.0	85.3	0.0	0.0	0.0	0.0
B	32254		15/16 Cladding - East/West Grange	59.6	0.0	59.6	0.0	0.0	0.0	0.0
B	32255		15/16 Water Supplies -Flats	27.5	0.0	27.5	0.0	0.0	0.0	0.0
B	32256		15/16 Asbestos Removal To Schemes	25.2	0.0	25.2	0.0	0.0	0.0	0.0
B	32382		15/16 Estate Parking	50.0	0.0	15.0	35.0	0.0	0.0	0.0
Total Belle Isle				9,359.0	1,175.1	2,914.6	1,829.3	1,720.0	1,720.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

School Building Improvements

Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19
					2015/16	2016/17	2017/18	2018/19	
Capital Maintenance									
B	16270	BLR ARM	62.9	60.4	2.5	0.0	0.0	0.0	0.0
B	16270	BLR FWR	71.1	63.9	2.3	4.9	0.0	0.0	0.0
B	16270	BLR PPH	83.3	79.8	3.5	0.0	0.0	0.0	0.0
B	16270	BLR RAY	185.6	178.5	0.0	7.1	0.0	0.0	0.0
B	16270	BLR TNR	42.0	37.8	1.2	3.0	0.0	0.0	0.0
B	16270	BLR WES	133.8	112.7	4.3	16.8	0.0	0.0	0.0
B	16270	BLR WLA	134.4	131.8	2.6	0.0	0.0	0.0	0.0
B	16270	BLR WSM	120.0	117.7	2.3	0.0	0.0	0.0	0.0
B	16270	RFG BRA	201.8	194.6	7.2	0.0	0.0	0.0	0.0
B	16270	RFG NIN	119.8	118.7	1.1	0.0	0.0	0.0	0.0
B	16270	RFG STR	38.8	36.0	0.0	2.8	0.0	0.0	0.0
B	16270	WIN QUA	101.9	99.6	2.3	0.0	0.0	0.0	0.0
B	16470	BLR BPC	116.7	107.9	8.8	0.0	0.0	0.0	0.0
B	16470	BLR CCS	81.7	80.1	1.6	0.0	0.0	0.0	0.0
B	16470	BLR CGP	111.4	109.1	2.3	0.0	0.0	0.0	0.0
B	16470	BLR GFP	90.1	87.8	2.3	0.0	0.0	0.0	0.0
B	16470	KIT ABE	45.0	44.7	0.1	0.2	0.0	0.0	0.0
B	16470	KIT ARM	81.1	76.0	0.0	5.1	0.0	0.0	0.0
B	16470	KIT BEE	51.6	51.5	0.1	0.0	0.0	0.0	0.0
B	16470	KIT BLN	43.7	43.4	0.1	0.2	0.0	0.0	0.0
B	16470	KIT BRA	38.8	38.0	0.8	0.0	0.0	0.0	0.0
B	16470	KIT CCU	25.0	21.1	0.5	3.4	0.0	0.0	0.0
B	16470	KIT COL	44.5	44.4	0.1	0.0	0.0	0.0	0.0
B	16470	KIT GUI	54.6	52.1	0.9	1.6	0.0	0.0	0.0
B	16470	KIT HAR	40.7	40.6	0.1	0.0	0.0	0.0	0.0
B	16470	KIT ING	45.0	44.3	0.7	0.0	0.0	0.0	0.0
B	16470	KIT KER	44.6	44.5	0.1	0.0	0.0	0.0	0.0
B	16470	KIT LAW	78.2	71.9	3.1	3.2	0.0	0.0	0.0
B	16470	KIT OAF	26.5	24.1	0.5	1.9	0.0	0.0	0.0
B	16470	KIT ROB	48.2	47.1	1.1	0.0	0.0	0.0	0.0
B	16470	KIT ROT	35.5	35.3	0.1	0.1	0.0	0.0	0.0
B	16470	KIT STA	41.4	41.2	0.1	0.1	0.0	0.0	0.0
B	16470	KIT STH	82.3	76.6	0.0	5.7	0.0	0.0	0.0
B	16470	KIT YWF	39.4	36.9	0.9	1.6	0.0	0.0	0.0
B	16470	RFG PAR	473.5	461.9	11.6	0.0	0.0	0.0	0.0
B	16470	WIN BRA	69.7	67.8	1.9	0.0	0.0	0.0	0.0
B	16470	WIN NIN	120.4	117.8	2.6	0.0	0.0	0.0	0.0
B	16471	BLR BEE	141.8	137.7	4.1	0.0	0.0	0.0	0.0
B	16471	BLR BEN	600.2	598.4	1.8	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

School Building Improvements

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs					After 2018/19
				2015/16	2016/17	2017/18	2018/19		
B	16471 BLR CAR Carr Manor Ps	114.0	112.8	1.2	0.0	0.0	0.0	0.0	
B	16471 BLR CRO Crossley St Primary	117.4	97.1	20.3	0.0	0.0	0.0	0.0	
B	16471 BLR EGP Ebor Gardens Ps	59.4	59.2	0.2	0.0	0.0	0.0	0.0	
B	16471 BLR GUI Guiseley School	395.5	394.5	1.0	0.0	0.0	0.0	0.0	
B	16471 BLR MID Middleton Ps	155.9	148.7	0.7	6.5	0.0	0.0	0.0	
B	16471 BLR STO Besd - Stonegate	43.6	33.9	8.2	1.5	0.0	0.0	0.0	
B	16471 ELE JJS East Silc - John Jamieson Electrical Wks	181.6	180.5	1.1	0.0	0.0	0.0	0.0	
B	16471 ELE MIL West Silc - Milestone	158.3	157.2	1.1	0.0	0.0	0.0	0.0	
B	16471 ELE RDS Royds School	11.2	0.3	10.9	0.0	0.0	0.0	0.0	
B	16471 KIT ALW Alwoodley Ps	111.4	101.5	0.6	9.3	0.0	0.0	0.0	
B	16471 KIT CST Crossley St Ps	50.2	38.6	10.4	1.2	0.0	0.0	0.0	
B	16471 KIT HIG Highfield Ps	98.1	88.2	7.6	2.3	0.0	0.0	0.0	
B	16471 KIT IRE Ireland Wood Ps	106.3	5.7	90.9	9.7	0.0	0.0	0.0	
B	16471 KIT MST Middleton St Mary'S Ce Ps	86.2	3.3	50.7	32.2	0.0	0.0	0.0	
B	16471 KIT STB St Bartholomews Ce Ps	111.8	110.2	0.0	1.6	0.0	0.0	0.0	
B	16471 KIT VAL Valley View Ps	92.2	1.4	4.3	86.5	0.0	0.0	0.0	
B	16471 KIT WHI Whitkirk Ps	87.9	5.1	80.9	1.9	0.0	0.0	0.0	
B	16471 KIT WST Wetherby St James Ce Ps	83.1	5.6	69.9	7.6	0.0	0.0	0.0	
B	16471 RFG ALW Alwoodley Ps	116.0	103.4	0.1	12.5	0.0	0.0	0.0	
B	16471 RFG KIN Kippax North Ps	221.7	215.5	6.2	0.0	0.0	0.0	0.0	
B	16471 RFG MVP Morley Victoria Ps	87.3	85.1	2.2	0.0	0.0	0.0	0.0	
B	16471 RFG PWL Pudsey Waterloo Ps	26.1	22.1	0.6	3.4	0.0	0.0	0.0	
B	16471 RFG QUE Queensway Ps	199.9	194.3	5.4	0.2	0.0	0.0	0.0	
B	16471 RFG RSP Rawdon St Peter'S Ce Ps	45.2	3.4	35.6	6.2	0.0	0.0	0.0	
B	16471 RFG RVP Rothwell Victoria Jnr	192.3	164.9	4.6	5.3	17.5	0.0	0.0	
B	16471 RFG TRP Tranmere Park Ps	242.9	200.1	6.8	12.9	23.1	0.0	0.0	
B	16471 RFG WEE Iveson Primary	146.2	142.2	4.0	0.0	0.0	0.0	0.0	
B	16471 RFG WHI Whingate Ps	167.8	164.1	3.7	0.0	0.0	0.0	0.0	
B	16471 RFG YWJ Yeadon Westfield Junior	184.0	155.8	4.4	23.8	0.0	0.0	0.0	
B	16471 WIN BAR Bardsey Ps	73.9	59.1	1.6	13.2	0.0	0.0	0.0	
B	16471 WIN BRO Broadgate Ps	28.7	28.0	0.7	0.0	0.0	0.0	0.0	
B	16471 WIN BRW Barwick In Elmete Ce	20.2	19.4	0.8	0.0	0.0	0.0	0.0	
B	16471 WIN HOL Hollybush Ps	53.7	48.8	2.3	2.6	0.0	0.0	0.0	
B	16471 WIN MOV Morley Victoria Ps	8.2	7.9	0.3	0.0	0.0	0.0	0.0	
B	16471 WIN RSP Rawdon St Peter'S Ce Ps	92.3	89.9	2.4	0.0	0.0	0.0	0.0	
B	16774 Schools Condition Allocation-Future Yrs	23,598.0	0.0	0.0	0.0	0.0	6,523.0	17,075.0	
A	32014 Universal Infant Free School Meals	292.1	0.0	0.0	292.1	0.0	0.0	0.0	
A	32014 EQT Free School Meals Eqst Provision	618.8	523.0	79.3	16.5	0.0	0.0	0.0	
A	32014 EXP BST Burley St Matthias Ps Kitchen Works	97.5	0.0	97.5	0.0	0.0	0.0	0.0	
A	32014 EXP SCH Scholes Ps Kitchen Works	214.7	2.7	203.8	8.2	0.0	0.0	0.0	

Leeds City Council Capital Programme - Improving Our Assets

School Building Improvements

Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs				After 2018/19
					2015/16	2016/17	2017/18	2018/19	
A	32014 EXP TAL	Talbot Ps Kitchen Works	125.0	0.7	92.1	2.7	29.5	0.0	0.0
A	32014 EXP TNR	Thorner Ce Ps Kitchen Works	137.0	0.0	0.0	137.0	0.0	0.0	0.0
A	32014 EXP WOC	Woodlesford Ps Kitchen Works	200.0	1.9	195.7	2.4	0.0	0.0	0.0
B	32232	Capital Maintenance Programme 2014-15	110.5	0.0	0.0	110.5	0.0	0.0	0.0
B	32232 COM	Capital Maintenance Combined Schemes 14/	742.3	4.2	729.4	8.7	0.0	0.0	0.0
B	32232 KIT	Capital Maintenance Kitchen Ventilation	210.7	0.0	208.5	2.2	0.0	0.0	0.0
B	32232 LEP	Capital Maintenance (By Leeds Lep)	1,646.0	0.0	1,646.0	0.0	0.0	0.0	0.0
B	32232 MEC	Capital Maintenance Mechanical Works	761.4	0.0	701.8	59.6	0.0	0.0	0.0
B	32232 RFG	Capital Maintenance Roofing Works	2,116.2	2.9	1,912.7	200.6	0.0	0.0	0.0
B	32232 WIN	Capital Maintenance Window Replacement	209.9	1.1	186.5	22.3	0.0	0.0	0.0
B	32296	Schools Condition Allocation 2014/15	7,589.6	0.0	0.0	6,247.2	1,342.4	0.0	0.0
B	32297	Schools Condition Allocation 2013/14	1,356.5	0.0	0.0	1,356.5	0.0	0.0	0.0
B	32298	Schools Condition Allocation 2015/16	7,866.0	0.0	0.0	0.0	6,523.6	1,342.4	0.0
B	32458	Capital Maintenance Programme 2016/17	1,492.6	0.0	0.0	1,492.6	0.0	0.0	0.0
Total Capital Maintenance			57,322.3	7,618.0	6,570.6	10,257.2	7,936.1	7,865.4	17,075.0
Health & Safety									
B	16748 COM	Schools Asbestos Removal Works	501.9	397.9	104.0	0.0	0.0	0.0	0.0
B	16818 CON	Schools Condition Surveys	130.5	72.6	46.0	11.9	0.0	0.0	0.0
B	16818 ELE	Electrical Testing/Remedial Works	241.5	213.8	27.7	0.0	0.0	0.0	0.0
B	16818 FIR HUG	Hugh Gaitskell Ps Fire Safey Works	82.4	82.2	0.2	0.0	0.0	0.0	0.0
B	16818 REA	Reactive Refurbishment Works	76.4	76.1	0.3	0.0	0.0	0.0	0.0
B	32053 CON	Schools Condition Surveys	163.9	14.2	29.7	120.0	0.0	0.0	0.0
B	32053 FIR BAR	Barwick In Elmet Ps H&S Works	216.9	202.3	14.6	0.0	0.0	0.0	0.0
B	32053 FIR BRI	Brigshaw High School H&S Works	242.7	232.4	10.3	0.0	0.0	0.0	0.0
B	32053 REA	Reactive Refurbishment Works	109.2	92.3	16.6	0.3	0.0	0.0	0.0
B	32205	Leeds City Academy: Boundary Works	90.8	13.0	4.2	73.6	0.0	0.0	0.0
B	32260	Major Refurbishment & General Building	119.1	0.0	0.0	119.1	0.0	0.0	0.0
B	32260 ASB	Asbestos Removal Programme 15/16	300.0	0.0	200.0	100.0	0.0	0.0	0.0
B	32260 ELE	Electrical Remedial Wks Programme 15/16	200.0	0.0	90.0	110.0	0.0	0.0	0.0
B	32260 FIR	Fire Safety Programme 15/16	130.1	0.0	0.0	130.1	0.0	0.0	0.0
B	32260 FIR ADL	Adel Ps Fire Safety Works	1.6	0.0	1.6	0.0	0.0	0.0	0.0
B	32260 FIR BSP	Bramley St Peter'S Ps Fire Safety Wks	3.0	0.0	3.0	0.0	0.0	0.0	0.0
B	32260 FIR CPS	Calverley Parkside Ps Fire Stopping	18.5	0.0	0.0	18.5	0.0	0.0	0.0
B	32260 FIR GUI	Guiseley Infants Fire Stopping Wks	11.3	0.0	11.3	0.0	0.0	0.0	0.0
B	32260 FIR ING	Ingram Rd Ps Fire Safety Works	3.3	0.0	3.3	0.0	0.0	0.0	0.0
B	32260 FIR KER	Kerr Mackie Ps Fire Safety Works	4.5	0.0	4.5	0.0	0.0	0.0	0.0
B	32260 FIR OAK	Ne Silc - Oakwood Fire Safety Works	118.9	0.0	13.9	105.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

School Building Improvements

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs				After 2018/19
				2015/16	2016/17	2017/18	2018/19	
B 32260 FIR QUA	Quarry Mount Ps Fire Safety Works	3.5	0.0	3.5	0.0	0.0	0.0	0.0
B 32260 FIR RVP	Rothwell Victoria Ps Fire Safety Wks	3.4	0.0	3.4	0.0	0.0	0.0	0.0
B 32260 FIR SUM	Summerfield Ps Fire Safety Works	113.4	0.0	41.8	71.6	0.0	0.0	0.0
B 32260 REA	Health & Safety Emergency Works	363.7	0.0	136.3	227.4	0.0	0.0	0.0
B 98000	Major Refurbish & General Building Works	3,000.0	0.0	0.0	0.0	1,000.0	1,000.0	1,000.0
Total Health & Safety		6,250.5	1,396.8	766.2	1,087.5	1,000.0	1,000.0	1,000.0
Devolved Formula Capital Grant (Dfc)								
B 16773	Devolved Formula Capital - Future Years	5,067.0	0.0	0.0	0.0	1,689.0	1,689.0	1,689.0
A 16951 WV1	Wave 1 Leeds Schools Re:Fit Programme	500.0	273.5	0.1	226.4	0.0	0.0	0.0
B 32138	Devolved Formula Capital Grant	1,676.2	61.9	1,414.3	200.0	0.0	0.0	0.0
B 32386	Devolved Formula Capital Grant 2015/16	1,689.0	0.0	0.0	1,689.0	0.0	0.0	0.0
Total Devolved Formula Capital Grant (Dfc)		8,932.2	335.4	1,414.4	2,115.4	1,689.0	1,689.0	1,689.0
Other Education Schemes								
A 32240	Schools Capital Expenditure	9,702.1	3,702.1	3,514.9	2,485.1	0.0	0.0	0.0
Total Other Education Schemes		9,702.1	3,702.1	3,514.9	2,485.1	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Office Buildings & Support Services

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs				After 2018/19	
				2015/16	2016/17	2017/18	2018/19		
Changing The Workplace									
A	16256	Changing The Workplace G 1 & 2	31,198.8	0.0	286.8	11,791.1	11,200.9	7,920.0	0.0
A	16256	CIU Croydon Industrial Units	30.0	13.6	16.4	0.0	0.0	0.0	0.0
A	16256	DEC CLT Civic Hall 3rd/4th Floor Decant	394.2	318.0	76.2	0.0	0.0	0.0	0.0
A	16256	DEC ENT Enterprise House (Asc)	1,408.5	1,225.6	182.9	0.0	0.0	0.0	0.0
A	16256	DEC KER Kernal House Childrens	440.4	385.5	54.9	0.0	0.0	0.0	0.0
A	16256	DEC LEO Leonardo 4th Floor Decant	130.6	111.6	19.0	0.0	0.0	0.0	0.0
A	16256	DEC LIT Legal Services Ict Equipment	63.7	0.0	63.7	0.0	0.0	0.0	0.0
A	16256	DEC PMA Pinsent Mason Legal Fees	10.0	3.4	6.6	0.0	0.0	0.0	0.0
A	16256	DEC SEM Small Enabling Moves Across All Services	250.0	63.9	186.1	0.0	0.0	0.0	0.0
A	16256	DEC SGH St George House - Childrens	439.9	376.3	63.6	0.0	0.0	0.0	0.0
A	16256	DEC TFS Tribeca House 1st & 2nd Floor Refurb	452.3	247.7	204.6	0.0	0.0	0.0	0.0
A	16256	DEC THO Thoresby House Env & Neigh	937.3	803.7	133.6	0.0	0.0	0.0	0.0
A	16256	DEC TOH Town Hall Childrens	143.2	118.7	24.5	0.0	0.0	0.0	0.0
A	16256	DEC TRB Childrens Services To Tribeca House	205.3	154.6	50.7	0.0	0.0	0.0	0.0
A	16256	FTM Fast Track Merrion	667.4	330.1	337.3	0.0	0.0	0.0	0.0
A	16256	GGG OSS One Stop Shop (2 Great George St)	6.0	0.0	6.0	0.0	0.0	0.0	0.0
A	16256	GGG SER Ict Customer Facing Services	359.1	242.5	116.6	0.0	0.0	0.0	0.0
A	16256	LLP FEE Tenant Enhancement Fees	486.0	0.0	119.0	237.9	99.1	30.0	0.0
A	16256	MER AMF Asset Management Fees - Merrion Refurb	112.7	0.0	112.7	0.0	0.0	0.0	0.0
A	16256	MER PFP Merrion House Purchase 50% Interest	29,198.0	0.0	10,500.0	9,000.0	9,698.0	0.0	0.0
A	16256	MER RES Merrion Hse Business Transformation Mgt	277.8	267.3	10.5	0.0	0.0	0.0	0.0
D	16256	NPC Non Property Costs To G 1 & 2 Technology	1,737.2	1,571.4	50.0	115.8	0.0	0.0	0.0
A	16256	NPS CSA Pre Contract Survey Advice	10.0	0.0	10.0	0.0	0.0	0.0	0.0
A	16256	NPS FDC Nps Fees For Work To Civic Hall	75.0	37.1	37.9	0.0	0.0	0.0	0.0
A	16256	NPS PTA Nps Technical Advisor	49.8	0.0	49.8	0.0	0.0	0.0	0.0
A	16256	OPM DTR Dedicated Telecoms Resource	81.6	49.6	32.0	0.0	0.0	0.0	0.0
A	16256	OPM MTR Meeting Room Technology Requirements	2.0	0.0	2.0	0.0	0.0	0.0	0.0
A	16256	PC1 Property Costs 1	649.6	647.5	2.1	0.0	0.0	0.0	0.0
A	16256	SGH ENB St George House Enabling Moves	102.3	0.0	102.3	0.0	0.0	0.0	0.0
A	16256	SGH FEA St George House Feasibility	50.4	0.0	50.4	0.0	0.0	0.0	0.0
A	16256	SGH GEN St George House General	35.7	0.0	35.7	0.0	0.0	0.0	0.0
A	16256	SGH PPU Pppu (2nd Floor)	12.8	0.0	12.8	0.0	0.0	0.0	0.0
A	16256	STG BSC Bsc / Ict (1st,3rd (Part), & 4th Floor)	15.6	0.0	15.6	0.0	0.0	0.0	0.0
A	16256	STG CAC Citizens & Communities (Gdn)	0.8	0.0	0.8	0.0	0.0	0.0	0.0
A	16256	STG CFS Civic Hall Feasibility Study	127.0	0.0	127.0	0.0	0.0	0.0	0.0
A	16256	STG CGE Civic Hall General	20.2	0.0	20.2	0.0	0.0	0.0	0.0
A	16256	STG CVF Civic Hall 1st Floor West	237.8	0.0	237.8	0.0	0.0	0.0	0.0
A	16256	STG CVT Civic Hall 2nd And 3rd Floor East	189.6	0.0	189.6	0.0	0.0	0.0	0.0
A	16256	STG KNG Knowsthorpe Gate	76.8	0.0	76.8	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Office Buildings & Support Services

Scheme Title

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

A	16256	STG	LEG	Facilities Management 4th To 2nd Floor	331.3	0.0	331.3	0.0	0.0	0.0	0.0
A	16256	STG	MID	Middleton Complex	23.1	0.0	23.1	0.0	0.0	0.0	0.0
A	16256	STG	NWW	New Ways Of Working General	23.1	0.0	23.1	0.0	0.0	0.0	0.0
A	16256	STG	PRM	Programme Management	107.9	0.0	107.9	0.0	0.0	0.0	0.0
A	16256	STG	PRO	Procurement - Office Furniture	10.5	0.0	10.5	0.0	0.0	0.0	0.0
A	16256	STG	SCC	Scs Distribution Of Ict Equipment	28.2	0.0	28.2	0.0	0.0	0.0	0.0
A	32376	FEE		Merrion House Generator Fees	213.0	0.0	148.7	64.3	0.0	0.0	0.0
A	32376	GEN		Merrion House New Generator	2,887.0	0.0	0.0	2,887.0	0.0	0.0	0.0

Total Changing The Workplace 74,309.5 6,968.1 14,297.3 24,096.1 20,998.0 7,950.0 0.0

Asset Management Services

A	32441			Acquisition Of Tribeca House	1,329.7	0.0	0.0	1,329.7	0.0	0.0	0.0
A	32442			Acquisition Of Deacon House, Seacroft	1,734.7	0.0	1,329.7	405.0	0.0	0.0	0.0
A	32443			Acquisition Of Unit 2 Killingbeck Court	802.5	0.0	802.5	0.0	0.0	0.0	0.0

Total Asset Management Services 3,866.9 0.0 2,132.2 1,734.7 0.0 0.0 0.0

Libraries, Arts & Heritage

A	433	REF		Town Hall Refurbishment	4,685.5	4,671.6	0.0	0.0	13.9	0.0	0.0
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Total Libraries, Arts & Heritage 4,685.5 4,671.6 0.0 0.0 13.9 0.0 0.0

Customer Access

B	32222			Westgate 4th Floor Expansion	157.6	104.2	53.4	0.0	0.0	0.0	0.0
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Total Customer Access 157.6 104.2 53.4 0.0 0.0 0.0 0.0

Leeds City Council Capital Programme - Improving Our Assets

Recreational Assets

Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	All Figures are in £000's Estimated Costs			After 2018/19
						2016/17	2017/18	2018/19	2018/19
Asset Management Services									
A	32218	Woodhall Lane Playing Pitches & Land	289.1	0.0	0.0	289.1	0.0	0.0	0.0
Total Asset Management Services			289.1	0.0	0.0	289.1	0.0	0.0	0.0
Planning & Sustainable Development									
A	16902	Skelton Bridges & Bridleways	24.8	0.0	0.0	24.8	0.0	0.0	0.0
A	16902 BRI	Skelton Cycleway Stage 1 & Bridge	318.8	1.4	67.4	250.0	0.0	0.0	0.0
Total Planning & Sustainable Development			343.6	1.4	67.4	274.8	0.0	0.0	0.0
Recreation									
D	15608 EQP	Sport For The Future	390.2	382.6	0.0	7.6	0.0	0.0	0.0
A	32003 SPT COM	Sport Equipment - Bodyline	300.0	98.6	151.4	50.0	0.0	0.0	0.0
Total Recreation			690.2	481.2	151.4	57.6	0.0	0.0	0.0
Parks & Countryside									
A	637 BMX	Bmx, Teen Shelters & Skateparks	219.2	198.0	0.0	21.2	0.0	0.0	0.0
A	1050 RES	Parks & C: Residential Property Works	78.7	66.3	0.0	0.0	12.4	0.0	0.0
A	1358	Cemetery Extensions - Citywide	255.1	0.0	55.1	200.0	0.0	0.0	0.0
A	1358 CAR	Lawnswood Cem Ext Car Park Facilities	313.4	230.6	82.8	0.0	0.0	0.0	0.0
A	1358 FAR	Farnley Cemetery Extension	29.0	4.5	0.0	24.5	0.0	0.0	0.0
A	1358 HOR	Horsforth Cemetery Extension	40.0	6.6	0.0	33.4	0.0	0.0	0.0
A	1358 WDR	Whinmoor Cem - Surface Drainge Wks	4.1	0.0	0.0	4.1	0.0	0.0	0.0
A	1358 WHV	Whinmoor Cemetery Extension	392.2	389.4	2.8	0.0	0.0	0.0	0.0
A	1873	Tinshill Recreation Ground	784.0	739.0	0.0	45.0	0.0	0.0	0.0
E	1880 EAO OZ1	Floodlights To Fieldhead Carr Pitch	6.5	0.2	6.3	0.0	0.0	0.0	0.0
A	12028 HAV	Replacement Hand Arm Vibration Eq	135.0	134.5	0.5	0.0	0.0	0.0	0.0
A	12028 NEW	Neck And Arm Vibration Equipment	416.2	411.1	5.1	0.0	0.0	0.0	0.0
A	12462 PH2	Mansion House Phase 2 (Internal Wks)	1,892.7	1,890.2	0.0	2.5	0.0	0.0	0.0
A	12549	Farnley Hall Accommodation	300.0	299.5	0.0	0.5	0.0	0.0	0.0
A	12564 YEA	Yeadon Tarn Refurb Toilets To Dda Strd	81.8	76.9	4.9	0.0	0.0	0.0	0.0
B	13289 WHF	Wharfemeadows Park: Water Safety	165.0	141.0	24.0	0.0	0.0	0.0	0.0
A	13428	Fleet Lane Woodland Improvements	84.4	65.4	0.0	19.0	0.0	0.0	0.0
A	13600	Sharp Lane Lanscape Dev Wks	240.3	0.0	0.0	240.3	0.0	0.0	0.0
A	13600 FG3	Middleton Sports Hub 3g Pitch	478.2	464.9	13.3	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Recreational Assets

Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs				After 2018/19	
					2015/16	2016/17	2017/18	2018/19	2018/19	
B	13740	TNW	Open Water Safety Wks - Temple Newsam	29.0	26.8	0.0	2.2	0.0	0.0	0.0
A	14050		Water Safety In Parks	0.8	0.0	0.0	0.8	0.0	0.0	0.0
A	14050	PH3 ROU	Water Safety Roundhay Park	38.8	28.9	9.9	0.0	0.0	0.0	0.0
A	14050	PH4 AIB	Aireborough Fp Water Safety Phase 4	31.4	0.9	0.0	30.5	0.0	0.0	0.0
A	14050	PH4 BOS	Water Safety Boston Spa, Kearby Phase 4	7.5	3.3	0.0	4.2	0.0	0.0	0.0
A	14050	PH4 HAR	Water Safety Harewood Paths	14.7	10.2	0.0	4.5	0.0	0.0	0.0
A	14050	PH4 PU2	Water Safety Pudsey Fp59 Ph4	8.3	0.1	0.0	8.2	0.0	0.0	0.0
A	14050	PH4 PU3	Water Safety Pudsey Fp 54 Phase 4	19.5	4.3	0.0	15.2	0.0	0.0	0.0
A	14050	PH4 PUD	Water Safety Pudsey Fp60 Phase 4	28.2	15.1	13.1	0.0	0.0	0.0	0.0
A	14050	PH4 SWA	Water Safety Swaine Woods Phase 4	3.2	0.0	0.0	3.2	0.0	0.0	0.0
A	14050	PH5 PPD	Water Safety Paul'S Pond Improvements	11.7	9.3	0.0	2.4	0.0	0.0	0.0
A	14050	PH5 SDP	Suffield Drive Pond -Safety Signs	8.4	6.2	2.2	0.0	0.0	0.0	0.0
A	14050	PH5 TNG	Temp/Newsam Golf-Signs,Bridges,Clearance	17.6	0.0	0.0	17.6	0.0	0.0	0.0
A	14050	PH5 WSS	Water Safety Signage Through Out City	23.1	10.2	0.0	12.9	0.0	0.0	0.0
A	14050	PH6 CWF	Collingham To Wetherby-Widen Path &Signs	31.3	23.3	0.0	8.0	0.0	0.0	0.0
A	14050	PH6 ENG	Engine Fields -Signs & Fencing To Paths	11.7	1.8	0.0	9.9	0.0	0.0	0.0
A	14050	PH6 WWS	Water Safety Signage At Sites City Wide	23.0	0.0	0.0	23.0	0.0	0.0	0.0
A	14236	ARD OO7	South Leeds Landscaping Project	2.0	0.0	2.0	0.0	0.0	0.0	0.0
A	14236	ARM OO7	Ley Lane Fitness Equipment	10.0	0.0	10.0	0.0	0.0	0.0	0.0
A	14236	CAL OZ4	Brookfield Rec Ground Improvements	2.0	0.0	2.0	0.0	0.0	0.0	0.0
A	14839		Morley North / South Greenspace	209.1	197.6	11.5	0.0	0.0	0.0	0.0
A	14995	WES	West Leeds Country Park	150.0	115.6	4.4	30.0	0.0	0.0	0.0
A	16194		Crematoria Mercury Abatement	26.9	0.0	0.0	26.9	0.0	0.0	0.0
A	16194	COT	Cottingley Cremator Mercury Abatement	1,679.9	1,474.9	205.0	0.0	0.0	0.0	0.0
A	16750		Queen'S Park Pudsey Muga & Play Areas	289.5	129.9	159.6	0.0	0.0	0.0	0.0
A	16767		S106 Grsp Bramley, Rodley, Stanningley	97.5	30.2	67.3	0.0	0.0	0.0	0.0
A	16828		Methley Sports Project Ph2 -Chg Rooms	168.4	163.6	4.8	0.0	0.0	0.0	0.0
A	16874		Prince Philips Changing Room Extension	171.9	171.8	0.1	0.0	0.0	0.0	0.0
A	16935	BRG	Brigshaw Playground Refurb	5.0	0.0	5.0	0.0	0.0	0.0	0.0
A	16972		Western Flatts Pk, New Wortley Rec Grd	83.5	65.4	18.1	0.0	0.0	0.0	0.0
B	32003	PKS COM	Parks Equipment 2015/16	930.7	142.0	438.7	350.0	0.0	0.0	0.0
A	32181		Nunroyd Park Flood Lighting	50.0	7.9	42.1	0.0	0.0	0.0	0.0
A	32225		New Pavilion Horsforth Comm Sports Assc	124.4	0.0	124.4	0.0	0.0	0.0	0.0
A	32230		Middleton Skate Park	66.0	0.0	66.0	0.0	0.0	0.0	0.0
A	32400		Manston Park Refurbishment	142.9	0.0	142.9	0.0	0.0	0.0	0.0
A	32416		Seacroft Green Imp.& Ramshead Fencing	121.0	0.0	71.0	50.0	0.0	0.0	0.0
A	32421		Scatcherd Park Bowling Club Upgrade	37.1	0.0	0.0	37.1	0.0	0.0	0.0
A	32424		Weston Lane Football Pitch	10.0	0.0	10.0	0.0	0.0	0.0	0.0
A	32437		Churwell Park Play Area Refurb	121.0	0.0	121.0	0.0	0.0	0.0	0.0
B	32455		Glencoe Park Play Area	69.0	0.0	69.0	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Improving Our Assets

Recreational Assets

Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19
					2015/16	2016/17	2017/18	2018/19	
A	32456	Hovingham Park Hub Facility Fencing	11.0	0.0	11.0	0.0	0.0	0.0	0.0
A	32467	Magpie Lane Play Area	119.1	0.0	0.0	119.1	0.0	0.0	0.0
A	32468	Woodhouse Moor Improvements	19.3	0.0	0.0	19.3	0.0	0.0	0.0
B	32470	Hartley Avenue Park Play Area Removal	13.8	0.0	13.8	0.0	0.0	0.0	0.0
A	32471	Nunroyd Park Improvements	56.6	0.0	0.0	56.6	0.0	0.0	0.0
A	32478	Barley Hill Depot	250.0	0.0	0.0	250.0	0.0	0.0	0.0
Total Parks & Countryside			11,261.6	7,757.4	1,819.7	1,672.1	12.4	0.0	0.0
Corporate Property Management									
B	1812 VAR	Cemeteries: Various Dda Works	41.9	17.6	0.0	24.3	0.0	0.0	0.0
B	14268 COL	Lawnswood Cem Columbarium Roof	66.0	61.5	0.0	4.5	0.0	0.0	0.0
B	14268 SCO	Scott Hall Refurbishment	85.0	44.1	0.0	40.9	0.0	0.0	0.0
Total Corporate Property Management			192.9	123.2	0.0	69.7	0.0	0.0	0.0

Leeds City Council Capital Programme - Investing In Major Infrastructure

Cat Scheme	Highways Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs				After 2018/19
				2015/16	2016/17	2017/18	2018/19	
Asset Management Services								
A	32418 East Leeds Extension - Land Aquisition	1,911.0	0.0	179.5	1,731.5	0.0	0.0	0.0
Total Asset Management Services		1,911.0	0.0	179.5	1,731.5	0.0	0.0	0.0
Highways								
A	1227 Leeds Inner Ring Rd Stage 7 Uncommitted	1,250.0	0.0	0.0	0.0	1,250.0	0.0	0.0
A	1688 Leeds Inner Ring Road Stage 7	48,288.0	48,154.2	20.0	113.8	0.0	0.0	0.0
A	13184 A65 Quality Bus Initiative	21,140.7	20,735.9	58.9	170.0	175.9	0.0	0.0
C	13220 High Royds S278 Junction G	921.0	109.8	7.5	400.1	403.6	0.0	0.0
C	14013 High Royds Junction A C E F S278	2,350.8	2,348.0	2.8	0.0	0.0	0.0	0.0
C	14879 Easel Phase 1 Site 7 S278 Works	707.0	700.4	0.0	6.6	0.0	0.0	0.0
C	14971 Reginald Ter Reginald St Chapeltown S278	460.0	454.0	6.0	0.0	0.0	0.0	0.0
C	16101 Crown Point Retail Park - Access - S.278	476.4	467.4	0.0	9.0	0.0	0.0	0.0
A	16426 Leeds Cycle Network Route 9 Chapel Alle	1,612.6	1,503.6	109.0	0.0	0.0	0.0	0.0
A	16443 Irr Lovell Park Road Bridge Phase 2	1,568.1	1,480.7	87.4	0.0	0.0	0.0	0.0
A	16444 Irr Woodhouse Tunnel Phase 2	21,686.4	12,196.8	8,387.1	1,102.5	0.0	0.0	0.0
A	16445 Irr New York Road Viaduct Phase 3	966.9	941.4	25.5	0.0	0.0	0.0	0.0
A	16747 East Leeds Orbital Road (Elor)	2,926.0	703.2	1,000.8	1,222.0	0.0	0.0	0.0
A	16787 Bridgewater Place Wind Mitigation	400.3	325.6	74.7	0.0	0.0	0.0	0.0
A	16969 CCA Cycle City Ambition 1 East To West	20,851.0	3,446.9	16,000.0	1,404.1	0.0	0.0	0.0
A	16969 MON Cycle City Ambition 1 Monitoring & Eval	40.0	34.0	6.0	0.0	0.0	0.0	0.0
A	28950 East Leeds Link M1-A1 Motorway Link	31,475.8	31,131.3	34.8	20.0	20.0	269.7	0.0
B	32059 Principal Bridge Inspections Residual	358.0	314.2	43.8	0.0	0.0	0.0	0.0
B	32060 Principal Underwater Inspections	135.3	89.3	46.0	0.0	0.0	0.0	0.0
B	32061 Bridges Assessments Rseidual	152.3	150.3	2.0	0.0	0.0	0.0	0.0
B	32064 Milford Place Footbridge (L2041)	77.2	76.1	1.1	0.0	0.0	0.0	0.0
B	32065 Thorpe Arch Bridge	62.4	39.9	22.5	0.0	0.0	0.0	0.0
B	32066 Otley Bridge Footway Cantilever (L90)	43.3	4.3	39.0	0.0	0.0	0.0	0.0
B	32071 Abbey Road Retaining Wall (3013-292)	250.9	5.1	245.8	0.0	0.0	0.0	0.0
B	32074 Pool Bank Culvert (L1051)	180.2	71.2	109.0	0.0	0.0	0.0	0.0
B	32276 Principal (Ret Wall) Inspections 2015/16	54.9	0.0	54.9	0.0	0.0	0.0	0.0
B	32277 Special Bridge Inspections 2015/16	138.2	0.0	138.2	0.0	0.0	0.0	0.0
B	32279 Structural Assessments 2015/16	171.8	0.0	171.8	0.0	0.0	0.0	0.0
B	32280 Retaining Wall Data Collection 2015/16	30.0	0.0	30.0	0.0	0.0	0.0	0.0
B	32281 Planned Bridges Maintenance 2015/16	166.3	0.0	166.3	0.0	0.0	0.0	0.0
B	32282 Woodhouse Lane Bridge (L214)	106.6	0.0	106.6	0.0	0.0	0.0	0.0
B	32287 Methley Bridge (L146)	285.2	0.0	285.2	0.0	0.0	0.0	0.0
B	32290 Minor Works 2015/16	120.9	0.0	120.9	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Investing In Major Infrastructure

Highways

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19
				2015/16	2016/17	2017/18	2018/19	
B 32291	Hansbygate Subway (L2013) Int Measures	6.7	0.0	6.7	0.0	0.0	0.0	0.0
B 32292	Hansbygate Subway (L2013) Strengthening	0.2	0.0	0.2	0.0	0.0	0.0	0.0
B 32293	Regent St Flyover (L223) Structural Repa	46.5	0.0	46.5	0.0	0.0	0.0	0.0
A 32408 CCA	Cycle City Ambition 2 North To South	156.0	0.0	156.0	0.0	0.0	0.0	0.0
Total Highways		159,663.9	125,483.6	27,613.0	4,448.1	1,849.5	269.7	0.0

Leeds City Council Capital Programme - Investing In Major Infrastructure

Transport

Cat Scheme

Scheme Title

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

Highways

A	14201	NGT	New Generation Transport (Ngt)	23,911.3	11,478.9	1,750.0	3,000.0	5,000.0	2,682.4	0.0
A	16289		Elland Road Bus Park & Ride	2,570.0	2,546.2	23.8	0.0	0.0	0.0	0.0
A	16914		Kirkstall Forge Leeds Rail Growth	9,993.0	3,043.6	6,058.6	890.8	0.0	0.0	0.0

Total Highways				36,474.3	17,068.7	7,832.4	3,890.8	5,000.0	2,682.4	0.0
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Leeds City Council Capital Programme - Investing In Major Infrastructure

Flood Alleviation
Scheme Title

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	2016/17	2017/18	2018/19	After 2018/19
Highways									
A	16328	Ramsden Street Kippax Flood Alleviation	285.0	15.7	179.3	90.0	0.0	0.0	0.0
A	16557	Flood Alleviation	14,167.7	0.0	0.0	9,957.7	0.0	4,210.0	0.0
A	16557	CON Flood Alleviation - Principle Contract	23,014.0	3,602.7	13,500.0	5,911.3	0.0	0.0	0.0
A	16557	INI Flood Alleviation Initial Works	2,790.6	1,553.5	1,000.0	237.1	0.0	0.0	0.0
A	16557	INI FEA Flood Alleviation Feasibility	3,335.1	1,935.1	1,400.0	0.0	0.0	0.0	0.0
A	16557	WOC Woodlesford Mitigation Works	2,204.6	2,104.6	100.0	0.0	0.0	0.0	0.0
A	16736	Lowther Road - Garforth - Flood Allev	104.3	82.8	0.0	21.5	0.0	0.0	0.0
A	16737	Wortley Beck Flood Alleviation Scheme	750.0	0.0	0.0	0.0	700.0	50.0	0.0
A	16979	Farnley Wood Beck Balancing Lake Ph 2	701.2	0.0	0.0	0.0	50.0	41.2	610.0
A	32234	Flood Risk Management Minor Works	850.0	0.0	0.0	550.0	300.0	0.0	0.0
C	32336	Kirkstall Forge Riverbank Walls & Other	790.8	0.0	790.8	0.0	0.0	0.0	0.0
Total Highways			48,993.3	9,294.4	16,970.1	16,767.6	1,050.0	4,301.2	610.0

Leeds City Council Capital Programme - Investing In Major Infrastructure

Energy Efficiency & Carbon Reduction Initiatives

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	All Figures are in £000's Estimated Costs			2018/19	After 2018/19
Regeneration Management									
C	16053	Combined Heat And Power Plant Yarn St	1,700.0	1,527.2	172.8	0.0	0.0	0.0	0.0
Total Regeneration Management			1,700.0	1,527.2	172.8	0.0	0.0	0.0	0.0
Environmental Health									
B	16196	Free Home Insulation Programme	304.8	0.0	0.0	150.0	154.8	0.0	0.0
B	16196	COM Free Home Insulation - Committed	405.0	405.0	0.0	0.0	0.0	0.0	0.0
B	16196	DEV Energy Efficiency Proj Dev	75.0	0.0	75.0	0.0	0.0	0.0	0.0
B	16196	FPF Fuel Poverty Fund	650.0	330.4	100.0	100.0	119.6	0.0	0.0
E	16698	ITG Green Deal Cf Installer Training Grants	100.0	38.1	61.9	0.0	0.0	0.0	0.0
E	16698	KEE Gd Installation & Asses Cont 1	281.0	7.7	273.3	0.0	0.0	0.0	0.0
E	16698	LCR Green Deal Leeds City Region Conts	100.0	26.7	73.3	0.0	0.0	0.0	0.0
E	16698	LCR OLA Gdcf Lcr & Other Local Authority	2,309.9	493.9	1,816.0	0.0	0.0	0.0	0.0
E	16698	PMM Green Deal Project Mgt	56.5	40.1	16.4	0.0	0.0	0.0	0.0
E	16698	SHO Green Deal Show Homes	58.8	0.0	58.8	0.0	0.0	0.0	0.0
E	16698	SSE Gd Installation & Asses Cont 2	806.0	4.6	801.4	0.0	0.0	0.0	0.0
E	16698	WDI Gd Installation & Asses Cont 3	806.0	-0.1	806.1	0.0	0.0	0.0	0.0
Total Environmental Health			5,953.0	1,346.4	4,082.2	250.0	274.4	0.0	0.0
Pppu And Procurement									
A	16389	Solar Photovoltaic Panels Corporate	321.3	0.0	0.0	0.0	0.0	321.3	0.0
A	16389	COM Photovoltaic Panels - Committed	1,688.7	629.2	1,059.5	0.0	0.0	0.0	0.0
Total Pppu And Procurement			2,010.0	629.2	1,059.5	0.0	0.0	321.3	0.0

Leeds City Council Capital Programme - Supporting Service Provision

Cat	Schools		Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19
						2015/16	2016/17	2017/18	2018/19	
Basic Need										
A	15820	HIG	Basic Need - Highfield Ps	917.8	907.8	1.7	8.3	0.0	0.0	0.0
A	15820	VIC	Basic Need - Victoria Ps	976.8	976.6	0.2	0.0	0.0	0.0	0.0
A	15821	FEA MOD	Featherbank Ps - Modular	454.7	454.2	0.5	0.0	0.0	0.0	0.0
A	15821	ING	Basic Need Ph2 - Ingram Rd Ps - Modular	531.3	530.8	0.5	0.0	0.0	0.0	0.0
A	15822	BRA HIG	Bracken Edge Ps - Highways Works	16.5	16.0	0.5	0.0	0.0	0.0	0.0
A	15822	CAM	Basic Need - Carr Manor School	3,253.2	3,252.7	0.5	0.0	0.0	0.0	0.0
A	15822	CAM HIG	Carr Manor School Highways Works	55.9	55.6	0.3	0.0	0.0	0.0	0.0
A	15822	HUG	Basic Need - Hugh Gaitskell Ps	513.5	503.7	9.8	0.0	0.0	0.0	0.0
A	15822	ROU	Bn - Roundhay Sch - Prim Provision 2012	7,246.3	7,039.3	57.2	149.8	0.0	0.0	0.0
A	15822	ROU HIG	Roundhay School Highways Works	158.8	139.1	0.0	19.7	0.0	0.0	0.0
A	15822	WYK HIG	Wykebeck Ps - Highways Works	27.0	24.4	0.0	2.6	0.0	0.0	0.0
A	15822	WYK MOD	Basic Need - Wykebeck Ps Modular	1,175.0	1,174.5	0.5	0.0	0.0	0.0	0.0
A	16505	ALP	Allerton Ce Ps - Add. Accommodation	364.6	303.0	16.5	45.1	0.0	0.0	0.0
A	16505	ALP HIG	Allerton Ce Ps - Highways Works	50.0	6.0	18.3	25.7	0.0	0.0	0.0
A	16505	BEE	Beeston Ps 2014 P2	1,317.1	1,149.7	136.8	30.6	0.0	0.0	0.0
A	16505	FFF	Farsley Farfield Ps 2014 P3	186.8	177.0	3.7	6.1	0.0	0.0	0.0
A	16505	FLS	Nightingale Ps 2014 P2	7,755.0	7,480.6	108.0	166.4	0.0	0.0	0.0
A	16505	NEW	Morley Newlands Ps 2014	7,011.3	6,765.2	165.3	80.8	0.0	0.0	0.0
A	16505	VVP REM	Valley View Ps-Remodelling - Bn	176.7	176.6	0.1	0.0	0.0	0.0	0.0
A	16585	ALB	Allerton Bywater Ps 2014 Ph2 Tbn	2,014.2	1,981.5	32.7	0.0	0.0	0.0	0.0
A	16585	ASQ	Asquith Primary Ps 2014 Tbn	2,895.1	2,472.8	387.1	35.2	0.0	0.0	0.0
B	16585	BGE ALL	Bn Bulge Works - Allerton Ce Ps	124.9	124.3	0.6	0.0	0.0	0.0	0.0
B	16585	BGE BRA	Bn Bulge Works - Bramley Ps	55.0	40.4	14.6	0.0	0.0	0.0	0.0
B	16585	BGE GRI	Bn Bulge Works - Grimes Dyke Ps	41.3	26.3	0.0	15.0	0.0	0.0	0.0
B	16585	BGE GUI	Bn Bulge Works - Guiseley Infants	52.5	37.5	0.0	15.0	0.0	0.0	0.0
B	16585	BGE HAW	Bn Bulge Works - Hawksworth Wood Ps	23.5	23.4	0.1	0.0	0.0	0.0	0.0
B	16585	BGE HCR	Bn Bulge Works - Hunslet Carr Ps	191.4	178.7	12.7	0.0	0.0	0.0	0.0
B	16585	BGE HWE	Bn Bulge Works - Horsforth West End	238.8	214.4	24.4	0.0	0.0	0.0	0.0
B	16585	ETA PH3	East Ardsley Ps 2014 Tbn	884.2	711.7	114.4	58.1	0.0	0.0	0.0
A	16585	LIT	Little London Ps 2014 Ph3 Tbn	6,661.0	2,939.6	3,628.9	59.4	0.0	33.1	0.0
B	16585	MAL	Moor Allerton Hall Ps 2014 Ph2	344.8	33.5	308.0	3.3	0.0	0.0	0.0
A	16585	ROB	Robin Hood Ps Basic Need 2014	1,201.5	884.9	283.1	33.5	0.0	0.0	0.0
B	16585	RUF PH1	Rufford Park Ps - Phase 1 Basic Need	90.6	85.6	0.0	5.0	0.0	0.0	0.0
A	16585	RUF PH2	Rufford Park Ps 2014 Ph2 Tbn	1,198.4	1,087.6	110.8	0.0	0.0	0.0	0.0
A	16585	SHL	Sharp Lane Ps Basic Need 2014	1,820.4	1,354.3	172.8	193.3	100.0	0.0	0.0
A	16585	SLE	Lane End Ps Basic Need 2014	7,205.1	3,049.8	3,806.5	348.8	0.0	0.0	0.0
A	16981	BAR	Barwick In Elmet Ps - Sufficiency Works	471.8	57.7	414.1	0.0	0.0	0.0	0.0
A	16981	BGE BPS	2015-16 Bn Bulge Works - Bramley Ps	249.1	0.0	249.1	0.0	0.0	0.0	0.0
A	16981	BGE BRU	2015-16 Bn Bulge Works - Brudenell Ps	102.2	0.0	102.2	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting Service Provision

Schools				Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19
Cat	Scheme	Scheme Title	Estimated Costs							
					2015/16	2016/17	2017/18	2018/19		
A	16981	BGE BSC	2015-16 Bn Bulge Works - Bramley/Scholes	232.2	0.0	232.2	0.0	0.0	0.0	0.0
A	16981	BGE FUR	2015-16 Bn Bulge Works - F&E Provision	188.4	0.0	88.4	100.0	0.0	0.0	0.0
A	16981	BGE GDP	2015-16 Bn Bulge Works - Grimes Dyke Ps	263.2	0.0	263.2	0.0	0.0	0.0	0.0
A	16981	BGE GPS	2015-16 Bn Bulge Works - Gledhow Ps	229.8	0.0	229.8	0.0	0.0	0.0	0.0
A	16981	BGE HIG	2015-16 Bn Bulge Works - Highfield Ps	383.7	0.0	383.7	0.0	0.0	0.0	0.0
A	16981	BGE HWY	2015-16 Bn Bulge Works - Highways Works	137.7	0.0	87.7	50.0	0.0	0.0	0.0
A	16981	BGE MSP	2015-16 Bn Bulge Works - Midd St Philips	124.6	0.0	124.6	0.0	0.0	0.0	0.0
A	16981	BGE PPS	2015-16 Bn Bulge Works - Parklands Ps	34.5	0.0	34.5	0.0	0.0	0.0	0.0
A	16981	BGE PSP	2015-16 Bn Bulge Works - Park Spring	146.1	0.0	146.1	0.0	0.0	0.0	0.0
A	16981	BGE RPS	2015-16 Bn Bulge Works - Raynville Ps	166.6	0.0	166.6	0.0	0.0	0.0	0.0
A	16981	BGE SBP	2015-16 Bn Bulge Works - St Bartholomew	71.1	0.0	71.1	0.0	0.0	0.0	0.0
A	16981	BGE WMP	2015-16 Bn Bulge Works - Wigton Moor Ps	248.0	0.0	248.0	0.0	0.0	0.0	0.0
A	16981	BRO	Broadgate Ps - Basic Need 2015	2,786.4	241.6	2,132.3	412.5	0.0	0.0	0.0
A	16981	CAL	Calverley Ce Ps - Basic Need 2015	2,555.0	201.9	1,874.1	277.0	0.0	202.0	0.0
A	16981	FSP	Farsley Springbank Ps Bn 2015	4,462.8	130.6	3,219.4	1,056.0	56.8	0.0	0.0
A	16981	FWR	Farsley Westroyd Ps Bn 2015	2,092.8	87.1	1,487.8	490.9	27.0	0.0	0.0
A	16981	GLA	Garforth Green Lane Academy: S106 Works	101.9	0.0	101.9	0.0	0.0	0.0	0.0
A	16981	GUI	Guiseley Ps Bn 2015	5,039.1	128.1	2,028.0	2,883.0	0.0	0.0	0.0
A	16981	NES	North East Silc West Oak 2015 Tbn	10,311.0	4,997.1	4,966.9	347.0	0.0	0.0	0.0
A	16981	OSW	St. Oswald'S Js Ph2 Bn 2015	1,900.0	240.3	1,304.9	254.8	100.0	0.0	0.0
A	16981	PPH	Pudsey Primrose Hill Ps Bn 2015	2,719.4	198.5	2,515.9	5.0	0.0	0.0	0.0
A	16981	PSJ	Pudsey St Joseph'S Rc Ps Bn 2015	1,500.0	359.1	1,140.9	0.0	0.0	0.0	0.0
A	16981	RYE	Ryecroft Ps - Basic Need 2015	45.0	0.1	44.9	0.0	0.0	0.0	0.0
A	16981	SLS	South Silc Broomfield 2015 Tbn	4,132.0	3,152.9	920.2	58.9	0.0	0.0	0.0
A	32012		Basic Need Grant 2015-16	1,475.0	0.0	1,250.0	225.0	0.0	0.0	0.0
A	32013		Basic Need Grant 2016-17	14,502.5	0.0	0.0	1,502.5	10,000.0	3,000.0	0.0
A	32200		Basic Need Grant Future Years Estimates	48,773.0	0.0	0.0	0.0	22,142.0	26,631.0	0.0
A	32201		Basic Need Programme Risk Fund	5,635.0	0.0	0.0	3,635.0	2,000.0	0.0	0.0
A	32274	CAS	Castleton Ps - Basic Need 2016	5,000.0	50.7	296.0	4,079.3	574.0	0.0	0.0
A	32274	GLE	Gledhow Ps - Basic Need 2016	5,300.0	54.3	583.4	4,081.0	581.3	0.0	0.0
A	32274	HOL	Hollybush Ps - Basic Need 2016	4,000.0	74.2	261.6	3,464.2	200.0	0.0	0.0
A	32450	GRE	Greenside Ps - Basic Need 2017	2,500.0	0.0	15.0	1,275.0	1,210.0	0.0	0.0
A	32450	PAR	Park Spring Ps - Basic Need 2017	3,900.0	0.0	20.0	1,930.0	1,950.0	0.0	0.0
A	32450	ROU PH1	Roundhay School - Bn 2017 Ph1	1,600.8	0.0	194.7	1,406.1	0.0	0.0	0.0
A	32450	ROU PH2	Roundhay School - Bn 2017 Ph2	11,399.2	0.0	646.4	6,600.3	4,152.5	0.0	0.0
Total Basic Need				202,010.9	56,353.3	37,262.7	35,435.2	43,093.6	29,866.1	0.0
Other Education Schemes										

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Leeds City Council Capital Programme - Supporting Service Provision

Cat	Scheme	Schools		Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				
			Scheme Title			Estimated Costs				
						2015/16	2016/17	2017/18	2018/19	After 2018/19
A	12137	DEV	Bsf Development	6,990.8	6,979.0	11.8	0.0	0.0	0.0	0.0
A	13372	FAR	Farnley Park Bsf Ph2	22,766.5	22,762.2	-0.1	4.4	0.0	0.0	0.0
A	13372	WKS	Authority Works Bsf Ph2	142.0	0.0	0.0	142.0	0.0	0.0	0.0
A	13373	MSM	Mount St Marys Bsf Ph3	14,619.1	14,611.8	0.0	7.3	0.0	0.0	0.0
A	13373	WKS	Authority Works Bsf Ph3	1,288.5	0.0	0.0	788.5	500.0	0.0	0.0
A	13373	WKS	DES Design Development Bsf Ph3	40.0	37.7	0.0	2.3	0.0	0.0	0.0
A	13624	CLA	Clapgate Ps Extension To Form 2fe	877.0	847.0	30.0	0.0	0.0	0.0	0.0
A	13624	WIN	Windmill Ps Extension To Form 2fe	830.4	799.3	31.1	0.0	0.0	0.0	0.0
A	15178	OUL	Oulton Primary Pcp	4,985.7	4,985.2	0.5	0.0	0.0	0.0	0.0
A	15178	OUL	RFG Oulton Primary - Roofing Works	62.0	0.8	61.2	0.0	0.0	0.0	0.0
A	15178	SWI	HIG Swillington Primary Highways Works	33.0	24.0	9.0	0.0	0.0	0.0	0.0
A	16155	PAR	Leeds East Academy (Parklands) Bsf Ph5	15,330.3	15,008.2	322.1	0.0	0.0	0.0	0.0
A	16502		Schools Access Works Programme	150.0	0.0	0.0	100.0	50.0	0.0	0.0
A	16502	APP	COL Colton Ps Access Works	10.0	0.0	10.0	0.0	0.0	0.0	0.0
A	16502	APP	HAR Harehills Ps Access Works	3.1	0.0	3.1	0.0	0.0	0.0	0.0
A	16502	APP	HUG Hugh Gaitskell Ps Access Works	13.3	0.0	0.0	13.3	0.0	0.0	0.0
A	16502	APP	PRK Parklands Ps Access Works	7.9	0.0	7.9	0.0	0.0	0.0	0.0
A	16502	APP	SPL Sharpe Lane Ps Access Works	4.5	0.0	0.0	4.5	0.0	0.0	0.0
B08	32178		Corpus Christi Rc Hs - Remodelling Works	120.0	113.0	7.0	0.0	0.0	0.0	0.0
A	32401		School Access Works 15-16	76.2	0.0	16.9	59.3	0.0	0.0	0.0
A	32401	APP	BLA Blackgates Ps Access Works	2.9	0.0	2.9	0.0	0.0	0.0	0.0
A	32401	APP	BRI Brigshaw Hs Access Works	13.3	0.0	13.3	0.0	0.0	0.0	0.0
A	32401	APP	CAR Cardinal Heenan School Access Works	9.7	0.0	9.7	0.0	0.0	0.0	0.0
A	32401	APP	DRI Drighlington Ps Access Works	1.6	0.0	1.6	0.0	0.0	0.0	0.0
A	32401	APP	HNL Horsforth Newlaithes Ps Access Works	1.9	0.0	1.9	0.0	0.0	0.0	0.0
A	32401	APP	HUC Hunslet Carr Ps Access Works	5.0	0.0	5.0	0.0	0.0	0.0	0.0
A	32401	APP	IVE Iveson Ps Access Works	6.0	0.0	6.0	0.0	0.0	0.0	0.0
A	32401	APP	LIT Little London Ps Access Works	13.0	0.0	13.0	0.0	0.0	0.0	0.0
A	32401	APP	ROU Roundhay Ps Access Works	2.6	0.0	2.6	0.0	0.0	0.0	0.0
A	32401	APP	TEM Temple Moor Hs Access Works	7.0	0.0	7.0	0.0	0.0	0.0	0.0
A	32401	APP	VVP Valley View Ps Access Works	7.5	0.0	7.5	0.0	0.0	0.0	0.0
A	32401	APP	WOC Woodlesford Ps Access Works	3.3	0.0	3.3	0.0	0.0	0.0	0.0
Total Other Education Schemes				68,424.1	66,168.2	584.3	1,121.6	550.0	0.0	0.0
Support Services										
E	16518		Cs Capital Programme Management	3,571.2	1,592.7	315.0	400.0	400.0	400.0	463.5

Leeds City Council Capital Programme - Supporting Service Provision

Schools
Scheme Title

Cat Scheme

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

Cat Scheme	Schools Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	2016/17	2017/18	2018/19	After 2018/19
	Total Support Services	3,571.2	1,592.7	315.0	400.0	400.0	400.0	463.5

Leeds City Council Capital Programme - Supporting Service Provision

Supporting Children & Young People

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	All Figures are in £000's Estimated Costs			2018/19	After 2018/19
Recreation									
A	16777 SPT COM Equipment Sport (Ctted)	389.9	356.6	0.0	33.3	0.0	0.0	0.0	0.0
Total Recreation		389.9	356.6	0.0	33.3	0.0	0.0	0.0	0.0
Equipment / Ict / Vehicles									
A	32385 Valley View Ps - Vehicle Purchase	18.0	0.0	18.0	0.0	0.0	0.0	0.0	0.0
A	32417 Pudsey Primrose Hill Ps - New Vehicle	18.0	0.0	18.0	0.0	0.0	0.0	0.0	0.0
Total Equipment / Ict / Vehicles		36.0	0.0	36.0	0.0	0.0	0.0	0.0	0.0
Other Education Schemes									
A	32457 FEA Semh Feasibility Works	796.6	0.0	796.6	0.0	0.0	0.0	0.0	0.0
Total Other Education Schemes		796.6	0.0	796.6	0.0	0.0	0.0	0.0	0.0
Social Care/Youth/Early Years									
B	13339 Childrens Homes Refurbishment	37.6	0.0	0.0	37.6	0.0	0.0	0.0	0.0
B	13339 EAS Easdale Close Childrens Home Refurb	0.0	0.1	-0.1	0.0	0.0	0.0	0.0	0.0
D	15381 EQP Integrated Youth Support Services	45.9	33.1	12.8	0.0	0.0	0.0	0.0	0.0
A	15629 NEW Adel Beck Secure Home (Eastmoor)	12,550.0	12,382.7	167.3	0.0	0.0	0.0	0.0	0.0
A	16487 Armley Lazer Centre Remodelling Works	120.0	0.0	120.0	0.0	0.0	0.0	0.0	0.0
A	16705 ST1 Short Breaks Schemes - Strand 1	282.0	280.4	1.6	0.0	0.0	0.0	0.0	0.0
A	16778 Early Learning For 2 Year Olds	330.0	0.0	50.0	280.0	0.0	0.0	0.0	0.0
A	16778 BUR Burmantofts Community Nursery Extn	417.6	304.9	112.7	0.0	0.0	0.0	0.0	0.0
A	16778 CHA Chapel Lane Annexe Refurbishment Works	145.7	88.5	57.2	0.0	0.0	0.0	0.0	0.0
A	16778 CHC City & Holbeck Cc Remodelling	89.7	61.2	28.5	0.0	0.0	0.0	0.0	0.0
A	16778 MIN 2 Yr Olds: Minor Works & Equipment	450.0	406.4	43.6	0.0	0.0	0.0	0.0	0.0
A	16778 REF Refurb Works - 2 Year Olds Provision	175.0	125.9	49.1	0.0	0.0	0.0	0.0	0.0
A	16778 RIC Richmond Hill Cc Relocation Of Mod Unit	67.5	60.9	6.6	0.0	0.0	0.0	0.0	0.0
A	16778 WIN Windmill Cc Relocation Of Modular Unit	153.3	104.4	48.9	0.0	0.0	0.0	0.0	0.0
B	32075 Children'S Homes Re-Provision	321.8	265.6	56.2	0.0	0.0	0.0	0.0	0.0
B	32453 CRA Cranmer Bank Children'S Home Refurb.	246.9	0.0	172.4	74.5	0.0	0.0	0.0	0.0
Total Social Care/Youth/Early Years		15,433.0	14,114.1	926.8	392.1	0.0	0.0	0.0	0.0

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Leeds City Council Capital Programme - Supporting Service Provision

Supporting Older People

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19
				2015/16	2016/17	2017/18	2018/19	
Adult Social Care								
B 13338 REF	Learn Dis And Mental Hlth Mjr Refurb	99.5	97.2	2.3	0.0	0.0	0.0	0.0
A 14997	Learning Disabilities	0.6	0.0	0.0	0.6	0.0	0.0	0.0
A 14997 BAR	Barley Fields Learning Disabilities Ctr	175.0	0.4	174.6	0.0	0.0	0.0	0.0
A 14997 BRA	Bramley Fulfilling Lives Centre	296.5	295.9	0.6	0.0	0.0	0.0	0.0
A 14997 CRO	Cross Gates Community Ld Centre	165.0	0.0	158.0	7.0	0.0	0.0	0.0
A 14997 FEA	Fearnville L.C. - Community Base	44.0	43.5	0.5	0.0	0.0	0.0	0.0
A 14997 GAR	Garforth L.C. - Community Base	101.6	93.5	8.1	0.0	0.0	0.0	0.0
A 14997 HDU	Hdu- Mobile Cp Units	46.8	46.2	0.6	0.0	0.0	0.0	0.0
A 14997 KIR	Kirkstall L.C. - Community Base	80.5	76.4	4.1	0.0	0.0	0.0	0.0
A 14997 PTN	Potternewton Fulfilling Lives Ctr	670.0	0.0	0.0	670.0	0.0	0.0	0.0
A 14997 RIC	Refurb Of Richmond Hill Ld Base	77.4	0.0	67.4	10.0	0.0	0.0	0.0
A 14997 SCO	Scott Hall L.C. - Community Base	69.7	62.8	6.9	0.0	0.0	0.0	0.0
A 14997 TEC	Tech North Phase 2 - Extension	35.7	3.4	32.3	0.0	0.0	0.0	0.0
A 15989	Telecare Adult Social Care Parent	750.0	0.0	0.0	0.0	50.0	700.0	0.0
A 15989 TEL OI5	Telecare Equipment 2015/16	382.9	0.0	382.9	0.0	0.0	0.0	0.0
A 15989 TEL OI6	Telecare Equipment 2016/17	1,000.0	0.0	0.0	450.0	550.0	0.0	0.0
A 16460	Assisted Living Leeds - Formerly At Hub	2,294.0	2,264.2	29.8	0.0	0.0	0.0	0.0
A 16771	Asc Community Capacity Grant	656.5	0.0	0.0	656.5	0.0	0.0	0.0
A 16977	Technorth Works (Ld)	34.3	0.0	0.0	34.3	0.0	0.0	0.0
B 32210	Social Care & Health Fund	23,550.0	0.0	0.0	0.0	8,000.0	7,000.0	8,550.0
B 32210 BCD	Business Case Development Sc&H	100.0	0.0	0.0	100.0	0.0	0.0	0.0
B 32210 NIC	Public Service Network Connection	50.0	0.0	0.0	50.0	0.0	0.0	0.0
B 32269 ADP	Adaptations 2015/16	420.8	0.0	420.8	0.0	0.0	0.0	0.0
B 32433	Adaptations 2018/19 -Private Homes	400.0	0.0	0.0	0.0	0.0	400.0	0.0
A 32479	Adaptations To Private Homes 2016/17	400.0	0.0	0.0	400.0	0.0	0.0	0.0
A 32480	Adaptations To Private Homes 2017/18	400.0	0.0	0.0	0.0	400.0	0.0	0.0
Total Adult Social Care		32,300.8	2,983.5	1,288.9	2,378.4	9,000.0	8,100.0	8,550.0
Environmental Health								
E 1486	Disabled Facilities Grants	68,045.8	61,165.8	6,880.0	0.0	0.0	0.0	0.0
B 98040	Disabled Facilities Grants	20,640.0	0.0	0.0	6,880.0	6,880.0	6,880.0	0.0
Total Environmental Health		88,685.8	61,165.8	6,880.0	6,880.0	6,880.0	6,880.0	0.0
Social Care/Youth/Early Years								
B 32210 TOC	Sc&H Fund - Tracking Outcomes Children	1,300.0	0.0	50.0	737.0	513.0	0.0	0.0

Leeds City Council Capital Programme - Supporting Service Provision

Supporting Older People

Scheme Title

Cat Scheme

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

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After
2018/19

Total Social Care/Youth/Early Years		1,300.0	0.0	50.0	737.0	513.0	0.0	0.0
Public Health								
B	32447 Leeds Bric Ctre - Building Purchase	382.0	0.0	382.0	0.0	0.0	0.0	0.0
Total Public Health		382.0	0.0	382.0	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting Service Provision

Environment & Waste

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	All Figures are in £000's Estimated Costs			2018/19	After 2018/19
Planning & Sustainable Development									
A	16324 Land Upgrade: Former Wyther Park School	460.0	429.7	0.0	30.3	0.0	0.0	0.0	0.0
Total Planning & Sustainable Development		460.0	429.7	0.0	30.3	0.0	0.0	0.0	0.0
Environmental Health									
A	32463 District Heating Network	21,000.0	0.0	0.0	1,000.0	10,000.0	10,000.0	10,000.0	0.0
Total Environmental Health		21,000.0	0.0	0.0	1,000.0	10,000.0	10,000.0	10,000.0	0.0
Strategy & Commissioning									
A	16807 Travellers Site Grant Uncommitted	939.6	0.0	0.0	0.0	0.0	0.0	0.0	939.6
A	16807 KID Kidacre Travellers Site	850.0	0.0	0.0	850.0	0.0	0.0	0.0	0.0
A	16807 MOD Cottingley G&T Site Modernisation	1,034.5	1,011.5	23.0	0.0	0.0	0.0	0.0	0.0
Total Strategy & Commissioning		2,824.1	1,011.5	23.0	850.0	0.0	0.0	0.0	939.6
Streetscene Environmental Services									
B	12594 LIT Street Litter Bins	143.8	122.8	0.0	0.0	0.0	0.0	0.0	21.0
B	12594 LIT CTY Litter Bins City	63.5	27.5	9.0	9.0	9.0	9.0	9.0	0.0
B	12594 LIT EAS Litter Bins East	88.0	52.0	9.0	9.0	9.0	9.0	9.0	0.0
B	12594 LIT SOU Litter Bins South	102.1	66.1	9.0	9.0	9.0	9.0	9.0	0.0
B	12594 LIT WES Litter Bins West	116.2	62.5	26.7	9.0	9.0	9.0	9.0	0.0
A	14236 WEE OO7 Litter Bins	1.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0
Total Streetscene Environmental Services		514.6	330.9	54.7	36.0	36.0	36.0	36.0	21.0
Waste Management									
A	12079 East Leeds Household Waste Site	1,723.8	1,682.4	41.4	0.0	0.0	0.0	0.0	0.0
A	12160 Middleton Broom Landfill Site	130.3	115.5	0.0	0.0	0.0	0.0	0.0	14.8
B	12594 Bin Replacement Programme	966.4	0.0	0.0	600.0	366.4	0.0	0.0	0.0
B	12594 COM Bin Replacement Programme	6,382.2	5,682.1	700.1	0.0	0.0	0.0	0.0	0.0
B	12594 RIP Recycling Imp Plan - Sort	472.6	259.1	213.5	0.0	0.0	0.0	0.0	0.0
B	14261 Roll Out Of Garden Expansion	3,527.0	3,188.1	82.0	256.9	0.0	0.0	0.0	0.0
B	15602 Food Waste Bin Pilot	205.4	182.8	0.0	22.6	0.0	0.0	0.0	0.0
A	16169 COM Kirkstall Hwss Tfl & Refurbishment	5,180.4	231.8	685.1	4,263.5	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting Service Provision

Environment & Waste

Scheme Title

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

Cat Scheme

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	2016/17	2017/18	2018/19	After 2018/19
A 32223	Energy From Waste Plant Contributions	30,000.0	0.0	30,000.0	0.0	0.0	0.0	0.0
Total Waste Management		48,588.1	11,341.8	31,722.1	5,143.0	366.4	0.0	14.8

Leeds City Council Capital Programme - Supporting Service Provision

Affordable Housing
Scheme Title

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	2016/17	2017/18	2018/19	After 2018/19
Regeneration Management								
A	16745 Canopy Loan Refurbishment Of Empty Props	200.0	0.0	100.0	100.0	0.0	0.0	0.0
Total Regeneration Management		200.0	0.0	100.0	100.0	0.0	0.0	0.0
Environmental Health								
A	15727 Energy Efficiency - Rhb	29.7	0.0	0.0	0.0	0.0	0.0	29.7
A	16043 CP1 Cpo 5 Sholebroke Ave	220.5	203.6	0.0	0.0	0.0	0.0	16.9
A	16043 CP2 Cpo 19 Fewston Avenue	60.5	2.8	0.0	0.0	0.0	0.0	57.7
A	16043 CP3 Cpo 11 Lowther Street	59.1	46.1	0.0	0.0	0.0	0.0	13.0
A	16043 ES1 Enforced Sale - 36 Richardson Rd	30.0	28.2	0.0	0.0	0.0	0.0	1.8
E	16796 Equity Loan To Vulnerable Households	2,000.0	239.6	100.0	250.0	250.0	560.4	600.0
A	16962 CPO Leeds Empty Properties Cpos	388.3	0.0	0.0	150.0	150.0	88.3	0.0
A	16962 CPO OO1 Cpo 89 Cross Green Lane	39.6	0.0	39.6	0.0	0.0	0.0	0.0
A	16962 CPO OO2 Cpo 40 Hillcrest View	68.0	0.0	68.0	0.0	0.0	0.0	0.0
A	16962 LEH Leeds Empty Homes Loans	540.0	46.5	50.0	125.0	125.0	193.5	0.0
A	16962 LEH CRE Leeds Empty Homes Lcu Loans	200.0	0.0	200.0	0.0	0.0	0.0	0.0
A	16962 LEP Empty Homes Leeds Empties Partnership	375.0	175.0	100.0	100.0	0.0	0.0	0.0
A	16962 LTC Localities Team Capitalisation	1,636.0	704.2	412.1	412.0	107.7	0.0	0.0
Total Environmental Health		5,646.7	1,446.0	969.7	1,037.0	632.7	842.2	719.1
Strategy & Commissioning								
A	13199 DEM Holbeck Ph2 Site Clearance	93.9	93.9	0.0	0.0	0.0	0.0	0.0
Total Strategy & Commissioning		93.9	93.9	0.0	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Investing In New Technology

Client Management Systems

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs				After 2018/19
				2015/16	2016/17	2017/18	2018/19	
Adult Social Care								
D	16314 DEV Asc Management System - Ict Staff	160.8	137.0	23.8	0.0	0.0	0.0	0.0
D	16314 INT Asc Mgt System -Costs Other Than Ict	63.4	0.0	63.4	0.0	0.0	0.0	0.0
Total Adult Social Care		224.2	137.0	87.2	0.0	0.0	0.0	0.0
Highways								
A	32183 Traffic Counting Equipment Residual	38.0	19.7	10.0	8.3	0.0	0.0	0.0
A	32425 Utmc Travel Info Database Upgrade	15.0	0.0	15.0	0.0	0.0	0.0	0.0
Total Highways		53.0	19.7	25.0	8.3	0.0	0.0	0.0
Parks & Countryside								
D	32145 Grounds Maintenance It System	378.0	163.3	139.7	75.0	0.0	0.0	0.0
Total Parks & Countryside		378.0	163.3	139.7	75.0	0.0	0.0	0.0
Equipment / Ict / Vehicles								
D	16267 Childrens Social Care Management System	500.0	0.0	30.0	470.0	0.0	0.0	0.0
D	16267 DEV Cscs - Ict Development Costs	1,168.1	1,164.8	3.3	0.0	0.0	0.0	0.0
Total Equipment / Ict / Vehicles		1,668.1	1,164.8	33.3	470.0	0.0	0.0	0.0
Corporate Property Management								
A	16817 Property Maintenance Software Package	750.0	742.4	0.0	7.6	0.0	0.0	0.0
Total Corporate Property Management		750.0	742.4	0.0	7.6	0.0	0.0	0.0
Customer Access								
D	16499 TWS Transactional Web Services	2,072.4	1,636.5	400.9	35.0	0.0	0.0	0.0
D	16499 WMS Integrated Waste Management System	946.0	481.2	346.8	102.5	15.5	0.0	0.0
D	32202 Customer Access Programme Ph 2	4,866.2	236.8	685.0	1,250.0	1,175.0	1,175.0	344.4

Leeds City Council Capital Programme - Investing In New Technology

Core ICT Infrastructure

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs				After 2018/19
				2015/16	2016/17	2017/18	2018/19	
Adult Social Care								
D	16277 CMS	Case Management System	1,573.4	1,449.7	123.7	0.0	0.0	0.0
D	16277 DPM	Data Preparation & Migration	974.8	794.4	180.4	0.0	0.0	0.0
D	16277 EDM	Electronic Document Management	422.2	248.1	174.1	0.0	0.0	0.0
D	16277 PRM	Programme Management	672.3	599.6	72.7	0.0	0.0	0.0
D	16277 RBI	Reporting & Business Intelligence	857.3	689.9	167.4	0.0	0.0	0.0
A	32003 ASC	Asc It Equipment- Tablets & Smartphones	132.4	0.0	82.0	50.4	0.0	0.0
D	32176	Asc - Digital Transformation	1,348.8	0.0	100.0	1,248.8	0.0	0.0
D	32176 SCS	Asc - Digital Transformation Staff Costs	303.2	179.6	123.6	0.0	0.0	0.0
Total Adult Social Care			6,284.4	3,961.3	1,023.9	1,299.2	0.0	0.0
Technology								
A	12090	Ict Developments Equipment Fund	7.9	0.0	0.0	0.0	0.0	7.9
D	14201 CEP DRM	Edrm Document And Record Management	3,840.2	3,598.5	241.7	0.0	0.0	0.0
D	14201 ESS	Essmss Employee Managers Self Service	1,813.0	1,442.4	331.8	38.8	0.0	0.0
D	16268 CON	Ict Data Centre - Construction	682.5	662.0	0.0	20.5	0.0	0.0
D	16455 EQP	Lotus Notes Migration To Sharepoint Eqp	168.6	160.3	8.3	0.0	0.0	0.0
D	16755 COM	Y&H Psn Wan Managed - Committed	1,214.9	1,190.7	0.0	0.0	0.0	24.2
D	16976 INS	Insite Development	254.5	94.7	40.0	119.8	0.0	0.0
D	16976 WEB	Website Development	475.3	246.7	50.0	178.6	0.0	0.0
D	16997 EHU	Esp Hardware Upgrade	2,167.5	2,152.8	14.7	0.0	0.0	0.0
D	16998	Ict Essential Services Prog 2015/16	3,600.0	0.0	3,300.0	300.0	0.0	0.0
D	16999	Ict Essential Services Prog 2016/17	4,100.0	0.0	0.0	4,100.0	0.0	0.0
D	32194	Ict Essential Services Prog 2017/18	4,100.0	0.0	0.0	0.0	4,100.0	0.0
D	32268	Integrated Digital Care Record	1,350.0	0.0	625.0	725.0	0.0	0.0
D	32427	Ict Essential Services Prog 2018/19	4,100.0	0.0	0.0	0.0	0.0	4,100.0
Total Technology			27,874.4	9,548.1	4,611.5	5,482.7	4,100.0	4,132.1
Commercial Services								
A	32156	Passengers Mobile Data Terminals	75.0	62.9	12.1	0.0	0.0	0.0
Total Commercial Services			75.0	62.9	12.1	0.0	0.0	0.0
Facilities Management								
B	16191	Traded Services Equipment	75.2	48.9	26.3	0.0	0.0	0.0

Leeds City Council Capital Programme - Investing In New Technology

Core ICT Infrastructure

Scheme Title

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

Cat Scheme

Total Facilities Management

75.2

48.9

26.3

0.0

0.0

0.0

0.0

Leeds City Council Capital Programme - Investing In New Technology

New Technology in Schools

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19	
				2015/16	2016/17	2017/18	2018/19		
Other Education Schemes									
A	14133 PRI	Ict Funding - 8 Pfi Sec Sch - Primrose	756.8	715.2	26.9	14.7	0.0	0.0	0.0
A	14133 RAL	Ict Funding - 8 Pfi Sch - Ralph Thoresby	180.2	188.8	-8.6	0.0	0.0	0.0	0.0
A	14320	Bsf Wave 1 Ict - D&B Schools	5,261.8	5,247.6	-16.2	0.0	0.0	30.4	0.0
A	14320 COC	Bsf Wave 1 Ict - D&B Sch - Cockburn	437.1	72.5	364.6	0.0	0.0	0.0	0.0
A	14320 COL	Bsf Wave 1 Ict - D&B Sch - City Of Leeds	661.7	657.8	0.5	3.4	0.0	0.0	0.0
A	14320 CRA	Bsf Wave 1 Ict - D&B Sch - Crawshaw	414.5	364.9	49.6	0.0	0.0	0.0	0.0
A	14320 FAR	Bsf Wave 1 Ict - D&B Sch - Farnley Park	1,731.6	1,514.6	150.7	66.3	0.0	0.0	0.0
A	14320 PRI	Bsf Wave 1 Ict - D&B Sch - Priesthorpe	562.9	503.1	3.3	56.5	0.0	0.0	0.0
A	14320 TEM	Bsf Wave 1 Ict - D&B Sch - Temple Moor	345.3	282.8	62.5	0.0	0.0	0.0	0.0
A	15398 COR	Bsf Wave 1 Ict - Corpus Christi	1,010.4	986.4	24.0	0.0	0.0	0.0	0.0
A	15398 LWA	Bsf Wave 1 Ict - Leeds West Academy	1,898.1	1,718.0	0.0	180.1	0.0	0.0	0.0
A	15398 MSM	Bsf Wave1 Ict - Mount St Mary'S	973.3	968.5	4.8	0.0	0.0	0.0	0.0
A	15398 SWA	Bsf Wave 1 Ict - Pfi Sch - Swallow Hill	296.5	264.0	32.5	0.0	0.0	0.0	0.0
Total Other Education Schemes			14,530.2	13,484.2	694.6	321.0	0.0	30.4	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

Cultural Infrastructure

Scheme Title

Cat Scheme

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	2016/17	2017/18	2018/19	After 2018/19
Asset Management Services								
A	13307 OFF Arena Off Site Works	1,257.0	1,247.9	0.0	0.0	0.0	9.1	0.0
Total Asset Management Services		1,257.0	1,247.9	0.0	0.0	0.0	9.1	0.0
Libraries, Arts & Heritage								
A	1368 COM City Varieties - Main Scheme	8,759.1	8,609.8	149.3	0.0	0.0	0.0	0.0
A	16456 Big Screen - Millennium Square	290.0	283.1	0.0	6.9	0.0	0.0	0.0
A	16547 Northern Ballet Ventilation	74.0	59.2	0.0	0.0	14.8	0.0	0.0
C	32019 West Yorks Playhouse Refurb Conts	586.0	0.0	0.0	586.0	0.0	0.0	0.0
A	32238 Grand Theatre Shops	250.0	0.0	0.0	125.0	125.0	0.0	0.0
A	32438 Grand Theatre Disabled Access	221.0	0.0	110.0	111.0	0.0	0.0	0.0
Total Libraries, Arts & Heritage		10,180.1	8,952.1	259.3	828.9	139.8	0.0	0.0
Parks & Countryside								
A	16504 AQU Refurbishment Of Aquarium	200.0	119.5	40.5	40.0	0.0	0.0	0.0
A	16504 PH2 Tropical World Phase 2	710.0	600.8	109.2	0.0	0.0	0.0	0.0
Total Parks & Countryside		910.0	720.3	149.7	40.0	0.0	0.0	0.0
Corporate Property Management								
B	13958 TNH Temple Newsam House	119.4	117.2	0.0	2.2	0.0	0.0	0.0
Total Corporate Property Management		119.4	117.2	0.0	2.2	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

City Centre Infrastructure

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs					After 2018/19
				2015/16	2016/17	2017/18	2018/19		
Asset Management Services									
A	16386	Elland Road Grant	500.0	0.0	0.0	0.0	0.0	0.0	500.0
A	16686	Sovereign Square Greenscape	2,785.1	509.6	1,975.5	300.0	0.0	0.0	0.0
A	32216	Ncp Car Park Harper Street Leeds	10,604.5	10,528.6	0.0	75.9	0.0	0.0	0.0
A	32226	DSP David Street Pedestrian Crossing	10.0	0.4	9.6	0.0	0.0	0.0	0.0
A	32226	LWF Leeds Wayfinder Ledgibility	10.0	0.0	10.0	0.0	0.0	0.0	0.0
A	32226	MSE Marshall Street Entrance	5.0	0.0	5.0	0.0	0.0	0.0	0.0
A	32226	NRC Nineveh Rd Pedestrian Cross -Fees Only	15.0	0.4	14.6	0.0	0.0	0.0	0.0
A	32226	NRR Nineveh Rd Construction Of Ped Crossings	111.2	0.0	111.2	0.0	0.0	0.0	0.0
A	32226	WAA Water Lane Construction Ped Crossing	146.9	0.0	146.9	0.0	0.0	0.0	0.0
A	32226	WLC Water Lane Pedestrian Cross Fees Only	20.0	0.0	20.0	0.0	0.0	0.0	0.0
A	32226	WLE Water Lane Entrance -Fees Only	15.0	4.9	10.1	0.0	0.0	0.0	0.0
A	32239	Leeds International Pool Car Park	86.6	0.0	76.6	10.0	0.0	0.0	0.0
Total Asset Management Services		14,309.3	11,043.9	2,379.5	385.9	0.0	0.0	500.0	
Economic Development									
A	14838	Kirkgate & Bond Street Pedestrian Areas	2,220.0	2,180.9	19.1	20.0	0.0	0.0	0.0
A	15588	City Centre Legibility (Committed)	571.6	563.7	0.0	7.9	0.0	0.0	0.0
A	16276	Kirkgate Market	400.0	316.4	83.6	0.0	0.0	0.0	0.0
A	16494	Logic Leeds Spine Road (Ent Zone)	2,500.0	756.6	143.4	1,000.0	600.0	0.0	0.0
B	16662	Eii Broadband Projects	83.6	0.0	0.0	0.0	0.0	83.6	0.0
B	16662	BDU Broadband Delivery Uk Superfast	2,934.6	1,379.4	1,386.2	169.0	0.0	0.0	0.0
B	16662	SCC Super Connected Cities Broadband	3,292.5	1,967.3	868.6	456.6	0.0	0.0	0.0
B	16662	SCC PH2 Super Connected Cities Ph2 Voucher	3,000.0	0.0	1,000.0	2,000.0	0.0	0.0	0.0
A	16811	Kirkgate Market Strategy Parent	2,350.0	0.0	0.0	1,175.0	1,175.0	0.0	0.0
A	16811	COM Kirkgate Market -Main Refurbishment Work	12,060.7	0.0	5,236.8	6,465.9	358.0	0.0	0.0
A	16811	CPT Kirkgate Market Compensation Payments	298.9	233.9	65.0	0.0	0.0	0.0	0.0
A	16811	DES Kirkgate Mkt Design Fees	1,026.9	912.7	114.2	0.0	0.0	0.0	0.0
A	16811	ENB Kirkgate Market Enabling Works	234.0	6.6	227.4	0.0	0.0	0.0	0.0
A	16811	GRA Kirkgate Market Grant Loan & Fitout	330.0	15.3	314.7	0.0	0.0	0.0	0.0
A	16811	REN Kirkgate Market Financial Assistance	395.8	191.6	204.2	0.0	0.0	0.0	0.0
A	16811	ST2 Stage Two Tender Development	79.5	0.0	79.5	0.0	0.0	0.0	0.0
A	16811	UPG Kirkgate Market - Upgrade Of Stalls	100.0	4.4	95.6	0.0	0.0	0.0	0.0
A	16812	George Street Strategy	300.0	0.0	0.0	300.0	0.0	0.0	0.0
A	16812	DES George Street Design Fees	115.0	23.2	91.8	0.0	0.0	0.0	0.0
A	32020	APR Aire Valley Park & Ride - Land Purchase	2,620.0	3.0	0.0	2,617.0	0.0	0.0	0.0
A	32020	CNX Thornes Farm Connex 45	6,769.5	294.4	358.0	6,117.1	0.0	0.0	0.0
A	32020	LGC Logic Leeds Aire Valley Ent Zone - Muse	8,600.0	1,658.6	861.4	6,080.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

City Centre Infrastructure

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs					After 2018/19
				2015/16	2016/17	2017/18	2018/19	2019/20	
A 32020 TEM	Temple Green	5,385.4	1,044.9	2,500.5	1,840.0	0.0	0.0	0.0	0.0
A 32056	Merrion Street East Pedestrianisation	90.0	78.3	11.7	0.0	0.0	0.0	0.0	0.0
A 32219	South Bank Connectivity Improvements	20.0	0.0	20.0	0.0	0.0	0.0	0.0	0.0
A 32219 LEG	Legibility - Signage In Southbank Area	30.0	0.0	10.0	20.0	0.0	0.0	0.0	0.0
A 32236	City Centre Enhancements	300.0	0.0	0.0	100.0	100.0	100.0	100.0	0.0
A 32236 BON	Bond Court Enhancements	10.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0
A 32236 CHA	Chancellor Court Seating Remodel	10.0	0.0	10.0	0.0	0.0	0.0	0.0	0.0
A 32236 LEG	Legibility - Various City Signage	115.0	0.0	30.0	85.0	0.0	0.0	0.0	0.0
A 32236 MER	Merrion St East Lighting	5.0	0.0	5.0	0.0	0.0	0.0	0.0	0.0
A 32237	City Square Feasibility Study	100.0	0.0	0.0	100.0	0.0	0.0	0.0	0.0
A 32264	Aire Valley Ez Forward Funding Invest	5,760.0	0.0	0.0	0.0	0.0	5,760.0	0.0	0.0
A 32462	Digital Business Incubators (Tech Hub)	3,700.0	0.0	0.0	1,700.0	2,000.0	0.0	0.0	0.0
A 32469	European Social Fund Projects	330.0	0.0	0.0	80.0	120.0	130.0	0.0	0.0
A 32472	City Centre Public Realm	300.0	0.0	0.0	100.0	100.0	100.0	0.0	0.0
Total Economic Development		66,438.0	11,631.2	13,746.7	30,433.5	4,453.0	6,173.6	0.0	0.0
Regeneration Management									
A 16663	Town & District Centres Phase 2	100.0	0.0	0.0	100.0	0.0	0.0	0.0	0.0
A 16663 DRD	Dewsbury Road T&Dc2	200.0	0.0	52.9	147.1	0.0	0.0	0.0	0.0
A 16663 HLN	Harehills Lane T&Dc2	135.9	0.0	35.9	100.0	0.0	0.0	0.0	0.0
A 16663 HLN BEL	Bellbrooks Car Park Hln T&Dc2	64.1	18.6	45.5	0.0	0.0	0.0	0.0	0.0
A 16663 KIR	Kirkstall Road T&Dc 2	200.0	11.2	38.8	150.0	0.0	0.0	0.0	0.0
Total Regeneration Management		700.0	29.8	173.1	497.1	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

Community Regeneration Schemes

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	All Figures are in £000's Estimated Costs			2018/19	After 2018/19
Asset Management Services									
E	32449	Engine House Grant Agreement	150.0	0.0	0.0	150.0	0.0	0.0	0.0
Total Asset Management Services			150.0	0.0	0.0	150.0	0.0	0.0	0.0
Regeneration Management									
A	12154	Town & Districts Regeneration	32.3	0.0	0.0	32.3	0.0	0.0	0.0
A	12154 AND	Andrews Street Farsley T&Dc	227.1	189.6	0.0	0.0	37.5	0.0	0.0
A	12154 ARM THI	Armley Thi Committed Grants	1,335.5	898.0	437.5	0.0	0.0	0.0	0.0
A	12154 CHA THI	Chapelton Thi Committed Grants	1,302.7	1,018.7	284.0	0.0	0.0	0.0	0.0
A	12154 JSC	Purchase Of Shops Chapelton Rd	226.9	224.2	2.7	0.0	0.0	0.0	0.0
A	15451	Easel - Priv Prop Acq & Demolition Enehl	4,096.7	3,496.5	0.0	100.0	100.0	100.0	300.2
A	16275 FWC	First White Cloth Hall (Thi)	2,600.0	0.0	0.0	450.0	300.0	1,250.0	600.0
A	16275 FWC DEV	Fwch Development Phase 1	103.0	29.1	73.9	0.0	0.0	0.0	0.0
A	16275 GNT	Lower Kirkgate - Grant Payments	1,243.1	0.0	272.2	110.0	825.4	35.5	0.0
A	16275 PUB	Lower Kirkgate Thi Public Realm	69.7	0.0	0.0	0.0	69.7	0.0	0.0
A	16275 PUB STF	Lwr Kirkgate Public Realm Staff Costs	257.2	15.1	25.7	25.7	25.7	165.0	0.0
A	16483	Purchase 146 Chapelton Road	100.0	11.3	2.0	86.7	0.0	0.0	0.0
Total Regeneration Management			11,594.2	5,882.5	1,098.0	804.7	1,358.3	1,550.5	900.2
Environmental Health									
A	16500 CGG	Cross Green Group Repair Ph2&3	5,255.4	1,098.9	3,792.1	313.0	0.0	0.0	51.4
Total Environmental Health			5,255.4	1,098.9	3,792.1	313.0	0.0	0.0	51.4
Strategy & Commissioning									
B	83831	Project Support Fund (Groundwork)	1,376.3	1,306.3	70.0	0.0	0.0	0.0	0.0
B	92469	Project Support Fund Parent	210.0	0.0	0.0	70.0	70.0	70.0	0.0
Total Strategy & Commissioning			1,586.3	1,306.3	70.0	70.0	70.0	70.0	0.0
Communities									
A	16933	Cris Area Wellbeing Inner South	61.3	0.0	0.0	11.3	25.0	25.0	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

Community Regeneration Schemes

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19
				2015/16	2016/17	2017/18	2018/19	
		Estimated Costs						
Total Communities		61.3	0.0	0.0	11.3	25.0	25.0	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

Local & Community Assets (SLE)

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs				After 2018/19
				2015/16	2016/17	2017/18	2018/19	
Ward Based Initiatives								
A	14236 ADL Adel & Wharfedale Wbi2	32.7	0.0	0.0	12.7	10.0	10.0	0.0
A	14236 ALW Alwoodley Wbi2	52.3	0.0	0.0	12.3	20.0	20.0	0.0
A	14236 ARD Ardsley & Robin Hood Wbi2	32.5	0.0	0.0	12.5	10.0	10.0	0.0
A	14236 ARM Armley Wbi2	35.2	0.0	0.0	5.2	15.0	15.0	0.0
A	14236 BEE Beeston & Holbeck Wbi2	38.2	0.0	0.0	8.2	15.0	15.0	0.0
A	14236 BRA Bramley & Stanningley Wbi2	51.4	0.0	0.0	11.4	20.0	20.0	0.0
A	14236 BUR Burmantofts & Richmond Hill Wbi2	33.0	0.0	0.0	13.0	10.0	10.0	0.0
A	14236 CAL Calverley & Farsley Wbi2	24.4	0.0	0.0	4.4	10.0	10.0	0.0
A	14236 CIT City & Hunslet Wbi2	71.1	0.0	0.0	11.1	30.0	30.0	0.0
A	14236 CON Wbi Contingency	0.8	0.0	0.0	0.8	0.0	0.0	0.0
A	14236 CRO Crossgates & Whinmoor Wbi2	11.6	0.0	0.0	11.6	0.0	0.0	0.0
A	14236 FAR OI3 Cow Close Corner Security Grilles	1.0	0.3	0.7	0.0	0.0	0.0	0.0
A	14236 FAR OZO Community Centre Heating	5.0	0.0	5.0	0.0	0.0	0.0	0.0
A	14236 GAR Garforth & Swillington Wbi2	3.2	0.0	0.0	3.2	0.0	0.0	0.0
A	14236 GIP Gipton & Harehills Wbi2	3.1	0.0	0.0	3.1	0.0	0.0	0.0
A	14236 GIP OO5 Cctv Sandhursts & Dorsets	5.0	0.0	5.0	0.0	0.0	0.0	0.0
A	14236 HAR Harewood Wbi2	53.0	0.0	0.0	13.0	20.0	20.0	0.0
A	14236 HAR OIO Shadwell Independent Library	10.7	6.3	4.4	0.0	0.0	0.0	0.0
A	14236 HDN Headingley Wbi2	123.4	0.0	0.0	3.4	60.0	60.0	0.0
A	14236 HYD Hyde Park & Woodhouse Wbi2	242.4	0.0	0.0	22.4	110.0	110.0	0.0
A	14236 KIP Kippax & Methley Wbi2	12.1	0.0	0.0	12.1	0.0	0.0	0.0
A	14236 KIR Kirkstall Wbi2	42.8	0.0	0.0	12.8	15.0	15.0	0.0
A	14236 MID Middleton Park Wbi2	25.6	1.5	0.0	4.1	10.0	10.0	0.0
A	14236 MON Morley North Wbi2 Schemes	12.3	0.0	0.0	12.3	0.0	0.0	0.0
A	14236 MOC Moortown Wbi2	0.9	0.0	0.0	0.9	0.0	0.0	0.0
A	14236 MOS Morley South Wbi2	29.5	0.0	0.0	9.5	10.0	10.0	0.0
A	14236 OTL Otley & Yeadon Wbi2	0.1	0.1	0.0	0.0	0.0	0.0	0.0
A	14236 PUD Pudsey Wbi2	111.5	0.0	0.0	11.5	50.0	50.0	0.0
A	14236 PUD OO8 Pudsey Notice Boards	0.4	0.3	0.1	0.0	0.0	0.0	0.0
A	14236 ROU Roundhay Wbi2	14.7	0.0	0.0	4.7	5.0	5.0	0.0
A	14236 RTH Rothwell Wbi2	49.8	0.0	0.0	9.8	20.0	20.0	0.0
A	14236 TEM Temple Newsam Wbi2	48.8	0.0	0.0	8.8	20.0	20.0	0.0
A	14236 WEE Weetwood Wbi2	62.2	0.0	0.0	12.2	25.0	25.0	0.0
Total Ward Based Initiatives		1,240.7	8.5	15.2	247.0	485.0	485.0	0.0
Asset Management Services								
A	32258 Tower Works Site Holbeck	279.6	0.0	279.6	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

Local & Community Assets (SLE)

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	All Figures are in £000's Estimated Costs			2018/19	After 2018/19
					2016/17	2017/18			
Total Asset Management Services		279.6	0.0	279.6	0.0	0.0	0.0	0.0	
Highways									
A	14236 HDN OO4 Ash Road Traffic Regulation (Wbi)	35.6	24.2	11.4	0.0	0.0	0.0	0.0	
A	14236 HDN OO5 Ash Road Closure Tro And Barrier (Wbi)	12.5	4.7	7.8	0.0	0.0	0.0	0.0	
Total Highways		48.1	28.9	19.2	0.0	0.0	0.0	0.0	
Regeneration Management									
A	14236 ARM OO5 Armley Town Street Signboard	0.6	0.0	0.6	0.0	0.0	0.0	0.0	
Total Regeneration Management		0.6	0.0	0.6	0.0	0.0	0.0	0.0	
Community Safety									
A	14236 CAL OI6 Farfield Avenue Cctv	25.5	13.5	12.0	0.0	0.0	0.0	0.0	
Total Community Safety		25.5	13.5	12.0	0.0	0.0	0.0	0.0	
Streetscene Environmental Services									
A	14236 BEE OO1 Hard Standing For Waste Bins Ctgly	15.0	12.6	2.4	0.0	0.0	0.0	0.0	
Total Streetscene Environmental Services		15.0	12.6	2.4	0.0	0.0	0.0	0.0	
Parks & Countryside									
A	14236 CAL OZ2 Westroyd Park Memorial	2.0	0.0	2.0	0.0	0.0	0.0	0.0	
A	14236 CAL OZ3 Dog Bins & Signs The Fairway	0.7	0.0	0.7	0.0	0.0	0.0	0.0	
B	14236 GIP OO6 Hovingham Hub Portacabin - Catch Proect	95.0	0.0	95.0	0.0	0.0	0.0	0.0	
A	14236 MID OO4 Community Garden Scheme	1.3	0.0	1.3	0.0	0.0	0.0	0.0	
Total Parks & Countryside		99.0	0.0	99.0	0.0	0.0	0.0	0.0	
Communities									
A	16934 Cris Area Wellbeing Outer South	39.7	0.0	0.0	9.7	15.0	15.0	0.0	

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Leeds City Council Capital Programme - Supporting The Leeds Economy

Local & Community Assets (SLE)

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs					After 2018/19
				2015/16	2016/17	2017/18	2018/19		
A 16934 CEV	Churchwell Env Volunteers Eq	1.8	0.0	1.8	0.0	0.0	0.0	0.0	
A 16934 RSP	Rothwell Skate Park	10.0	0.0	0.0	10.0	0.0	0.0	0.0	
A 16935	Cris Area Wellbeing Outer East	31.8	0.0	0.0	11.8	10.0	10.0	0.0	
A 16935 GLN	Glencoe Playground Refurb	10.0	0.0	0.0	10.0	0.0	0.0	0.0	
A 16935 SVH	Swillington Village Hall Rep Boiler	1.0	0.0	0.0	1.0	0.0	0.0	0.0	
A 16936	Cris Area Wellbeing Inner West	9.6	0.0	0.0	9.6	0.0	0.0	0.0	
A 16936 BMW	Bramley War Memorial	10.0	0.0	10.0	0.0	0.0	0.0	0.0	
A 16936 HWF	Hawthornth Wood Village Hall Fencing	5.0	0.0	5.0	0.0	0.0	0.0	0.0	
A 16936 LLG	Ley Lane Fencing Greenspace	5.0	0.0	0.0	5.0	0.0	0.0	0.0	
A 16936 RCC	Rodley Cricket Club New Build	5.0	0.0	5.0	0.0	0.0	0.0	0.0	
A 16937	Cris Area Wellbeing Inner Nth West	20.7	0.0	0.0	10.7	5.0	5.0	0.0	
A 16937 BMX	Dobby Row Bmx Dirt Track	5.7	0.0	0.0	5.7	0.0	0.0	0.0	
A 16937 LHT	Leeds Hindu Trust Cc Renovations	10.0	0.0	10.0	0.0	0.0	0.0	0.0	
A 16937 LLC	Little London Cc Christmas Lights	2.0	0.0	2.0	0.0	0.0	0.0	0.0	
A 16937 QDS	Step Queenswood Day Ctre Renovations	8.0	0.0	0.0	8.0	0.0	0.0	0.0	
A 16938	Cris Area Wellbeing Outer West	32.5	0.0	0.0	12.5	10.0	10.0	0.0	
A 16938 FFC	Farnley Falcons Changing Room Conversion	5.0	0.0	5.0	0.0	0.0	0.0	0.0	
A 16938 RCC	Rodley Cricket Club New Clubhouse	5.0	0.0	5.0	0.0	0.0	0.0	0.0	
A 16938 WPB	West Royd Park Bike Restrictor	1.7	0.0	1.7	0.0	0.0	0.0	0.0	
A 16939	Cris Area Wellbeing Outer Nth West	67.4	0.0	0.0	17.4	25.0	25.0	0.0	
A 16940	Cris Area Wellbeing Inner Nth East	23.5	0.0	0.0	13.5	5.0	5.0	0.0	
A 16940 FAS	Fire Alarm System Upgrade Camc	6.0	5.6	0.4	0.0	0.0	0.0	0.0	
A 16940 SPS	Stonegate Skatepark G/Work	3.0	0.0	0.0	3.0	0.0	0.0	0.0	
A 16941	Cris Area Wellbeing Inner East	54.0	0.0	0.0	14.0	20.0	20.0	0.0	
A 16941 DFW	It Installation Dame Fanny W/Man Ctre	5.8	4.0	1.8	0.0	0.0	0.0	0.0	
A 16942	Cris Area Wellbeing Outer Nth East	15.1	0.0	0.0	15.1	0.0	0.0	0.0	
Total Communities		394.3	9.6	47.7	157.0	90.0	90.0	0.0	

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Leeds City Council Capital Programme - Supporting The Leeds Economy

Small Business Support

Cat Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's				After 2018/19
				2015/16	2016/17	2017/18	2018/19	
Economic Development								
A 16234 COM	Legi Business Growth Fund (Ctttd)	294.4	292.4	2.0	0.0	0.0	0.0	0.0
Total Economic Development		294.4	292.4	2.0	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Supporting The Leeds Economy

Cat Scheme	Strategic Priorities Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	All Figures are in £000's Estimated Costs					After 2018/19
				2015/16	2016/17	2017/18	2018/19		
Strategic Priorities									
A	16500 RIF City Region Revolving Infrastructure	6,230.5	0.0	0.0	2,100.0	2,100.0	2,030.5	0.0	
A	16500 RIF COM Revolving Infrastructure Grants-Comm	209.5	209.5	0.0	0.0	0.0	0.0	0.0	
Total Strategic Priorities		6,440.0	209.5	0.0	2,100.0	2,100.0	2,030.5	0.0	
Asset Management Services									
C	16685 ATC Acquisition Of Eastgate & Harewood Cpo	11,175.7	9,689.9	1,485.8	0.0	0.0	0.0	0.0	
Total Asset Management Services		11,175.7	9,689.9	1,485.8	0.0	0.0	0.0	0.0	
Economic Development									
A	16500 BAS Lower Basinghall Street (Eii)	100.0	4.5	90.5	5.0	0.0	0.0	0.0	
A	16500 EAS Eastgate Development	885.0	0.0	0.0	885.0	0.0	0.0	0.0	
Total Economic Development		985.0	4.5	90.5	890.0	0.0	0.0	0.0	
Libraries, Arts & Heritage									
B	16794 TDF EVE Tour De France Legacy	100.0	77.5	0.0	22.5	0.0	0.0	0.0	
Total Libraries, Arts & Heritage		100.0	77.5	0.0	22.5	0.0	0.0	0.0	
Streetscene Environmental Services									
A	16500 BEI Sustainable Communities Inv Programme	524.5	0.0	524.5	0.0	0.0	0.0	0.0	
A	16500 BEI BCR Back Cautley Rd Env Imps (Scip)	81.5	80.0	1.5	0.0	0.0	0.0	0.0	
A	16500 BEI CGL Scip - Cross Green Lane Amenity Imps	66.0	0.0	66.0	0.0	0.0	0.0	0.0	
Total Streetscene Environmental Services		672.0	80.0	592.0	0.0	0.0	0.0	0.0	
Technology									
A	32231 Smart Cities - Project Development	150.0	0.0	30.0	120.0	0.0	0.0	0.0	
Total Technology		150.0	0.0	30.0	120.0	0.0	0.0	0.0	

Leeds City Council Capital Programme - Supporting The Leeds Economy

Strategic Priorities

Scheme Title

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

Cat Scheme

Cat	Scheme	Strategic Priorities		Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	2016/17	2017/18	2018/19	After 2018/19
Communities											
A	16500	BEI	CGC	Cross Green Community Group Conts	5.0	2.6	2.4	0.0	0.0	0.0	0.0
Total Communities					5.0	2.6	2.4	0.0	0.0	0.0	0.0

Leeds City Council Capital Programme - Central & Operational Expenditure

Vehicles/Equipment

Scheme Title

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

Cat	Scheme	Scheme Title	Total Scheme Cost	Actual To 31 Mar 15	2015/16	2016/17	2017/18	2018/19	After 2018/19
Adult Social Care									
B	16946 ASS	Adult Social Care Telecare Vehicles	98.0	0.0	95.9	2.1	0.0	0.0	0.0
Total Adult Social Care			98.0	0.0	95.9	2.1	0.0	0.0	0.0
Highways									
B	16946 HIG	Highways Vehicle Replacment	46.3	0.0	0.0	46.3	0.0	0.0	0.0
Total Highways			46.3	0.0	0.0	46.3	0.0	0.0	0.0
Libraries, Arts & Heritage									
B	16699 BRZ	Breeze Team Vehicle	52.0	0.0	0.0	52.0	0.0	0.0	0.0
Total Libraries, Arts & Heritage			52.0	0.0	0.0	52.0	0.0	0.0	0.0
Community Safety									
B	16699 ENV LMC	Leedswatch Mobile Cctv Vehicle	28.5	14.0	14.5	0.0	0.0	0.0	0.0
Total Community Safety			28.5	14.0	14.5	0.0	0.0	0.0	0.0
Streetscene Environmental Services									
A	32388	Parking Enforecement 10 Vehicles	160.0	0.0	160.0	0.0	0.0	0.0	0.0
Total Streetscene Environmental Services			160.0	0.0	160.0	0.0	0.0	0.0	0.0
Waste Management									
B	16506 ENV WAS	Household Waste Compactor	648.8	498.8	0.0	150.0	0.0	0.0	0.0
B	16945 ENV REF	Refuse Vehicles	2,472.1	0.0	2,472.1	0.0	0.0	0.0	0.0
B	16945 ENV WAS	Waste Management Replacement Vehicles	354.9	0.0	354.9	0.0	0.0	0.0	0.0
B	16946 ENV REF	Refuse Vehicles	2,505.0	0.0	0.0	2,468.0	37.0	0.0	0.0
Total Waste Management			5,980.8	498.8	2,827.0	2,618.0	37.0	0.0	0.0
Parks & Countryside									

Leeds City Council Capital Programme - Central & Operational Expenditure

Vehicles/Equipment

Scheme Title

Cat Scheme

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

B	16945	ENV	PRK	Parks & Countryside Vehicle Programme	302.7	0.0	302.7	0.0	0.0	0.0	0.0
B	16946	ENV	PRK	Vehicle Replacement Parks & Countryside	61.7	0.0	0.0	61.7	0.0	0.0	0.0
Total Parks & Countryside					364.4	0.0	302.7	61.7	0.0	0.0	0.0
Equipment / Ict / Vehicles											
B	16699	ROY		Royds School - Vehicle Replacement	21.7	0.0	21.7	0.0	0.0	0.0	0.0
B	16945	GUI		Guiseley School - Vehicle Replacement	21.7	0.0	21.7	0.0	0.0	0.0	0.0
B	16946	RNB		Rainbow House - Vehicle Replacement	49.3	0.0	49.3	0.0	0.0	0.0	0.0
Total Equipment / Ict / Vehicles					92.7	0.0	92.7	0.0	0.0	0.0	0.0
Strategy And Improvement											
B	16699	RET		Resilience And Emergency Vehicle	3.4	0.0	3.4	0.0	0.0	0.0	0.0
Total Strategy And Improvement					3.4	0.0	3.4	0.0	0.0	0.0	0.0
Commercial Services											
B	16946			Vehicle Programme 2015/16	6,835.4	0.0	0.0	6,227.8	0.0	607.6	0.0
B	16946	FLT		Fleet Services Replacement Vehicle	15.2	0.0	0.0	15.2	0.0	0.0	0.0
B	16946	PTS		Passenger Transport Vehicles	2,352.0	0.0	1,176.0	1,176.0	0.0	0.0	0.0
B	16990			Vehicle Programme 2016/17	5,000.0	0.0	0.0	4,122.0	878.0	0.0	0.0
A	32192			Vehicle Programme 2017/18	3,320.0	0.0	0.0	0.0	3,320.0	0.0	0.0
A	32426			Vehicle Programme 2018/19	3,000.0	0.0	0.0	0.0	0.0	3,000.0	0.0
Total Commercial Services					20,522.6	0.0	1,176.0	11,541.0	4,198.0	3,607.6	0.0
Facilities Management											
A	32466			Facilities Management Vehicles	75.7	0.0	75.7	0.0	0.0	0.0	0.0
Total Facilities Management					75.7	0.0	75.7	0.0	0.0	0.0	0.0
Corporate Property Management											
B	16945	PMS		Property Maintenance Vehicles	176.0	0.0	82.7	93.3	0.0	0.0	0.0

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Leeds City Council Capital Programme - Central & Operational Expenditure

Vehicles/Equipment
Scheme Title

Cat Scheme

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

Total Corporate Property Management	176.0	0.0	82.7	93.3	0.0	0.0	0.0
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Leeds City Council Capital Programme - Central & Operational Expenditure

General Capitalisation
Scheme Title

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

After
2018/19

Cat Scheme	Scheme Title			2015/16	2016/17	2017/18	2018/19	2018/19
Capital Expenditure From Revenue								
B 16764	General Capitalisations 2015/16	5,200.0	0.0	5,200.0	0.0	0.0	0.0	0.0
B 32185	General Capitalisations 2016/17	4,900.0	0.0	0.0	4,900.0	0.0	0.0	0.0
B 32198	General Capitalisations 2017/18	4,900.0	0.0	0.0	0.0	4,900.0	0.0	0.0
B 32435	General Capitalisations 2018/19	4,900.0	0.0	0.0	0.0	0.0	4,900.0	0.0
Total Capital Expenditure From Revenue		19,900.0	0.0	5,200.0	4,900.0	4,900.0	4,900.0	0.0
Finance								
B 16758	Capital Prog Management 2015/16	600.0	0.0	600.0	0.0	0.0	0.0	0.0
B 32002	Capital Prog Management 2016/17	600.0	0.0	0.0	600.0	0.0	0.0	0.0
B 32199	Capital Prog Management 2017/18	600.0	0.0	0.0	0.0	600.0	0.0	0.0
B 32436	Capital Prog Management 2018/19	600.0	0.0	0.0	0.0	0.0	600.0	0.0
Total Finance		2,400.0	0.0	600.0	600.0	600.0	600.0	0.0
Central Accounts								
A 16138	Capitalisation Of Interest	1,066.1	0.0	166.1	300.0	300.0	300.0	0.0
Total Central Accounts		1,066.1	0.0	166.1	300.0	300.0	300.0	0.0

Leeds City Council Capital Programme - Central & Operational Expenditure

Contingency

Scheme Title

Total
Scheme
Cost

Actual
To
31 Mar 15

All Figures are in £000's
Estimated Costs

2015/16

2016/17

2017/18

2018/19

After
2018/19

Cat Scheme

				Total Scheme Cost	Actual To 31 Mar 15	2015/16	2016/17	2017/18	2018/19	After 2018/19
Strategic										
A	1371	GEN	Capital Programme General Contingency	1,574.3	0.0	0.0	300.0	300.0	300.0	674.3
A	1371	SEM	Capital Programme Specific Emergencies	1,000.0	0.0	0.0	0.0	0.0	0.0	1,000.0
Total Strategic				2,574.3	0.0	0.0	300.0	300.0	300.0	1,674.3
Basic Need										
A	1371	PBN	Primary Bn & Childrens Services	3,279.6	0.0	500.0	0.0	0.0	2,779.6	0.0
Total Basic Need				3,279.6	0.0	500.0	0.0	0.0	2,779.6	0.0

Deputy Chief Executive

Agenda Item 5(iv)

Report to Executive Board

Date: 10th February 2016

Subject: TREASURY MANAGEMENT STRATEGY 2016/17

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In? Except recommendation 6.2 to 6.5	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report sets out for Members' approval the Treasury Management Strategy for 2016/17, and also provides an update on the implementation of the 2015/16 strategy.
2. The Council's level of net external debt is anticipated to be £1,526m by 31/03/16, £51m above expectations in November 2015. This is as a result of a reduction in revenue balances used internally to finance the councils borrowing need. This additional borrowing is expected to be contained within current budget and the outturn is therefore expected to be in line with the budget before MRP.
3. The 2016/17 strategy continues to fund the borrowing requirement from short term low interest rates, balances and reserves whilst still allowing the Council to take advantage of longer term funding opportunities. The low rate funding environment is expected to continue to the end of 2016 when the first bank rate increase is now forecast. Whilst the cost of debt is forecast to increase by £1,354k before MRP adjustments are taken into account, in overall terms the 16/17 debt budget will see no increase despite the additional funding requirement of the capital programme.
4. To reflect the increased capital programme borrowing requirement net of debt repayments, the Authorised Limits for both External Debt and Other Long Term Liabilities have been reviewed and increased to reflect the current forecast of debt and borrowing positions together with the decrease in revenue balances. The operational boundaries have also been reviewed and still retain sufficient headroom to accommodate anticipated cashflow variances. The Council's Authorised limit is set below the capital financing requirement reflecting that the Council is using its balance sheet strength to fund a proportion of its borrowing requirement.

5. The strategy of defraying longer term funding will increase the amount of debt that the Council is funding from short terms loans and its balance sheet to £534m at 31/03/2016. This exposure is expected to increase if the low interest rate environment persists. The Council is mitigating this risk by acquiring longer term loans when market opportunities arise and looking at forward funding opportunities. Against this the Council has a stable long term loan portfolio of £1.4bn that has an average maturity of 38 years and is funded at less than 4.2%. An increase in the short term funding costs of 0.25% would add £638k to the interest costs in 2016/17.
6. The report also includes an updated Treasury Management Policy Statement for approval. The main change reflects the updated officer delegation scheme.

7. Recommendations

That the Executive Board:

- 7.1 Approve the treasury strategy for 2016/17 as set out in Section 3.3 and note the review of the 2015/16 strategy and operations set out in Sections 3.1 and 3.2.

That Executive Board recommend to full Council that:

- 7.2 The borrowing limits for 2015/16, 2016/17, 2017/18 and 2018/19 be set as detailed in Section 3.4 and note the changes to both the Operational Boundary and the Authorised limits.
- 7.3 The treasury management indicators for 2015/16, 2016/17, 2017/18 and 2018/19 be set as detailed in Section 3.5.
- 7.4 The investment limits for 2015/16, 2016/17, 2017/18 and 2018/19 be set as detailed in Section 3.6.
- 7.5 The revised Treasury Management Policy Statement is adopted.

1 Purpose of this report

- 1.1 This report sets out for approval by Members the Treasury Management Strategy for 2016/17 and the revised affordable borrowing limits under the prudential framework. It also provides Members with a review of strategy and operations in 2015/16.

2 Background information

- 2.1 The operation of the Treasury Management function is governed by provisions set out under part 1 of the Local Government Act 2003 whereby the Council is required to have regard to the Chartered Institute of Public Finance and Accountancy (CIPFA) Prudential Code for Capital Finance in Local Authorities as amended 2011, in particular:

- The Prudential Code requires that full Council set certain limits on the level and type of borrowing before the start of the financial year together with a number of Prudential Indicators.
- Any in year revision of these limits must be set by Council.
- Policy statements are prepared for approval by the Council at least two times a year.

3 Main Issues

3.1 Review of Strategy and Borrowing Limits 2015/16

- 3.1.1 The current debt forecasts are given in Table 1 below, which shows that net external borrowing is now expected to be £1,526m by the end of 2015/16. This is £51m more than anticipated in November and is as a result of a reduction in revenue balances used internally to finance the councils borrowing need. A capital programme update is included as a separate agenda item.

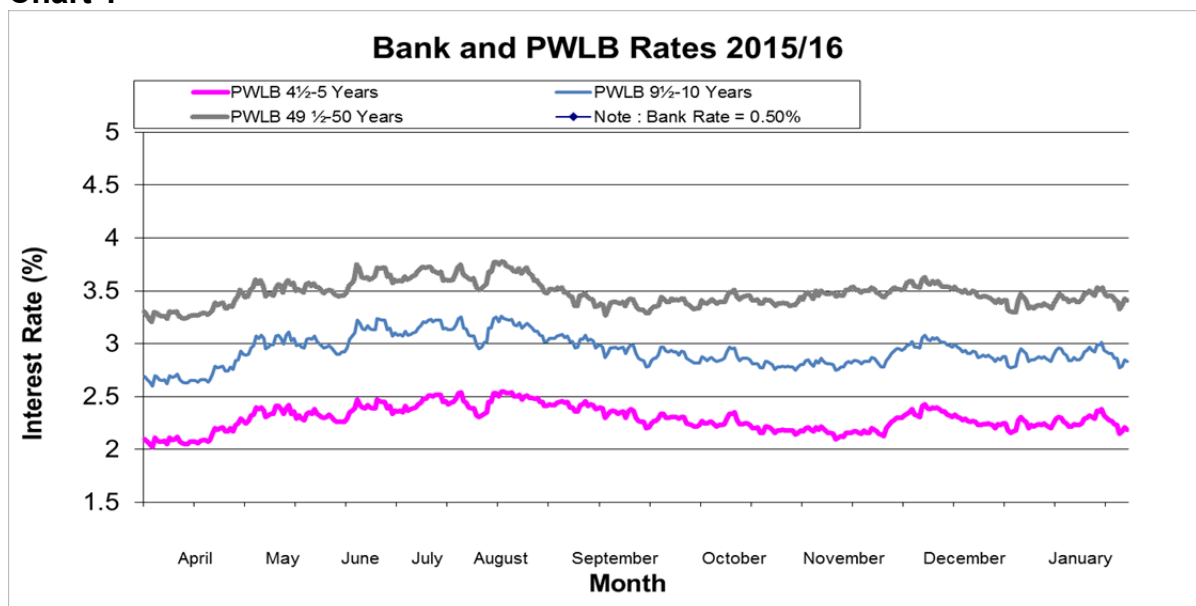
Table 1

	2015/16 Feb 15 Report	2015/16 Nov 15 Report	2015/16 This Report
	£m	£m	£m
ANALYSIS OF BORROWING 2014/15			
Net Borrowing at 1 April	1,419	1,406	1,406
New Borrowing for the Capital Programme – General Fund	102	131	120
New Borrowing for the Capital Programme – HRA	0	0	0
Debt redemption costs charged to Revenue (Incl HRA)	(48)	(48)	(36)
Reduced/(Increased) level of Revenue Balances	(14)	(14)	36
Net Borrowing at 31 March*	1,459	1,475	1,526
Capital Financing Requirement			1,892
* Comprised as follows			
Long term borrowing Fixed	1,262	1,358	1,358
Variable (less than 1 Year)	110	0	0
New Borrowing	40	69	70
Short term Borrowing	57	54	110
Total External Borrowing	1,469	1,481	1,538
Less Investments	10	6	12
Net External Borrowing	1,459	1,475	1,526
% gross borrowing exposed to interest rate risk	14%	8%	12%

Note: The Capital Financing Requirement (CFR) is the maximum level of debt (i.e. borrowing and finance leasing) that the Council can hold for its current year capital purposes. The Council is also allowed to borrow in advance for up to two future years capital programmes.

- 3.1.2 The UK Economy slowed in 2015 but still performed solidly with preliminary full year outturn for GDP growth of 2.20%. This growth is however still being driven by strong consumer demand and the rebalancing of the economy towards exporting remains a tough challenge due to significant headwinds. These headwinds have taken the form of an appreciation in sterling together with weak growth in the EU, China and emerging markets.
- 3.1.3 During the year Inflation fell quickly to around 0% and has remained at this level subsequently. The BOE inflation report in November was forecasting that inflation would only just reach its 2% target over the 2 year time horizon and inflation expectation therefore remain subdued. Even though this makes the MPC's desire to raise base from its current 0.5% level more difficult, most commentators expect that rates will begin to rise this year and the Councils advisors are forecasting Q4 2016 for the first rise in base rate.
- 3.1.4 In the Eurozone, the ECB has followed the US/UK path of beginning its own Quantitative Easing (QE) programme of €1.1trn. This began in March 2015 at €60bn per month and has been extended from its initial end date of September 2016 to March 2017. The ECB has also cut its deposit facility rate from -0.20% to -0.30%. These measures are designed to help the recovery of confidence of both businesses and consumers, and therefore to help stimulate economic growth in the region. Greece again took centre stage during the summer as the latest bail-out package was established.
- 3.1.5 US growth has been strong during 2015 albeit after a slow start and has recorded figures of 3.90% annualised in Quarter 2 and 2% in Quarter 3. The US Federal Reserve Bank was expected to begin increasing the FED rate in September but pulled back from this and did eventually increase its rate in its December meeting. This delay was on the back of downbeat news from China, Japan and emerging markets as well as disappointing non-farm payroll numbers in August and September. Subsequently these figures have been revised upwards and the December figure was a solid increase of £293k.
- 3.1.6 The Council's treasury advisors' latest forecasts for Quarter 1, 2016 are that PWLB rates for 25 to 50 year borrowing will be around 3.40%, 10 year borrowing around 2.60% and 5 Year at 2.00%. Yields are expected to rise although the path and timing remain very uncertain.

Chart 1

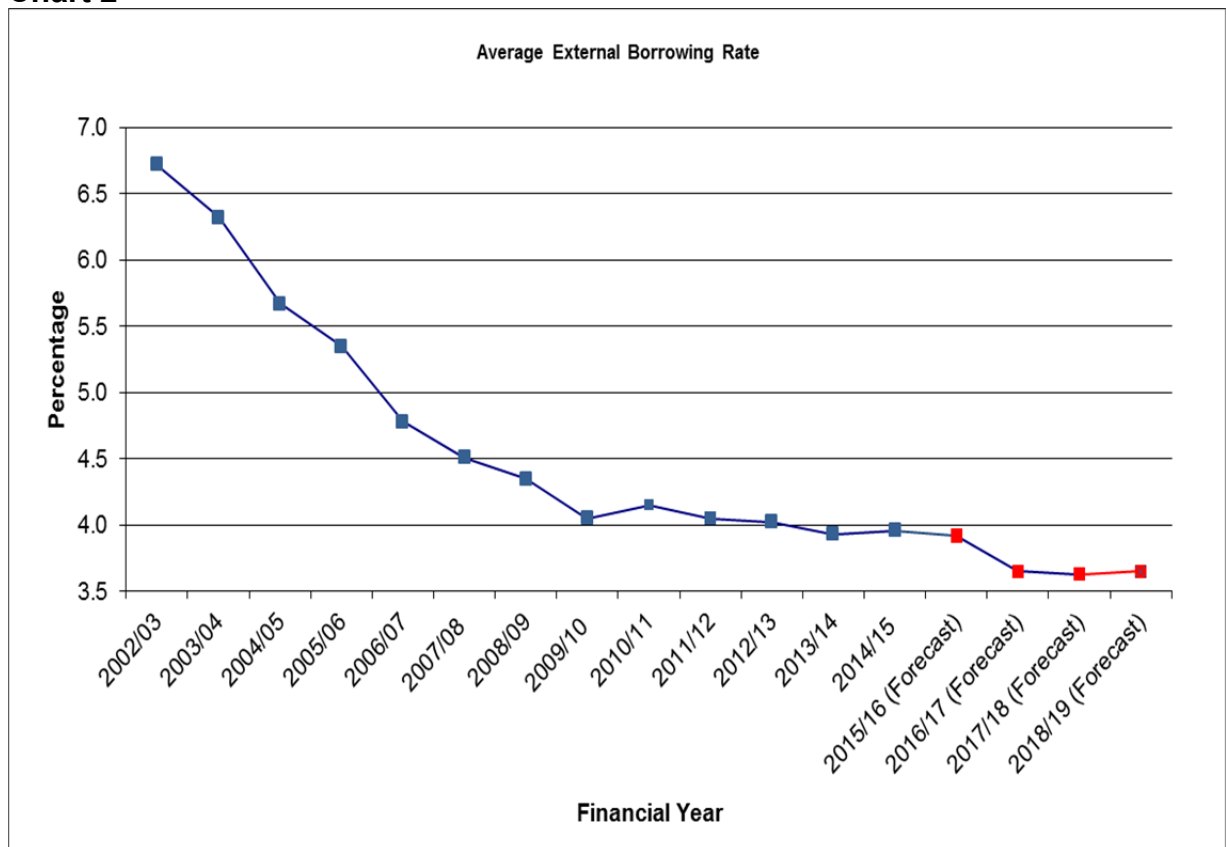


3.1.7 The 2015/16 borrowing strategy continues to fund the capital programme borrowing requirement from short dated loans and internal cash balances whilst looking for opportunities to lock into attractive longer dated funding. The debt budget outturn is projected to be in line with the budget set in February 2015. The ability to take longer term funding is discussed in the strategy for 2016/17 however no new longer term funding has at the time of writing been taken during 2015/16.

3.2 Interest Rate Review

3.2.1 The average rate of interest paid on the Council’s external debt for 2014/15 was 3.96% as reported in the Annual Treasury Management Report 2014/15 to Executive Board on 16th July 2015. This rate is forecast to fall slightly to 3.92% for 2015/16. Chart 2 shows how the average, external borrowing rate has fallen from 6.72% in 2002/03. The expectation is that the Councils average cost of borrowing will begin to rise as the cost of borrowing increases and short term funding is switched to more expensive longer term funding rates. The average rate may fall further if the rates currently available continue.

Chart 2



3.2.2 The projections for the first increase in the bank rate has moved from December 2015, as forecast in last year’s strategy report to Q4 2016 as shown in Table 3 as economic headwinds strengthen and growth moderates. Forecast rates beyond one year have reduced significantly over the last few months as oil prices and inflation have reduced.

Table 3

	Bank Rate	PWLB Borrowing Rates (including certainty rate adjustment)			
		5 year	10 Year	25 year	50 year
Now	0.50	1.92	2.58	3.36	3.18
March 2016	0.50	2.00	2.60	3.40	3.20
June 2016	0.50	2.10	2.70	3.40	3.20
Sept 2016	0.50	2.20	2.80	3.50	3.30
Dec 2016	0.75	2.30	2.90	3.60	3.40
March 2017	0.75	2.40	3.00	3.70	3.50
June 2017	1.00	2.50	3.10	3.70	3.60
Sept 2017	1.00	2.60	3.20	3.80	3.70
Dec 2017	1.25	2.70	3.30	3.90	3.80
March 2018	1.25	2.80	3.40	4.00	3.90
June 2018	1.50	2.90	3.50	4.00	3.90
Sept 2018	1.50	3.00	3.60	4.10	4.00
Dec 2018	1.75	3.10	3.60	4.10	4.00
March 2019	1.75	3.20	3.70	4.10	4.00

Source Council's Treasury Advisors

3.2.3 The forecast path of longer term rates is clearly dependent upon how the economy performs both here and abroad. If it was felt that there was a significant risk of a much sharper rise in long and short term rates than that currently forecast, perhaps arising from a sustained US recovery, improvement in world economic activity or increase in inflation risks, then the strategy will be re-appraised with the likely outcome that longer term funding will be acquired. At that point the prospect of a higher debt cost would be viewed against whether:

- The forecast capital borrowing requirement had reduced or slipped into the following years,
- The levels of reserves/ balances were forecast to increase or reduce including whether the council had received up front funding for capital schemes.

3.3 Strategy for 2016/17

3.3.1 Table 4 shows that net borrowing is expected to rise by £79m to £1,605m during the course of 2016/17. The Capital Programme report is presented elsewhere on this agenda.

Table 4

	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m
ANALYSIS OF BORROWING 2015/16 – 2018/19				
Net Borrowing at 1 April	1,406	1,526	1,605	1,666
New Borrowing for the Capital Programme – GF	120	124	99	103
New Borrowing for the Capital Programme - HRA	0	11	23	0
Debt redemption costs charged to Revenue(GF)	(36)	(38)	(43)	(45)
Reduced/(Increased) level of Revenue Balances	36	(18)	(18)	(18)
Net Borrowing at 31 March	1,526	1,605	1,666	1,706
* Comprised as follows				
Long term borrowing Existing Fixed	1,358	1,254	1,279	1,143
Existing Variable (Less than 1yr)	0	80	55	150
New Borrowing	120	79	61	40
Short term Borrowing	60	202	281	383
Total External Borrowing	1,538	1,615	1,676	1,716
Less Investments	12	10	10	10
Net External Borrowing	1,526	1,605	1,666	1,706
% gross borrowing exposed to interest rate risk	12%	22%	24%	33%

Note: Borrowing exposed to interest rate risk in any one year is made up of short term borrowing, new long term borrowing and existing variable loans (i.e. LOBOs with an option falling within the year).

- 3.3.2 Table 4 above shows that over the 4 year time horizon the proportion of the Council's book exposed to interest rate risk is expected to rise to 33%. This level is reached only if no longer term borrowing is taken over this period to cover either new borrowing or refinance maturities. The Prudential Code specifies that the Variable Interest Rate exposure Indicator should be set in relation to net external borrowing position. This limit has been set at 40% and is recommended to be maintained at this level in 3.5.4 below. Included within the net external borrowing are 2 elements that are by definition variable, these are short term loans and LOBO loans with an option which falls within 12 months.
- 3.3.3 However alongside the prudential code structure the Council's current policy of using its balance sheet strength, reserves, provisions etc. to defray long term borrowing presents an additional risk that needs to be recognised. The Council has a forecast need to borrow, its Capital Financing Requirement (CFR), at 31/03/2016 of £1,892m of which net external funding is expected to be £1,526m, the difference of £366m is the use of internal balance sheet strength to finance this need. The long term funding element of the external debt is forecast to be £1,358m and therefore, accepting that in current conditions LOBO options are unlikely to be exercised, the Council's gross exposure is the difference between its CFR and its current stock of long term external funding or £534m.
- 3.3.4 This exposure is considered manageable given historical capital programme slippage, the continued strength of the Council's balance sheet and the market for supplying short term funds remaining strong. These factors will continue to be monitored and should be considered in the context of the stability of the current debt maturity profile. Given that short term rates continue at historical lows the Council will continue to fund the remaining borrowing requirement, if required, at short term rates.
- 3.3.5 This strategy is prudent as investment returns are low and counterparty risk remains a concern. This strategy is expected to continue into 2016/17 as the outlook for the bank rate remains anchored at or around 0.5% with only one quarter point rise in base rate being factored in during the year.
- 3.3.6 The 2015/16 budget strategy assumed that subject to market opportunities no longer term borrowing would be acquired. As rates continue to be held at 0.5% and expectations of rate increases have been pushed back, it remains prudent to continue with this strategy in 2016/17, subject to taking advantage of market opportunities.
- 3.3.7 GDP Growth in the UK has continued albeit at lower levels than 2013 and 2014 with the stated aim of re-balancing the economy towards business investment facing stiff headwinds. CPI inflation has subsided to around 0% whilst wage inflation continues to remain below 3%.
- 3.3.8 The current economic outlook and structure of market interest rates and government debt yields have several key treasury management implications:
- It is possible over the next few years that levels of government debt to GDP ratios could continue to rise to levels that could result in a loss of investor confidence in the financial viability of such countries. This could mean that sovereign debt concerns have not disappeared but, rather, have only been postponed. Counterparty risks therefore remain an ongoing concern.
 - Investment returns are likely to remain relatively low during 2016/17 and beyond as rate rises are pushed back and the rate of increase is expected to be slow.

- Borrowing interest rates although higher than recent lows continue to be relatively cheap historically.
- If longer term borrowing is acquired before it is needed the result could be an increase in investments resulting in a revenue loss between borrowing costs and investment returns.

3.3.9 The Council's current long term debt of £1.368bn has an average maturity of nearly 38 years if all its debt runs to maturity. Approximately 30% of the Council's debt has options for repayment, in the unlikely event that all these options were exercised at the next option date then the average maturity would be lowered to a little over 21 years. This compares favourably with the average maturity of the UK Government debt portfolio of nearly 15 years. The existing profile of the Council's debt provides considerable certainty of funding costs. Prudential indicator 16 in Appendix A shows the maturity profile of the Council's long term fixed debt and highlights that 55% or £707m matures in periods greater than 10 years.

3.3.10 The debt budget before MRP is forecast to increase by £1,354k in 2016/17. Forecasts for the debt budget beyond 2016/17 are dependent upon the interest rate assumptions, the likely level of capital spend and the Council's cash balances. The debt budget is currently forecast to increase by a further £5,174k in 2017/18. The interest rate assumptions and the borrowing requirement arising from the capital programme will be kept under review throughout 2016/17, before establishing the 2017/18 debt budget.

Table 5

	Average Interest Rate
2016/17	0.60%
2017/18	1.00%
2018/19	1.50%

3.3.11 These assumptions on borrowing rates have associated risks. For example in 2016/17, if the cost of borrowing was 0.25% higher than assumed, full year debt costs would increase by circa £650k.

3.4 Borrowing Limits for 2015/16, 2016/17, 2017/18 and 2018/19

3.4.1 The authorised limit represents the legislative limit on the Council's external debt under the Local Government Act 2003. It should be set with sufficient headroom above the operational boundary to allow flexibility for planned borrowing to be undertaken, in order for prudent treasury management decisions to be taken and temporary cash flow fluctuations to be managed. The operational boundary should reflect the maximum anticipated level of external debt consistent with budgets and cash flow forecasts. It should be seen as a management tool for on-going monitoring of external debt, and may be breached temporarily due to unusual cash flow movements. Appendix B shows that the Council has kept within the operational boundary and authorised limit in 2015/16.

3.4.2 The Deputy Chief Executive has delegated responsibility to make adjustments between the two separate limits for borrowing and other long term liabilities, provided that the overall limit remains unchanged. Any such adjustments will be reported to the next available Council meeting following the change. It is recommended that Council

approve the following authorised limits for its gross external debt and other long term liabilities for the next three years.

- 3.4.3 After reviewing the forecast debt and borrowing position together with the forecast reduction in revenue balances the Limit for borrowing is recommended to be maintained for 2015/16 at its current level. For 2016/17 and 2017/18 the limit should be increased from £1,800m to £1,900m. For 2018/19, a new limit should be set at £1,950m. The limit for Other Long Term Liabilities is recommended to remain the same for the years 2015/16 to 2017/18 as detailed below. It is further recommended that a new limit be set for the year 2018/19 of £720m to reflect the forecast decline in PFI liabilities.

Recommended: Authorised Limits as follows

Authorised Limit	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m
Borrowing	1,800	1,900	1,900	1,950
Other Long Term Liabilities	780	760	740	720
Total	2,580	2,660	2,640	2,670

- 3.4.4 In line with the above review of the authorised limits above it is proposed to amend the operational boundaries as detailed below. This limit will retain sufficient headroom to accommodate anticipated cashflow variances. It is recommended to maintain the current boundary for 2015/16 at its current level. For 2016/17 the limit should be increased from £1,650m to £1,750m and for 2017/18 the limit should be increased from £1,750m to £1,800m. For 2018/19, a new limit should be set at £1,850m. The limit for Other Long Term Liabilities is recommended to remain the same for the years 2015/16 to 2017/18 as detailed below. It is further recommended that a new limit be set for the year 2018/19 of £700m to reflect the forecast decline in PFI liabilities.

Recommended: Operational Boundaries as follows

Operational Boundary	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m
Borrowing	1,600	1,750	1,800	1,850
Other Long Term Liabilities	760	740	720	700
Total	2,360	2,490	2,520	2,550

- 3.4.5 Table 6 below details the borrowing element of the Authorised limit and compares this to the projected CFR for borrowing only and does not include Other Long term liabilities. The revised Authorised limit and the Operational boundary remain below the projected CFR. The CFR is the Councils actual need to borrow based on its historic capital programme and forecast future capital programme. The lower limits reflect the significant level of balances being used internally to fund the borrowing need. The increase in these limits and boundaries are therefore to reflect a prudent safety margin in light of actual and expected changes in both the level of the Councils revenue balances and its on-going capital programme.

Table 6

year	2015//16 £m	2016/17 £m	2017/18 £m	2018/19 £m
<u>Borrowing only</u>				
CFR Projection.	1,892	1,990	2,069	2,125
<u>Authorised Limit</u>				
Current	1,800	1,800	1,800	-
Proposed	1,800	1,900	1,900	1,950
Increase / (Decrease)	-	100	100	1,950 a
<u>Operational boundary</u>				
Current	1,600	1,650	1,750	-
Proposed	1,600	1,750	1,800	1,850
Increase / (Decrease)	-	100	50	1,850 a

a) Note 2018/ 19 has not been set previously as these limits are only set for the current +3 year time horizon

3.5 Treasury Management Indicators

- 3.5.1 Appendix A highlights the borrowing limits and other prudential indicators
- 3.5.2 The first prudential indicator in respect of treasury management is that the Council has adopted the CIPFA Code of Practice for Treasury Management in the Public Services. This was adopted by the Council at the Executive Board meeting on the 13th March 2003.
- 3.5.3 The Council is required to set an upper limit on its fixed interest rate exposures that represents the maximum proportion of its net borrowing (i.e. measured as a percentage of its total borrowing less investments) which the Council will have at any given time during the period at fixed interest rates. The purpose of the limit is to ensure that the Council has the flexibility to take advantage of falling interest rates by ensuring a minimum level of variable rate debt. However setting a limit less than 100% can restrict the Council's ability to borrow in advance of need when long term fixed interest rates are at their low point. (This is the case since in general amounts borrowed in advance are invested, meaning that the net borrowing figure on which the limit is based will be lower than the total fixed borrowing outstanding.) Therefore to provide the Council with maximum flexibility it is recommended that the limit of 115% remains unchanged and is rolled forward into 2018/19.

Recommended: Upper limit on fixed interest rate exposures for 2015/16, 2016/17, 2017/18 and 2018/19 of 115% (no change)

- 3.5.4 The Council is required to set an upper limit on its variable interest rate exposures that represents the maximum proportion of debt the Council will have at any given time during the period at variable interest rates and exposed to interest rate rises. In evaluating this figure, LOBOs are treated as being variable in the year in which an option occurs and fixed in other years. The limit should be set in order to maintain a balance between managing the risk of rate rises and allowing sufficient flexibility to take advantage of any fall in rates. It is therefore recommended that the limit of 40% of debt remains unchanged and is rolled forward into 2016/17.

Recommended: Upper limit on variable interest rate exposures for 2015/16, 2016/17, 2017/18 and 2018/19 of 40% (no change)

3.5.5 The Council is required to set upper and lower limits for the maturity structure of its borrowings. This is designed to limit the risk of exposure to high interest rates by restricting the level of maturing debt in any given year. The limits represent the amount of projected borrowing that is fixed rate maturing in each period as a percentage of total projected borrowing that is fixed rate. It is proposed that these limits remain unchanged.

Maturity structure of fixed rate borrowing	Lower Limit	Upper Limit
under 12 months	0%	15%
12 months and within 24 months	0%	20%
24 months and within 5 years	0%	35%
5 years and within 10 years	0%	40%
10 years and within 20 years	25%	90%
20 years and within 30 years		
30 years and within 40 years		
40 years and within 50 years		
50 years and above		

Recommended: Upper and Lower limits on fixed rate maturity structure remains unchanged as above.

3.6 Investment Strategy and Limits

3.6.1 The Council's actual external borrowing need is reduced by the availability of revenue balances. The Treasury policy allows for the external investment of these balances at advantageous rates but with due regard for security of capital invested. Investment of surplus balances in general will be limited to cash flow and liquidity management although the interest rate outlook will be kept under review to identify any opportunities for longer term investment.

3.6.2 The approved lending list is based upon the assessment of the financial standing of counterparties as determined by international credit rating agencies and further refined and updated by the Council's advisors on a continual basis. The lending list is often further restricted based upon the Council's own view of the credit worthiness of counter-parties

3.6.3 The investment strategy only allows for the Council to invest in the most highly rated financial institutions around the world. The Council will only lend up to a maximum of £15m to financial institutions that are rated as excellent. There is also a limit of £5m for financial institutions that are rated as very good.

3.6.4 Changes continue to be brought forward in the regulation and stability of the banking system within the UK, and worldwide. These changes are designed to enhance stability within the financial system and to remove the implicit need for government support of such institutions. This would be expected to have a downward effect on the ratings of these institutions by the 3 main credit rating agencies however the additional requirements to hold much larger capital buffers is a significant factor mitigating this expected effect. These changes are being monitored closely as is the

effect on the credit list supplied by the Councils Treasury Advisors. Other factors are also used in determining potential counterparties for the investment of funds over and above credit ratings

- 3.6.5 The Council under its existing Treasury Management Policy Statement has the authorisation to use Money Market Funds which it has not utilised to date. The rates offered on Call accounts by both the Councils bankers and by other banks offering similar products continues to be at low levels. This is thought to reflect the cost of carrying such cash on the balance sheet of these organisations under Basel III rules. As a result the levels on offer are at or below rates available from Money Market Funds which carry a higher credit worthiness rating. A review of the utility of these funds is being undertaken for depositing short term cash balances and any decision to utilise these accounts will be made under delegations already in place to the Deputy Chief Executive.
- 3.6.6 The Prudential code requires that Councils set limits on investments for periods longer than 364 days. It is proposed to maintain the limits as outlined below and roll the limit forward into 2018/9.

Recommended: Upper limit on sums invested for periods longer than 364 days (no change):

Total principal sum invested for a period longer than 364 days	2015/16 £m	2016/17 £m	2017/18 £m	2018/19 £m
Upper limit	150	150	150	150

3.7 Treasury Management Policy Statement

- 3.7.1 The treasury management policy statement has been updated to changes made to the Councils updated officer delegation scheme. These are reflected in greater detail at Appendix B.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 This report sets the treasury management strategy and as such there is no need to consult the public. In establishing this strategy, consultation with the Council's treasury advisors has taken place.

- 4.1.2 The borrowing requirement is an outcome of the capital programme which has been the subject of consultation and engagement as outlined in the capital programme report elsewhere on this agenda.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 Equality, diversity, cohesion and integration requirements are addressed as part of individual capital scheme and programme approvals. The borrowing to deliver these capital schemes is executed through treasury strategy and as such there are no further equality diversity cohesion and integration issues. An equality screening document is attached at Appendix C.

4.1 Council policies and Best Council Plan

4.1.1 Treasury Management strategy secures funding to support the Council's Policies and City Priorities as set out in the Council capital programme and is consistent with the Best Council Plan.

4.2 Resources and Value for Money

4.2.1 This treasury strategy recognises the borrowing necessary to fund the capital programme requirements of both General Fund and HRA. The revenue costs of borrowing are included within the revenue budgets of the general fund and HRA.

4.2.2 The updated strategy 2015/16 is forecast to be in line with the budget.

4.3 Legal Implications, Access to Information and Call In

4.3.1 In accordance with the Council's Budget and Policy Framework, decisions on borrowing limits, treasury management indicators, investment limits and the Treasury Management Policy Statement are approved by Council. As such, recommendations 6.2 to 6.5 are not subject to call in.

4.4 Risk Management

4.4.1 This report sets out the framework for the treasury strategy for the year ahead. The execution of strategy and associated risks are kept under regular review through:

- Monthly reports to the Finance Performance Group
- Quarterly strategy meetings with the Deputy Chief Executive and the Council's treasury advisors
- Regular market, economic and financial instrument updates and access to real time market information

5 Conclusions

5.1 The Council's level of external debt at 31st March 2016 is anticipated to be £1,526m, £51m higher than expected in November 2015, rising to £1,605m in 2016/17 and to £1,666m by 2017/18.

5.2 The interest cost of debt is budgeted to increase by £1,354k in 2016/17 before MRP.

5.3 The uncertainty and risks around economic forecasts will result in further caution being adopted in the management of debt and investments and the opportunity to secure longer term debt at the appropriate time will be kept under review.

5.4 The Treasury Management Policy Statement has been updated to reflect internal changes to the governance arrangements and officer delegations.

6 Recommendations

That the Executive Board:

- 6.1 Approve the initial treasury strategy for 2016/17 as set out in Section 3.3 and note the review of the 2015/16 strategy and operations set out in Sections 3.1 and 3.2.

That Executive Board recommend to full Council that:

- 6.2 The borrowing limits for 2015/16, 2016/17, 2017/18 and 2018/19 be set as detailed in Section 3.4 and note the changes to both the Operational Boundary and the Authorised limits.
- 6.3 The treasury management indicators for 2015/16, 2016/17, 2017/18 and 2018/19 be set as detailed in Section 3.5.
- 6.4 The investment limits for 2015/16, 2016/17, 2017/18 and 2018/19 be set as detailed in Section 3.6.
- 6.5 The revised Treasury Management Policy Statement is adopted.

7 Background documents ¹

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Leeds City Council - Prudential Indicators 2015/16- 2018/19

No.	PRUDENTIAL INDICATOR	2015/16	2016/17	2017/18	2018/19
(1). EXTRACT FROM BUDGET AND RENT SETTING REPORTS					
1	Ratio of Financing Costs to Net Revenue Stream General Fund - Excluding DSG (Note 1)	12.03%	14.10%	15.97%	17.44%
2	HRA	11.85%	10.49%	11.30%	11.56%
3	Estimates of the Incremental Impact of new capital investment decisions increase in council tax B7(band D, per annum) (Note 2)	£ . P	£ . P	£ . P	£ . P
4	increase in housing rent per week	12.64	49.82	87.84	119.60
		0.00	0.09	0.46	0.84
5	Net external borrowing requirement (Net Debt and CFR) The Net Borrowing Requirement should not exceed the capital financing requirement (Note 3)	£'000	£'000	£'000	£'000
		1,526,000	1,605,000	1,666,000	1,706,000
		OK	OK	OK	OK
6	Estimate of total capital expenditure General Fund	£'000	£'000	£'000	£'000
		386,368	229,785	179,503	156,061
7	HRA	157,076	143,715	121,126	86,065
	TOTAL	543,444	373,500	300,629	242,126
8	Capital Financing Requirement (as at 31 March) General Fund	£'000	£'000	£'000	£'000
		1,784,510	1,853,042	1,891,606	1,932,593
9	HRA	818,761	833,222	849,492	843,609
	TOTAL	2,603,271	2,686,264	2,741,098	2,776,202
9a	Limit of HRA Indebtedness as implemented under self financing	725,327	725,327	725,327	725,327

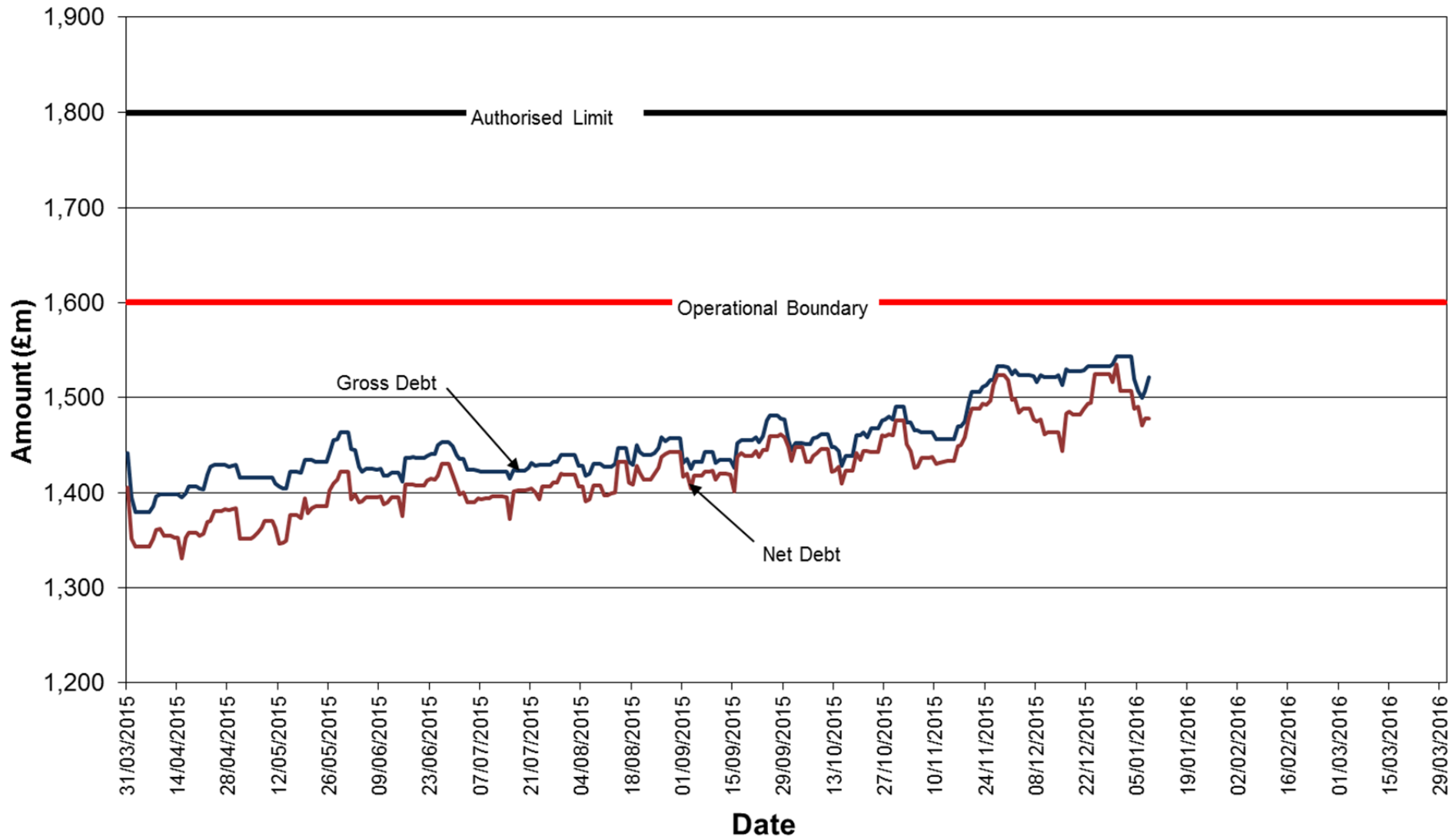
No.	PRUDENTIAL INDICATOR	2015/16	2016/17	2017/18	2018/19
(2). TREASURY MANAGEMENT PRUDENTIAL INDICATORS					
10	Authorised limit for external debt - (Note 5) borrowing	£'000	£'000	£'000	£'000
	other long term liabilities	1,800,000	1,900,000	1,900,000	1,950,000
	TOTAL	780,000	760,000	740,000	720,000
		2,580,000	2,660,000	2,640,000	2,670,000
11	Operational boundary - (Note 5) borrowing	£'000	£'000	£'000	£'000
	other long term liabilities	1,600,000	1,750,000	1,800,000	1,850,000
	TOTAL	760,000	740,000	720,000	700,000
		2,360,000	2,490,000	2,520,000	2,550,000
14	Upper limit for fixed interest rate exposure expressed as either:- Net principal re fixed rate borrowing / investments OR:- Net interest re fixed rate borrowing / investments	115%	115%	115%	115%
15	Upper limit for variable rate exposure expressed as either:- Net principal re variable rate borrowing / investments OR:- Net interest re variable rate borrowing / investments	40%	40%	40%	40%
17	Upper limit for total principal sums invested for over 364 days (Note 5) (per maturity date)	£'000	£'000	£'000	£'000
		150,000	150,000	150,000	150,000
18	Net Debt as a percentage of Gross debt	99.22%	99.38%	99.40%	99.42%

16	Maturity structure of fixed rate borrowing 2015/16	Lower Limit	Upper Limit	Projected 31/03/2016	
	under 12 months	0%	15%	2%	
	12 months and within 24 months	0%	20%	4%	
	24 months and within 5 years	0%	35%	28%	
	5 years and within 10 years	0%	40%	11%	
	10 years and within 20 years			3%	
	20 years and within 30 years	25%	90%	0%	55%
	30 years and within 40 years			29%	
	40 years and within 50 years			23%	
				100%	

Notes.

- The indicator for the ratio of financing costs to net revenue stream for General Fund is now calculated based on the Net Revenue Charge less the Dedicated Schools Grant (DSG). The Government changed the funding of education to DSG from 2006/07.
- The code requires that the Council identifies the capital financing costs arising from unsupported borrowing expressed as the amount per band D property.
- In order to ensure that over the medium term net borrowing will only be for a capital purpose, the Council should ensure that net external borrowing does not exceed the total capital financing requirement in the preceding year plus estimates of any additional capital financing requirement for the current and next two financial years. This is a key indicator of prudence.
- Prudential indicator 12 relates to actual external debt at 31st March, which will be reported in the Treasury Management Annual Report.
- Prudential indicator 13 relates to the adoption of the CIPFA Code of Practice on Treasury Management. The Council formally adopted this Code of Practice in March 2003, and the revised code in February 2010 and 2012

Prudential Code Monitoring 2015/16 - Debt



Appendix C

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: Resources	Service area: Audit and Investment
Lead person: Bhupinder Chana	Contact number: 51332

1. Title: Treasury Management Strategy 2016/17			
Is this a:			
<input checked="" type="checkbox"/>	Strategy / Policy	<input type="checkbox"/>	Service / Function
		<input type="checkbox"/>	Other
If other, please specify			

2. Please provide a brief description of what you are screening
The report sets out the treasury management strategy for 2016/17. The strategy outlines the approach to managing the Council’s borrowing requirements in the light of its capital programme, cash balances and reserves and economic conditions including forecasts of interest rates.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?		X
Have there been or likely to be any public concerns about the policy or proposal?		X
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> • Eliminating unlawful discrimination, victimisation and harassment • Advancing equality of opportunity • Fostering good relations 		X X X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (**think about** the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)

- **Key findings**

(think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

- **Actions**

(think about how you will promote positive impact and remove/ reduce negative impact)

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.

Date to scope and plan your impact assessment:	
Date to complete your impact assessment	
Lead person for your impact assessment (Include name and job title)	

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Bhupinder Chana	Principal Financial Manager Capital & Treasury Management	25th January 2016
Date screening completed		25 th January 2016

7. Publishing

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions** or a **Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to Governance Services	Date sent: 25 th January 2016
For Delegated Decisions or Significant Operational Decisions – sent to appropriate Directorate	Date sent:
All other decisions – sent to equalityteam@leeds.gov.uk	Date sent:

Treasury Management Policy Statement

1 Introduction

- 1.1 The following document sets out the Treasury Management Policy Statement (TMPS) for the Authority, which fully complies with the requirements of the CIPFA Prudential Code and Code of Practice.

2.0 Background

- 2.1 CIPFA first published its Code of Practice on Treasury Management in May 1992. There have been subsequent revisions over the years culminating in the latest version of the code, the fully revised Third Edition 2011, which recommends that all public service organisations adopt, as part of their standing orders and financial procedures, the following four clauses.

- a) This Authority adopts the key recommendations of CIPFA's *Treasury Management in the Public Services: Code of Practice* (the Code), as described in Section 4 of that Code.
- b) Accordingly, this Authority will create and maintain, as the cornerstones of effective treasury management:
 - A TMPS (Treasury Management Policy Statement), stating the policies and approach to risk management of its treasury management activities
 - Suitable Treasury Management Practices (TMP's), setting out the manner in which the organisation will seek to achieve those policies and objectives, and prescribing how it will manage and control those activities. A full set of TMP's are maintained on the Treasury Section
- c) The Executive Board will receive reports on its treasury management policies, practices and activities, including, as a minimum, an annual strategy and plan in advance of the year, a half year update and an annual report after its close, in the form prescribed in its TMP's.
- d) This organisation delegates responsibility for the implementation and monitoring of its treasury management policies and practices to the Executive Board, and for the execution and administration of treasury management decisions to the Deputy Chief Executive, who will act in accordance with the organisation's TMPS and Treasury Management Practices and, if he/she is a CIPFA member, CIPFA's *Standard of Professional Practice on Treasury Management*.
- e) This organisation nominates the Corporate Governance and Audit committee to be responsible for ensuring the effective scrutiny of the treasury management strategy and Policies

- 2.2 CIPFA recommends that an organisation's TMPS adopts the following forms of words to define the policies and objectives of its treasury management activities:

- This organisation defines its treasury management activities as: "The management of the organisation's cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks."
- This organisation regards the successful identification, monitoring and control of risk to be the prime criteria by which the effectiveness of its

treasury management activities will be measured. Accordingly, the analysis and reporting of treasury management activities will focus on their risk implications for the organisation and any financial instruments entered into to manage these risks.

- This organisation acknowledges that effective treasury management will provide support towards the achievement of its business and service objectives. It is therefore committed to the principles of achieving best value for money in treasury management, and to employing suitable performance measurement techniques, within the context of effective risk management.

- 2.3 These key recommendations and form of words as specified above were adopted by the Executive Board on the 12th March 2003.
- 2.4 The operation of the Treasury Management function is governed by provisions set out under part 1 of the Local Government Act 2003 whereby the Council is required to have regard to the Chartered Institute of Public Finance and Accountancy (CIPFA) Prudential Code for Capital Finance in Local Authorities.
- 2.5 The Prudential Code requires that full Council set certain limits on the level and type of borrowing before the start of the financial year together with a number of Prudential Indicators. Any in year revision of these limits must similarly be set by Council.

3.0 Objectives of Treasury Management

- 3.1 The primary objective is to reduce the cost of debt management with which the other objectives are deemed to be consistent. Varying degrees of emphasis will be placed upon the “secondary objectives” at different times contingent upon prevailing market conditions.
- 3.2 The objectives are identified as follows:
- a) To reduce the cost of debt management;
 - b) To ensure that the management of the HRA and general fund is treated equally and new accounting principles are examined to provide benefits where possible;
 - c) To effect funding at the lowest point of the interest rate cycle;
 - d) To maintain a flexible approach regarding any financial matters that may affect the Authority;
 - e) To keep under constant review advice on investment/repayment of debt policy;
 - f) To maintain a prudent level of volatility dependent upon interest rates;
 - g) To set upper and lower limits for the maturity structure of its borrowings and to maintain a reasonable debt maturity profile;
 - h) To specifically ensure that Leeds City Council does not breach Prudential Limits passed by the Council;
 - i) To ensure that the TMPS is fully adhered to in every aspect.

4.0 Approved Activities of the Treasury Management Operation

- 4.1 The approved activities of the Treasury Management operation cover:
- a. borrowing;
 - b. lending;
 - c. debt repayment and rescheduling;

- d. financial instruments new to the authority (including financial derivatives);
- e. risk exposure; and
- f. cash flow.

4.2 It is the Council's responsibility to approve the TMPS. The Executive Board will receive and consider as a minimum:

- a) an annual treasury management strategy before the commencement of the new financial year (which sets out the likely operations for the forthcoming year);
- b) a mid-year update on treasury strategy;
- c) an annual report on the treasury management activity after the end of the year to which it relates.

4.3 The Deputy Chief Executive will:

- a) implement and monitor the TMPS, revising and resubmitting it for consideration to the Executive Board and the Council, periodically if changes are required;
- b) draft and submit a Treasury Management Strategy to the Executive Board, in advance of each financial year;
- c) draft and submit an update report on treasury management activity to the Executive Board
- d) draft and submit an annual report on treasury management activity to the Executive Board; and
- e) implement and monitor the Strategy, reporting to the Executive Board any material divergence or necessary revisions as and when required;

5.0 Formulation of Treasury Management Strategy

5.1 Whilst this TMPS outlines the procedures and considerations for the treasury function as a whole, requiring revision occasionally, the Treasury Management Strategy sets out the specific expected treasury activities for the forthcoming financial year. This strategy will be submitted to the Executive Board for approval before the commencement of each financial year.

5.2 The formulation of the annual Treasury Management Strategy involves determining the appropriate borrowing and investment decisions in the light of the anticipated movement in both fixed and shorter term variable interest rates (for instance, the Council may postpone borrowing if fixed interest rates are falling).

5.3 The Treasury Management Strategy is also concerned with the following elements:

- a) the prospects for interest rates;
- b) the limits placed by Council on treasury activities (per this TMPS);
- c) the expected borrowing strategy;
- d) the temporary investment strategy;

e) the expectations for debt rescheduling.

5.4 The Treasury Management Strategy will establish the expected move in interest rates against alternatives (using published forecasts where applicable), and highlight sensitivities to different scenarios.

6.0 Approved Methods and Sources of Raising Capital Finance

6.1 Under the Local Government Act 2003 a local authority may borrow money for:

- a) for any purpose relevant to its functions under any enactment, or
- b) for the purposes of the prudent management of its financial affairs.

A local authority may not, without the consent of the Treasury, borrow otherwise than in sterling.

6.2 Local authorities have in the past only been able to raise finance in accordance with the Local Government and Housing Act 1989, and within this limit the Council has a number of approved methods and sources of raising capital finance. These are:

		Fixed	Variable
	Public Works Loans Board (PWLB)	•	•
	European Investment Bank (EIB)	•	•
*	Stock Issues	•	•
	Market Long-Term	•	•
	Market Temporary	•	•
	Local Temporary	•	•
*	Local Bonds	•	
	Overdraft		•
*	Negotiable Bonds	•	•
	Internal (capital receipts & revenue balances)	•	•
*	Commercial Paper	•	
*	Medium Term Notes	•	
	Finance Leases	•	•

* (Not used at present by this Council)

6.3 The revised treasury management code of practice (2011), through the Localism Act 2011, gave local authorities the power to use derivatives for interest rate risk Management. These instruments will only be used after a review of their appropriateness for interest rate risk management is undertaken.

7.0 Approved Instruments and Organisations for Investments

7.1 With effect from the 1st April 2004, to coincide with the introduction of the prudential code, new legislation has been issued to deal with the issue of Local Government Investments. This legislation lifts the restrictions on Councils with external debt to not hold investments for more than 364 days. Further freedoms are also provided which will give Councils greater flexibility and hence access to higher returns, provided that any investment strategy is consistent with the new prudential framework.

7.2 The Council will have regard to the CLG Guidance on Local Government Investments (second Edition) issued in March 2010 and CIPFAs Treasury Management in Public

Services Code of Practice and Cross Sectoral Guide. The Council's investment priorities are:

- a) The security of capital
- b) The liquidity of investments
- c) and finally, the yield of the investment

7.3 The Council will also aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity. The Council does not have the authority to undertake borrowing purely to invest or lend and make a return as this is unlawful and will not engage in such activity.

7.4 The Deputy Chief Executive will formulate suitable criteria for assessing and monitoring the credit risk of investment counterparties and shall construct a lending list comprising time, type and specific counterparty limits. This criterion is outlined below. Should any revisions occur to the criteria, they will be submitted to the Executive Board for approval. Where individual counterparties newly obtain the required criteria, they will be added to the list. Similarly, those ceasing to meet the criteria will be immediately deleted. The criteria uses ratings from the three rating agencies and those relating to Fitch are explained in Annexe A.

7.5 The Council's approved Treasury Policy is to use the recommended lending list provided by the Council's treasury advisers. This list is compiled on a matrix approach using data from recognised international credit rating agencies as well as information on individual counterparties drawn from Credit Default Swap (CDS) levels, which provide ratings of institutions across four categories. The rankings of institutions regarded as excellent is split into five colours (red, orange, blue, purple and yellow) to reflect the length of time over six months that amounts can be placed with them and to reflect the explicit support level given to UK part nationalised banks (Blue), and the special category for investment in UK gilts, supranational's and collateralised deposits (Yellow). Regular updates are made to this list, as institutions' credit ratings change. The use of the list was introduced and reported to Executive Board in the Treasury Strategy and Policy report of February 2002.

The following investment limits are applied by the Council's Treasury policy:

Advisor Ranking	Meaning	Limit on Amount Lent	Current Limits on Duration
General Bank			
Green	Good	£5m	3 Months
Red	Excellent	£15m	6 Months
Orange	Excellent	£15m	1 Year
Purple	Excellent	£15m	2 Years
Other			
Blue	Excellent	£15m	1 Year
Yellow	Excellent	£15m	5 Years

The CDS subjective overlay is then applied to the General banks and further reduces the suggested limits of duration as shown in the following table:

Initial Duration (Months)	Suggested Duration (watch/outlook)	CDS Status	Suggested Adjusted Colour	Adjusted Duration (Months)
0	N/C	+ In Range	N/C	0
0	N/C	+ Monitoring	N/C	0
0	N/C	+ Out of Range	N/C	0
3	G	+ In Range	G	3
3	G	+ Monitoring	N/C	0
3	G	+ Out of Range	N/C	0
6	R	+ In Range	R	6
6	R	+ Monitoring	G	3
6	R	+ Out of Range	N/C	0
12	O	+ In Range	O	12
12	O	+ Monitoring	R	6
12	O	+ Out of Range	N/C	0
24	P	+ In Range	P	24
24	P	+ Monitoring	O	12
24	P	+ Out of Range	N/C	0

7.6 The Council will lend up to £15 million to an institution ranked as 'excellent' and up to £5 million for up to 3 months to an institution ranked as 'good'. A number of these institutions exist within the same group of companies as parents or subsidiaries. A limit to the risk exposure of the Council for groups of banks borrowing limit has also been set of £30m. These limits do not apply to the Councils' banker where we have an unlimited deposit facility as part of our banking arrangements. The Council's banking arrangements are the subject of a separate contract, and as such volumes and levels of transactions are not subject to the counterparty ratings and limits that are in place on external investments. Other local authorities are classified with an excellent rating and as such attract a £15m investment limit for a maximum of 5 years (Yellow classification).

7.7 Within the investment limits outlined above the Council has access to a number of investment instruments. These are listed below as specified and non-specified investment categories. Specified investments are defined as "minimal procedural formalities" under the March 2004 ODPM guidance revised 2010 under DCLG.

a) **Specified Investments**

(All such investments will be sterling denominated, with maturities of any period meeting the minimum 'high' rating criteria where applicable)

Fixed Term Deposits with fixed rates	Use
Debt Management Agency Deposit Facility	In-house
Term deposits – local authorities	In-house
Term deposits – banks and building societies	In-house and fund managers

In the following table the determination as to whether the following are specified or non-specified is at the discretion of the Authority depending on the element of the return that is fixed, **provided that the maturity of the investment falls within 1 year.**

Fixed term deposits with variable rate and variable maturities: -	
1. Callable deposits	In-house and fund managers
2. Range trade	In-house and fund managers
3. Snowballs	In-house and fund managers
Certificates of deposits issued by banks and building societies	In-house buy and hold and fund managers
UK Government Gilts	In-house buy and hold and Fund Managers
Bonds issued by multilateral development banks	In-house on a 'buy-and-hold' basis. Also for use by fund managers
Bonds issued by a financial institution which is guaranteed by the UK government	In-house on a 'buy-and-hold' basis. Also for use by fund managers
Sovereign bond issues (i.e. other than the UK government)	In house on a 'buy and hold basis' and Fund Managers
Treasury Bills	Fund Managers
Collective Investment Schemes structured as Open Ended Investment Companies (OEICs):	
1. Money Market Funds	In-house and fund managers
2. Enhanced cash funds	In-house and fund managers
3. Short term funds	In-house and fund managers
4. Bond Funds	In-house and Fund Managers
5. Gilt Funds	In-house and Fund Managers

Note: If forward deposits are to be made, the forward period plus the deal period should not exceed one year in aggregate.

b) **Non-Specified Investments:**

Non-specified investments are those where the return is uncertain.

Maturities of ANY period.

	Use
Corporate Bonds : <i>the use of these investments would constitute capital expenditure</i>	In house on a 'buy and hold basis' and Fund Managers
Floating Rate Notes : <i>the use of these investments would constitute capital expenditure unless they are issued by a multi lateral development bank</i>	Fund managers

All the investments in the following table are non-specified as returns could be uncertain and the maturity of the investment is greater than 1 year.

Fixed term deposits with variable rate and variable maturities	
1. Callable deposits	In-house and fund managers
2. Range trade	In-house and fund managers
3. Snowballs	In-house and fund managers
Certificates of deposits issued by banks and building societies	In house on a 'buy and hold basis' and Fund managers
UK Government Gilts	In house on a 'buy and hold basis' and Fund Managers
Bonds issued by multilateral development banks	In-house on a 'buy-and-hold' basis. Also for use by fund managers
Bonds issued by a financial institution which is guaranteed by the UK government	In-house on a 'buy-and-hold' basis. Also for use by fund managers
Sovereign bond issues (i.e. other than the UK govt)	In house on a 'buy and hold basis' and Fund Managers
Collateralised deposits	In house and fund managers
Property fund: <i>the use of these investments would constitute capital expenditure</i>	Fund manager
1. Bond Funds	In-house and Fund Managers
2. Gilt Funds	In-house and Fund Managers
Collective Investment Schemes structured as Open Ended Investment Schemes	
Bond Funds	In-house and Fund Managers
Gilt Funds	In-house and Fund Managers

7.8 The Deputy Chief Executive will continue to monitor the range of investment instruments available and make changes to the list as appropriate.

8.0 Investments on Behalf of Council Managed Charities and Trusts

8.1 The Council currently invests surplus balances on behalf of trust funds and Charities in the name of the Council and investments are within the overall counterparty limits identified in 7.6 above.

8.2 To provide the Council and Charities/Trusts with a greater degree of flexibility the Council will have the option to invest monies on behalf of charities and trusts over and above the Council's own investment limits. This additional investment will be subject to individual Charity/Trust fund Board approval.

8.3 The Council only invests in those counterparties that are on the approved list as per the investment criteria outline in 7.5 above. Investments made on behalf of Charities/Trust funds are subject to the same criteria unless there is specific Charity/Trust fund approval in place to invest in other counterparties.

9.0 Policy on Interest Rate Exposure

9.1 As required by the Prudential Code, the Council must approve before the beginning of each financial year the following treasury limits:

- a) the overall borrowing limit;

- b) the amount of the overall borrowing limit which may be outstanding by way of short term borrowing;
- c) the maximum proportion of interest on borrowing which is subject to variable rate interest.

9.2 The Deputy Chief Executive is responsible for incorporating these limits into the Annual Treasury Management Strategy, and for ensuring compliance with the limits. Should it prove necessary to amend these limits, the Deputy Chief Executive shall submit the changes for approval to the Executive Board before submission to the full Council for approval.

10.0 Policy on External Managers

10.1 The Council has taken the view that the appointment of external fund managers would not provide an enhanced return over what could be achieved by managing investment in house.

10.2 However, the fact that a fund manager's expertise allows for a wider investment portfolio than would be operated by Council officers may give opportunities for capital gains to supplement interest earned on investment of revenue balances.

10.3 It is felt appropriate therefore that the Policy allows for the use of external fund managers and although none are being used at present, this situation will be kept under review. Appointment of a fund manager would take place following a tender exercise and submissions on target performance.

11.0 Policy on Delegation and Review Requirements and Reporting Arrangements

11.1 The Council is responsible for determining the borrowing limits detailed in section 8 above. Other responsibilities and duties are delegated as follows.

11.2 The Executive Board has responsibility for determining and reviewing treasury strategy and performance. (See section 5 above).

11.3 The Deputy Chief Executive and through him/her to his/her staff has delegated powers for all borrowing and lending decisions. This delegation is required in order that the authority can react immediately to market interest rate movements and therefore achieve the best possible terms. The Deputy Chief Executive and staff will operate in accordance with the Code of Practice for Treasury Management in Local Authorities.

11.4 The treasury management governance framework and the delegations within the Strategy and Resources Directorate shall operate on the following basis and is summarised in Annexe B:

- a) The practical organisation within the Strategy and Resources Directorate is that all aspects of borrowing/lending strategy over the year are determined or reported to regular monthly meetings of the Finance Performance Group attended by the Chief Officer (Audit and Investments), Chief Officer (Financial Services) and Heads of Finance. Quarterly, treasury strategy review meetings take place with the Deputy Chief Executive, Chief Officer (Audit and Investments), Chief Officer (Financial Services), Head of Finance - Capital, Insurance and Treasury Management and the Senior Treasury Manager.

- b) Implementation of decisions at such meetings and the day to day management of the Treasury Operations are delegated without limit to the Chief Officer (Financial Services) or in his/her absence and through him/her to either the Chief Officer (Audit and Investments), the Head of Finance - Capital, Insurance and Treasury Management or the Senior Treasury Manager and on occasions the Assistant Finance Manager.
- c) Consultations will be made by the Deputy Chief Executive on Treasury Management matters with:
- The Chief Executive: so that he/she can ensure proper Treasury systems are in place and are properly resourced.
 - External Treasury Advisers: so that they can advise and monitor the process of fixing strategy and policy on treasury matters and advise on the economic outlook, prospects for interest rates and credit worthiness

Annexe A

FITCH CREDIT RATING DEFINITIONS

Source: Fitch Ratings

International Short-Term Credit Ratings

A short-term rating has a time horizon of less than 12 months for most obligations, or up to three years for US public finance securities, and thus places greater emphasis on the liquidity necessary to meet financial commitments in a timely manner.

F1 Highest credit quality. Indicates the strongest capacity for timely payment of financial commitments; may have an added "+" to denote any exceptionally strong credit feature.

F2 Good credit quality. A satisfactory capacity for timely payment of financial commitments, but the margin of safety is not as great as in the case of the higher ratings.

F3 Fair credit quality. The capacity for timely payment of financial commitments is adequate; however, near-term adverse changes could result in a reduction to non-investment grade.

B Speculative. Minimal capacity for timely payment of financial commitments, plus vulnerability to near-term adverse changes in financial and economic conditions.

C High default risk. Default is a real possibility. Capacity for meeting financial commitments is solely reliant upon a sustained, favourable business and economic environment.

D Default. Denotes actual or imminent payment default. "+" or "-" may be appended to a rating to denote relative status within major rating categories. Such suffixes are not added to the 'AAA' long-term rating category, to categories below 'CCC', or to short-term ratings other than 'FI'.

International Long-Term Credit Ratings Investment Grade

AAA Highest credit quality. 'AAA' ratings denote the lowest expectation of credit risk. They are assigned only in case of exceptionally strong capacity for timely payment of financial commitments. This capacity is highly unlikely to be adversely affected by foreseeable events.

AA Very high credit quality. 'AA' ratings denote a very low expectation of credit risk. They indicate very strong capacity for timely payment of financial commitments. This capacity is not significantly vulnerable to foreseeable events.

A High credit quality. 'A' ratings denote a low expectation of credit risk. The capacity for timely payment of financial commitments is considered strong. This capacity may, nevertheless, be more vulnerable to changes in circumstances or in economic conditions than is the case for higher ratings.

BBB Good credit quality. 'BBB' ratings indicate that there is currently a low expectation of credit risk. The capacity for timely payment of financial commitments is considered adequate, but adverse changes in circumstances and in economic conditions are more likely to impair this capacity. This is the lowest investment-grade category.

Speculative Grade

BB Speculative. 'BB' ratings indicate that there is a possibility of credit risk developing, particularly as the result of adverse economic change over time; however, business or

financial alternatives may be available to allow financial commitments to be met. Securities rated in this category are not investment grade.

B Highly speculative. 'B' ratings indicate that significant credit risk is present, but a limited margin of safety remains. Financial commitments are currently being met; however, capacity for continued payment is contingent upon a sustained, favourable business and economic environment.

CCC, CC High default risk. Default is a real possibility. Capacity for meeting and C financial commitments is solely reliant upon sustained, favourable business or economic developments. A 'CC' rating indicates that default of some kind appears probable. 'C' ratings signal imminent default.

DDD, DD Default. The ratings of obligations in this category are based on and D their prospects for achieving partial or full recovery in a reorganisation or liquidation of the obligor. 'DDD' designates the highest potential for recovery of amounts outstanding on any securities involved. 'DD' indicates expected recovery of 50% - 90% of such out standings, and 'D' the lowest recovery potential, i.e. below 50%.

Individual Ratings

Fitch's Individual Ratings attempt to assess how a bank would be viewed if it were entirely independent and could not rely on external support. These ratings are designed to assess a bank's exposure to, appetite for, and management of risk and thus represents Fitch's view on the likelihood that it would run into significant difficulties such that it would require support.

A A very strong bank. Characteristics may include outstanding profitability and balance sheet integrity, franchise, management, operating environment, or prospects.

B A strong bank. There are no major concerns regarding the bank. Characteristics may include strong profitability and balance sheet integrity, franchise, management, operating environment or prospects.

C An adequate bank which, however, possesses one or more troublesome aspects. There may be some concerns regarding its profitability and balance sheet integrity, franchise, management, operating environment or prospects.

D A bank which has weaknesses of internal and/or external origin. There are concerns regarding its profitability and balance sheet integrity, franchise, management, operating environment or prospects .

E A bank with very serious problems which either requires or is likely to require external support.

Note: In addition, FITCH uses gradations among these five ratings, i.e AIB, BIC, CID, and DIE.

Support Ratings

Support/Legal Ratings do not assess the quality of a bank. Rather, they are Fitch's assessment of whether it would receive support in the event of difficulties. Fitch emphasises that these ratings constitute their opinions alone - although they may discuss the principles underlying them with the supervisory authorities, the ratings given to banks are Fitch's own and are not submitted to the authorities for their comment or endorsement.

1 A bank for which there is an extremely high probability of external support. The potential provider of support is very highly rated in its own right and has a very high propensity to

support the bank in question. This probability of support indicates a minimum Long-term rating floor of 'A-'.

2 A bank for which there is a high probability of external support. The potential provider of support is highly rated in its own right and has a high propensity to provide support to the bank in question. This probability of support indicates a minimum Long-term rating floor of 'BBB-'.

3 A bank for which there is a moderate probability of support because of uncertainties about the ability or propensity of the potential provider of support to do so. This probability of support indicates a minimum Long-term rating floor of 'BB-'.

4 A bank for which there is a limited probability of support because of significant uncertainties about the ability or propensity of any possible provider of support to do so. This probability of support indicates a minimum Long-term rating floor of 'B'.

5 A bank for which external support, although possible, cannot be relied upon. This may be due to a lack of propensity to provide support or to very weak financial ability to do so. This probability of support indicates a Long-term rating floor no higher than 'B-' and in many cases no floor at all.

It must be emphasised that in the Support rating Fitch is not analysing how "good" or "bad" a bank is, but merely whether in Fitch's opinion it would receive support if it ran into difficulties.

Treasury Management Governance Framework

FULL COUNCIL	EXECUTIVE BOARD	CORPORATE GOVERNANCE & AUDIT COMMITTEE	RESOURCES AND COUNCIL SERVICES SCRUTINY BOARD
Setting Borrowing limits	Treasury Management Strategy	Adequacy of Treasury Management policies and practices	Review / scrutinise any aspects of the Treasury management function
Changes to borrowing limits	Monitoring reports in year	Compliance with statutory guidance	
Treasury Management Policy	Performance of the treasury function		

↓ **DELEGATIONS TO OFFICERS**

DELEGATION SCHEME	TO WHOM	FUNCTION DELEGATED
Officer delegation scheme (Executive Functions)	Deputy Chief Executive	Making arrangements for the proper administration of the authority's financial affairs
Directors delegation under Articles, Specific delegations of the Deputy Chief Executive 12.4 Page 10	Discharged through Chief Officer Financial Services	Making arrangements for the proper administration of the authority's financial affairs (includes S151 responsibilities as his deputy)
Executive Functions Specific Delegations Page 24 (d) Treasury Management	To Chief Officer Financial Services	The provision of financial services, including treasury management (encompassing the making of payments and borrowing of loans)
Miscellaneous Functions - Financial Regulation 20: Treasury Management Page 32	Function delegated to Chief Officer (Financial Services) with the power to sub delegate to the Chief Officer (Audit and Investments)	To ensure that all investment and borrowing is valid, accurate, efficient, properly accounted for and in accordance with statutory and corporate requirements

↓ OPERATIONAL AUTHORITY OF OFFICERS/CONTROL FRAMEWORK

POLICY DOCUMENT	TO WHOM	OPERATIONAL AUTHORITY
Treasury Management Policy Statement (section 11) Policy on Delegation and Review Requirements and Reporting Arrangements	Chief Off. Financial Services Chief Off. Audit & Investment Head of Finance - Capital, Insurance and Treasury Management Senior Treasury Manager Assistant Finance Manager	Implementation of decisions taken at Treasury strategy review meetings and day to day management of treasury operations
CIPFA: Code of Practice Prudential Code Guidance Notes	Head of Finance - Capital, Insurance and Treasury Management Senior Treasury Manager Assistant Finance Manager	Ensure compliance and that any changes are reflected in the operating framework.

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EXECUTIVE BOARD

WEDNESDAY, 20TH JANUARY, 2016

PRESENT: Councillor J Blake in the Chair

Councillors A Carter, D Coupar, M Dobson,
S Golton, R Lewis, J Lewis, L Mulherin,
M Rafique and L Yeadon

116 Late Items

There were no formal late items of business submitted, however, at the meeting, Board Members were presented with supplementary information providing illustrative examples of how the floods had impacted upon local businesses, together with a draft Strategic Recovery Plan for Members' consideration. (Minute No. 120 refers).

117 Declaration of Disclosable Pecuniary Interests

There were no Disclosable Pecuniary Interests declared at the meeting.

118 Minutes

RESOLVED – That the minutes of the meeting held on the 16th December 2015 be approved as a correct record.

RESOURCES AND STRATEGY

119 Electoral Review of Leeds City Council - Council Size and Electoral Forecast Information for submission to the Local Government Boundary Commission for England

The Assistant Chief Executive (Citizens and Communities) submitted a report which provided the Board with an update on the Local Government Boundary Commission for England's (LGBCE) Electoral Review of the Council's size and also of the number of Wards and Ward boundaries that the City Council has. In addition, the report presented the Council Size evidence and the Electorate Forecast information, as appended to the submitted report, for the purposes of approval by Executive Board prior to submission to the LGBCE.

Members welcomed the significant work which had been undertaken in the compilation of the comprehensive documentation. In considering this matter, the Board highlighted the crucial role played by Councillors, especially in the local Wards that they represent, and emphasised how this role would become even more integral, given the current projections of population growth across the city. A point which Members emphasised needed to be strongly conveyed to the Commission.

Alongside the submission, it was agreed by the Board that the Chief Executive write to LGBCE in order to reiterate from a Council officer perspective the critical role played by Ward Members in a city with the geographic scale and diversity of Leeds.

In conclusion, the Board received an overview of the LGBCE's timeframe regarding the undertaking of the review through to the implementation of any decisions made.

RESOLVED –

- (a) That the Council Size evidence and Electorate Forecast information, as detailed in the addendum to the submitted report, be approved;
- (b) That the Chief Executive write to the LGBCE highlighting from a Council officer perspective the critical role played by Ward Members in a city with the geographic scale and diversity of Leeds.

ECONOMY AND CULTURE

120 Storm Eva - Recovery Plan

The Assistant Chief Executive (Citizens and Communities) submitted a report regarding the extent of the impact of Storm Eva in Leeds, and provided details of both the emergency response undertaken at the time and also the short-term recovery work that has followed. In addition, the report sought approval of the strategic recovery approach proposed, with specific reference to financial support, advice and guidance, community engagement, infrastructure repair and flood alleviation proposals. Finally, the report outlined the proposed approach to be taken towards a 'lessons learned' exercise regarding the effectiveness of the Council's arrangements designed to respond to, and recover from incidents of this nature.

At the meeting, Executive Board received further information which provided specific examples of how the flooding impacted upon local businesses, together with a draft Strategic Recovery Plan for Members' consideration. In addition, during the consideration of this item, a range of images illustrating the impact of the flooding across the city were shown.

In considering the submitted report, the following key points were raised:-

- The Board as a whole paid tribute to the resilience of the local residents and those in the business community who had been badly affected by the flooding. In addition, on behalf of the Council, Members placed on record their thanks to all of those communities, Council officers, volunteers, emergency services, partner organisations and armed forces who had given up their time and who made valuable contributions towards the multi-agency recovery work which had taken place to date, and which continued to take place;
- Given the co-ordinating role which continued to be played by the Council in response to the flooding, Members emphasised how these recent events had illustrated the crucial role played by Local Government in the city;
- It was noted that building upon the flood defence schemes as originally proposed, any future feasibility study would look to update and adapt such schemes in order to address the issues which came to light as a result of the recent flooding;

- It was also highlighted that the scope of any future defence strategies would need to be widened in order to consider all water courses affecting the city, and which would require a co-ordinated approach with neighbouring authorities;
- In addition to the comments made around the impact upon the city centre and those areas in close proximity to it, emphasis was also placed upon the impact that the flooding had had upon the more outlying communities;
- Emphasis was placed upon the associated work that the Council could consider in order to mitigate risk of future flooding, such as the establishment of wetlands and reviewing the flooding risk of any sites proposed for development;
- Members highlighted the need to ensure the involvement of any affected communities in the development of associated recovery and regeneration programmes, whilst also providing support to enable communities to develop their own capacity in such areas, in order to harness the community spirit which had been present throughout the response;
- Responding to an enquiry regarding the issues which had been experienced in respect of insurance, the Board received an update on the work which was being undertaken by the Council, in liaison with the Association of British Insurers on such matters;
- The Board also received an update regarding the ongoing actions being taken by the Council as part of an overarching recovery plan, noted the latest statistics in terms of affected properties and businesses, and received the current position regarding the delivery of associated grant schemes.

The Chair advised that the White Paper Motion regarding the issue of flooding, as agreed by Council on the 13th January 2016 had been submitted to Government. In addition, the Board noted that a meeting with the Secretary of State for Environment, Food and Rural Affairs attended by the Leader, the Chief Executive and Leeds MPs had been held earlier in the day. It was highlighted that the Secretary of State had confirmed that the establishment of appropriate flood defence mechanisms in Leeds was a Government priority, together with an acknowledgement that the current city centre flood defences were not adequate. However, it was noted that no commitment was made by the Secretary of State regarding additional funding to provide flood alleviation measures in Leeds. It was noted that representations had been made at the meeting that the establishment of adequate flood defences, which included the initial development of an associated feasibility study, was urgently required. Members were also informed that a further meeting would be scheduled with the Secretary of State in order to progress such matters, and it was highlighted that all-party representation at that meeting would be sought, together with support from the local business community.

RESOLVED –

- (a) That on behalf of the Executive Board, all staff, partners, local Ward Members, community representatives, volunteers and all those

affected by the floods be thanked for their efforts in supporting the recovery operation;

- (b) That the implementation of a Council Flood Emergency Management Team, which is led by the Assistant Chief Executive (Citizens and Communities) and which met for the first time on the 4th January 2016, be noted;
- (c) That it be noted that the Local Authority is working with other Councils and partners, especially Calderdale Council, West Yorkshire Police, West Yorkshire Fire and Rescue, the Environment Agency and other key partners on the recovery work at both a local and West Yorkshire level;
- (d) That the financial support and advice arrangements which have been put in place to support affected householders and businesses, be endorsed;
- (e) That the funding provided by Government to support the schemes detailed at paragraph 3.1.2 of the submitted report be noted, and that the Deputy Chief Executive be requested to keep a record of all relevant expenditure associated with responding to Storm Eva;
- (f) That the Director of City Development be required to work with the Environment Agency in order to submit a report to Executive Board as soon as possible on the city's flood alleviation developments, including plans for seeking Government support for progressing phases 2 and 3 of the Leeds Flood Alleviation Scheme;
- (g) That the Chief Executive be requested to write to the relevant Secretary of State requesting the urgent approval of £3m to allow for preparatory and design work to commence on Phase 2 of the Leeds (River Aire) Flood Alleviation Scheme, and which seeks a firm commitment from Government to support both phases 2 and 3;
- (h) That the Director of City Development be required to work with the Environment Agency in order to identify measures that could be undertaken to increase flood resilience for all communities affected Storm Eva;
- (i) That the Director of City Development be required to complete a full assessment of all impacts of Storm Eva on city infrastructure, and to develop proposals for the necessary repair and rebuild work that maybe necessary, including work required on Linton Bridge;

- (j) That the Director of City Development be requested to consider the development of a regeneration based approach towards helping Kirkstall recover from Storm Eva;
- (k) That the Director of City Development be required to make arrangements to undertake a statutory Section 19 investigation into the causes and impacts of the Storm Eva flooding event;
- (l) That the Assistant Chief Executive (Citizens and Communities) be required to oversee the development and delivery of a Storm Eva Strategic Recovery Plan, and also be requested to report back to Members on this plan, together with a further update on recovery efforts, in March 2016;
- (m) That the Assistant Chief Executive (Citizens and Communities) be required to undertake a lessons learned exercise and provide a formal report on this to the Council's Corporate Governance and Audit Committee;
- (n) That the Assistant Chief Executive (Citizens and Communities) be required to ensure that the experiences of, and impacts in Leeds are fed into the national review of flooding.

(Councillor R Lewis left the meeting at 4.05 p.m., during the consideration of this item)

DATE FOR PUBLICATION: FRIDAY, 22ND JANUARY 2016

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS:** 5.00P.M., FRIDAY 29TH JANUARY 2016

(Scrutiny Support will notify Directors of any items called in by 12.00noon on Monday, 1st February 2016)

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EXECUTIVE BOARD

WEDNESDAY, 10TH FEBRUARY, 2016

PRESENT: Councillor J Blake in the Chair

Councillors A Carter, S Golton, D Coupar,
R Lewis, J Lewis, L Mulherin, M Rafique
and L Yeadon

Apologies Councillor M Dobson

121 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents

122 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 2 to the report regarding ‘Potential Investment in the East Leeds Orbital Road’ referred to in Minute No. 129 is designated as exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information contained within the submitted appendix relates to the financial or business affairs of a third party investor and of the Council. It is considered that the release of such information during the discussion about the proposed investment and negotiations of terms could prejudice the interests of either party. As such it is considered that the public interest in maintaining the content of appendix 2 as exempt outweighs the public interest in disclosing the information.
- (b) Appendix 3 to the report regarding ‘Victoria Gate Public Realm Improvements’ referred to in Minute No. 130 is designated as exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information within the appendix relates to the financial or business affairs of a particular of a particular person and the Council. This information is not publicly available from the statutory registers of information kept in relation to certain companies and charities. It is considered that since this information was obtained from a third party and is subject to their contract negotiations then it is not in the public interest to disclose this information at this point in time. Also the release of such information would or would be likely to prejudice the

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Council's and the third party's commercial interests in relation to the works contract and any future contracts on similar works. It is therefore considered that this element of the report should be treated as exempt under rule 10.4(3) of the Access to Information Procedure Rules.

- (c) Appendix 1 to the report regarding 'Development of a District Heating Network' referred to in Minute No. 141 is designated as exempt from publication in accordance with paragraph 10.4(3) of Schedule 12A(3) of the Local Government Act 1972 on the grounds that the information within the appendix relates to the financial or business affairs of a particular of a particular person and the Council. The information contained within appendix 1 is commercially sensitive, relating to financial and business affairs currently being contemplated by the Council. Disclosure at this stage will impact on the Council's ability to negotiate the best commercial deal and achieve best value. Consequently, the public interest in maintaining the exemption currently outweighs the public interest in disclosing the information.

123 Late Items

No formal late items of business were added to the agenda, however Members were in receipt of supplementary information in the form of:

- (a) A revised copy of the booklet "Living Better Lives in Leeds – the Annual Report of Adult Social Care 2015/16 – this contained updated information within the timeline of achievements (Minute No.133 refers)
- (b) An updated version of the table at exempt appendix 1 in respect of the 'Development of a District Heating Network' report (Minute No.141 refers)
- (c) Revenue Budget Proposals and Capital Programme - A briefing note in the light of the final settlement announcement made on 8th February 2016 and a briefing note specific to the Public Health Budget (Minute No. 142 refers)

124 Declaration of Disclosable Pecuniary Interests

There were no Disclosable Pecuniary Interests declared at the meeting, however, in relation to the report "Living Better Lives in Leeds – The Annual Report of Adult Social Care in Leeds 2015/16", Councillor Carter drew the Board's attention to his position as Chair of the Neighbourhood Network Support Group for the Calverley, Farsley and Tyersal area. (Minute No. 133 refers)

125 Minutes

RESOLVED – That the minutes of the meeting held on 20th January 2016 be approved as a correct record

EMPLOYMENT, ENTERPRISE AND OPPORTUNITY

126 The Apprenticeship Levy

The Director of Children's Services and the Deputy Chief Executive submitted a joint report on the policy changes and recently announced funding mechanisms for apprenticeships. In particular the report provided information

on the Apprenticeship Levy, due to be introduced from April 2017; and on the Government publication 'English Apprenticeships: Our Vision 2020' which summarised progress on the apprenticeship reforms and outlined plans to grow the number of apprenticeships to 3 million by 2020.

In introducing the report, the Executive Member for Employment, Enterprise and Opportunity highlighted the implications of the Apprenticeship Levy for the Council, both as an employer and as provider of apprenticeship brokerage services to local businesses and young people. Additionally, he also highlighted that the introduction of the levy would have implications for local learning institutions and for local public and private sector employers.

In response to Member's queries, the Board received information on the partnership working underway with the business/public service communities on the wider impact of the Levy, the likely number of additional apprenticeships that the Council would need to create and the associated levy costs. It was noted that further detail on the proposals would be issued by Central Government in the Summer 2016. Additionally, the Board noted that an Apprenticeships Fair would be held on 14th March 2016 at the First Direct Arena for local employers and young people

The Board welcomed the report and recognised the work undertaken so far by officers in preparation for the implementation of the Levy.

RESOLVED –

- a) That the planned introduction of the Apprenticeship Levy from April 2017 and the potential financial and workforce development implications for the Council and other employers in the city be noted
- b) That the outline work programme to prepare for the introduction of the Apprenticeship Levy be approved and that the Chief Officer Human Resources and the Chief Officer Employment and Skills be requested to provide an update report in the Autumn 2016

RESOURCES AND STRATEGY

127 Financial Health Monitoring 2015/16 - Month 9

The Deputy Chief Executive submitted a report on the Council's projected financial health after nine months of the 2015/16 financial year.

With regard to the emergency response to flood recovery works, the Board was informed that the Council was developing a case to access financial assistance for eligible expenditure from the Bellwin Scheme.

RESOLVED – That the projected financial position of the Authority for 2015/16, be noted.

128 Best Council Plan 2016-2017 Proposals

Further to minute No.110 of the meeting held 16th December 2015, the Deputy Chief Executive submitted a report presenting the Best Council Plan 2016/17 for the Board's consideration. The report also sought approval for the

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Best Council Plan to be recommended for adoption by Council on 24th February 2016.

In presenting the report, the Executive Member for Resources and Strategy highlighted how the new Best Council Plan continued the aim of reducing inequalities as set out in the 2015/16 Best Council Plan; but articulated this more firmly by setting out how the actions identified will be delivered and their relationship to the Council's Breakthrough Projects.

Responding to Members' enquiries, the Board received information on how the Breakthrough Projects, together with the ambitions of the Best Council Plan would look to take practical steps in addressing inequality across the city, especially in those areas which had a higher concentration of deprivation and poverty.

RESOLVED

- a) That the adoption of the Best Council Plan 2016/17, as attached as Annexe 1 of the submitted report, be recommended to full Council
- b) That it be noted that further design work will take place.

(The Council's Executive and Decision Making Procedure Rules state that the power to Call-In decisions does not extend to those made in accordance with the Budget and Policy Framework Procedure Rules. As resolution (a) above was being made in accordance with the Council's Budget and Policy Framework Procedure Rules, such matters were not eligible for Call-In)

REGENERATION, TRANSPORT AND PLANNING

129 Potential Investment in the East Leeds Orbital Road

Further to minute 74 of the meeting held 21st October 2015, the Director of City Development submitted a report containing details of the Council's efforts to source funding for the East Leeds Orbital Road. The report also provided information on an emerging proposal for private sector funding for the construction of the road.

The report provided background to the development of the initial proposal for Legal & General to provide equity investment, alongside public grant from the West Yorkshire Plus Transport Fund, to enable construction of ELOR by the Council.

Additionally, the report set out the range of issues to be further assessed and resolved, before decisions can be made as to whether the investment can be considered to be appropriate and commercially acceptable for all parties.

Responding to an enquiry, the Board received details of the proposed timescales regarding the establishment of the Orbital Road; and also received information on the development of the surrounding land.

Following the consideration of Appendix 2 to the submitted report, designated as exempt from publication under the provisions of Access to Information

Procedure Rule 10.4 (3), which was considered in private at the conclusion of the meeting it was

RESOLVED -

- a) That the expression of investment interest from Legal & General in the East Leeds Orbital Road be noted and welcomed;
- b) That approval be given to the Director of City Development to lead further due diligence on the investment proposals and that discussions continue to take place with Legal & General on the matters set out in paras 3.18 – 3.23 of the submitted report;
- c) That the Director of City Development be requested to report back to Executive Board to provide assurances on risks and value for money to the Council relating to the investment and proposed Heads of Terms by September 2016;
- d) That agreement be given for the Council to continue to develop its baseline funding model for the East Leeds Orbital Road, as set out in paragraphs 2.12-2.14 of the submitted report, alongside any further discussions with Legal & General or other third party interests.

130 Victoria Gate Public Realm Improvements

The Director of City Development submitted a report which provided the Board with an update on the Victoria Gate development, in particular the associated public realm improvement works. The report also sought authority to spend a capital sum of up to £885,000 as allocated in the Capital Programme Update 2012-15 and for additional funding to support recent enhancements to the scheme arising from the sale of parcels of land adjacent to the former Millgarth Police Station.

Following the consideration of Appendix 3 to the submitted report, designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3), which was considered in private at the conclusion of the meeting it was

RESOLVED -

- a) That authority to spend of up to £885,000 from the Economic Initiatives fund as allocated in the Capital Programme Update 2012-15 report to Executive Board on 18th July 2012; be approved
- b) That the Director of City Development, in consultation with the Executive Member for Regeneration, Transport and Planning and the Chief Officer Highways and Transportation, be authorised to agree the final scheme details, including costs, as outlined in Appendix 3 of the submitted report;
- c) That approval be given to the use of additional capital receipts from the parcels of land adjacent to the former Millgarth Police Station as outlined in this report as required, to support the enhanced improvements to the public realm

131 Bridgewater Place Wind Amelioration Scheme - Development Agreement

Further to Minute No.178 of the meeting held 14th February 2014, the Director of City Development submitted a report seeking approval to conclude and

enter into the Development Agreement with the owners of Bridgewater Place and their funding agent for the wind amelioration scheme.

The report provided a brief history of Bridgewater Place, culminating in the developers being granted planning consent in November 2014 for a scheme of wind amelioration works to address identified issues arising from the building on the surrounding highway. The report explained that, in order to facilitate the works and protect the Council's position and the public interest both during the works and post construction, it was necessary for the Council to enter into a Development Agreement with the owners of the property and their funding agent.

In considering the report, the Board recognised the work undertaken by officers to reach this point in the process. The Board received assurance that extensive and highly specialised advice had been obtained and relied upon by officers in relation to all aspects of the amelioration scheme, including the proposed Development Agreement, as appended to the submitted report.

RESOLVED -

- a) That it be noted that, based on specialist advice received, officers have been advised that the proposed installation "has been found to be effective in mitigating the local ground-level wind speeds as far as practically possible within the confines and restrictions of the site";
- b) That it be noted that, post construction, there will be a need for further street level works to be carried out to ameliorate the effects of potential "hotspot" areas where wind speeds may (at times of high winds) still exceed safe levels. Additionally, it be noted that the precise extent, nature and location of these works will be identified and agreed based on expert advice following post installation testing by wind experts.
- c) That it be noted that the works to install the Amelioration Scheme are being carried out by Contractors appointed and engaged by the Building Owners; that the anticipated start date of the works is March 2016 and that the works on site are likely to take up to 50 weeks to complete;
- d) That it be noted that, due to the extensive nature of the works within and over the Highway, the extended road closure of Water Lane at intervals throughout the duration of the works will be unavoidable; and
- e) That the Council be authorised to enter into the Development Agreement to enable the wind mitigation scheme to be installed and that the completion of the Agreement and any non-material amendment(s) be delegated to the City Solicitor.

HEALTH, WELLBEING AND ADULTS

132 The Leeds Health and Wellbeing Strategy 2016-2021

The Director of Public Health; the Director of Children's Services and the Director of Adult Social Services submitted a joint report setting out proposals for the Leeds Health and Wellbeing Strategy 2016-21 for consideration and comment prior to the publication of a final Strategy later in the Spring 2016.

In introducing the matter, the Executive Member for Health, Wellbeing and Adults, reported that the Health and Wellbeing Board was currently engaging publicly on a draft refreshed Strategy document for publication later in the Spring 2016 which will retain its vision and 5 outcomes to inform and influence strategic decision for health and care providers in the city. Two of the outcomes would be edited to reflect changing policy and priorities.

A one page overview of the Strategy was attached as Appendix 1 and a copy of the public engagement document was included as Appendix 2 of the submitted report.

Discussions included consideration of the flexibility and responsiveness of the Strategy to changing priorities during the lifetime of the Strategy

RESOLVED –

- a) That the outcomes and priorities as set out in Appendix 1 and Appendix 2 of the submitted report and how they complement the proposed Best Council Plan 2016/17 be noted.
- b) That the Leeds Health and Wellbeing Board in their development of the Leeds Health and Wellbeing Strategy for publication in Spring 2016, be supported

133 Living Better Lives in Leeds - The Annual Report of Adult Social Care in Leeds 2015/16

The Director of Adult Social Services submitted a report as an introduction to the 2015/16 Local Account of Adult Social Care Services for its citizens. The Local Account of adult social care and support in Leeds is entitled 'Living Better Lives in Leeds – the Annual Report of Adult Social Care in Leeds 2015/15" and was attached as Appendix 1 of the submitted report. The Board received a revised version of the Annual Report booklet which included an amended timeline of achievements.

Responding to an enquiry, the Board was assured that the Council was willing to work and engage with partners where appropriate, in order to develop a mixed economy of care provision.

RESOLVED –

- a) That the contents of the submitted report and the revised version of the Local Account for Leeds, entitled 'Living Better Lives in Leeds: The Annual Report of Adult Social Care 2015/16" as submitted at the meeting; be noted
- b) That it be noted that the Head of Policy, Performance and Improvement for Adult Social Care will ensure that Living Better Lives in Leeds is published on the Leeds City Council Website within four weeks of approval by the Executive Board

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to be held on Wednesday, 9th March, 2016

134 Charging for Non-Residential Adult Social Care Services

The Director of Adult Social Services submitted a report presenting the reasons for the review of charging for non-residential adult social care services and providing details of the consultation process and the outcomes arising from it. The report set out the implications arising from the proposals for service users and for the Council's income, and also made recommendations for changes to charging for non-residential adult social care services for the Board's consideration.

In presenting the report, the Executive Member for Health, Wellbeing and Adults outlined the demands on social care services which continued to increase and made clear that the Council would face substantial reductions in government funding over the next five years in addition to those incurred over the last five years.

It was noted that Adult Social Care customers in Leeds continued to pay less than in many authorities, but that within the challenging financial context the Council needed to consider changes to charging to help fund the adult social care services that people relied upon.

A schedule of the proposed changes was attached as Appendix 3 to the report with Appendix 7 setting out the report of the service expert advisory group on the proposals.

During discussions, the Board recognised the work undertaken by officers during the consultation process to engage with members of the public and service users

RESOLVED -

- a) That the outcomes of the consultation and the way in which they have been addressed as set out in sections 4 and 5 of the submitted report be noted.
- b) That the outcomes of the equality impact assessment and the way in which they have been addressed as set out in section 7.2 of the submitted report be noted.
- c) That the proposed increase in charges from April 2016 and future years as set out in section 6.5 of the submitted report be noted
- d) That approval be given to the changes to charges for non-residential services as set out in section 5 of the submitted report to be implemented starting from April 2016.
- e) That approval be given to a sum of £100k being set aside from the additional income generated to support those customers who need help with making their money go further.
- f) That it be noted that the Head of Finance (Adult Social Care) will be responsible for implementing these recommendations.

CHILDREN AND FAMILIES

135 Outcome of consultation to increase primary school places in Hyde Park/Headingley

The Director of Children's Services submitted a report on proposals brought forward to expand Brudenell Primary School in order to meet the local authority's duty to ensure sufficiency of school places. The report detailed the outcome of the consultation undertaken and sought permission to publish a statutory notice in respect of those proposals.

Responding to an enquiry, the Board was provided with information on the current position regarding school places in the Roundhay and Alwoodley areas.

RESOLVED -

- a) That approval given for the publication of a Statutory Notice to expand Brudenell Primary School from a capacity of 280 pupils to 420 pupils with an increase in the admission number from 40 to 60 with effect from September 2017.
- b) That it be noted that the responsible officer for implementation is the Capacity Planning and Sufficiency Lead.

136 Outcome of consultation to increase primary school provision in the Swarcliffe / Whinmoor planning area

The Director of Children's Services submitted a report on proposals brought forward to meet the local authority's duty to ensure sufficiency of school places, specifically the proposals to increase places at Fieldhead Carr Primary School from September 2018. The report summarised the outcome of the consultation held between 7th January 2015 and 4th February 2015 and sought permission to publish a statutory notice in respect of the proposals.

In addition, the report referenced the consultation which had taken place on a proposal for Grimes Dyke Primary School, also within the Swarcliffe/Whinmoor planning area during June 2015, and explained the reasons why Fieldhead Carr Primary was recommended as the preferred option at this stage.

RESOLVED

- a) That approval be given for the publication of a Statutory Notice to expand Fieldhead Carr Primary School from a capacity of 210 pupils to 420 pupils with an increase in the admission number from 30 to 60 with effect from September 2018.
- b) That the consultation which took place at Grimes Dyke Primary School be acknowledged, together with the fact that further school expansions will be required within this area as the East Leeds Extension progresses.
- c) That it be noted that responsible officer for implementation is the Capacity Planning and Sufficiency Lead.

137 Determination of school admission arrangements 2017

The Director of Children's Services submitted a report seeking approval of the local authority admissions policy and admissions arrangements for entry to

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school in 2017. The paper described changes to the Leeds Admissions policy, the consultation which had been undertaken and responses received; and sought approval for the policy and the co-ordination arrangements. The admissions arrangements must be determined by 28 February 2016.

The report outlined the two main proposals to revise Priority 1b (the wording of the explanatory note to priority 1b to be made clearer to enable parents to understand whether this is likely to apply to their child; and to Priority 6 (to provide catchment areas for the 6 remaining community secondary schools for whom Leeds City Council are the Admitting Authority).

RESOLVED -

- a) That Executive Board determines the school admissions arrangement for 2017 and gives approval to the admissions policy as set out within the submitted report, noting the following:
 - the amended explanatory note relating to priority 1b.
 - the admission policy for primary schools will now differ from secondary schools
 - the remaining community secondary schools will have catchment areas.
 - the Co-ordinated scheme for admissions arrangements for entry in September 2017.
- b) That it be noted that the officer responsible for this work is the Admissions and Family Information Service Lead, and the date for implementation (i.e. determination of any revised policy) is no later than 28 February 2016.
- c) That it be noted that the officer responsible for publication of the determined arrangements is the Admissions and Family Information Service Lead, and the date for implementation (i.e. publication) is no later than 15 March 2016.

COMMUNITIES

138 Effective Housing Management and Lettings Framework

The Director of Environment and Housing submitted a report setting out the changes arising from the Housing and Planning Bill, and the potential impact on the council's Tenancy Strategy, housing management and lettings framework.

The report also sought approval to undertake consultation on proposals for changes to the council's lettings framework, including the development of a tenant transfer list, a review of the lettings policy and a new approach to community lettings policies. Additionally, the report included an update on progress made with the harmonisation of tenancy management and support policies and procedures, which put a greater focus on the more intensive tenancy management and support to tenants, particularly at the start of the tenancy.

The Executive Member for Communities presented the report and highlighted the request to extend the life of the existing Tenancy Management Strategy pending receipt of further details of the Housing and Planning Bill from Central Government. In receiving the report, the Board welcomed the 'tenancy training' provision.

RESOLVED

- a) That approval be given for the development of a Council response to the changes set out in the Housing and Planning Bill, and the potential impact on Housing Leeds.
- b) That approval be given for the extension of the council's current Tenancy Strategy to 31 March 2017 and the Director of Environment and Housing be requested to submit a further report on the implications of the Housing and Planning Bill along with proposed changes to the Tenancy Strategy in September 2016;
- c) That the consultation plan set out in section 4 of the submitted report on changes to the council's lettings framework be approved;
- d) That a further report setting out the results of the consultation exercise, an equality impact assessment and seeking approval for the implementation of a revised Lettings Policy be presented to the Executive Board in September 2016

139 Design and Cost Report for Proposed Housing ICT Solutions

The Director of Environment and Housing submitted a report seeking approval to invest in replacement housing ICT systems, including implementation of interim arrangements, at a capital cost of £5.5m.

The report set out how the project would address the risks arising from the current outdated systems and the proposed solution would secure a range of cashable and non-cashable benefits.

In response to one Members' enquiry, the Board received further information on the business case for the proposals and the Executive Member for Communities confirmed that the progress of the scheme would be monitored and reported back to Members as appropriate.

RESOLVED

- a) That approval be given, as a Key Decision, for a procurement exercise to be undertaken for housing ICT solutions, noting that the Director of Environment and Housing will be accountable for the approval of the specification and tender documentation, the selection of the successful supplier and contract award (each as decisions consequential to that Key Decision).
- b) That the proposed interim arrangements, including the waiver of Contract Procedure Rules 8.1 and 8.2 (in accordance with those rules) be approved, to ensure continuity of provision and a smooth transition to the new arrangements.
- c) That approval be given for the injection of £5.5m into the HRA capital programme and to give authority to spend this £5.5m.

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140 Community Asset Transfer of Old Cockburn Sports Hall to Hamara Healthy Living Centre

The Director of City Development and the Assistant Chief Executive (Citizens and Communities) submitted a joint report seeking approval to the transfer of Old Cockburn Sports Hall to Hamara Healthy Living Centre on a 25 year peppercorn rent in line with the Community Asset Transfer policy. The report also sought approval for revenue grant support of £55,000 to be paid in instalments over the first three years. A site plan was attached at Appendix 1 to the report.

The report detailed the outcome of consultation which had identified community asset transfer as the preferred method to ensure the future of the centre with Hamara Healthy Living Centre being the only organisation to submit an expression of interest. Hamara intend to operate the centre as a community sports centre to promote health and wellbeing and community cohesion.

RESOLVED

- a) That approval be given to the community asset transfer of Old Cockburn Sports Hall to Hamara Healthy Living Centre by way of a 25 year full repairing and insuring year lease at nil premium and peppercorn rental; and to note that the Director of City Development will be responsible for ensuring that this resolution is implemented;
- b) That approval be given for revenue grant support of £55,000 to be paid in instalments of £20,000 in 2016/17, £20,000 in 2017/18 and £15,000 in 2018/19 funded from the savings arising from this proposal; and that it be noted that the Assistant Chief Executive Citizens & Communities will be responsible for ensuring that this resolution is implemented.

ENVIRONMENTAL PROTECTION AND COMMUNITY SAFETY

141 Development of a district heating network

The Board considered the report of the Director of Environment and Housing which outlined the benefits of implementing the first phase of the district heating network, which will deliver heat from the Recycling and Energy Recovery Facility (RERF) to the city centre and to council owned multi-storey blocks in the Lincoln Green, Saxton Gardens and Ebor Gardens areas of the city.

A map of the site was included at appendix 2 of the submitted report and the Board had received an updated version of exempt Appendix 1 prior to the meeting.

The RERF, currently being constructed at Cross Green, was designed to generate enough electricity to power over 22,000 homes. The report outlined the opportunity to harness the heat produced whilst processing the waste at the RERF and develop a district heating network (DHN). A DHN would provide the city with an infrastructure that will support the sustainable growth of Leeds, support the city's ambitions to significantly reduce carbon

emissions, provide greater energy security for the city whilst also helping those in fuel poverty. Additionally, a DHN would hold the potential to be expanded to deliver low carbon heat to additional sites across the city.

The report noted that the investment in a DHN would be cost neutral to the Council, with the potential to provide a surplus which could allow further investment in the network across the city, achieving greater carbon reductions as well as allowing the Council to further support residents in fuel poverty.

In response to issues raised by Members regarding the rapidly changing economics of the energy market, officers undertook to provide those Members with a detailed briefing on this and the wider business case for the proposals.

Following the consideration of the revised Appendix 1 to the submitted report, designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4 (3), which was considered in private at the conclusion of the meeting it was

RESOLVED

- a) That approval be given for the injection of £21 million into the Capital programme to deliver the District Heating Network programme to be funded through £14 million of borrowing that is supported by revenue income streams that are generated by the investment and £7 million grant subject to a successful bid to the LEP;
- b) That the necessary authority be provided to procure the district heating network;
- c) That the necessary authority be delegated to the Director of Environment and Housing to vary the Residual Waste PFI contract and to enter into the necessary ancillary contractual arrangements with prospective partners/heat customers.
- d) That a further report be presented in the Autumn 2016 when the business case has been finalised to allow Executive Board to provide authority to spend and to authorise contract award for construction and operation of the district heating network.

ECONOMY AND CULTURE

142 Revenue Budget Proposals and Capital Programme

Further to Minute No.105 of the meeting held 16th December 2015, the Deputy Chief Executive submitted a report regarding the proposals for the City Council's Revenue Budget for 2016/2017 and the Leeds element of the Council Tax to be levied in 2016/2017.

The provisional Local Government Finance settlement was announced on the 17th December 2015 the day after the Initial Budget Proposals were approved by the Executive Board. The impact for Leeds was reported as a reduction of £34.1m to the Council's adjusted Settlement Funding Assessment which was £10m more than was assumed in the Initial Budget Proposals. The report set out the details of how the additional savings would be generated.

Following the announcement of the final settlement by Central Government on 8th February 2016, Members had received supplementary packs containing a briefing note on Leeds' confirmed settlement and a briefing note in respect of the Public Health budget prior to the meeting. Approval was sought at the meeting to incorporate the information within the briefing notes into the Budget report to be presented to Council. The Board was advised that the budget proposals which would be submitted to Council for determination would include details of the recently announced final local government finance settlement.

Emphasis was placed upon the unprecedented financial challenges that the Council continued to face, and the pressures which were being placed upon Local Authorities with regard to ensuring the delivery of key public services.

In receiving the report, the Board thanked officers for their commitment to putting together the Budget in such challenging financial circumstances.

In presenting the report, the Leader commented upon and raised significant concerns regarding the details of Transitional Grants made available by the Chancellor to eligible local authorities. As such, the Leader sought and was provided with cross-party support to make representations to Government on such matters.

In response to an enquiry, the Board was provided with more details regarding the current and future position of Children's Services, with specific reference to funding for schools' and services for schools

A) 2016/17 Revenue Budget and Council Tax

RESOLVED -

- a) That Executive Board recommends to Council the adoption of the following:
 - i) That the Revenue Budget for 2016/17 totalling £496.378m be approved. This means that the Leeds element of the Council Tax for 2016/17 will increase by 1.99% plus the Adult Social Care precept of 2%. This excludes the Police and Fire precepts which will be incorporated into the report to be submitted to Council on the 24th February 2016
 - ii) That approval be given for grants totalling £84k be allocated to Parishes.
 - iii) That, in respect of the Housing Revenue Account, Council be recommended to approve the budget with;
 - A reduction of 1% in dwelling rents, a 5% increase in garage rents and a 3% increase in district heating charges.
 - Approve that service charges for multi-storey flats/low/medium rise properties are increased by £1 per week
 - Approve that charges for sheltered support are increased from £12 to £13 per week and that a charge of £2 per week is introduced for those tenants who benefit from the sheltered support service but do not currently pay.

Draft minutes to be approved at the meeting to be held on Wednesday, 9th March, 2016

- b) That in respect of the final settlement supplementary document:
 - (i) That it be noted that the 2016-17 funding allocations for Leeds have been confirmed in the final settlement; and that the 2016-17 Budget proposals are unchanged
 - (ii) That approval be given for an explanation of the changes for authorities be incorporated into the 2016-17 Revenue Budget and Council Tax Report to be considered by Council on 24th February 2016

- c) That, in respect of the Scrutiny Report on Fees & Charges attached as Appendix 2 of the submitted report:
 - (i) That the report from scrutiny be welcomed and the proposed changes to the Fees and Charges Policy and Best Practice Guidance be agreed.
 - (ii) That it be noted that in relation to non-residential Adult Social Care Services, the recommendation that officers consider the potential to either increase or remove the current cap on the amount anyone pays for their services per week has been addressed and proposals are included in a separate report on Adult Social Care charging elsewhere on agenda for consideration (minute 134 refers).
 - (iii) That officers be tasked with consideration of the other recommendations proposed by Scrutiny and report back to Executive Board as appropriate.

B) Capital Programme Update 2016-2019

The Deputy Chief Executive submitted a report setting out the proposed Capital Programme for the period 2016-2019, which included details of forecast resources for that period. In addition, the report also provided a review of 2015/2016 scheme spend.

RESOLVED –

- a) That Executive Board recommends to the Council:
 - i) That the capital programme, as presented in Appendix F of the submitted report, be approved
 - ii) That the revised MRP policy for 2016/17 as set out in Appendix D of the submitted report be approved
- b) That Executive Board approval be given for the list of land and property sites shown in Appendix B of the submitted report to be disposed of to generate capital receipts for use in accordance with the MRP policy

(C) Treasury Management Strategy for 2016/17

The Deputy Chief Executive submitted a report seeking approval to the Treasury Management Strategy for 2016/17. The report also provided an update on the implementation of the 2015/16 strategy.

RESOLVED -

- a) That Executive Board approval be given to the initial treasury strategy for 2016/17 as set out in Section 3.3 of the submitted report and that

the review of the 2015/16 strategy and operations as set out in Sections 3.1 and 3.2. be noted

- b) That full Council be recommended to set the borrowing limits for 2015/16, 2016/17, 2017/18 and 2018/19 as detailed in Section 3.4 of the submitted report; and to note the changes to both the Operational Boundary and the Authorised limits.
- c) That Council be recommended to set the treasury management indicators for 2015/16, 2016/17, 2017/18 and 2018/19 as detailed in Section 3.5 of the submitted report
- d) That Council be recommended to set the investment limits for 2015/16, 2016/17, 2017/18 and 2018/19 as detailed in Section 3.6. of the submitted report.
- e) That Council be recommended to adopt the revised Treasury Management Policy Statement.

(The matters referred to in Minute Nos. 142(A)(a(i),(ii) and (iii))(Revenue Budget and Council Tax); 142(B)(a)(i) and (ii)(Capital Programme) and 142(C)(b) to (e)(Treasury Management Strategy) being matters reserved to Council, were not eligible for Call In)

(Under the provisions of Council Procedure Rule 16.5, Councillors A Carter and Golton both required it to be recorded that they respectively abstained from voting on the decisions referred to within this minute)

143 Commemorating the First World War: Somme 2016

The Director of City Development submitted a report which sought to recognise and promote the commemoration of the Battle of the Somme, together with the involvement of the Leeds Pals. The report highlighted the planned programme of activity in the city and also reviewed the success of the programme of events which commenced in 2014 to commemorating the lives lost during World War 1.

Finally, the report outlined the budget for the delivery of this additional programme as £20,000; half of which was proposed to be earmarked to provide support of c£1k for each community committee area.

During discussions on the matter, the Board also recognised the contribution made by Leeds residents across a number of Regiments and organisations which contributed to the war effort; and noted the request that as part of future annual commemorations, a wreath is laid on behalf of Leeds City Council at the Colsterdale memorial to the Leeds Pals.

RESOLVED – That the contents of the report be noted and approval be given to the approach of adding to the national commemorations through a range of city-wide and local activity.

DATE OF PUBLICATION: FRIDAY, 12TH FEBRUARY 2016

**LAST DATE FOR CALL IN
OF ELIGIBLE DECISIONS: 5.00PM, FRIDAY 19TH FEBRUARY 2016**

(Scrutiny Support will notify Directors of any items called in by 12.00noon on Monday 22nd February 2016)

Draft minutes to be approved at the meeting
to be held on Wednesday, 9th March, 2016

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SCRUTINY BOARD (ENVIRONMENT AND HOUSING)

TUESDAY, 12TH JANUARY, 2016

PRESENT: Councillor J Procter in the Chair

Councillors J Bentley, D Collins, A Gabriel,
P Grahame, R Grahame, A Khan, J Pryor,
K Ritchie and G Wilkinson

59 Late Items

There were no late items.

60 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

61 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Councillors M Iqbal and M Lyons. Notification was received that Councillor R Grahame was substituting for Councillor M Iqbal.

62 Minutes - 8 December 2015

RESOLVED – That the minutes of the meeting held on 8 December 2015 be approved as a correct record.

63 Effective lettings and tenancy management

The Head of Scrutiny and Member Development submitted a report which presented a further update in relation to effective lettings and tenancy management proposals. As part of this, a copy of the previous detailed report provided to the Scrutiny Board in November was appended for ease of reference.

The following were in attendance:

- Councillor Debra Coupar, Executive Member (Communities)
- Neil Evans, Director of Environment and Housing
- Liz Cook, Chief Officer (Housing Management)
- Jill Wildman, Head of Housing Management
- Mandy Sawyer, Head of Neighbourhood Services
- Kathryn Bramall, Housing Manager.

The Board received a brief presentation focussing on; the rationale for reviewing existing policies and procedures; Housing and Planning Bill changes; and the key elements to effective lettings and tenancy management.

Minutes approved as a correct record
at the meeting held on Tuesday, 2nd February, 2016

The Board was invited to provide any comment on the proposals at this stage to help inform the report to Executive Board in February 2016.

The key areas of discussion were:

- The importance of ensuring a consistent approach towards conducting checks on previous criminal and anti-social behaviour when letting council properties. Members noted that guidance regarding this had been provided to all Housing Officers and therefore requested that a copy of this guidance be forwarded to the Scrutiny Board.
- Achieving a consistent approach through effective staff training programmes.
- Confirmation that the Council was awaiting further details regarding selling off high value homes to fund affordable housing development.
- Clarification provided regarding higher rent levels for households earning over £30k.
- Development of family friendly blocks and other appropriate high rise provision. The Board was assured that following the wider policy consultation process, more localised consultations around specific blocks would be undertaken and involve Ward Councillors.
- Confirmation that most Annual Home Visits (AVH) were made by appointment. Unannounced inspections were undertaken when there were concerns about tenant behaviour.
- The Board acknowledged the need for greater consistency and transparency in relation to local lettings policies generally. In particular, the Board discussed the local connections criteria that will also form part of the wider consultation process for review.
- The Board requested that the director's report to Executive Board in February clearly sets out the directorate's commitment to further consult with Scrutiny regarding the details of any revised local lettings policies prior to approval. It was noted that the proposed consultation timeline indicated that Scrutiny would be consulted on final proposals in July 2016.
- The Board emphasised the importance of promoting harmonious communities and particularly recognised the need to encourage community engagement amongst residents within new build homes delivered through the Council House Growth programme.
- The importance of pre-tenancy training and ensuring that it was accessible, e.g. development of on-line learning.
- Development of sheltered and extra care housing provision in Ardsley and Yeadon.

RESOLVED –

- (a) That the report and presentation be noted.
- (b) That the guidance provided to Housing Officers be forwarded to the Board for information.

- (c) That the report to Executive Board in February 2016 includes a commitment to re-consult Scrutiny on details of any revised local lettings policies prior to approval.

64 2016/17 Initial Budget Proposals

The Head of Scrutiny and Member Development submitted a report which introduced the initial budget proposals for 2016/17.

The following information was appended to the report:

- 2016/17 Budget Strategy
- Savings Options for Directorates 2016/17

The following were in attendance:

- Councillor Debra Coupar, Executive Member (Communities)
- Councillor Mark Dobson, Executive Member (Environmental Protection and Community Safety)
- Neil Evans, Director of Environment and Housing
- Richard Ellis, Head of Finance, Environment and Housing.

The key areas of discussion were:

- Increasing income through potential upgrading of cafe facilities at Golden Acre and Temple Newsam.
- Development of payment options at Council owned car parking facilities. The Board was advised that a 'park mobile' app had been successfully introduced. It was noted that there had been a 50% take up at Woodhouse Lane car park.
- Whether there was scope to increase the number of fixed penalty notices issued in relation to littering and dog fouling. The Board was advised that the Council employed a private firm that had responsibility for issuing fixed penalty notices in the city centre. It was not considered viable for the firm to operate in other parts of the city.
- A suggestion that the role of parking enforcement officers be extended to include reporting instances of dog fouling and littering.
- An acknowledgement of the positive work undertaken by locality teams.

RESOLVED – That the Board notes the Executive Board's initial budget proposals for 2016/17.

65 Community Safety Related Matters

The Director of Environment and Housing submitted a report which provided an update on a number of community safety related themes that were presented to the Board in October 2015.

The following were in attendance:

- Councillor Mark Dobson, Executive Member (Environmental Protection and Community Safety)
- Neil Evans, Director of Environment and Housing
- Superintendent Sam Millar, Chief Officer (Community Safety).

The key areas of discussion were:

- A request that the Board be provided with an update on recent legislation in relation to New Psychoactive Substances (NPS).
- An assurance that Ward Members were to be consulted prior to the decommissioning of CCTV cameras. The Board was advised that alternative technologies were also being explored. It was suggested that the Board be provided with an update on potential options to be delivered by LeedsWatch.
- Concern regarding the functioning of some cameras.
- A request for feedback regarding the Cross Green Industrial Estate scheme.
- Confirmation that the Police and Crime Commissioner is committed to match fund any partners wishing to invest in additional PCSOs on a 50/50 basis and will make this offer clear to other public bodies, i.e. parish and town councils.

RESOLVED –

- (a) That the update on community safety related themes be noted.
- (b) That the above updates and requests for information be provided.

66 Work Schedule

The Head of Scrutiny and Member Development submitted a report which invited Members to consider the Board's work schedule for the 2015/16 municipal year.

The following updates were noted:

- That the April Board meeting had moved to Tuesday, 26 April 2016 at 1.30pm.
- A working group meeting on PCSOs had been scheduled for Thursday, 21 January 2016.

It was also suggested that the February Board meeting included an update on flooding and general performance issues and that recycling and the waste strategy be discussed as part of the April Board meeting.

RESOLVED – That the work schedule, as amended, be approved.

67 Date and Time of Next Meeting

Tuesday, 2 February 2016 at 1.30pm (pre-meeting for all Board Members at 1.00pm)

(The meeting concluded at 3.40pm)

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SCRUTINY BOARD (CITIZENS AND COMMUNITIES)

MONDAY, 18TH JANUARY, 2016

PRESENT: Councillor B Anderson in the Chair

Councillors C Anderson, A Blackburn,
N Buckley, R Grahame, M Harland,
G Hyde, J Illingworth, K Maqsood,
K Wakefield and N Walshaw

47 Late Items

There were no late items.

48 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

49 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Councillors C Campbell and M Robinson. Notification was received that Councillor C Anderson was substituting for Councillor M Robinson.

50 Minutes - 9 November 2015

RESOLVED – That the minutes of the meeting held on 9 November 2015 be approved as a correct record.

51 Leeds City Credit Union (LCCU)

As requested by the Scrutiny Board in November 2015, the report of the Assistant Chief Executive (Citizens and Communities) provided further information as to how the council can further support Leeds City Credit Union (LCCU) to significantly increase membership and lending capacity.

The following were in attendance for this item:

- James Rogers, Assistant Chief Executive (Citizens and Communities)
- Councillor Debra Coupar, Executive Member for Communities
- Steve Carey, Chief Officer Welfare and Benefits
- Dave Roberts, Financial Inclusion Manager
- Chris Smyth, Chief Executive of Leeds City Credit Union
- Janet Burr, Deputy Chief Executive of Leeds City Credit Union
- Paul Higgins, Finance Manager, Leeds City Credit Union

In summary, the key areas of discussion were as follows:

Draft minutes to be approved at the meeting
to be held on Monday, 15th February, 2016

- Members noted the credit union's ambition to build its loan book to £20m by 2020 (currently £8m, up from £7m in 2013).
- Significant investment in systems and technology was considered a priority in order to attract new customers and particularly young people.
- Reference was made to the £38m investment by the Department for Work and Pensions (DWP) in their Credit Union Expansion Project which aims to develop better back office systems. However, the Chief Executive of the LCCU explained that the buy-in costs were currently unaffordable and therefore the LCCU was exploring local alternatives to improve their systems.
- Members suggested that the LCCU also explore investment opportunities through EU funding projects.
- The Board raised the issue of providing ATM services as well as over the counter services and discussed the potential use of ATM commercial companies as a more cost effective alternative to purchasing ATMs.
- Particular emphasis was made around promoting the Credit Union as a good value for money alternative to banks and also many of the high cost lenders.
- Members particularly welcomed the expansion of the Credit Union School Savings Clubs within primary schools across Leeds. Linked to this, the Board recognised the role that Elected Members can play in their capacity as School Governors in promoting this initiative too.
- Reference was made to the role of the joint Development Working Group in considering how the credit union could develop actions appropriate to the needs of each of the council Directorates. However, Members acknowledged the need for more regular attendance from across all Directorates to better promote this work as well as generating greater awareness amongst frontline staff. The Board agreed to highlight this particular issue with directors and monitor progress in this regard.

In conclusion, the Chair thanked everyone for their contribution and requested that a further progress report be brought back to Scrutiny in the new municipal year.

RESOLVED -

- (a) That the Board notes the report of the Assistant Chief Executive (Citizens and Communities)
- (b) That a further progress report be brought back to Scrutiny in the new municipal year.

52 Inquiry into Community Committees - Session 1

The report of the Head of Scrutiny and Member Development reminded the Board of the agreed terms of reference relating to this inquiry and set out the purpose of this first inquiry session, which was to address the following areas:

- Clarity surrounding the role and capacity levels of Community Committees and their respective Area Support Team (these are now referred to as Communities Teams)

Draft minutes to be approved at the meeting
to be held on Monday, 15th February, 2016

- The role of Community Committee Champions
- Performance management frameworks linked to Community Committees
- Examples of good practice across the Community Committees and mechanisms for sharing such practice.

A report from the Assistant Chief Executive (Citizens and Communities) was also appended to provide information pertaining to this first session.

The following were in attendance for this item:

- James Rogers, Assistant Chief Executive (Citizens and Communities)
- Councillor Debra Coupar, Executive Member for Communities
- Shaid Mahmood, Chief Officer for Communities
- Rory Barke, Area Leader (Corporate)
- Baksho Uppal, Area Leader
- Mick Ward, Interim Chief Officer, Commissioning, Adult Social Care
- Helen Freeman, Chief Officer Environmental Action
- Paul Maney, Head of Strategy, City Development
- Lucy Jackson, Consultant in Public Health
- Martyn Stenton, Area Head of Targeted Services

The key issues raised were as follows:

- Emphasising the importance of establishing good working relationships between Elected Members and their respective Communities Teams and Area Leaders.
- The need to strengthen links between Community Committee Champions and their relevant Executive Members to provide further clarity of roles.
- The role of the Communities Teams in publicising the work of Community Committees and a recognised need to publicise meeting venues effectively and follow up public requests to be kept up-to-date with information via email.
- The role of directorates in supporting Community Committee Champions as well as a recognised need for Champions to provide an appropriate level of challenge to their relevant service areas.
- Understanding the appropriateness and timeliness of bringing information to Community Committees.
- Exploring further opportunities for devolving services to Community Committees and strengthening links with other community partners (it was noted that these issues would be explored in greater detail at future inquiry sessions)

RESOLVED – That the Board notes the report of the Assistant Chief Executive (Citizens and Communities).

53 2016/17 Initial Budget Proposals

The Head of Scrutiny and Member Development submitted a report which introduced the initial budget proposals for 2016/17.

Draft minutes to be approved at the meeting
to be held on Monday, 15th February, 2016

The following were in attendance for this item:

- James Rogers, Assistant Chief Executive (Citizens and Communities)
- Councillor Debra Coupar, Executive Member for Communities
- Councillor James Lewis, Executive Member for Resources and Strategy
- Councillor Mohammed Rafique, Executive Member for Employment, Enterprise and Opportunity.

The key areas of discussion were as follows:

- The Assistant Chief Executive (Citizens and Communities) clarified that a further £135k of savings was now required from the Citizens and Communities Directorate for 2016/17 following the local government finance settlement announcement in December. It was noted that this saving would be achieved as part of the review of staffing costs.
- Members noted that the method of applying the proposed 10% reduction in the Well Being and Youth Activities funding was yet to be determined.
- Clarification was sought regarding the numbers of individuals paying Council Tax by direct debit as it was recognised that greater take up could help generate further efficiencies.
- The Board recognised that forthcoming welfare benefit changes, particularly in relation to the future roll out of Universal Credit, will result in future budgetary pressures and agreed to undertake further scrutiny of the implications surrounding these changes.

RESOLVED –

- (a) That the Board notes the Executive Board's initial budget proposals for 2016/17.
- (b) That further scrutiny is undertaken in relation to the budgetary implications of forthcoming welfare benefit changes.

54 Work Schedule

The report of the Head of Scrutiny and Member Development invited Members to consider the Board's work schedule for the municipal year. The Chair reminded the Board of forthcoming working group meetings in relation to Migration and the Board's Inquiry into Universal Credit.

RESOLVED – That the work schedule be noted.

55 Date and Time of Next Meeting

Monday, 15th February 2016 at 10.00 am (pre-meeting for all Board Members at 9.30 am).

(The meeting concluded at 12.00 pm)

SCRUTINY BOARD (CHILDREN'S SERVICES)

THURSDAY, 21ST JANUARY, 2016

PRESENT: Councillor S Bentley in the Chair

Councillors N Dawson, C Dobson, J Elliott,
C Gruen, A Lamb, P Latty, A Ogilvie,
K Renshaw, B Urry and F Venner

CO-OPTED MEMBERS (VOTING)

Mr E A Britten – Church Representative (Catholic)

Mr A Graham – Church Representative (Church of England)

Mrs J Ward – Parent Governor Representative (Secondary)

CO-OPTED MEMBERS (NON-VOTING)

Ms C Foote – Teacher Representative

Ms C Bewsher – Looked After Children and Care Leavers

57 Late Items

There were no late items.

58 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

59 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted Co-opted Members, Ms J Hazelgrave, Mrs S Hutchinson and Ms K Jan.

60 Minutes - 17 December 2015

RESOLVED – That the minutes of the meeting held on 17 December 2015 be approved as a correct record.

61 Scrutiny Inquiry (Session 3) - Preparing for the Future, Supporting Special Educational Needs and Disabled Young People

The Head of Complex Needs Service and Head of Learning Improvement submitted a joint report as part of the Board's Inquiry into 'Preparing for the Future, Supporting Special Educational Needs and Disabled Young People'.

The following were in attendance:

- Councillor Lucinda Yeadon, Executive Board Member (Children and Families)
- Councillor Jane Dowson, Deputy Executive Member (Children and Families)

Draft minutes to be approved at the meeting
to be held on Thursday, 25th February, 2016

- Nigel Richardson, Director of Children's Services
- Barbara Newton, Head of Complex Needs Service
- Andrew Eastwood, Head of Learning Improvement
- Maxine Naismith, Head of Service, Adult Social Care
- Barry Jones, Area Lead (Complex Needs)
- Sally Lowe, Partnership Manager 14-19.

The key areas of discussion were:

- The need to improve tracking of the destinations of individuals with SEND aged 25 and above to reflect on the success of the pathways supported and quality of service. The Board was advised that the Children and Families Act reforms came into being in September 2014, the need for data development had been acknowledged and a scoping exercise was underway. It was suggested that the Board be provided with an update on this.
- Tracking information monitored by the Transitions Team. The Board requested a copy of the tracking data.
- Concern regarding the robustness of NEET data due to categorisation issues and the need to develop effective solutions regarding this.
- The role of schools in supporting SEND young people with information advice and guidance.
- Concern regarding the impact of the 2016/17 budget on the level of support provided by the Connexions service to SEND young people.
- Future commissioning and the role of SILCs and colleges in relation to developing pathways to meet aspirations.
- Confirmation regarding funding arrangements. The Board was advised that the placement value was £10k for a young person with an EHCP and £4k for a young person without an EHCP. Additional learning support funding was also available where criteria was met.
- The importance of a varied curriculum to support all young people's needs.
- Post 16 funding for 600 guided learning hours and the provision of 5 day support in SILC and other settings.
- Employment pathways and the need to promote the support available to employers regarding the recruitment of young people with SEND and the challenges with transport.
- Supported internships. The Board requested an update on the supported internship pilot.
- The importance of work experience for SEND young people for development.
- The role of the Specialist Transitions Advisors and SENCOs in relation to specialist information, guidance and planning.
- Concern about consistency in the conversion of statements to EHCPs.
- The partnership arrangements within the Transitions Team, funding arrangements and the range of support available.

RESOLVED – That the issues raised as part of the Board's Inquiry, be noted.

(Councillor K Renshaw left the meeting at 11.55am, Mr A Graham at 12.00 noon and Ms C Bewsher at 12.05pm, during the consideration of this item.)

62 Work Schedule

The Head of Scrutiny and Member Development submitted a report which invited Members to consider the Board's work schedule for the remainder of the 2015/16 municipal year.

The Board briefly discussed arrangements for the February meeting as follows:

- Greater focus on transition from paediatrics to adult health. It was suggested that representatives from health services be invited to attend the meeting.
- Also, a suggestion that representatives from Leeds City College be invited to discuss issues in relation to pathways and tracking.
- An update that the February meeting includes an item on Universal Activity Funding, particularly focussing on delegation of responsibility and how resources were being spent.

RESOLVED – That subject to the above comments, the work schedule be approved.

(Councillor C Gruen left the meeting at 12.25pm and Councillor A Ogilvie at 12.30pm, during the consideration of this item.)

63 Date and Time of Next Meeting

Thursday, 25 February 2016 at 9.45am (pre-meeting for all Board Members at 9.15am)

(The meeting concluded at 12.32pm)

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SCRUTINY BOARD (STRATEGY AND RESOURCES)

MONDAY, 25TH JANUARY, 2016

PRESENT: Councillor K Groves in the Chair

Councillors S Bentley, D Cohen, C Dobson,
H Hayden, J Jarosz, J McKenna, D Nagle,
A Sobel, T Wilford and R Wood

51 Late Items

There were no late items.

52 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests.

53 Apologies for Absence and Notification of Substitutes

There were no apologies for absence.

54 Minutes - 21 December 2015

RESOLVED – That the minutes of the meeting held on 21 December 2015 be approved as a correct record.

55 Scrutiny Inquiry into ICT capacity (Session 1)

The Head of Service delivery ICT submitted a report which addressed the areas of focus for the first session of the ICT Inquiry, namely;

- Review of the capacity and related costs within ICT Services allocated to maintenance of current IT systems and infrastructure which support the Council, the current service levels achieved/support hours covered and whether these are sufficient.
- Review of the capacity available in ICT to deliver projects, the use of 3rd party suppliers and contract staff to support project delivery and the number of projects being requested.
- Review of the effectiveness of governance arrangements within Directorates - are they successful in filtering project demand and in assessing the value of proposed projects

The following were in attendance to respond to members' questions:

- Bev Fisher, Head of Service Delivery

Draft minutes to be approved at the meeting
to be held on Monday, 22nd February, 2016

- Roger Green, Portfolio Manager.

Introducing the report, officers described the work of Leeds City Council ICT Services. In brief, work fell into three categories; 'keeping the lights on', that is work undertaken to keep ICT systems (infrastructure and applications) up and running through proactive maintenance and reactive fault resolution.

Secondly 'small projects', keeping up with software updates released by vendors; adding additional functionality to existing systems to improve business efficiency or implementing new technology solutions and thirdly major Council projects that include ICT systems and data.

Approximately 70% of ICT effort is focussed on 'Lights on' and 30% available for project work.

In summary the main areas of discussion were:

- The volume of active major and small projects.
- The capacity of the ICT service to deliver both 'lights on service' and projects.
- The number of service users supported by ICT Services and number of devices and the increase between 2013-14 and 2014-15.
- The results of the 2015 benchmarking.
- ICT staffing budget, the management of vacancies and the use of agency staff.
- Issues around recruitment and retention and the concerns that ICT services in the Council could not compete in the market and so were in danger of not being able to provide a robust service. (this would be the focus of session two)
- The governance arrangements in place to review project requests which require ICT resource.
- The processes undertaken by Directorates to determine their ICT requirements and the level of challenge provided in that decision making process in relation to overall Council priorities.
- Collaboration with other public bodies in the city.

Whilst not part of the agreed terms of reference the Board discussed the recent floods and ICT resilience. Members were concerned that at a time when communication with constituents and others was at its most essential, email and leeds.gov.uk was down for a period. This raised serious concerns in the minds of members around risk management, the robustness of the Council's ICT infrastructure and contingency planning.

Concluding the discussion the Board, whilst acknowledging that further evidence gathering sessions were to take place, did agree that some initial observations and conclusions could be made around the management of project prioritisation and the lack of corporate challenge and coordination and also the potential benefits of a peer review.

RESOLVED –

- I. To receive and note the information provided to address session one of the Inquiry
- II. That the Head of Scrutiny and Member Development write to the Head of Service delivery detailing the Board's initial observations and conclusions.

56 Career Families

At its July meeting, the Board discussed the role of contract managers in delivering the Council's procurement strategy. During these discussions contract management and the organisation of contract management in the Council, including levels of training and the scope to improve contract management within directorates through the encouragement of professional standards and 'career families' for contract managers was considered. Subsequently the Chief officer (Human Resources) was invited to attend Scrutiny to explain the concept of career families.

The following were in attendance to respond to members' questions

- Councillor James Lewis, Deputy Leader of Council
- Lorraine Hallam, Chief Officer (Human Resources)
- Carol Gill, Head of Human Resources

By way of introduction, the Chief Officer (Human Resources) explained that currently there were over 2,800 different job titles being used across the council and numerous job descriptions. Career families are a way of describing and grouping together jobs that have similar characteristics. Jobs in the same family may do similar types of work even though the tasks, processes, systems and tools used may be different. It was explained that career families would facilitate a more agile and flexible workforce and help the council to meet and respond to changing service needs more quickly. It was noted that eight career families had been developed.

Members were advised that career families would help employees manage their own career aspirations as each family would have a number of different levels, described in simplified form and would clearly set out what was needed to reach the next level.

In response to a question the Chief Officer (Human Resources) stated that career families was not a form of job evaluation. This process had been undertaken with trade union colleagues as part of the national agreed job evaluation scheme which had resulted in the current list of job roles and job descriptions.

Other areas of discussion included;

- The development, with trade unions, of a flexibility protocol to allow staff to move easily around the Council.

- The development of a culture whereby staff see themselves as working for Leeds City Council' rather than a particular directorate.
- The importance of providing staff with support and training when asked to move into different roles.
- The need to review where training budgets should sit to ensure maximum support is provided to staff.
- The need to ensure that departmental budgets and internal recharges do not become a barrier to work force flexibility.
- Confirmation that references and good practice has been drawn from other authorities during the development of career families.

Concluding the discussion the Board asked for six monthly updates.

RESOLVED –

- I. To note the development of career families
- II. To ask for an update report in six months.

57 Work Schedule

The Head of Scrutiny and Member Development submitted a report which provided information regarding the Board's work schedule.

RESOLVED – That the Board's work schedule be noted.

58 Date and Time of Next Meeting

Monday, 22 February 2016 at 10.00am. (Pre-meeting for all Board Members at 9.30am)

SCRUTINY BOARD (CITY DEVELOPMENT)

WEDNESDAY, 27TH JANUARY, 2016

PRESENT: Councillor P Truswell in the Chair

Councillors A Castle, D Cohen,
R Grahame, R Harington, J Heselwood,
M Ingham, S McKenna and B Urry

50 Late Items

The Board received the following supplementary information in relation to agenda item 8, Flooding:

- Updated information submitted to the Executive Board on 21 January 2016 and draft minutes of the Executive Board

The above information was not available at the time of agenda despatch, but was subsequently made available on the Council's website.

51 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting.

52 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Councillor C Townsley, Councillor J Walker and Councillor P Davey. Councillor J Walker and Councillor P Davey were substituted by Councillor B Urry and Councillor R Grahame.

53 Minutes - 16 December 2015

RESOLVED – That the minutes of the meeting held on 16 December 2015, be approved as a correct record, subject to an amendment under minute no. 41, changing Halifax Building Society to The Halifax.

54 Scrutiny Inquiry into Bus Service Provision (Session 1)

The Director of City Development submitted a report which provided the Scrutiny Board with the information required to undertake the first session of the inquiry into bus service provision.

The following representatives were in attendance and responded to Members' queries and comments:

- Councillor Richard Lewis, Executive Board Member (Regeneration, Transport and Planning)

Draft minutes to be approved at the meeting
to be held on Wednesday, 17th February, 2016

- Councillor Keith Wakefield, Chair of Transport Committee
- Gary Bartlett, Chief Highways Officer
- Liz Bennett, Projects and Monitoring, Transportation
- Tom Gifford, West Yorkshire Combined Authority, Project Manager
- Neale Wallace, West Yorkshire Combined Authority, Bus Services Manager
- Jonathan Bray, Urban Transport Group

The key areas of discussion were:

- The emerging Buses Bill, devolution and the need for simpler legislation.
- 2008 Transport Act, quality contracts and NEXUS (North East Combined Authority).
- The development of a Single Transport Plan which will set out the bus strategy.
- The decline in bus patronage since deregulation during a period of economic growth and an increase in train patronage and car use.
- The opportunity that bus travel presents in terms of solving traffic problems and supporting employment.
- Regulation of bus operators, passenger rights and complaint processes.
- The role of West Yorkshire Combined Authority (WYCA) in supporting non-commercial services.
- The negative effects due to the lack of bus operator competition in West Yorkshire.
- The need for simplified ticketing and the complex fare structures currently in place.
- The issues created by commercial market led networks and the lack of orbital connectivity which links villages, towns and districts.
- The Elland Road park and ride model which highlighted the attributes when planning a whole service in terms of quality and reliability.

RESOLVED – The report was noted and the evidence considered as part of the inquiry.

55 Flooding

The Head of Scrutiny and Member Development submitted a report to facilitate discussion regarding the recent flooding in Leeds.

The following information was appended to the report:

- Executive Board, Storm Eva cover report, 21 January 2016
- Executive Board, Storm Eva report annex, 21 January 2016
- Draft minute no. 120 of Executive Board, 21 January 2016
- Business Recovery Impact Examples
- Draft Leeds Strategic Recovery Plan.

The following representatives were in attendance and responded to Members' queries and comments:

- Councillor Richard Lewis, Executive Board Member (Regeneration, Transport and Planning)
- Gary Bartlett, Chief Highways Officer.

The key areas of discussion were:

- Assessment and inspection of infrastructure damage, including Linton Bridge. Infrastructure damage was estimated at £7m. Government is being lobbied for funding to meet costs.
- Impact on businesses and employees.
- The meeting with the Secretary of State when attendees from Leeds were advised that there is no funding in the Environment Agency programme for flood alleviation.
- The feasibility review of phase 2 and phase 3 of the flood alleviation scheme. Funding is being sought to start this process.
- The requirement for a commitment from Government for funding to prevent flooding and the requirement to consider the impact on neighbouring authorities.
- Local responses and how communities can be involved in dealing with a problem as it arises.
- Co-ordinated service working arrangements for traffic management and gully maintenance across the City.
- Consideration of flood risk on land identified for housing, the need to build appropriately in flood risk areas and ensure that building work is resilient and done to appropriate standards.
- The need to focus on what can be achieved through government investment, water management in partnership with other organisations.
- Tributes to all who assisted, responded and helped.

RESOLVED – The Scrutiny Board considered the information provided and resolved to receive the Flood Risk Management Strategy at the March meeting. The Board will also consider any additional aspects as deemed appropriate at that meeting.

(Councillor J Heselwood left the meeting at 12.40pm at the conclusion of this item)

56 Financial Health Monitoring (City Development) - Budget Update Period 8, 2015/16 and Budget Proposals for 2016/17 Consultation

The Head of Scrutiny and Member Development submitted a report which updated the Scrutiny Board on the City Development 2015/16 financial position (period 8) and consultation on the City Development budget proposals for 2016/17.

The following information was appended to the report:

- City Development Budget 2015/16, period 8
- Executive Board report, 16 December 2015, Initial Budget Proposals for 2016/16 (City Development extract)
- City Development Budget Pressures and Savings 2016/17

The following representatives were in attendance and responded to Members' queries and comments:

- Martin Farrington, Director of City Development
- Simon Criddle, Head of Finance, City Development

The key areas of discussion were:

- The projected underspend on the 2015/16 budget.
- Key proposals for 2016/17, planned efficiencies, changes to services and additional income.
- The shortfall of advertising revenue. This has been managed by achieving efficiencies in other areas of the budget. A number of sites will come to fruition in 2016/17 generating income.
- Clarification about the reduction in planning services staffing.
- Proposed 2016/17 funding arrangements for the book fund within Cultural Services.

RESOLVED –

The Scrutiny Board:

- a) Noted the financial position of City Development period 8, 2015/16
- b) Considered the initial 2016/17 budget proposals relevant to the Scrutiny Board's portfolio and did not make recommendation for consideration by the Executive Board in February 2016.

57 Quarter 2 2015/16 Best Council Plan Performance Report

The Director of City Development submitted a report which provided a summary of performance against the strategic objectives for City Development.

The following information was appended to the report:

- City Development Best Council Plan Performance Summary Quarter 2 2015/16

The following representatives were in attendance and responded to Members' queries and comments:

- Martin Farrington, Director of City Development.

The key areas of discussion were:

- The trend in KSI's and not meeting the annual target. The Board was advised that to counter this various publicity campaigns were due to start.
- Leeds Let's Get Active Funding and the continuation of the scheme. The Board was advised that funding had not yet been secured and the scheme was therefore at risk.

RESOLVED – That the Board notes the Quarter 2 performance information.

58 Work Schedule

A report was submitted by the Head of Scrutiny and Member Development which detailed the Scrutiny Board's draft work programme for the current municipal year.

RESOLVED – The Board noted the content of the report and agreed the revised work schedule.

59 Date and Time of Next Meeting

Wednesday, 17 February 2016 at 10.30am (pre-meeting for all Board Members at 10.00am)

(The meeting concluded at 1.25pm)

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SCRUTINY BOARD (ADULT SOCIAL SERVICES, PUBLIC HEALTH, NHS)

WEDNESDAY, 27TH JANUARY, 2016

PRESENT: Councillor P Gruen in the Chair

Councillors C Anderson, B Flynn,
A Hussain, G Hussain, S Lay, C Macniven,
B Selby, A Smart, E Taylor and S Varley

85 Late Items

The following late / supplementary information was submitted to the Board:

- Agenda item 11 – Care Quality Commission Inspection Outcomes – Appendix 1
- Agenda item 14 – Joint Health and Wellbeing Strategy (2016-2021) – Draft response

The above information was not available at the time of agenda despatch, but was subsequently made available on the Council's website.

86 Declaration of Disclosable Pecuniary Interests

There were no disclosable pecuniary interests declared to the meeting, however Councillor G Hussain drew the Board's attention to the fact that two close family members were employees within the local NHS.

87 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Co-opted Members, Dr John Beal (Healthwatch Leeds) and Mr Richard Taylor (Healthwatch Leeds).

88 Minutes - 22 December 2015

RESOLVED – That the minutes of the meeting held on 22 December 2015 be approved as a correct record.

89 Matters arising from the minutes

Minute No. 77 – Chair's Update

The Board was advised about a planned Care Quality Commission (CQC) inspection of Harrogate Hospital. The Chair highlighted potential issues in relation to Cancer Wait times and the timeliness of referrals.

Minute No. 78 – Safeguarding Adults Board Annual Report 2014/15 and Business Plan 2015/16

The Chair advised he was due to meet with Richard Jones, Chair of Leeds Safeguarding Adults Board on 17 February 2016 for a general discussion, including an update around appropriate representation of BME communities within the membership of the Leeds Safeguarding Adults Board. It was noted that the Scrutiny Board had recommended co-option of appropriate representatives as an immediate, interim measure.

Minute No. 81 – Third Sector Involvement in the provision of Health and Social Care service in Leeds

In relation to a suggestion that other relevant third sector organisations be invited to contribute to the Board's discussion, Councillor Macniven agreed to follow this up and report back to the Board.

90 Minutes of Health and Wellbeing Board - 12 January 2016

RESOLVED – That the minutes of the Health and Wellbeing Board meeting held on 12 January 2016, be noted.

91 Minutes of Executive Board - 16 December 2015

RESOLVED – That the minutes of the Executive Board meeting held on 16 December 2015, be noted.

92 Chair's Update

The Chair provided a verbal update on scrutiny activity since the December Board meeting.

The following updates were provided in relation to recent meetings that had taken place:

- Quality Accounts preparation meeting (hosted by Healthwatch Leeds)
- Yorkshire Ambulance Service – future engagement work around its longer-term strategy.
- Tom Riordan, Chief Executive – meeting in his role as Chair of Health and Social Care Partnership Executive.
- Wakefield Scrutiny Committee – discussions about Yorkshire Ambulance Service and Care Quality Commission (CQC) inspection and action plan.
- Working group meeting to consider Dental Care for People with HIV – Chair unable to attend, but Councillor Macniven was in attendance. Some concerns in relation to adequacy of treatment.

Other issues identified as follows:

- A request for scrutiny had been submitted in relation to The Green residential care home. The Board agreed to meet as a working group to consider the issues that had been raised.
- Co-commissioning update – information circulated to the Board.
- Proposed changes to Huddersfield and Calderdale Accident and Emergency services – proposal to only retain one Accident and Emergency service at Halifax. The Board sought assurance from Leeds Teaching Hospital Trust about its engagement in responding to the proposals, particularly in terms of any likely impact on Leeds.
- CQC was seeking views on its revised (5-year) strategy. The Board agreed to setup a working group to discuss the details and submit a response. The consultation was open until 14 March 2016.
- Leeds and York Partnership NHS Foundation Trust (LYPFT) was seeking views on proposals to change its name to Leeds Partnership NHS Foundation Trust. Views were sought by 8 February 2016. The Board suggested that the change of name should be more reflective of the work undertaken by the Trust.

RESOLVED – That the Chair's update be noted.

93 Care Quality Commission (CQC) - Inspection Outcomes

The Head of Scrutiny and Member Development submitted a report which provided details of recently reported Care Quality Commission (CQC) inspection outcomes for health and social care providers across Leeds.

A summary of recent CQC inspection reports was submitted to the Board as late information.

The Board emphasised the importance of being kept informed about providers that had been rated as 'inadequate' or where significant concerns had been identified.

RESOLVED – That the contents of the report be noted.

94 Waterloo Manor Independent Hospital

The Head of Scrutiny and Member Development submitted a report which provided the Board with further details in relation to Waterloo Manor Independent Hospital.

The following information was appended to the report:

- Waterloo Manor Hospital – Action Plan post CQC inspection on 11 February 2015
- Copy of letter dated 14 January 2016 from Deputy Director of Nursing and Quality to Group Operations Director at Inmind Healthcare Group

- Copy of report dated 14 January 2016 from Hospital Director at Waterloo Manor Hospital to Scrutiny Board (Adult Social Services, Public Health, NHS)
- Inmind Healthcare Group – SMART action plan toolkit
- Copy of report dated 18 January 2016 from Chief Executive of Healthwatch Leeds in relation to Waterloo Manor Independent Hospital.

The following were in attendance:

- Ged McCann (Senior Supplier Manager) – Specialised Commissioning Group, NHS England (North)
- Max Naismith (Head of Service (Specialist Services)) – Adult Social Services, Leeds City Council
- Albert Chelliah (Group Operations Director) – Inmind Healthcare Group
- David Ramage (Hospital Director (Waterloo Manor Independent Hospital)) – Inmind Healthcare Group
- Allan Bailey (Head of Compliance) – Inmind Healthcare Group
- Jane Williams (Senior Commissioning Manager (Mental Health)) – Leeds CCGs
- Alison Kenyon (Associate Director) – Leeds and York Partnership NHS Foundation Trust.

The key areas of discussion were:

- Some initial concerns about safeguarding and the extent to which this had been addressed by the provider, particularly in relation to training. The Board was advised that an intensive monitoring and training programme was now in place.
- Confirmation of specialist support and guidance in relation to safeguarding. Also, the Board was advised that a designated lead for safeguarding had recently been appointed.
- An update on organisational change and regular Board and Compliance meetings to address issues.
- Confirmation of regular meetings and dialogue with staff.
- More rigorous interviewing of staff, particularly in terms of emphasising the importance of key values.
- Involvement of patients at meetings and as part of the interview process.
- Extensive work undertaken to develop the action plan, compliance and governance arrangements.
- Significant concern that the CQC had not yet published a further inspection report, following its inspection of Waterloo Manor in August 2015. The provider (Inmind Healthcare Group) was concerned that the latest available report did not reflect recent improvements that had been made.
- A suggestion that the Board be provided with an opportunity to visit Waterloo Manor to review the services and care provided.

At the conclusion of the discussion, the Chair reminded the Board that the CQC had not been present for the previous discussion around Waterloo Manor in September 2015 and expressed significant dissatisfaction that the CQC had not been represented at the meeting, despite repeated requests to secure attendance. The Board endorsed and supported the comments made.

RESOLVED –

- (a) That the report and appendices be noted
- (b) That the Board be provided with an opportunity to visit Waterloo Manor to review progress.

95 Inquiry into Primary Care

The Head of Scrutiny and Member Development submitted a report which introduced further information in relation to the Board's inquiry regarding Primary Care.

The following information was appended to the report:

- Community Pharmacy West Yorkshire – Three Year Strategy (January 2015).

The following were in attendance:

- Robbie Turner (Chief Executive) Community Pharmacy West Yorkshire.

The key areas of discussion were:

- Concern about a proposed reduction in funding resulting in fewer pharmacies across Leeds.
- Development and rolling out of Pharmacy First Services and building up the public's ability to care for themselves.
- Concern about waiting times for repeat prescriptions. The Board was advised that work was being undertaken to address this.
- Development of innovative solutions through joint working with the Urgent and Emergency Care Vanguard and Academic Health Service Network.

RESOLVED – That the contents of the report be noted.

(Councillor A Hussain arrived at 3.25pm and Councillor S Lay at 3.40pm, during the consideration of this item.)

96 Joint Health and Wellbeing Strategy (2016-2021) - engagement response

The Head of Scrutiny and Member Development submitted a report which presented a draft response to the recent engagement around the Joint Health and Wellbeing Strategy (2016-2021).

Draft minutes to be approved at the meeting
to be held on Tuesday, 16th February, 2016

RESOLVED –

- (a) That the report and appendices be noted
- (b) That the Board's response to the recent engagement around the Joint Health and Wellbeing Strategy (2016-2021), be approved.

97 Change to the service provider at Shakespeare Medical Practice and the Walk-in Centre within the Burmantofts Health Centre

The Head of Scrutiny and Member Development submitted a report regarding proposed changes to the service provider at Shakespeare Medical Practice and the Walk-in Centre within the Burmantofts Health Centre.

The following information was appended to the report:

- Stakeholder briefing provided by NHS England, dated 7 January 2016.

RESOLVED – That the report and appendices be noted.

98 Children's Emotional and Mental Health

The Head of Scrutiny and Member Development submitted a report which presented information in relation to the provision of services aimed to support Children's Emotional and Mental Health in Leeds.

The following information was appended to the report:

- Scrutiny Board Inquiry into the provision of emotional wellbeing and mental health support services for children and young people in Leeds – Summary of desired outcomes and recommendations
- Copy of report to Scrutiny Board (Adult Social Services, Public Health, NHS): The Local Transformation Plan for Children and Young People's Emotional and Mental Health and Wellbeing (January 2016).

The following were in attendance:

- Matt Ward (Chief Operating Officer) – Leeds South and East Clinical Commissioning Group
- Ruth Gordon (Project Manager (Children and Maternity Services and Community Services) – Leeds Clinical Commissioning Groups
- Sam Prince (Executive Director of Operations) – Leeds Community Healthcare Trust
- Nick Wood, General Manager (Children's Services) – Leeds Community Healthcare NHS Trust

Councillor Sue Bentley was also in attendance for this item in her capacity as Chair of Scrutiny Board (Children's Services).

The key areas of discussion were:

- Concern about the waiting time for children to be assessed for autism.
- Concern about the lack of capacity to deliver support and undertake assessments.
- Concern about a longer term financial stability of services and the associated impact of this on services, in part due to the potential reduction in funding for / from school clusters.
- Concern about the lack of preventative work being undertaken.
- Significant concern about the availability of information regarding the number and location of autism assessments undertaken.
- Concern about the lack of patient and public involvement, and engagement with the Scrutiny Board around the commissioning of additional capacity outside of Leeds.
- A suggestion that the Board regularly reviews progress against the Local Transformation Plan presented at the meeting.

RESOLVED –

- (a) That the report and appendices be noted.
- (b) That the Board receives and considers a recovery plan for autism assessments and services at a future meeting in the current municipal year.
- (c) That the Board regularly reviews progress against the Local Transformation Plan as part of its work schedule for 2016/17.

(Councillor S Varley left the meeting at 4.05pm during the consideration of this item.)

99 Work Schedule (January 2016)

The Head of Scrutiny and Member Development submitted a report which invited Members to consider the Board's work schedule for the 2015/16 municipal year.

The following updates were noted:

- February Board meeting likely to include details of recovery plan in place for autism, information regarding cancer outcomes, and further work around third sector involvement.
- Draft report to be submitted regarding changes to Leeds Community Healthcare.
- Working groups to be setup regarding the CQC and The Green Residential Care Home.
- Arrangements to be made regarding proposed visit to Waterloo Manor.

RESOLVED – That subject to any on-going scheduling decisions, the Board's work schedule be approved.

100 Date and Time of Next Meeting

Tuesday, 16 February, 2016 at 1.30pm (pre-meeting for all Board Members at 1.00pm)

(The meeting concluded at 4.45pm.)

NORTH AND EAST PLANS PANEL

THURSDAY, 7TH JANUARY, 2016

PRESENT: Councillor N Walshaw in the Chair

Councillors M Harland, J Procter,
G Wilkinson, B Cleasby, B Selby,
S McKenna and P Wadsworth

123 Chair's opening remarks

The Chair welcomed everyone to the meeting.

124 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

125 Exempt Information - Possible Exclusion of the Press and Public

On this occasion there were no exempt items.

126 Late Items

There were no late items. However, supplementary information in relation to items 7, 8, and 9 for detailed outline plans had been sent to all parties prior to the meeting.

127 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

128 Apologies for Absence

Apologies for absence had been received from Cllr. Macniven, Cllr. R. Grahame with Cllr. Nash substituting, and Cllr A. McKenna with Cllr. J. McKenna substituting.

129 Minutes

RESOLVED – That the minutes of the North and East Plans Panel meeting held on 3rd December 2015 be approved as a correct record.

130 Matters arising

With reference to minute 107 of the North and East Plans Panel meeting held on 3rd December 2015 a verbal update on application 14/00575/FU – 56 The Drive LS15 was provided by the Area Planning Manager.

Minutes approved at the meeting
held on Thursday, 4th February, 2016

A site visit had taken place and it was noted that the scaffold had now been removed and some tidying of the site had taken place.

The Area Planning Manager informed the Members that a letter had been received from the applicant's solicitor which provided the following information:

- Scaffolding removed
- Completion Certificate – Maintain that they do not need to provide a further completion certificate as they had already provided one. However, now that residents had withdrawn from complaints process they would provide a further certificate.
- Tidiness of land – A grab wagon had visited the site however due to the wet condition of the ground the lorry had been unable to access the site. The lorry will return when the ground conditions improve.
- Landscaping – A landscaping plan had been submitted. The plan showed boundary treatment which included new hedges and timber fencing, tree planting to the rear shrub planting, areas laid to lawn and patio.
- A further update to be provided at the February Plans Panel

131 Application 14/03960/OT - Land off York Road, Killingbeck Bridge and Selby Road, LS14

Members had visited the site earlier in the day, plans and photographs were displayed at the meeting.

Officers presented an outline application which sought planning permission for the principle of A1 (retail), A3 (café), and A5 (hot food takeaway) units and the means of access to them, with appearance, landscaping, layout and scale all requested to be reserved for later consideration.

The report was presented to North and East Plans Panel due to the fact that the retail element is a town centre use located out of the centre, and following requests for Panel consideration received from Cllrs. Hyde and Selby, due to the highway impacts of the proposed development.

The Panel was informed that the site is in a dilapidated condition with some of the buildings suffering from fire damage and vandalism. The site is currently enclosed by timber hoardings.

The panel were informed of the various historic applications for the site which had included commercial, residential and mixed use development. The applicant had engaged with Officers and had responded positively to advice offered by Officers.

Public consultation had taken the form of formal statutory consultations with notices displayed in multiple locations and a press advertisement. No representations had been received.

Ward Councillors had been briefed on the proposals and the application had been presented to a meeting of the Inner East Community Committee. It was commented that there would be concern over the impact on existing small retailers locally, and that there would be concern over the amount of takeaways in the area.

It was noted that the development is up-stream from the Dunhills which had in the past flooded, conditions 7 and 8 of the submitted report highlighted to address this issue.

The Officer asked that Members consider an extra condition to those set out in the submitted report for tree protection and retention.

Members were informed that this development was CIL liable. As the application is in outline only the precise CIL contribution cannot be calculated, and would be calculated at reserved matters stage, when the precise final mix and amount of uses known.

Members discussed the following points:

- The importance of the quality of the building and architecture as it was a gateway to the City
- Employment benefits to the area
- Access to and from the site
- Adequate parking

RESOLVED – That Members agreed to defer and delegate approval of the planning application to the Chief Planning Officer, as per the conditions set out in the submitted report.

Extra condition to be added for the tree retention and protection

Members requested that the reserved matters application be brought to Panel.

132 Application 15/05600/FU - Scarcroft Grange, Wetherby Road, Scarcroft, LS14

Plans and photographs were shown at the meeting and Members had been on a site visit earlier that day.

The application proposed the erection of an agricultural building within the Green Belt, on the edge of the village of Scarcroft. The application had been brought to Panel at the request of Cllr Rachael Procter who raised concerns relating to the size and scale of the barn.

Members were informed that the applicant is the occupier of The Chalet who has purchased 6 acres of land to build an agricultural barn to house farm equipment to manage meadow land.

The applicant had recently been granted permission for the replacement of a double domestic garage within the garden area of the dwelling. The applicant had originally wanted to incorporate the storage of his agricultural equipment within the garage however the garage was reduced in size to meet the domestic needs of the occupation of that property.

Members were informed that an access road that runs through the site leads to a residential dwelling of The Barn. This dwelling was a former stone built agricultural barn which was granted permission to form a dwelling on appeal (App.08/01601/FU). A new access running along the western boundary of the site of The Chalet was granted at the time of this permission. This access track was not implemented and an unauthorised access that runs along the north and east of the site was constructed. These are subject to an Enforcement Notice with the appeal pending.

In response to a question the Officer informed the Panel that an amendment to condition 4 had been made to remove permitted development rights to change use of building to alternative uses (such as a dwelling)

Members discussed a number of issues including:

- The position of the proposed barn on the access road
- The materials to be used in construction of the barn
- The height of the barn and its impact on the open area
- The roof of the barn
- Position of the door into the barn
- The pending appeal for the access track

Members requested clarification on the timeline of the appeal for the determination of the access road.

Officers to ask that the applicant position the door of the barn to the rear of the building.

RESOLVED – To defer for one cycle subject to further negotiations in respect of the design of the building (inclusion of a mono pitch roof to reduce the impact on the open character of the Green Belt) and officers to provide more information in respect of the formation and rights of use of the unauthorised access and any implications that arise. .

133 Application 15/06091/FU - Wetherby Race Course York Road, Wetherby, LS22

Plans, photographs and an artist's impression of the proposed new stand were displayed at the meeting. Members had also visited the site on the morning of the meeting.

An Officer presented the report which proposed the demolition of the existing three storey Members stand and replace it with a four storey stand. The new stand would link to the Millenium Stand by the existing four storey stair well.

Minutes approved at the meeting
held on Thursday, 4th February, 2016

The Panel were informed of the design and materials to be used and that the new stand would be similar in height to the Millennium Stand.

The Panel was informed that there would be no impact to traffic therefore the condition relating to a Travel Plan was to be removed.

Members discussed the type and use of signage on and around the proposed new stand.

In response to a question from the Panel in relation the proposed new stand being accessible for disabled people a member of the development team from Wetherby Race Course addressed the Panel.

The Panel were informed that the new stand would be DDN compliant with;

- access to and from the Millennium Stand
- 2 lifts on site
- reserved seating area with columns minimised so as not to restrict viewing

The application had been brought to the North and East Plans Panel by Cllr. John Procter who did not have concerns with the application but wanted the Councillors to have an input into the design of such an important facility in the City.

Members spoke of their support for the new stand, of the welcome investment in a sporting facility and of potential for increased local employment.

It was also noted that at 3.4 of the submitted report the report made reference to the Wetherby Young Offenders Institute which is now called Wetherby Secure College of Learning.

RESOLVED – That the application be granted subject to the conditions set out in the submitted report; with the addition of conditions in relation to employment of local people and trades where possible and dedicated areas for signage.

Condition 4 of the submitted report to be deleted.

134 Information Item Only - Brownfield land programme - Various site: Seacroft, Halton Moor and Osmondthorpe

The report of the Chief Planning Officer was brought the North and East Plans Panel for information.

The report was to inform the Panel of the Brownfield Land Programme and the progress to date, and the next steps in terms of selecting a bidder and the expectations in terms of their engagement in the Planning process, in

anticipation of further pre-application presentations and subsequent application submissions once a successful bidder had been selected.

Members were informed that the tender process had commenced with the deadline for receiving bids set as 22nd January 2016. The process is expected to be concluded with the selection of a successful bidder in March 2016.

Members were informed how the sites had been selected and how the sites had been packaged for prospective bidders.

The thirteen sites were listed at Appendix 1 of the submitted report as;

1. Former Asket Hill primary School, Seacroft
2. Kentmere Approach, Seacroft
3. Former York Road Depot, Seacroft
4. Wykebeck Mount, Osmondthorpe
5. Rathmell Road, Halton Moor
6. Wykebeck Avenue, Osmondthorpe
7. Kendal Drive, Halton Moor
8. Seacroft Crescent (North), Seacroft
9. Brooklands Drive, Seacroft
10. Bishops Way, Seacroft
11. Parkway Close, Seacroft
12. Brooklands Avenue, Seacroft
13. Cartmell Drive (North), Halton Moor

Members discussed the following:

- The need for a special meeting to consider the plans once submitted
- The need for green space on or close to developments
- Consultation with Ward Councillors at all stages
- Consideration of flood risks
- The need to update flood risk policy and management in light of recent floods
- Highlighted the Pickering model for alleviating risk of flooding
- The provision of water butts at all new houses
- Space standards for all dwellings
- Design and layout of developments
- Appropriate housing mix
- Adequate parking at least one space per dwelling

The Chair and the Panel expressed very strong concerns over the issue of flooding and wanted these relayed to the Chief Planning Officer. The Panel agreed that a dialogue should take place between the Panel Chairs, Cllr R. Lewis and the Chief Planning Officer on the issue of flooding. This discussion should centre on the need to develop a comprehensive strategy to address this issue. It should include a review of the powers, tools and practical measures that are available to the local planning authority.

RESOLVED - That the Panel noted the report making comments and suggestions in relation to the planning process and suggested approach as outlined at 7.1 of the submitted report: -

- That the successful bidder should make a pre-application presentation to the Plans Panel.
- That a decision in terms of the appropriate strategy to address greenspace provision will be made once a suggested approach has been presented to Panel for consideration.
- That the design of the dwellings should accord with housing space standards.
- That the mix of housing provided should meet the terms of Core Strategy policy.

135 Date and Time of Next Meeting

Next meeting will be held on Thursday 4th February 2016 at 1:30pm

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SOUTH AND WEST PLANS PANEL

THURSDAY, 14TH JANUARY, 2016

PRESENT: Councillor C Gruen in the Chair

Councillors J Akhtar, J Bentley,
D Blackburn, A Castle, M Coulson,
J Heselwood, E Nash, A Smart, C Towler
and R Wood

76 Declarations of Disclosable Pecuniary Interests

Councillor R Wood declared an interest with regards to the applications for the applications for land adjacent to Flower Court, Burley Lane as he had previously been a Board Member of the Leeds and Yorkshire Housing Association. He took no part in the discussion or voting on these items.

77 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor R Finnigan.

Councillor D Blackburn was in attendance as substitute.

78 Minutes - 10 December 2015

RESOLVED – That the minutes of the meeting held on 10 December 2015 be confirmed as a correct record.

79 Applications 15/05445/FU & 15/05446/FU - Former site of 183 Haigh Moor Road, Tingley, Leeds

The report of the Chief Planning Officer presented a retrospective application for a detached house and realignment of plot boundary and an application for a detached garage and realignment of plot boundary at the former site of 183 Haigh Moor Road, Tingley.

Members attended a site visit prior to the meeting and site plans and photographs were displayed and referred to throughout the discussion on this item.

Further issues highlighted in relation to the applications included the following:

- Planning approval for a detached house had been granted in 2014. The house had not been built in accordance with that approval and boundaries had also been inaccurate. Members were given details of measurements that were incorrect regarding the height and depth of the building – these measurements had been carried out by an

independent surveyor. It had also been built further forward and closer to an adjacent property.

- Enforcement action had been taken and a temporary stop notice had been issued in September 2015.
- Main concerns regarding the house included it being closer to the boundary of 185 Haigh Moor Road, increased height and an over dominating presence.
- Concern was expressed regarding the proposals for the detached garage due to its proximity to a grade II listed building and other designated none heritage assets.
- It was recommended to refuse both applications due to the impact on the amenity of existing residents and due to the harm to the setting of the listed building.

The applicant's agent addressed the Panel. The following was highlighted:

- It was accepted that the house had not been built exactly to plan. This error had occurred as ordnance survey plans had been used rather than topographical plans.
- The previous building overlooked the adjacent property.
- Members were asked to consider whether the changes from the approved plan were significant enough to merit refusal.
- The measurements that had been carried out by the independent surveyor were disputed by the applicant.
- Concern was expressed regarding the length of time between the commencement of the works and the enforcement notice being served.
- Overlooking other buildings was a normal feature in residential areas.
- The garage building was replacing an old timber built garage that was previously on the site.
- In response to a Members question, it was reported that the applicants measurements had been carried out by a geometrical survey.

Further to comments and questions from Members, the following was discussed:

- It was reported that enforcement action had commenced as soon as it was made aware that the building works were not in accordance with the approved application. This application was then submitted and subsequently refused.
- The independent surveyor had used traditional methods of measurement including physical measurements.
- There were no proposals for a garage on the originally approved application.

RESOLVED – That both applications 15/05445/FU and 15/05446/FU be refused as per the officer recommendations outlined in the report.

80 Applications 15/05230/FU and 15/05231/FU - Land adjacent to Flower Court, Burley Lane, Horsforth

The reports of the Chief Planning officer presented applications for the erection of a block of 11 older persons flats and two semi-detached houses at Flower Court, Horsforth, Leeds.

Members attended a site visit prior to the meeting and site plans and photographs were displayed and referred to throughout the discussion on the applications.

Further issues highlighted in relation to the applications included the following:

- The site was currently an amenity space and was in an overgrown state.
- There was existing older person's residential accommodation adjacent to the site.
- Gateposts to the site would be incorporated into a new boundary wall.
- Car parking for the flats would lie between the flats and proposed houses. There would be 17 spaces for the flats.
- Design principals would be similar to nearby terraced properties.
- Natural materials would be used – stone and slate.
- The houses would both have two parking spaces.
- The design proposals were sympathetic to the conservation area.
- Distances between the proposed buildings and existing properties complied with guidance.
- Some trees on the site would be lost but these were felt to be of poor quality. There would be a management plan to maintain the remaining trees.
- The Panel was made aware of representations from local residents and Ward Members.
- It was recommended to approve both applications.

A local resident addressed the Panel with objections to the application. These included the following:

- The loss of greenspace in a conservation area.
- The height of the proposed flats was 2 metres higher than existing properties and would have an overbearing appearance.
- Windows and gardens of existing properties would be overlooked.
- The proposals did not fit within the conservation area.
- In response to questions from Members the following as discussed:
 - The site was currently used by dog walkers.
 - The site could be turned into a usable community space.
 - Part of the site was currently used for Horsforth in Bloom.
 - Residents were surprised to see proposals to develop the site.

The applicant's representative addressed the Panel. The following issues were highlighted:

- There was a need for affordable social housing in the locality with over 2,000 outstanding applications in Horsforth.
- The applicant understood resident's concerns regarding the loss of greenspace and there would be a proposal to incorporate a usable greenspace within the boundary of the site. There would be an opportunity for local residents to be involved with the proposals for this.
- In response to Member's questions, the following was discussed:
 - The flats would be aimed at people over 55 years of age. The houses would be more general needs and suitable for families.
 - The flat sizes met guidance. If the roof of the flat building were to be lowered than size guidelines would not be met.

In response to Members comments and questions, the following was discussed:

- Concern regarding parking on local streets – the parking available on site was above the minimum required.
- Inclusion of a condition for the flats to be let to older persons only.
- Conditions relating to materials to be used.

RESOLVED – That the applications be deferred to the Chief Planning Officer for approval subject to agreeing a suitable wording with the applicant to ensure the flats remain as social housing for older persons (i.e. over 55s).

The Chair to be consulted on materials in particular cladding system to rear.

81 **Application 15/06698/FU - 5 Prince Henry Road, Otley**

The report of the Chief Planning Officer presented an application for the demolition of an existing bungalow and the construction of two detached dwellings at 5 Prince Henry Road, Otley.

Members visited the site prior to the meeting and site plans and photographs were displayed during the discussion of the application.

Further issues highlighted in relation to the application included the following:

- A previous application had been refused and dismissed on appeal due to the loss of garden space, size of proposed dwellings and being out of character with the street. This application had been significantly scaled back in comparison.
- Access to the site was shown. The hedge to the front would be retained.
- Reference was made to representations received from local residents and a Ward Councillor.
- It was considered that the applicant had revised the plans sufficiently following the appeal and it was recommended that the application be approved.

A local resident addressed the Panel with objections to the application. These included the following:

- The report did not refer to all the objections that had been submitted.
- The road was narrow and there would be difficulties getting in and out of driveways.
- The proposed houses were not of a good design and would not be in character with the rest of the street.
- It was not felt that the plans had been significantly altered from the application that had been refused.
- The proposals would be an enormous change to the street scene and the historical character of the street.
- The proposed buildings would overlook other properties which would impact on privacy and light.

The applicant addressed the Panel. The following issues were highlighted:

- The applicant lived in the existing bungalow and wanted to build a family home. There was opportunity to build two properties in an area that had a shortage of family homes.
- The bungalow was in a poor state of repair.
- The building designs would not be ultra-modern and would fit with the street scene.
- The applicant was willing to work with local residents with regards to design.

In response to Members comments and questions, the following was discussed:

- The widths of the two driveways would be 3.2 metres and 4.6 metres which met guidelines and were felt to be more than adequate.
- Distance to the nearest other properties would be 21.5 metres and 23 metres which fell within recommended guidelines.
- There would be sufficient garden space for the proposed houses.
- The proposals would have an impact on the streetscene but there was already a mixture of different property types.
- Members were asked to consider further conditions should the application be approved to take account of demolition and construction times, a site management plan and details of proposed cycle stores.

RESOLVED – That the application be approved as per the officer recommendation and conditions outlined in the report and subject to the additional conditions:

- Restriction of hours of demolition and construction
- Site management plan (including wheel washing)
- Submission of cycle store details.

CITY PLANS PANEL

THURSDAY, 21ST JANUARY, 2016

PRESENT: Councillor J McKenna in the Chair

Councillors P Gruen, R Procter,
D Blackburn, S Hamilton, G Latty,
T Leadley, M Ingham, A Khan, K Ritchie,
E Taylor, B Selby and B Cleasby

86 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

87 Exempt Information - Possible Exclusion of Press and Public

There were no resolutions to exclude the public.

88 Late Items

There was one late item submitted to the agenda for consideration. Agenda Item 8 "Position Statement for residential development of 503 houses, conversion of a former hospital administration block, demolition of the former Villa building, associated infrastructure, including two new vehicle access points to A64, public open space and retention of Clock Tower(APP. REF. 15/07300/FU)" Minute No. 94 refers.

89 Declarations of Disclosable Pecuniary Interests

No declarations were made.

90 Apologies for Absence

Apologies for absence were received from Cllr Campbell (Cllr Cleasby in attendance as substitute) and Councillor Walshaw (Cllr Selby in attendance as substitute).

91 Minutes - 17th December 2015

RESOLVED – That the minutes of the meeting held on 17th December 2015 be approved as a correct record subject to the amendment to below:

Minute 82 "Application 15/06583/OT Land between Barrowby Lane and Manston Lane, Thorpe Park, LS15"

To insert: "The outstanding sequential / impact assessment information had been provided and assessed and was considered acceptable"

Draft minutes to be approved at the meeting
to be held on Thursday, 11th February, 2016

To remove from Resolution (1): “Satisfactory outcome regarding consideration of the additional sequential/impact assessment information.”

92 Matters Arising From the Minutes

Minute No. 81 Matters Arising From The Minutes

The Head of Planning Services reported to the Panel that a response from Miller Homes had been received following the Council’s approach to work constructively with them. The letter of 23rd December 2015 highlighted that Miller Homes were not willing to withdraw their appeals but wanted to work co-operatively with the Council. The Panel confirmed that the Council would defend its position.

RESOLVED – That all Plans Panel Members receive a copy of the letter from Miller Homes.

Minute No. 84 PREAPP/1500757 Central Arcade LS1

Members wished to make it known to the developer that they felt the entrance to the Central Arcade would benefit from alterations and improvements to its appearance.

RESOLVED – That officers make contact with the developer to convey the Panel’s views about the appearance of the entrance to the Central Arcade.

93 OUTLINE APPLICATION FOR MIXED USE REDEVELOPMENT INCLUDING A1,A3, A4 and A5 USES, OFFICES (B1), RESIDENTIAL (C3), MEDICAL CENTRE (D1), COLLEGE (D1), STUDENT RESIDENTIAL ACCOMODATION, MULTI-STOREY CAR PARK, BASEMENT CAR PARKING, ACCESS AND OPEN SPACE ON LAND AT QUARRY HILL (APP. REF. 14/06534/OT)

The Chief Planning Officer submitted a report which set out an application for mixed use redevelopment including A1, A3, A4 and A5 Uses, Offices (B1), Residential (C3), Medical Centre (D1), College (D1), Student Residential Accommodation, multi-storey car park, basement car parking, access and open space on land at Quarry Hill.

Site photographs and plans were displayed and referred to throughout the discussion of the application.

Representatives from Caddick addressed the Panel in relation to the application and highlighted the following issues:

- That Caddick have been responsible for many high quality developments that have been completed in other cities across the UK

and that the company intended to create something special at Quarry Hill;

- The importance of getting a planning consent in order to progress the scheme;
- That the development was large scale and would take place over 6 phases, the phasing plan yet to be confirmed. It was noted that this plan was flexible;
- The central pedestrianized route would be maintained and be a feature of the development;
- The car parking provision for each of the buildings was explained to Members and it was confirmed that underground parking would form part of the development. There would also be a maximisation of surface parking on the site;
- There was an agreement in place with Caddick and Leeds City Council for a multi storey car park to be built and it would be built once it was established whether it was viable to do so or not;
- Contact had been made with educational establishments about possibly using part of the development. Furthermore discussions had also taken place with a student housing operator for one of the plots; and
- That Caddick were committed to deliver this project and that the development would be a positive one for the City.

In response to Members comments and questions, the following was discussed:

- Details of how the viability would be assessed for the construction of the multi-storey car park and the likelihood of finding an operator to run it;
- The options for what could be developed if it was found that there was no demand to build a multi-storey carpark. It was confirmed that Planning Permission would have to be sought for any development should the multi-storey car park not be built. However it was expected that there would be sufficient demand for parking to build the multi-storey car park;
- The parking provision for residential parts of the development. It was confirmed that there would be parking provision in place but that not all residential units would be allocated a space. Parking spaces would be optional to either buy or rent.
- The importance of bringing forward the site in a coherent and timely manner following the strategic master plan that had been presented;
- The A64 footbridge and the possibility of improving it to allow for good pedestrian and cycle access. It was confirmed to Members that Caddick were under obligation to provide finance for these improvements;
- Water discharge from the site, and whether, following the site's construction, it would contribute to the flooding problems Leeds had recently experienced was considered in detail. Officers assured

Members that adequate drainage provision would be secured as part of the development through appropriate planning conditions and that any change in policy at the time of implementation would be complied with by the developer. It was confirmed that this site was not in a high risk flood zone;

- In discussion it was confirmed to the Panel that once construction begins there would be provision made for people to be dropped off outside the West Yorkshire Play House;
- The relationship of the large DSS building and its visual effect against the new development and surrounding area was discussed. It was confirmed that from certain angles the view of the DSS building would be restricted.

Members were keen for this development to progress quickly and were pleased with both the design and layout presented.

RESOLVED –

That the application be approved in principle and that the final decision be deferred and delegated to the Chief Planning Officer subject to specified conditions outlined in the appendix at the end of the submitted report (and such other conditions as he may consider appropriate) and following the completion of a Section 106 Agreement to secure the following:

- (a) Requirement for public access to and maintenance of all routes through the scheme and public spaces;
- (b) The provision of on-site Affordable Housing (5% of the total number of units to be provided on site, 40% of these to meet the needs of households on the lower quartile of earnings and 60% of these to meet the needs of households on the lower decile of earnings)
- (c) Travel Plan initiatives:
 - i) £34,000 for free trial car club membership package for residents and staff
 - ii) Provision of 3no. car club parking spaces
 - iii) £10,210 Travel Plan Review fee
- (d) Up-grading of bus stop on York Rd to include real time display (£20,000)
- (e) Money for off-site highway works £213,765 – for improvements to junctions and crossings;
- (f) Management and pricing strategy for Multi Storey Car Park;
- (g) Safety improvement works to the footbridge over the A64(M) (£50,000); and
- (h) Local Employment Initiatives together with such ancillary clauses as the Chief Legal Officer shall consider appropriate.

94 Position Statement for residential development of 503 houses, conversion of a former hospital administration block, demolition of the former Villa building, associated infrastructure, including two new

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vehicle access points to A64, public open space and retention of Clock Tower(APP. REF. 15/07300/FU)

The Chief Planning Officer submitted a report which provided a position statement with regards to Planning Application 15/07300/FU for a residential development of 503 houses, conversion of a former hospital administration block, demolition of the former Villa building, associated infrastructure including two new vehicle access points to A64, public open space and retention of Clock Tower on land at Seacroft Hospital, York Road, Leeds, LS14 6UH.

Site photographs and plans were displayed and referred to throughout the discussion of the application.

Further issues highlighted in relation to the application included the following:

- That the site was allocated for housing it being part green field and part brown field;
- The site would have two entrances which would be linked by a central spine road;
- The Clock Tower which formed part of the original hospital buildings on the site would be retained as would some of the existing trees, alongside planting of new trees. There was also provision for public space within the development, although slightly less than normal due to the site abutting a park;
- Confirmation that there would be 905 allocated parking spaces for residents and 101 visitor spaces;
- Flooding issues were addressed and plans to alleviate the possibility of flooding were explained to Members, with the possibility that water storage could be included to allow for slower run -off;
- That the site had been designed so that a secondary school could be built to the eastern side of the development; and
- It was confirmed that 15% of the total proposed residential units would be affordable housing and that a contribution of £964k would be made to the CIL (Community Infrastructure Levy).

The Head of Planning Services commented that highways and air quality issues were key considerations that needed to be addressed together for this site and would need to be progressed once formal comments from consultees were received.

In response to Members comments and questions, the following was discussed:

- In relation to parking provision Members sought clarification that planning permission would be required should any residents wish to convert the garages into habitable rooms in the future;

- Consideration was given to the clock tower including its possible community use and the likely costs of maintaining it;
- The mix of housing was discussed. Members felt that more two bedroomed properties should be included within the development. Extra housing for the elderly was also considered essential. The Panel also questioned the standard that the homes would be built to and considered it important that they matched the “Leeds Standard”;
- In relation to the proposed 15% affordable housing, Members asked that it be considered that coal seams exist in the area and as such the costs relating to any necessary ground stability works could possibly affect the viability of the level of affordable housing being proposed;
- Members felt that they would expect assurance from the developers that they had conducted all enquiries with respect to highways, public transport and air quality. Currently Members felt that they were not in a position to pass comment;
- Members considered that the designs presented for the houses and the apartment buildings needed further improvements. The Head of Planning Services considered that the apartment block replacing the “arts and crafts” building did not look right proportionally in terms of the relationship between the window sizes and solid elevations and further work was needed to improve this design;
- Members requested that consideration be given to keeping the “arts and crafts” building;
- The Panel discussed the possibility of a school being built on the land to the east of the development. Members established the access arrangements for the school and the route buses would be likely to take should it be built; and
- Members noted that it was likely to take up to five years to develop this site and that thought would need to be given to the traffic on the busy road running past the site and how this would affect local residents.

The Chief Planning Officer commented that the development of the site in relation to secondary school provision faced two uncertainties these being the East Leeds Extension and if the school was to be built who would pay for it.

The architect for the site addressed the Panel commenting that the demolition of the “arts and crafts” building currently on the site was an essential part of the development due to it responding negatively to the public realm area which looked over the clock tower.

Members responded to the questions featured at paragraph 11.1 of the submitted report as follows:

1. The design of the accommodation required further work. The separate blocks appeared disjointed and disparate when viewed in relation to each other and the illustrations did not demonstrate the possible quality of the accommodation;

2&3. The approach to greenspace provision was supported;

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4. The housing needed to meet the quality and mix promoted by the Leeds Standard and the Council's adopted policy on housing mix. Homes for the elderly should also be considered;

5. More information required on the potential highway impact including the conclusions of the Council's Highway Services and the potential cumulative impact of this and other development in the area on the highway network;

6. Potential drainage impact and flood risk mitigation needed to be addressed by the proposals, particularly for communities further downstream;

7. More certainty is required in relation to the proposed school provision on the site and Children Services should attend Panel when the proposal is next brought to Members;

RESOLVED – That the contents of the report be noted.

95 Date and Time of Next Meeting

1.30pm, Thursday 11th February 2016.

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Licensing Sub-Committee

Tuesday, 19th January, 2016

PRESENT: Councillor J Dunn in the Chair

Councillors G Hussain and S McKenna

125 Election of the Chair

RESOLVED – That Councillor Dunn be elected as Chair for the duration of the meeting.

126 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

127 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

128 Late Items

There were no late items submitted for consideration.

129 Declarations of Disclosable Pecuniary Interests

No declarations were made.

130 Temporary event notice for Second Floor, 162 - 163 Briggate, Leeds,LS1 6LY

The Head of Elections, Licensing and Registration submitted a report which advised Members of a temporary event notice (TEN) served under section 100 of the Licensing Act 2003 in respect of Second Floor, 162-163 Briggate, Leeds, LS1 6LY.

An objection notice had been received from West Yorkshire Police.

Present at the hearing were:

Paul Nathan-Geary –TEN User

PC Cath Arkle – West Yorkshire Police

Bob Patterson - West Yorkshire Police

The applicant addressed the Sub Committee, he highlighted that due to not enough footfall during the day his business relied on holding events, work was being done to build on retail activity to help increase business. Mr Nathan-Geary informed the Sub Committee that he operated two other premises which are open during the day and are marketed as events spaces. Mr Nathan-Geary confirmed to the Sub Committee

that the reason for the TEN was due to being double booked at another venue he operates in the city. The event would be a 40th birthday party taking place at a weekend from 7:00pm until 1:30am with live music until 12pm and recorded music thereafter. Mr Geary commented that he supported the work of the Police and wanted to contribute to Briggate and Call Lane being pleasant areas.

At this point Members asked Mr Nathan-Geary about the conditions attached to the premises licence which stated that no TENs would ever be applied for. Mr Nathan-Geary commented that this was an exception due to a double booking and that no application would be made again.

Mr Patterson and P.C. Arkle addressed the Sub Committee stating that the premises formed part of the Red Zone of the CIP and had been in the red zone since the introduction of colour coding in 2014. It was stressed that this area of the City has caused problems for the Police since 2005.

Mr Patterson referred back to the original application for a licence and highlighted the condition offered by Mr Nathan-Geary's legal representative (and incorporated into the licence) not to apply for any TENs, on this basis the Police felt under obligation to object. Mr Patterson felt that Mr Nathan-Geary was essentially applying for a dispensation and he considered that there was no procedure for this.

The Police commented that very few applications were granted in this area of the City and that one of the reasons the application for this premises had been successful in 2014 was due to the undertaking not to submit TENs.

Members asked whether the Police would consider negotiation on the TEN conditions contained within in the existing licence outside of the hearing. It was confirmed they would be open to discussion with Mr Nathan-Geary but would require the involvement of the other statutory authorities who also objected to the original application.

In summary Mr Geary thanked the Sub Committee for their time and appreciated the difficulty created by the submission of the TEN.

After careful consideration of the issues presented to them including the timings of the event and the merits of the TEN, The Sub Committee:

RESOLVED – to issue a counter notice against the TEN user in order to promote the licensing objectives and in the interests of preventing crime and disorder.

Licensing Sub-Committee

Tuesday, 2nd February, 2016

PRESENT: Councillor B Selby in the Chair

Councillors B Flynn and S McKenna

131 Election of the Chair

RESOLVED - That Councillor B Selby be elected as Chair for the meeting.

132 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

133 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

134 Late Items

There were no formal late items. However, there was supplementary information in relation to Item 6 Application for the Grant of a Premises Licence for Unit 29, Leeds Dock 1 The Boulevard, Hunslet, Leeds, LS10 1PZ.

This information had been circulated to all parties prior to the hearing.

135 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests

136 Application for the Grant of a Premises Licence for Unit 29, Leeds Dock 1 The Boulevard, Hunslet, Leeds, LS10 1PZ

This was an application for the grant of a premises licence for the Unit 29, Leeds Dock, 1 The Boulevard, Hunslet, Leeds, LS10 1PZ. The application had first been heard on 22nd December 2015. The Licensing Sub-Committee resolved to adjourn the meeting until 2nd February 2016 to allow for further information to be provided by the applicant regarding noise attenuation and to allow Members of the Sub-Committee to undertake a site visit to consider further the number of complaints raised in relation to a number of Temporary Events and to consider the change of use application. Minute 124 refers

Members of the Licensing Sub-Committee had attended a site meeting on the morning of the hearing.

The Licensing Officer presented a brief overview of the application to the Licensing Sub-Committee

In response to a request from Members clarification to the position of McClure House in relation to the proposed premises on the map at Appendix B of the submitted report.

The applicant's representative thanked Members for their visit to the premises.

He informed Members that the applicant had met with the Environmental Health Officer who had carried out sound tests in the apartments above the premises and was satisfied that the sound from the premises would not cause noise nuisance.

Members were informed that the Estate Manager had submitted a statement on 21st January 2016 in response to the representations received against the proposed premises. Minute 134 refers

The statement explained the measures that had been taken by the applicant in relation to concerns raised at the previous hearing.

At the previous hearing, dates had been provided by the objectors of when complaints had been made in relation to noise nuisance. The statement addressed these dates providing information on the events, opening and closing times of the premises on those dates to show that the nuisance could not be attributed to the premises.

Members were informed that the applicant had carried out a survey which showed that a number of people wanted some premises like the proposed premises in the area.

The applicant explained to the Sub-Committee how they had worked with the people of the area to build up a proper community feeling, holding book clubs, quiz nights and had board games including some for children to provide a family atmosphere to the bar.

The applicant said that they had received good feedback from local residents who had attended the events and the company wished to continue working with the community.

Temporary Event Notices (TEN's) had been used in order to hold some of the events at the premises.

The Licensing Officer clarified that TEN's had been applied for and used without complaints.

The applicant's representative informed the Members that amendments had been made in relation to:

- the sale of alcohol from 09:00 to 23:00 with 30 minutes dispersal every day the applicant had reduce the hours applied for so that all activities finished at 23:00 every day with the exception of New Year's Eve which would be until 02:00.
- the application was for films until 23:30
- live and recorded music elements withdrawn
- noise attenuation measures agreed with Environmental Protection Team

RESOLVED – That the Premises Licence be granted as per amendments by variation submitted by the applicant on 22nd December 2015

137 Application to vary a premises licence held by Engine Shed York Road, Wetherby, Leeds, LS22 5SU

The report of the Head of Elections, Licensing and Registration informed Members of an application to vary a premises licence made by the Engine Shed (Wetherby) Ltd, for Engine Shed, York Road, Wetherby, Leeds, LS22 5SU.

The Sub-Committee were informed that the venue was a Grade II listed building on York Road, Wetherby. The building comprised of 2 floors including 2 dance floors. The primary functions held at the premises were wedding receptions, dance events and occasional discos.

Members had noted that the Engine Shed was located in the Wetherby ward not in the Harewood ward as stated in the submitted report. Responsible authorities and ward members had been notified of the application.

Members were informed of the history of the premises outlined at 2.1 of the submitted report.

The Sub-Committee were informed that the application was to extend the terminal hour of sale by retail of alcohol for consumption both on and off the premise and late night refreshment on Thursday through to Sunday.

Members were informed that the operating schedule had been amended to include measures agreed with Environmental Protection Team and West Yorkshire Police. A copy of the agreement was attached at appendix D of the submitted report.

It was noted that not all parties present at the hearing had copies of appendix D. The hearing adjourned for 10 minutes in order that all relevant parties could read the information.

The application had attracted representations from members of the public three of who were present at the meeting. Entertainment Licensing were in receipt of three individual letters of objection, and a petition containing seven signatures, all of which were opposed to the application on the grounds of public nuisance. Redacted copies of the representations were attached at appendix E of the submitted report.

The General Manager of the Engine Shed (Wetherby), Lee Connor was present at the meeting he informed the Sub-Committee that he had been at the Engine Shed for five months.

He explained that they predominantly catered for weddings and it was for this purpose that they wished to extend the terminal hour of the licence. He said that currently they are using Temporary Event Notices (TEN's) for the purposes of wedding reception. They were not intending to use the late licence for 18th or 21st birthday parties. However he was unable to say that they would not have 18th birthday parties at the venue.

The General Manager informed the Members of actions that had been taken to reduce nuisance to the residents as;

- Providing his personal mobile number to a resident
- No drinks outside the venue after 11:00pm
- Signs inside and outside the venue requesting customers to leave quietly

- Not playing music past specified time
- Employed SIA door staff
- Strict about the level of decibels which was within the EU regulations of 85 decibels
- Offered to meet with residents to discuss issues
- Ensure that doors are kept shut

He also said that Mr and Mrs Hogg the venue owners had offered to provide blackout blinds for residents to stop light pollution from taxi's leaving the venue.

In response to a question from Members the Sub-Committee were informed that the nearest house was approximately 200-300 yards from the venue and the General Manager had been called in relation to noise nuisance three times on his personal mobile in the past five months.

The General Manager said that he was aware of an incident in relation to an 18th birthday party when a bus was late picking up guests.

Three residents Mr and Mrs Freeman and Mrs Wilkinson were present at the meeting. Mrs Freeman had been elected spokesperson.

The Members were informed by the objectors that they believed that properties 42-58 York Road were approximately 100 yards from the venue. The Venue was on an incline and properties 62, 64, 66 York Road were opposite the exit. Most of the properties within that area are inhabited by elderly residents.

Mrs Freeman told the Sub-Committee that on at least one occasion she had walked over to the Engine Shed to complain about the noise as she was unable to make contact by phone. She said that she had felt intimidated by the presence of loud music, people dancing and the number of people. She had spoken to the Operations Manager who told her that they were too busy serving to answer the telephone.

Members were informed that 18th birthday parties are usually held during half term holidays and this is when some of the residents also have grandchildren staying with them which exacerbates the issue.

Mrs Freeman clarified that one resident who had signed the petition had attended an event at the Engine Shed and spoke to the General Manager and she was happy with the explanation for extending the hours and wished to withdraw her objection.

Mrs Freeman felt the offer of blackout blinds was a patronising suggestion and said that residents should not have to adapt their houses to accommodate the Engine Shed.

Mrs Freeman highlighted the following concerns:

- The Engine Shed would be open until the early hours of Monday morning should the hours of opening be extended as applied for
- No control over noise levels
- No control over taxi's using horns
- No guarantee that the late licence would not attract late night drinkers

Draft minutes to be approved at the meeting
to be held on Tuesday, 16th February, 2016

- No other drinking establishments in the area exceed the licensing hours
- That the venue could potentially cater for 450 people as per advertisement

Members were informed that Mrs Wilkinson who was also in attendance at the meeting had complained on 21 December 2015 to the Wetherby Council Offices but was awaiting the outcome of this hearing before taking her complaint further to Environmental Protection.

Mrs Wilkinson addressed the Sub-Committee informing them that she is kept awake by car doors slamming, headlights beaming into her bedroom and the booming of the bass.

Mrs Wilkinson suggested that a fence would possibly stop the shining of headlights in her bedroom and cut down the noise.

In response the General Manager, Mr Connor did not believe himself to be intimidating he said that the noise of the base would be limited with the new meter which would not go past 85 decibels.

The suggestion of blackout blinds was not intended to be patronising.

The suggestion of a fence would be taken on board.

He informed the Sub-Committee that on New Years Eve the Venue had reached capacity with no issues raised.

The owners had taken actions as requested and Environmental Protection had agreed the measures.

RESOLVED – That further consideration of the application be deferred to the Licensing Sub-Committee hearing of 22 March 2016 to allow Members to visit the premises and surrounding area.

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Development Plan Panel

Tuesday, 19th January, 2016

PRESENT: Councillor D Congreve in the Chair

Councillors B Anderson, C Campbell,
M Coulson, C Gruen, P Gruen, T Leadley,
R Lewis, J McKenna, J Procter and
N Walshaw

- 16 Appeals Against Refusal of Inspection of Documents**
There were no appeals against the refusal of inspection of documents
- 17 Exempt Information - Possible Exclusion of the Press and Public**
No exempt information was contained within the agenda
- 18 Late Items**
No formal late items of business were added to the agenda
- 19 Declaration of Disclosable Pecuniary Interests**
No declarations of pecuniary interests were made.
- 20 Apologies for Absence**
Apologies for absence were received from Councillor C Macniven. The Chair welcomed Councillor P Gruen to the meeting as substitute.
- 21 Minutes**
RESOLVED- That the minutes of the Development Plan Panel meetings held on 16th and 26th June 2015 be approved.
- 22 Site Allocations Plan and Aire Valley Leeds Area Action Plan - Initial Report of Consultation**
The Chief Planning Officer submitted an Initial Report on the Consultation of the Publication draft Site Allocations Plan (SAP) and Aire Valley Leeds Area Action Plan (AVLAAP) consultation, which closed on 16th November 2015. This matter was linked to another report on the agenda which summarised the issues emerging from the consultation and the next steps in taking the Plans forward to subsequent stages. (Minute 23 refers)
- The Head of Forward Planning & Implementation and the Deputy Chief Planning Officer presented the report and highlighted the consultation arrangements, distribution of consultation material and events held in each of the 11 Housing Market Characteristic Areas (HMCA's) designated within the Site Allocation Plan (SAP). In presenting the report, the following key issues were highlighted:
- The use of interactive materials - interactive mapping and an on-line comments form were available along with guidance notes on the approach the Planning Inspector was likely to take. This model would be used as a best practice example for future consultations

- The submissions often commented on several issues which required collating across several themes
- Approximately 10,000 responses had been received
- The comments received during the process from respondents on terminology and the format of the on-line comments form had been noted

The Panel considered the following matters during discussions:

- The breadth of the consultation pre-notification
- The location of HMCA events and whether these had reflected smaller areas within large HMCA's. Officers responded that in planning some of the events it was appreciated that some HMCA's were significant in area and included a variety of smaller communities. All plans were available at the events (both Publication Plan documents and for HMCA areas) and a number of general events had been held in the central location of the Civic Hall
- Engagement with Neighbourhood Planning Groups. Support had been offered by officers to both Neighbourhood Planning Groups and to ward Members in their own meetings with local residents.
- The ICT issues encountered by some respondents. The Panel noted the response that the ICT capabilities had been tested prior to on-line publication and independent software had been utilised to ensure stability.
- The Central Government guidance which advised the public to petition local authorities if they felt that their local authority had incorrectly calculated the housing allocation in the UDP/Core Strategy. The SAP consultation would have been seen by some as an opportunity to raise the issue of housing allocations.
- The status of the consultation held in the Outer North East HMCA, in the light of the withdrawal of the Headley Hall site by the developers.
- The impact of the recent flooding on the sites identified for future housing
- Recognition for the engagement with the Traveller community

RESOLVED – That having considered the initial Report of Consultation on the Publication draft Site Allocations Plan (SAP) and Aire Valley Leeds Area Action Plan (AVLAAP), the Panel noted the outcomes as set out in the submitted report

23 Site Allocations Plan and Aire Valley Leeds Area Action Plan - Emerging Issues and Next Steps

The Chief Planning Officer submitted an initial overview of the emerging issues and next steps arising from the consultation on the Publication draft Site Allocations Plan (SAP) and Aire Valley Leeds Area Action Plan (AVLAAP).

This report accompanied the earlier Report of Consultation on the Plans on the agenda (Minute 22 refers)

The Head of Forward Planning & Implementation and the Deputy Chief Planning Officer presented the report, highlighting the following issues in respect of the Site Allocation Plan (SAP):

- The task of assembling the 9,787 consultation responses in a consistent format so that the comments can be interrogated was about 25% complete
- The nature and relevance of the comments received was an issue
- The 'soundness of the Plan' was a key issue which would be presented to the Panel in due course
- A number of parties wished to view all the responses. A redacted version would be available once the responses had been assembled. It was advised that this task would take some time to complete and that the first priority was to ensure that all of the submissions were entered into the database
- Since consultation had commenced, some site capacities had changed (such as the withdrawal of the Headley Hall site in the Outer North East and proposed Burberry development in the Inner City HMCAs). A review of the figures would therefore be undertaken to review the overall position.
- New sites identified through the consultation would need to be assessed, together with potential increases in site capacities.

In respect of the Aire Valley Area Action Plan (AVAAP):

- The current position in respect of the developers view of the deliverability of the housing allocation at the Skelton Gate site
- The requests received to increase housing capacity on two sites at Bridgewater Road and the former Tetley Brewery site and the suggestion that increasing the allocation on these two sites could potentially compensate for any reduction to the allocation at Skelton Gate
- The current position in respect of the Haigh Park Road site

Additionally, Members views were sought on the future presentation of the detailed information to the Panel - a template was included at Appendix 1 of the report for comment and consideration

Finally, the projected timetable for progression of the SAP and AVAAP was highlighted, which included the requirement for Scrutiny and Executive Board involvement. Members' views were sought on whether those aspects of the Plans which attracted no comment could be progressed quickly, which would allow the Panel more time to concentrate on the elements which had attracted representation.

The Panel also noted the suggestion that, in order to expedite matters, the AVAAP process could be dealt with separately to the SAP, with the assurance that any matters which had been flagged for further consideration would be dealt with appropriately.

Members recognised the volume of work to be undertaken and made the following comments:

- The need for Panel Members and ward Councillors to receive early notification of new and emerging sites in order to support their work with local residents
- Noted the comments received by house builders
- The current status of the Outer North East HMCA, which one Member identified as a possibly requiring re-consultation on the available options given

the withdrawal of the Headley Hall site by the owner. An indicative timetable for that work was requested

- Timetable for the availability of information and whether an indicative Inspection timetable could be provided by the Planning inspectorate.
- Whether all Councillors would have access to all the documentation or purely related to their ward and whether the information would be open to the public
- A request that emerging new sites should be presented to DPP as soon as possible for early consideration in order that sites could be added or disregarded to the Plan process
- The weight to be afforded the emerging SAP and AVAAP during the planning application process. In response, the Legal Adviser clarified (by reference to the NPPF) that the further advanced through the adoption process, the more weight could be attributed to the documents when considering planning applications
- Noted the concern expressed by one Member over the suggestion that, where reductions to the housing allocation were suggested for one HMCA, another HMCA area allocation could be increased to make up that loss, particularly in respect of the city centre and Inner North East HMCAs. Additionally, the comment that this approach was very different to the 2014 SHLAA approach was noted.

Officers provided the following responses:

- It was anticipated that the task of inputting the responses would be completed during February 2016. Suggested new sites were continually emerging as information was assessed and inputted from the responses. Once that was complete a list could be provided and considered in the context of the HMCAs
- The Outer North East HMCA would be treated as a special case due to the change to the Plan. Initial discussions would be held with local Ward Councillors, after which a report would be presented to DPP. Any emerging proposals would be "pre-submission changes", at which point they would be open to public consultation
- Assurance was given that matters would be expedited where appropriate
- Officers continued to liaise with the Planning Inspectorate on progress and the timetable for submission; however the date of adoption was dependant on the approach adopted by the Planning Inspector. Officers did however emphasise the importance of keeping the process on track

RESOLVED -

- a) To note the initial summary of the preliminary issues and key steps arising out of the SAP and AVLAAP Publication consultation,
- b) To support the suggested approach to progress the AVLAAP in advance of the SAP
- c) To note the timescales for the SAP and the suggested pro-forma for presentation of conclusions of the analysis of the representations at further DPP meetings as outlined.

24 Planning Application Decisions in the context of emerging Plans

The Chief Planning Officer submitted a report in response to issues raised by Members concerning decisions taken on planning applications when development plan allocations are under preparation. The report explored this theme with particular reference to a recent planning permission for residential

development of a site at Scott Lane, Morley (AKA Hub 62, Bruntcliffe Road, reference 14/06825/OT) which was previously identified for employment use in the Site Allocations Plan (SAP) Publication Draft.

The report reiterated the Local Planning Authority's obligation to determine planning applications as submitted and planning permission had been given in November to develop the site for housing within this context. The report outlined the evidence submitted with the planning application which had tested the viability of employment development use more thoroughly.

The Planning Policy Team Leader presented the report and highlighted the key issue of the differences of approach between national and local policy frameworks. It was noted that the current SAP process was identifying new sites for housing and would review the overall employment supply.

Discussion followed using the Morley site as a reference:

- The weight given to the Unitary Development Plan (UDP) and/or Local Development Framework by plans panels. The Morley site was allocated and utilised as employment land, however justification for a housing development had been presented which appeared to run counter to both documents.
- The concern that if plans panels took decisions which appeared to be contrary to the Plans/Frameworks established through the Plan making process, then plans panel could be seen to be preventing the Plans and/or Frameworks working effectively.
- Concern was also expressed that the UDP had suggested a 'green buffer' between employment and residential use and the development of the site for residential had removed that buffer

In response officers explained that, having considered detailed evidence from the District Valuer, the plans panel had accepted that the Morley site was not viable and hence not deliverable; and as such was not safeguarded by Policy EC3 as set out in the report. In addition, officers reiterated that the Morley site was regarded as an unusual one, as the site was owned by a housing developer and evidence suggested that the site had not been utilised formally for employment since the UDP had been adopted in 2001. The decision of the plans panel was not regarded as having set a precedent.

Reference was made to that part of the National Planning Policy Framework which suggested that "planning policies should avoid the long term protection of sites allocated for employment use where there is no reasonable prospect of a site being used for that purpose"

(Councillor Walshaw withdrew from the meeting for a short time at this point)

There was general acknowledgement that determination of planning applications could not be delayed whilst overarching Frameworks/Plans were developed

(Councillor J McKenna withdrew from the meeting for a short while at this point)

The Panel received assurance that any changes and/or permissions which affected the 5 year land supply figures would be taken into account during the Site Allocation Plan process.

RESOLVED – That the contents of the report and the comments made by the Panel be noted

(Councillor Coulson left the meeting at this point)

25 Strategic Housing Land Availability Assessment Update 2015

The Chief Planning Officer submitted a report providing an update on the progress of the Strategic Housing Land Availability Assessment (SHLAA) 2015 Update. The 2015 Update utilised the Council's previous methodology to suggest that a considerable stock of deliverable land supply exists in Leeds.

The Data and GIS Team Leader presented the report, setting out a brief history of the development of the SHLAA and giving context to the current methodology and development of the 2015 SHLAA in the light of recent Inspectors decisions and the upturn in confidence and growth in the housing development industry.

It was noted that SHLAA Update 2015 had been sent to house builders for comment (who had previously represented the industry as part of the SHLAA Partnership). Members of the Panel were invited to attend future meetings of the SHLAA Partnership - a group comprising of officers, Members and developers - and to return any individual responses to the SHLAA by the deadline of end of January 2016.

(Councillor C Gruen left the meeting at this point)

The Panel broadly welcomed the report and went on to make the following comments:

- Noted the work undertaken by the SHLAA 2014 partnership and requested that a similar partnership for the 2015 SHLAA be established quickly to progress the process

Members also sought clarity on the information presented in Appendix 2 of the report - schedule of SHLAA sites contained within the SAP. In response, officers stated that "short term" anticipated development on site and build-out within 5 years, medium term could refer to the build-out stage. The document assumed a build-out rate as set out in the 2014 SHLAA of 50 dwellings per annum per outlet, although the build out within the city centre was more difficult to assess

RESOLVED –

- a) That the contents of the report, and the comments made by Panel on the SHLAA material be noted
- b) To note that individual responses from Members on the material would be welcomed prior to the end of January 2016 in order to tie into the timetable provided to the house builders.

26 Date and Time of Next Meeting

RESOLVED – To note the date and time of the next meeting as 16th February 2016 at 1.30 pm.

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Corporate Governance and Audit Committee

Thursday, 28th January, 2016

PRESENT: Councillor G Hussain in the Chair
Councillors P Grahame, R Wood,
J Bentley, P Harrand, K Bruce, A Sobel,
J Illingworth, G Hyde and K Groves (As
Substitute for N Dawson)

Apologies Councillors N Dawson

44 Councillor Hyde

The Chair welcomed Councillor G Hyde as a new Member of the Committee.

45 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

46 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

47 Late Items

There were no late items submitted to the agenda for consideration.

48 Declaration of Disclosable Pecuniary and Other Interests'

No declarations were made.

49 Apologies for Absence

Apologies for absence were received from Councillor N Dawson. Councillor K Groves was in attendance as substitute.

50 Minutes - 18th September 2015

RESOLVED – That the minutes of the meeting held on 18th September 2015 be approved as a correct record.

51 Matters Arising

Minute No. 34 Matters Arising From The Minutes

It was confirmed to Members that the Head of Internal Audit had circulated further information relating to Purchasing Cards. Following this Cllr Harrand had submitted supplementary questions requesting more detail with regards to purchasing cards. The questions had been circulated to all Members of the Committee and were addressed by the Head of Internal Audit as follows:

1. With regards to cash withdrawals it was confirmed that that during 2014/15 there were 4 withdrawals made totalling £1,100, The withdrawals were made by International Relations and Schools. So far during 2015/16 there has been 6 withdrawals totalling £1,500 made by one school, International Relations and Adult Social Care hub;
2. In terms of not always being able to confirm that value for money had been achieved, it was explained that this was due to not having evidence of competition which makes value for money hard to assess;
3. It was confirmed that there was a zero tolerance approach to fraud and where it is detected it is always referred to the Police; and
4. The Head of Internal Audit confirmed that two out of eight schools audited, the appropriateness of expenditure could have been challenged.

Minute No 40. Annual Business Continuity Report: Phase 2 Progress Update

The Head of Governance Services confirmed that following the recent Boxing Day floods and the questions raised by Cllr Bentley about the effectiveness of the Business Continuity Plans to the Chair, March's Annual Business Continuity Report will detail how the plans operated during the floods.

The Head of Governance Services also confirmed that all outstanding actions from the minutes of the meeting held on 18th September 2015 had been completed.

52 KPMG Annual Audit Letter 2014/15

The Principal Finance Manager presented a report of the Deputy Chief Executive which provided a summary of the key external audit findings in respect of the 2014/15 financial year. KPMG's letter was attached at Appendix 1 of the submitted report.

Rob Walker (Audit Manager) of KPMG was in attendance to answer Members' questions.

Members discussed the reduction in the general reserve fund and the risks that this posed to the Council with the Head of Corporate Finance and the KPMG representative. It was considered that although reducing the general reserve fund was a risk (which had arisen due to the reduction in Council

funding), the risk was mitigated by having a credible plan in place to manage the risk.

The Committee noted that KPMG's fees had reduced by 25% and wished to establish whether this would alter the scope of the audit conducted. The KPMG representative confirmed that the scope would not alter and that the reduction of the fee was due to the abolition of the Audit Commission which previously received a "top slice" of the audit fee.

Members requested finance officers to provide an up-to-date position on the Collection Fund.

RESOLVED – The Committee resolved to:

- (a) note the conclusions and recommendations arising from the 2014/15 external audit process; and
- (b) Provide the Committee with an up to date position on the Collection Fund.

53 KPMG Certification of Grants Report 2014/15

The Principal Finance Manager presented a report of the Deputy Chief Executive which informed members on the result of the work of auditors in respect of work carried out on the certification of grant claims in 2014/15.

Rob Walker (Audit Manager) of KPMG was in attendance to answer Members' questions.

Members sought confirmation as to which firms had tendered for audit work in relation to grants and whether KPMG had tendered for this work. Members were informed of the companies who had won the tenders and it was confirmed that KPMG had tendered for the work also.

RESOLVED – The Committee resolved to note the conclusions and recommendations arising from their 2014/15 audit work.

54 KPMG Summary External Audit Plan 2015/16

The Principal Finance Manager presented a report of the Deputy Chief Executive which informed members of progress in KPMG's audit planning for the audit of the Council's accounts and Value for Money arrangements. The report attached at Appendix 1 from KPMG highlighted the main risks they have identified for 2015/16.

The report also informed members of the audit scale fees applicable to Leeds for 2015/16 and the proposal for 2016/17.

Rob Walker (Audit Manager) of KPMG was in attendance to answer Members' questions.

Members noted the guidance attached to the submitted report which would be used to form the basis of the External Audit Plan 2015/16 and which would be presented to the committee in March 2016.

RESOLVED - The Committee resolved to note the contents of KPMG's report.

55 KPMG Technical Update Report

The Principal Finance Manager presented a report of The Deputy Chief Executive which introduced a report from KPMG which provided Members with information on several major issues affecting local authorities in general.

Rob Walker (Audit Manager) of KPMG was in attendance to answer Members' questions.

In discussion the Head of Corporate Finance confirmed that issues identified by KPMG are reviewed by finance staff and where new or significant matters are brought to the council's attention these are acted upon.

RESOLVED – That the contents of the report be noted.

56 Report on the recent customer relations issues and trends 2015-16

The Executive Officer Customer/Client relations presented a report of the Chief Officer (Customer Access) which provided an update to the Committee about the Council's complaints and ombudsman cases for the period 1 January 2015 to 31 December 2015. The report being requested by the committee following the annual assurance report for 2014-15 that was discussed at the September 2015 meeting. The report also assessed the overall effectiveness of the council's approach to compliments, complaints and feedback.

The Executive Officer Customer Relations and representatives from directorates were in attendance to answer Members' questions.

Members discussed the outcome of Ombudsman complaints which had generated a financial settlement and where this featured within each department's budget.

Members commented that despite the Council having a 'no wrong door' 'tell us once' approach there appeared to be a number of "silos" and that it was difficult for customers to access the Council with a specific complaint or service request.

Members were concerned to learn from Officers that mistakes in handling customer contact was considered to be inevitable due to the high turnover of staff within the contact centre. The committee also considered whether further more detailed consideration was needed of the effectiveness of the customer contact arrangements, with a particular focus on whether staff have the sufficient knowledge and expertise to fulfil this important role.

Members commented that all contact received by the Council should be capable of being captured and managed consistently across the organisation.

The Committee also discussed methods by which feedback on customer satisfaction can be gathered and that further consideration be given to a simpler method by which this information can be collated.

The committee concluded that future annual assurance reports be presented with a broader scope and include the breadth of contact made to the Council and overall satisfaction of the public with council services.

RESOLVED – The Committee resolved to:

- (a) receive that the report and supporting information provided and the extent of assurances provided;
- (b) Request that the relevant Scrutiny Board consider the issues raised; and
- (c) Request that future annual assurance reports include the wider arrangements for customer contact and satisfaction with Council services.

57 Changes to the statutory timescales for approving the accounts and future arrangements for appointing external auditors

The Principal Finance Manager presented a report of The Deputy Chief Executive which informed members of changes to the statutory timescales for approving the accounts which will come into force for the 2017/18 accounts, changes affecting the public inspection period for the accounts which have come into force for the 2015/16 accounts, and to update members on the latest developments.

Members considered that the Council may require independent advice when appointing an External Auditor, and that before any appointment was made consideration would need to be given to the LGA's proposed national scheme for audit appointments. Members noted that jointly procuring the council's auditors on a West Yorkshire or Leeds City Region basis could be an option

RESOLVED – The Committee resolved to:

- (a) Note the changes to the public inspection arrangements for the 2015/16 accounts, and the reduced statutory timescales for producing the accounts from 2017/18 onwards;

- (b) Note the latest position on the new arrangements for appointing external auditors, and that these are not expected to come into force until the 2018/19 accounts process; and
- (c) Receive and note the report from KPMG giving their views on the future appointment of external auditors.

58 Treasury Management Governance Report 2015

The Principal Finance Manager (Treasury Management) presented a report of The Chief Officer Financial Services which outlined the governance framework for the management of the Council's TM function. This report also reviewed compliance with updated CIPFA guidance notes for practitioners on the Prudential Code for Capital Finance in Local Authorities issued in 2011.

Members requested that the average interest rate on loans paid by other comparable cities to Leeds be circulated to the Committee.

Following discussion Members were assured that externally Leeds was viewed as both a good place to lend money to and to borrow from.

RESOLVED – The Committee resolved to;

- (a) Note that Treasury Management continues to adhere to its governance framework including the CIPFA Code of Practice, the Prudential Code and revised CIPFA guidance notes issued in 2013. All borrowing and investments undertaken have been compliant with the governance framework; and
- (b) request that the average interest rate on loans paid by other comparable cities to Leeds be circulated.

59 Internal Audit Update Report 1st August to 31st December 2015

The Acting Head of Internal Audit presented a report of The Deputy Chief Executive which provided a summary of Internal Audit activity for the period 1st August to 31st December 2015 and highlighted the incidence of any significant control failings or weaknesses.

Members received assurance from the Acting Head of Internal Audit that the audit opinion in relation to the Leeds Grand Theatre were correct and in line with the definitions of assurance detailed at page 193 of the submitted report. The Acting Head of Internal Audit also updated the committee on the Leeds Grand Theatre fraud case. Members were informed that the hearing had been postponed with a future date likely to be in October 2016.

Members discussed the resourcing of the Internal Audit department with the Head of Internal Audit (Acting), specifically with regards to staff secondments.

The Committee discussed the Early Leavers Initiative (ELI) audit, specifically whether the savings made were in line with expectations. The Acting Head of Internal Audit confirmed that the audit had made recommendations to improve the reporting arrangements by including the actual savings achieved as well as the anticipated savings. Members requested further information on the actual savings realised through the Early Leavers Initiative.

Members were advised that the Internal Audit Service is to have an external peer review undertaken in the summer 2016 under the requirements of the Public Sector Internal Audit Standards. The outcome of this is due to be reported towards the end of the calendar year.

In discussing the report Members asked to receive the Spending Money Wisely reports.

Members were invited to consider any areas they felt they would like Internal Audit to review. The following was requested:

- A review of the customer services department to ensure effective governance arrangements are in place in relation to contact received by the Council from its customers; and
- A review of the electoral roll to ensure it is up to date.

RESOLVED – The Committee resolve to:

- (a) to receive the Internal Audit 1st August to 31st December 2015 update report and note the work undertaken by Internal Audit during the period covered by the report;
- (b) Note the issues reported by the Acting Head of Internal Audit
- (c) Request that the suggestions on the coverage of the Audit Plan for 2016/17 made be incorporated into the audit planning process;
- (d) Receive the results of the actual saving made by the ELI process against the anticipated savings as part of the next Internal Audit update report; and
- (e) Receive the Internal Audit Spending Money Wisely reports.

60 Work Programme

The City Solicitor submitted a report which notified the Committee of the draft 2015/16 work programme.

It was noted that draft dates for meetings for the municipal year 2016/17 would be circulated to Members at the next meeting of the Committee.

RESOLVED – The Committee resolved to note the contents of the work programme attached at Appendix 1 of the submitted report.

61 Date and Time of Next Meeting

2pm, Friday 18th March 2016

HEALTH AND WELLBEING BOARD

TUESDAY, 12TH JANUARY, 2016

PRESENT: Councillor L Mulherin in the Chair

Councillors N Buckley and S Golton

Representatives of Clinical Commissioning Groups

Dr Andrew Harris	Leeds South and East CCG
Dr Gordon Sinclair	Leeds West CCG
Nigel Gray	Leeds North CCG
Matt Ward	Leeds South and East CCG

Directors of Leeds City Council

Dr Ian Cameron – Director of Public Health
Cath Roff – Director of Adult Social Care
Nigel Richardson – Director of Children’s Services

Representative of NHS (England)

Brian Hughes

Third Sector

Heather O'Donnell – Age UK Leeds

Representatives of NHS providers

Jill Copeland - Leeds and York Partnership NHS Foundation Trust
Julian Hartley - Leeds Teaching Hospitals NHS Trust
Thea Stein - Leeds Community Healthcare NHS Trust

42 Chair's Opening Remarks

Councillor Mulherin welcomed all present to the meeting. The Chair reiterated the position as a result of the 2015/16 in-year government funding cuts to the Public Health budget and detailed the recent changes to Public Health funding implemented by Central Government which would represent a 10% funding reduction in real terms over the next two financial years. This additional meeting would allow the Board the opportunity to discuss the issue and its impact on the delivery of public health services in Leeds in order to promote one approach across the service areas.

The Board would receive two presentations concurrently in relation to the “Leeds Let's Get Active” scheme (minute 48 refers) and "Future Cuts to Local Authority Public Health Spending" (minute 49 refers) in order to facilitate one discussion on the broad theme of future public health funding and priorities.

Finally Councillor Mulherin expressed her thanks to colleagues on the Board for their response to the in-year government cuts to Public Health funding in 2015/16 and for the subsequent work undertaken to minimise the impact of the spending cuts on service users.

43 Appeals against refusal of inspection of documents

Minutes approved at the meeting
held on Wednesday, 20th January, 2016

There were no appeals against the refusal of inspection of documents

44 Exempt Information - Possible Exclusion of the Press and Public

No items containing exempt information were included within the agenda

45 Late Items

There were no late items of business.

46 Declarations of Disclosable Pecuniary Interests

No declarations of disclosable interests were made.

47 Apologies for Absence

Apologies for absence were received from Councillors Coupar and Yeadon and from Jason Broch (North Leeds CCG); Linn Phipps and Tanya Matilainen from Healthwatch Leeds; Phil Corrigan (Leeds West CCG) and Moira Dumma (NHS England).

The Chair welcomed Heather O'Donnell as a representative of the Third Sector, Jill Copeland from Leeds and York Partnership NHS Foundation Trust and Brian Hughes as a representative of NHS England.

48 Leeds Let's Get Active

Further to minute 34 of the Health and Wellbeing Board meeting held 30th September 2015, the Director of Public Health submitted a report as the basis for discussions on funding options for the short term continuation of the Leeds Let's Get Active scheme and seeking agreement for continuation of funding.

Mark Allman, LCC Sport and Active Lifestyles, presented the report and outlined the success of the scheme as it continued to grow. He stated that 350,000 visits had now been made overall with nearly half of those being people previously declaring as being inactive.

Steve Zwolinsky of Leeds Beckett University referred to the quantitative and qualitative evidence produced so far through evaluation of the scheme. Data analysed could enable assessment of behaviours and service provision and allow for resources to be targeted appropriately to local services and/or communities most in need.

In conclusion, officers highlighted that funding for Leeds Let's Get Active would cease at the end of March 2016 with no source of funding as yet identified to allow continuation beyond the end of April 2016. Closing the scheme in March would require an exit strategy to be implemented from the end of January 2016.

The report sought the Board's consideration of funding sources to allow the continuation of the Leeds Let's Get Active (LLGA) scheme for the full research period commissioned by Public Health to be evaluated and reported upon, and the Board noted the preferred option of the continuation of the scheme at least until March 2017.

The Board discussed the following matters:

- Whether a precise cost analysis of the benefits of the scheme had been undertaken. The response that an interim report was anticipated in summer 2016 was noted. Additionally, it was reported that funding had been secured until 2018 for a PHD student to assess the wider economic benefits of the LLGA scheme

(Matt Ward withdrew from the meeting for a short while at this point)

- That LLGA was an innovative scheme commissioned by Public Health to tackle health inequalities in Leeds when public health functions transferred to the Local Authority
- Prioritisation for the future would be a challenge, and LLGA was a project that provided data to help inform strategic investment. Detail on the impact of the possible withdrawal of the scheme was required. The response that it was difficult to quantify the impact of withdrawal or amendment of the scheme was noted - different users of the scheme with differing health needs would present different outcomes in either eventuality
- Recognised the difficulty in expressing support for this scheme without full knowledge of the Public Health budget for 2016/17 and the National Health Service and Leeds CCGs budgets
- The suggestion that the LLGA scheme be funded until the summer 2016 to allow further evaluation of the impact of the project on health outcomes within the context of overall budget provision was discussed. It was noted that in the present circumstances, this would require the HWB partners to commit to funding the scheme. Again, this would prove difficult without full knowledge of the local NHS and CCG budgets and would impact on the budgets available for other schemes in similar circumstances.
- A cost analysis of the scheme was urgently required so that the value of the scheme could be assessed.

A suggestion that the Integrated Commissioning Executive (ICE - set up to support HWB) be tasked with consideration of supporting the scheme until the Leeds Beckett University evaluation could be completed was agreed. ICE is due to meet on 19/1/16 and a verbal report on the outcome of ICE deliberations could be made to the next HWB meeting on 20/1/16. Details of the LLGA cost and benefit analysis undertaken so far should be presented to ICE for consideration. However it was noted that full funding figures may not have been released by that date, in order to properly set the scheme in the wider funding context and balance it against other initiatives also seeking future funding support for the longer term.

RESOLVED -

- a) That the contents of the report and the comments made during discussions on the Leeds Let's Get Active scheme be noted

- b) To note the contribution the Leeds Let's Get Active is making to the overarching ambition of the city's Joint Health and Wellbeing Strategy of ensuring that those who are the poorest improve their health fastest
- c) The Board, having considered funding sources to allow the continuation of the Leeds Let's Get Active (LLGA) scheme for the full research commissioned by Public Health to be evaluated and reported upon, and having noted the preferred option of the continuation of the scheme ideally up to March 2017, requested
 - i) That the Health Partnership Team ensure that a report on the LLGA scheme (to include cost and benefit analysis information collated so far) be presented to the meeting of the Integrated Commissioning Executive on 19th January 2016 for consideration; and
 - ii) That Cath Roff as the Co-Chair of ICE be requested to present a verbal update on the outcome of the ICE discussions to the next meeting of the Health and Wellbeing Board on 20th January 2016
- d) That subject to c) above, the Board requested that a fuller evaluation report is presented for consideration by the Board in October 2016 to allow discussion about the longer term funding of the scheme and the impact on health and wellbeing outcomes.

49 Future cuts to Local Authority Public Health funding

The Director of Public Health submitted a report providing an update on the recent government announcement to cut Local Authority public health funding from 2016/17 onwards. The report noted how the government Spending Review and Autumn announcement on 25th November 2015 would lead to significant reductions in the public health grant received by Leeds City Council.

Dr Ian Cameron, Director of Public Health, presented the report and stated that specific details of Leeds' funding were anticipated by the end of January 2016. Present indications suggested that there be a recurrent reduction of £3.9m from 2016/17 followed by a further £1.1m reduction in 2017/18. This would result in a £5m reduction (10%) by the end of 2017/18 and would be followed by smaller reductions in subsequent years.

In context, in June 2015, a £200m in-year cut to the 2015/16 national Public Health budget had been announced and, following a summer consultation, the Department of Health announced on 4th November 2015 that the cut for Leeds would be £2,818,328 (out of a budget of £45.5m).

The presentation included outline commissioning figures for Public Health spending for the 2015/16 financial year.

The report outlined the need for a two year plan to encompass both the £3.9m reduction in 2016/17 and the £5m reduction in 2017/18.

The report set out how, in determining where public health savings could be made, key criteria would be achievability. Other criteria that could inform the

decision making process were identified as being likely impacts (on the health & wellbeing of the population, on organisations – directly or indirectly, on demand for services), scale of impact, priorities within the new Health & Well Being Strategy, health inequalities, the burden of conditions, evidence of effectiveness, fairness, mandatory requirements, value for money, wider benefits (e.g. social value), contractual obligations and links to other priorities.

Additionally the report highlighted where there were also opportunities for developing stronger links with other commissioners including the Clinical Commissioning Groups (CCGs) and NHS England. The Director of Public Health had already given a commitment to the three CCGs in Leeds to work together on future public health services commissioning.

During discussions, the following issues were raised:

- The challenge presented in balancing implementation of service amendments required by the reduced funding from Central Government against the Government's stated priority of prevention services.
- Recognition for the collaborative working with Board colleagues which had ensured the continued delivery of most services threatened by the in-year cut to local authority Public Health funding. In order to meet the £2.8m in-year cut, planned activities dealing with issues such as oral health, campaigns on cancer awareness, mental health and winter warmth had not taken place. Public Health involvement in emergency planning for the city had also been hit and the department had put a stop on recruitment. A share of PH funding to Leeds Community Health had been withdrawn and the Board noted that HWB partners had supported LCH to continue service delivery. The Board noted that the in-year cut had been anticipated to be a one-off cut, and the stop on services and campaigns had been intended to be until 2016. However in the light of information on the likely budgets, a full review had been required.
- The impact and potential for increased costs and worse outcomes on other services (e.g. Adult Social Services, Children's Services, NHS) and service users downstream should funding be saved or ceased from some existing PH services.
- The comment that the Local Authority could, in its' consideration of the Council Budget 2016/17, decide to fund the £5m shortfall to cover service provision, but that this would impact on the Council's delivery of other service areas at a time when Leeds City Council is facing a further £34m funding reduction for 2016/17. Similarly, if the CCGs or NHS solely funded a service, that would remove funding from another service area
- The urgent need for cost analysis of schemes, such as Leeds Let's Get Active, in order to weigh up the current and future benefits of schemes to inform priority setting across the health and care system.
- Acknowledgement that individual services had a wide reaching positive impact, an example being the services provided by designated School Nurses commissioned by LCH, whose work provided positive

outcomes for children, supported the work of local healthcare providers, general practice and education services. The intended and unintended consequences of the withdrawal of support for services must be analysed in the wider context

(Cath Roff withdrew from the meeting for a short while at this point)

- Whether discussions had commenced with 3rd Sector providers. The strategic Third Sector Forum would meet for the first time in April 2016
- The opportunities to address issues - such as streamlining of contracts and joint commissioning

The Board received assurance that processes were in place to deal with future commissioning; however discussions were needed on future priorities, future commissioning and future de-commissioning of services.

The Board also noted the intention for a report on city-wide financial challenges to be presented at the next meeting. The Board generally agreed that once the funding figures were released for Public Health, CCGs and the NHS, collective discussions on the future priorities for the city and planning for service delivery would follow.

(Julian Hartley left the meeting at this point)

RESOLVED -

- a) That the Health and Wellbeing Board recognise the scale and potential negative impact for health & wellbeing and the reduction of health inequalities that arise from the public health grant cuts announced in the Spending Review and Autumn Statement.
- b) To recognise that members of the Board will continue to collectively consider how best to minimise the negative impact of the public health grant cut in light of the emerging priorities of the Joint Health & Well Being Strategy, the Best Council Plan and the recent NHS planning guidance.
- c) That the Health and Wellbeing Board support a partnership approach that works collaboratively to respond to these cuts, taking into account the need of the population and the “Leeds pound” as evidenced through the discussions at this meeting and the collective response to the in-year cuts to public health funding

50 Chair's Closing Remarks

The Chair took the opportunity to highlight the final wave of consultation on the Joint Health and Wellbeing Strategy and encouraged partners to share the document with service users and patients in order to promote further public engagement.

51 Date and time of next meeting

RESOLVED – To note the date and time of the next meeting as Tuesday 20th January 2016 at 10:00 am

HEALTH AND WELLBEING BOARD

WEDNESDAY, 20TH JANUARY, 2016

PRESENT: Councillor L Mulherin in the Chair

Councillors N Buckley, D Coupar, S Golton
and R Harington

Representatives of Clinical Commissioning Groups

Dr Jason Broch	Leeds North CCG
Dr Andrew Harris	Leeds South and East CCG
Dr Gordon Sinclair	Leeds West CCG
Nigel Gray	Leeds North CCG

Directors of Leeds City Council

Dr Ian Cameron – Director of Public Health
Cath Roff – Director of Adult Social Services
Sue Rumbold – Children’s Services

Representative of NHS (England)

Moira Dummer - NHS England

Third Sector Representative

Heather O'Donnell – Age UK Leeds

Representative of Local Health Watch Organisation

Tanya Matilainen – Healthwatch Leeds

Representatives of NHS providers

Jill Copeland - Leeds and York Partnership NHS Foundation Trust
Julian Hartley - Leeds Teaching Hospitals NHS Trust
Thea Stein - Leeds Community Healthcare NHS Trust

52 Appeals against refusal of inspection of documents

There were no appeals against the refusal of inspection of documents

53 Exempt Information - Possible Exclusion of the Press and Public

No exempt information was contained within the agenda

54 Late Items

No formal late items of business were added to the agenda, however a copy of the minutes of the meeting held 12th January 2016 were despatched to all Members of the Board prior to the meeting (Minute 58 refers)

55 Declarations of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests

56 Apologies for Absence

Apologies for absence were received from Matt Ward (Leeds South & East CCG), Phil Corrigan (Leeds West CCG) and Linn Phipps (Healthwatch

Draft minutes to be approved at the meeting
to be held on Thursday, 17th March, 2016

Leeds). Councillor L Yeadon and Nigel Richardson (LCC Children's Services) had also sent apologies and the Chair welcomed Councillor R Harington and Sue Rumbold respectively as substitutes.

57 **Open Forum**

The Chair allowed a period of up to 10 minutes for members of the public to make representation on matters within the remit of the Health and Wellbeing Board (HWB)

Standard of care in Care/Residential Homes - Jill Fisher, physiotherapist, addressed the meeting on issues related to follow-on care provided in Leeds care and/or residential homes. Specifically in relation to physiotherapy, she advocated quality training for care staff to enable them to support residents appropriately, this in turn would increase mobility, support those leaving hospital and reduce health support costs in the long term and/or reduce the number of repeat hospital visits. Ms Fisher provided an overview of her personal experience of visiting care/residential homes, the availability of staff to take up training and the role of the Care Quality Commission (CQC).

The Board welcomed and noted the representation. Brief responses were received from representatives of LCC Adult Social Care, the Clinical Commissioning Groups and Leeds Community Healthcare Trust, which included

- An undertaking to discuss the matters with colleagues in CQC
- An offer to provide Ms Fisher with a link to the ongoing review of specifications of care homes, including mobility/therapeutic care
- the ongoing work with CCGs to look at holistic care support programmes

RESOLVED - To note the contents of the representation and the comments made during discussions on the matter.

58 **Minutes**

RESOLVED – that the minutes of the following meetings be approved as a correct record

- a) 30th September 2015
- b) 12th January 2016

59 **Future Financial Challenge Facing the Leeds Health and Social Care Partnership**

Julian Hartley presented the report of the Chief Executive, Leeds Teaching Hospitals (LTH) NHS Trust, and Chair of the Citywide Directors of Finance Group on the work done to re-refresh the analysis of the future financial challenge facing the city and actions being taken to address the situation.

Leeds has a £1.9bn per annum health and care economy but faces significant financial pressures. Previously the scale of the 5-year future financial challenge facing the city's health and social care partnership had been estimated at £650m however an updated assessment carried out on the basis of each partners' agreed 2015/16 financial plan now showed a range of values between £627m and £931m dependent on differing assumptions. The need for a different collective approach to citywide financial commissioning,

Draft minutes to be approved at the meeting
to be held on Thursday, 17th March, 2016

planning and delivery had been identified in order to make the most effective use of available resources. Councillor Mulherin made the point that the £8bn NHS funding investment had been front loaded whereas £10m cuts to Leeds local government funding had been frontloaded. This meant that shared place based plans must consider available resources.

To underpin this approach, a Sustainable Transformation Plan (STP) was required to be submitted to NHS England, setting out a 5 year plan to 2020/21. Importantly the NHS England planning guidance set out £1.8bn sustainability funding for NHS hospital providers in 2016/17. This funding was not expected to continue into 2017/18 and NHS England funding would be released depending on the credibility of Local Transformation Plans. Details of this and the draft STP required for 8th February; would be brought to the 17th March 2016 Board meeting.

The Board considered this matter in conjunction with following item on the agenda relating to the Council Funding Position (minute 60 refers). The following issues were discussed:

- Whether there was a desire for Leeds to consider restricting procedures where a patient's lifestyle could affect success and recovery, as other authorities had done (the example of hip operations offered to those patients identified as obese was given). The response that clinical quality, value and recovery remained paramount was noted although it was acknowledged that there were some Trusts who were looking closely at the commissioning of minor procedures.
- The suggestion that a mechanism should be developed to ensure that the money spent by Leeds on health and wellbeing benefits Leeds' service providers/users; the quality of healthcare and the Leeds health economy. The Board noted the response that the Leeds Academic Health Partnership was considering the practicalities of a similar initiative.
- The need to establish the STP quickly was recognised. The STP should reflect the engagement undertaken with service users and set out the investment required to ensure continued service delivery. The Board received assurance that the STP would address consultation, workforce engagement and detail partnership arrangements.

In conclusion, the Board acknowledged that the future financial challenge remained unclear, and that further detailed discussions were required between partners. The suggestion that a workshop be held before March 2016 to discuss the financial issues in order to inform a collaborative approach across the health and care industry was supported.

RESOLVED

- a) To note the value of the future financial challenge facing the 7 statutory partners in the city and the basis of the calculation
- b) To endorse the various actions being put in train by the Accountable Officers
- c) To request that arrangements be made for a workshop be held before March 2016 to discuss the financial issues in order to inform a collaborative approach across the health and care industry

60 Council Funding Position - Adult Social Care, Children's Services and Public Health

The Director of Social Services submitted a report which provided an outline of the Council's financial position since 2010 with particular reference to Adult Social Care, Children's Services and Public Health. It also included the Council's Initial Budget Proposals for 2016/17; identifying the potential impact of those proposals on Health and Wellbeing services.

Steve Hume, Adult Social Services presented the report and provided context to the funding challenge:

Adult Social Care - There was an opportunity to raise funds through the setting of an additional 2% precept on the Leeds Council Tax. Funding could also be available through the Better Care Fund, although it was anticipated that this would be nearer to 2020

Children's Services - No special provisions had been made and the impact of the rising birth rate, numbers of children with complex needs and migration on resources were noted

Public Health – Against the backdrop of the projected annual reduction of £3.9m for Public Health funding, the total central government funding to LCC had reduced by £180m.

This report was discussed in conjunction with the previous item on the agenda relating to the Council Funding Position (minute 59 Refers).

The Board reiterated that the only way to meet the funding challenge was for partners to work together. The following matters were discussed:

- The pressure on school places and whether birth rate/migration predictions were accurate. The response that capital funding for expansion projects remained an issue was noted, along with the reported school leavers and starter figures for 2015 (7,000 and 10,000 respectively)
- The comment that social care remained a national issue and should not be funded locally. Concern was expressed that the opportunity for a 2% pre-set to support local adult social care set a precedent
- The comment that central government had reduced funding for prevention services, a move which was seen as having a detrimental impact on both the young and the elderly

In conclusion, the Board acknowledged that the future financial challenge remained unclear, and that further discussions were required between partners. The suggestion that a workshop be held before March 2016 to discuss the financial issues in order to inform a collaborative approach across the health and care industry was supported.

RESOLVED

- a) To note the financial position of the Council and particularly for Adult Social Care, Children's Services and Public Health since 2010 as set out in the submitted report
- b) To note the Council's Initial Budget Proposals for 2016/17 as set out in Appendix 1 of the submitted report and to note the comments made

during consideration of the potential impact of those proposals on Health and Wellbeing services as detailed above

- c) To request that a HWB workshop be held before March 2016 to discuss the financial issues in order to inform a collaborative approach across the health and care industry

61 Summary of NHS Planning Guidance 2016/17 to 2020/21 and related requirements

The Board received a report from the Chief Operating Officer, Leeds South and East CCG, which gave a brief summary of the cost pressures facing the three Leeds CCGs and summarised the NHS Planning Guidance "Delivering the Forward View": NHS Planning Guidance 2016/17-2020/21 published on 23 December 2015.

The report highlighted the clear link with the Leeds Health and Wellbeing Strategy and the essential role the five year plan has in helping create a sustainable Health and Social System in the near future.

The report sought discussions on, and agreement to, the role of the Health and Wellbeing Board in ratifying draft and final submissions of the individual organisation plans as well as the system five year plan. Additionally, the Board was asked to discuss and endorse the approach being taken by NHS Health and Wellbeing Board members and other notable system leaders to develop the five year plan.

Sarah Lovell, Associate Director of Commissioning (Leeds South & East CCG) presented the report which reflected on the Comprehensive Spending Review and emphasised the need to plan for a sustainable NHS by restoring financial balance, delivering core access and quality standards for patients, and achieving the aims of the Five Year Forward View. The presentation showed that Leeds CCG's received on average 3% plus growth (circa £30m) albeit this has been accounted for by demand pressures and national policy commitments.

She highlighted the key elements of the NHS planning round for 2016/17 to 2020/21 as being:

- The requirement to establish a five year Sustainability and Transformation Plan (STP) by June 2016; place-based and driving the Five Year Forward View;
- The requirement to establish a one year Operational Plan for 2016-17 by March 2016; organisation based; but consistent with the emerging STP; and
- NHS Cost Pressures, Risks and Commissioning Intentions (Leeds CCGs) - The CCG Directors of Commissioning have led the process of collating and ratifying the commissioning priorities for 2016/17/18.

This year's requirements were more than just the development of a 5 year plan, as they also served as an application for funding, and placed an emphasis on a "place plan" covering provision of all services.

The Board noted the comment on the need to be mindful of the Leeds 'region' - services provided in Leeds for the wider Yorkshire area, and in some cases for northern service provision - and as a national provider. Moira Dumma (NHS England) pointed to the need to be cognisant of wider clinical and patient flows as a consequence to Leeds Teaching Hospitals specialist services. This means there is a credible argument for a West Yorkshire STP 'footprint', with the Leeds STP being part of a wider strategic 'umbrella'.

(Heather O'Donnell withdrew from the meeting for a short while at this point)

Sarah presented a proposed timetable for the drafting of the 5 year Plan with a view to HWB signing off the Plan in June 2016.

During discussions, the following points were noted;

- The expectation that the STP footprint would consider the sustainability of clinical services and focus on the wider region, given that clinical services provided in Leeds supported the wider area and that Leeds Teaching Hospitals remained sustainable through this inward investment. The Operational Plan would focus on Leeds
- The ten Yorkshire CCGs had reached agreement on how they would work together to draft the Sustainability Footprint
- The invitation of an NHS England representative to attend a meeting of the West Yorkshire HWB Chairs
- The suggestion that the timetable be amended to ensure the Leeds HWB participated in March 2016 rather than April
- The need to be mindful that not all care was hospital based. The STP footprint would focus on the sustainability of acute and clinical services; the Leeds Operational Plan would require consideration of all services provided for Leeds residents.
- The STP agenda would be much broader than the remit of the Leeds Transformation Board.

(Cath Roff withdrew from the meeting for a short while at this point)

In conclusion the Chair welcomed the opportunity for the Board to provide input into the 5 year plan in order to recognise the needs of the people of Leeds and develop a strategy to deliver services.

RESOLVED -

- a) To note the requirements of the individual organisations, each represented by Health and Wellbeing Board members, to submit individual operational plans for 16-17, as well as committing to developing a single five year 'place-based' plan.
- b) To note the requirement of CCGs to confirm the footprint of the five year plan to NHS England by 29 January 2016, which NHS Health and Wellbeing Board members are in agreement needs to cover Leeds (in terms of population) and Health and Wellbeing Board member organisations.

- c) To note the value of CCG financial allocations for 2016-17 in the context of the cost pressures and risks facing commissioners in 2016-17.
- d) To note the discussions and agree the role of the Health and Wellbeing Board in ratifying draft and final submissions of the individual organisation plans as well as the system five year plan.
- e) To note the discussions and to endorse the approach being taken by NHS Health and Wellbeing Board members and other notable system leaders to develop the five year plan – including leadership and resource requirements.

62 Writing the Leeds and Health Wellbeing Strategy 2016-2021

The Director of Social Services submitted a report on proposals for a refresh of the Leeds Health and Wellbeing Strategy 2016-2021 for the Board's comment. Engagement on the Strategy would conclude on 5th February 2016 with publication scheduled for March 2016.

A copy of the "Emerging Themes for Engagement" (Plan on a Page) was attached as Appendix 1 of the report. "Writing the Leeds Health and Wellbeing Strategy 2016-21 – Getting Views" document was attached as Appendix 2.

Rob Newton, Health Partnership Team, presented the Strategy and highlighted that this would be a 5 year Strategy, focussing on health and wellbeing services and the general health and wellbeing of Leeds residents. It would also align with the STP discussed previously in the meeting. The amendments made to the document were highlighted including the revised Outcome 4 (People will be actively involved in their health and their care) and Outcome 5 (People will live in healthy, safe and sustainable communities).

The Chair reported that the Sport Leeds Board had expressed an interest in the Leeds Health and Wellbeing Strategy; its' focus on physical activity and that Sports Leeds was interested in forging a partnership with HWB to promote physical activity and the Board noted that such a partnership could extend the resources available to promote health and wellbeing. During discussions, the following points were made:

- The "plan on a page" approach and clarity provided in the document was welcomed
- Whether there would be an opportunity to include target measurements/indicators on the plan on a page in future, noting that the Board want to think qualitatively and quantitatively
- The retention of the focus on the "best start in life" was welcomed
- Health inequalities need to be referenced in each section of the LHWS
- Third Sector involvement with the LHWS and the need for consideration of the Third Sector as workforce representatives, service providers and as part of the 'right care at the right time' process
- The Strategy to comment more explicitly on how individuals can manage their own health and care. Comments were noted on the need

for a culture change amongst patients and service providers to ensure that patients could expect to participate in, make decisions on and manage their own care. The offer of liaison between Leeds Community Healthcare Trust and the Public Health team was noted

- The Strategy to link with the STP, consider future funding priorities; inequalities; and opportunities for the public to be involved in funding discussions

In conclusion, the Chair noted that HWB would receive a further report on the LHWS in March 2016 and urged partners to provide input by the deadline of 5th February 2016

RESOLVED

- a) To endorse the one page overview as it presents a clear picture of what is needed to make Leeds the best city for health and wellbeing
- b) To approve the outcomes stated in the “Writing the Leeds Health and Wellbeing Strategy 2016-21 – Getting Views” document attached at Appendix 2 of the report
- c) To approve the strategic priorities stated in the “Writing the Leeds Health and Wellbeing Strategy 2016-21 – Getting Views” document attached at Appendix 2 of the report, having regard to the comments made during discussions on the strategic priorities
- d) To note the comments made on the approach taken in the city to producing a refreshed Joint Health and Wellbeing Strategy

(Thea Stein and Tanya Matilainen withdrew from the meeting for a short while at this point)

63 Director of Public Health's Annual Report 2014/15

The Board considered the Director of Public Health's Annual Report 2014/15. The purpose of this year's Annual Report was to look to the future in the context of the significant housing growth planned for Leeds – the adopted Core Strategy includes an additional housing requirement of 70,000 new homes to be built between 2012 and 2028. This represents a 20% increase in properties and a potential 150,000 increase in population. The Annual Report described the health & wellbeing benefits of good urban design, along with the importance of engagement of individuals, families and communities.

Dr Ian Cameron presented his Annual Report and reported that the document had been presented to the CCGs seeking their input. During discussions, the Board considered the following matters:

- The mechanism for suggesting themes for future Annual Reports, noting that the Director of Public Health determined the subject matter; and the request that a timetable for the development of future Annual Reports be provided to Board Members
- Recognition that the proposed 20% residential expansion implied a 20% increase in community health provision which would impact on future health commissioning as well as acute service provision. Consideration of the nature of the communities and the services that should be built around them was required, noting that CCGs would be responsible for primary care commissioning in the future

- Welcomed the interest expressed by CCGs to input into future planning processes and the current Site Allocation Plan consultation. Key issues for the CCGs were the establishment of a mechanism for their feedback and the development of low cost housing designed for its end user. However it was noted that such developments were not popular with developers
- Acknowledged that an understanding of CCGs and healthcare could really add value to urban design
- The Board noted that the CCGs were currently undertaking a review of how patients accessed care

RESOLVED -

- a) To note the contents of the report.
- b) To support the recommendations of the Director of Public Health's Annual Report
- c) To welcome the support expressed by partners to consider urban design and be involved in future planning process

64 Assisted Living Leeds - Progress Report

The Board considered the progress report of the Director of Adult Social Services on the successful delivery of Phase 1 of Assisted Living Leeds (ALL). The report also set out the proposed approach and development proposals for Phase 2 of ALL which included a full business case; and the work underway to identify potential funding streams and partnership models.

Phase 2 would enable the development of existing space within the north side of ALL to potentially develop seven facilities aimed at further improving the assistive technology (AT) services on offer across Leeds. This includes an AT Retail Unit, AT Smart House, AT Product Incubator / Innovation Lab (ALL INN), Dementia product and design space, Café, office space for Community Organisations/AT Companies and Assessment touchdown rooms.

Mick Ward and Liz Ward attended the meeting to present the report and highlighted key issues from the report, including:

- The success and implementation of Phase 1
- The proposals for Phase 2 emerging from the consultation with service users
- Acknowledgement that support was required from external partners to deliver the proposed services and initiatives
- Moving towards implementation, three key issues were being worked on:
 - An 'innovation partnership' as required by EU in order to access funding. This model was being tested out in pop-ups throughout the city in partnership with providers and suppliers.
 - Pro-active tele-care systems to better engage with clients
 - Consideration of a potential partnership with technology and pharmaceutical companies
- A Business Case was required in order to support a bid to the Health Innovation Fund (HIF)
- Consideration of how the activities at the ALL Headquarters repay the initial HIF loan was required

Additionally reference was made to the recent flooding in Leeds and slides showing the impact on the ALL Headquarters site were displayed. It was reported that despite the HQ building being closed, services had continued from other sites. On behalf of the Board, the Chair expressed thanks to the ALL staff who had worked hard to ensure services could still be accessed.

Jill Copeland, Leeds and York Partnership NHS Trust expressed an interest in working with ALL to support those residents who were isolated and those with learning disabilities. The response that these groups were being considered in the proposals for the pro-active tele-care system was noted. Additionally it was noted that the HWB would need to consider the future sustainability of the initiatives in due course

The Board broadly welcomed the report and the support offered by Partners to link into the work of ALL

RESOLVED –

- a) To note the contents of the report, including the work currently underway to develop a full business case for Phase 2 of Assisted Living Leeds.
- b) To note the support expressed by Partners to link into the work of ALL

65 Improving Cancer Outcomes in Leeds

The Board considered the report of the Director of Public Health on a review of cancer outcomes in Leeds undertaken during the summer 2015, with a focus on the three Leeds CCGs compared to the England average where possible. The report reiterated that cancer remained a strategic priority for the city. A new Cancer Strategy Group had been established in Leeds in order to improve outcomes (Appendix 1 to the report contained a copy of the Group's Terms of Reference) and the views of the Board on the governance of the Group were sought.

Professor Peter Selby, (Academic Oncologist, University of Leeds), Geoff Hall (Consultant in non-surgical oncology) and Fiona Day (Consultant in Public Health) attended the meeting.

Professor Selby introduced the report and highlighted the ageing population and lifestyle as contributing factors to incidences of cancer in Leeds, stating that half the population will experience the disease. Professor Selby set Britain's survival rates (51%) in the context of Europe (55%) and suggested Britain should aim for a 70% recovery rate by 2035. A key factor was late diagnosis which impacted on treatment outcome and these outcomes varied city wide.

He concluded that the Strategy Group would seek to promote earlier diagnosis, concentrate on lifestyle, research and innovation and supplement and contribute to national strategies.

The Board considered the following:

- recognition that Leeds had a diverse population - cancer remained a taboo subject in some communities
- The link between socio-economic status and outcomes - successful treatment was dependent on access and culture
- Education and information emphasising the positive outcomes achievable could encourage some people to present themselves to their GP
- Recognition that prevention remained key - the Board could consider how best to invest in the prevention agenda and support partners to raise awareness/develop mechanisms to advise the public about the links between lifestyle and cancer. It was noted that, due to the Public Health funding cuts implemented by Central Government, a cancer prevention campaign proposed for 2015 had not taken place
- How to encourage an uptake in cancer screening, noting the success of 'Gatekeeper' schemes such as the 'got a cough, get a check' initiative which had seen an uptake in screening and early diagnosis of lung cancer. It was noted that rolling out similar schemes for breast and colorectal cancers was being considered, however it was still true that some members of the public were reluctant to self-refer straight to screening
- Noted that Guidance from the Department of Health on the use and safety of e-cigarettes was still awaited

HWB considered the factors contributing to late diagnosis, comparison figures with other European and the comments made regarding patients engagement with their GP and the long time between diagnosis to treatment. It was noted that data from both primary and acute care services was analysed in order to identify areas of improvement and review how services respond.

(Councillors N Buckley and N Harington left the meeting at this point)

The Board additionally discussed:

- Funding for advertisement/media campaign remains an issue
- Offer from the Third Sector to share information on the "Gatekeeper" initiative as widely as possible
- Acknowledgement that difficult discussions on cancer treatment for the elderly would be needed in the future – at the point where cancer becomes life-ending, rather than treatable, noting that treatment is currently based on age rather than ability to withstand treatment

RESOLVED-

- a) To note the progress on cancer outcomes
- b) To ensure cancer outcomes and reducing cancer inequalities remain strategic priorities for the city
- c) To note the governance arrangements for the Cancer Strategy Group

66 For Information: The Better Care Fund

The Health and Wellbeing Board received a joint report from the Chief Officer Resources and Strategy (LCC Adult Social Care) and the Chief Operating Officer (Leeds South & East CCG) on the implementation of the Better Care Fund in Leeds. The report provided an overview of the Quarter 2 BCF

reporting submission made on behalf of the Board and also summarised the current guidance relating the BCF in 2016/17 and beyond.

RESOLVED - To note the contents of the report.

67 For Information: Delivering the Strategy

The Board received a copy of the January 2016 “Delivering the Strategy” document, a bi-monthly report which gives the Board the opportunity to monitor the progress of the Joint Health and Wellbeing Strategy.

RESOLVED – To note receipt of the January 2016 “Delivering the Strategy” Joint Health and Wellbeing monitoring report

68 Any Other Business

Leeds Let’s Get Active (LLGA) – Further to minute 48 of the meeting held on 12th January 2016 the Director of Public Health reported on the outcome of the LLGA scheme being presented to ICE on 19th January 2016. It was noted that ICE recognised the importance of the LLGA strategy and its link with the JHWS, however funding for the scheme was an issue. It was the view of ICE that LCC should consider its funding priorities and future funding of LLGA

69 Date and Time of Next Meeting

RESOLVED –

- a) To note the date and time of the next meeting as Thursday 17th March 2016 at 10.00 am
- b) To note that arrangements will be made for a workshop to be held February/March 2016 to enable the Board to discuss the financial challenge facing health and wellbeing provision. The date and time to be confirmed

OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 25TH JANUARY, 2016

PRESENT: Councillor P Wadsworth in the Chair

Councillors B Anderson, C Anderson,
C Campbell, B Cleasby, D Collins, G Latty,
P Latty and S Lay

35 Councillor Downes

The Chair informed the Committee of the heart attack recently suffered by Councillor Downes and the Committee wished him a speedy recovery. The Chair commented that all donations to the Yorkshire Air Ambulance would be welcomed and advised that the Adult Social Care, Health & Well-being sub group will review the locations and number of defibrillators in the outer north west area.

36 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of inspection of documents.

37 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no resolutions to exclude the public.

38 LATE ITEMS

There were no late items submitted to the agenda for consideration.

39 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'

No declarations were made.

40 Apologies For Absence

Apologies for absence were received from Councillors Townsley, Flynn and Downes.

41 Minutes - 30th November 2015

RESOLVED – That the minutes of the meeting held on 30th November 2015 be approved as a correct record.

42 Matters Arising

Minute No. 30 Outer North West CCTV Report

Councillor B Anderson informed the Committee that the Environment and Community Safety Sub Group had met to discuss the usage of CCTV cameras in the outer north west area. A request was made to consider the installation of CCTV in Guiseley especially the retail parks. The meeting established that the CCTV code of practice was under review however Members had not yet been consulted. It was agreed that the proposed code of practice would be sent to Members for consultation.

A further meeting has been arranged for 3rd February 2016 to discuss using the cameras more effectively and the possibility of changing from analogue to digital. Members requested that this meeting be rearranged and held in the Civic Hall, or a venue Horsforth, to allow more Members to attend.

43 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Community Committee.

A local resident commented that green bin lids flip open during strong wind and this can lead to rubbish blowing out on to the streets. A possible solution would be bags being provided.

RESOLVED – That the issues raised in relation to green bins be referred to the Environment & Community Safety Sub Group.

A Local resident addressed the Committee and questioned who was funding the proposed link roads (still in consultation) to Leeds Bradford Airport and whether Members were aware of any developers offering to fund part of the road.

Members confirmed they were not aware of any developers proposing to contribute funding to the road.

RESOLVED – That the issue raised in relation to the funding streams for the proposed link road to Leeds Bradford Airport be referred to the Transport Sub Group.

A local resident addressed the Committee to ascertain if Members were aware that Leeds City Council owned land adjacent to the airport and that the proposed new road links would improve access to this land and therefore make it more valuable.

Members confirmed they were aware that Leeds City Council owned 32 hectares of land which was allocated for employment in the site allocation plan.

RESOLVED – That the comments of the local resident be noted.

A local resident addressed the Committee about the recent changes made to Horsforth roundabout commenting that they appeared to have caused more congestion on the A65.

RESOLVED – That the issue of congestion along the A65 and at Horsforth roundabout following the recent changes made to it be considered by the Transport Sub Committee.

A local resident addressed the Committee requesting support to convert the old stable block in Horsforth Hall Park into a community facility such as an arts and café bar. The Stable Block is currently being used by Leeds City Council Parks & Countryside Service as a depot. If Members were supportive a feasibility study would be completed.

RESOLVED – That the possibility of the Old stable in Horsforth Hall Park becoming a community facility be considered by the Environment & Community Safety Sub Group.

44 Wharfedale Greenway

To receive a report of the West North West Area Leader which informed the Members of Wharfedale Greenway Steering Group's request for the Committee's support for the principle of a Wharfedale Greenway to run between Pool-in-Wharfedale, Otley, Menston and Burley in Wharfedale.

The Committee heard from Leeds City Council Transport Officer (City Development), a representative from Sustrans a Sustainable Transport Charity and a representative of two local parish and town councils leading on this project, who updated the Committee on the latest position.

Members considered challenges to this project such as railway enthusiasts who may wish to restore the old railway which forms part of the route.

Members sought an update with regards to gaining the relevant permissions from land owners along the route. It was confirmed that all landowners had been written to.

Members discussed the route and the obstacles such as bridges and roads which would need to be built and crossed. It was felt that the best approach to the greenway was for it to be progressed in phases.

The possibility of including car parks along the greenway was discussed however Members felt they could not be supportive of car parks being built if they were on land that formed part of the greenbelt.

In summary Members gave in principle support to the Wharfedale Greenway proposal.

RESOLVED – That the Outer North West Community Committee support in principle the proposal for a Wharfedale Greenway.

45 Outer North West Finance Update Report

To receive a report of the West North West Area Leader which provided the Community Committee with an update on the budget position for the Wellbeing fund for 2015/16. The report also showed the current position of the Small Grants and skips pots and provided an update on the Youth Activity Fund.

Members considered that Aireborough Supported Activities Scheme should receive more central funding from Leeds City Council. The Children's Champion, Councillor P Latty, agreed to raise this with the Executive Board Member with responsibility for Children's Services.

Members felt that Leeds Watch should apply to the Police Crime Commissioning fund to help finance CCTV cameras and requested that they did so.

- (a) That the current budget position for the Wellbeing Fund for 2015/16 as detailed in Table 1 of the submitted report, be noted;
- (b) That the following be agreed with regard to the large grant applications received:
 - (i) Horsforth CCTV 2015/16 – Horsforth Ward - £2,013 – That the determination of this matter be deferred until after the Leeds Watch meeting in February 2016;
 - (ii) Otley & Yeadon CCTV 2015/16 – Otley & Yeadon Ward- £18,305 – That this be approved subject to the outcome of the Leeds Watch meeting in February;
 - (iii) Site-based Gardener 2016/17 – Guiseley & Rawdon Ward £6,949 – Otley & Yeadon Ward £5,295 – APPROVED
 - (iv) Mothers of Otley - Otley & Yeadon £2,305 - APPROVED
 - (v) Aireborough Supported Activities Scheme - Guiseley & Rawdon £4,159; Otley & Yeadon £1,286; Adel & Wharfedale £1,151 and Horsforth £170. – APPROVED subject to the organisation agreeing to report back to the Committee on the outcomes of the activities scheme.
- (c) That the small grants that have been approved since the last meeting as detailed in Table 2 of the submitted report be noted;

- (d) That the skips that have been approved since the last meeting as detailed in Table 3 of the submitted report be noted;
- (e) That the current budget position for the Capital Wellbeing Fund for 2015/16 as detailed in Table 4 of the submitted report be noted;
- (f) That Councillor P Latty raise the issue of central funding for Aireborough Supported Activities Scheme at her next meeting with the Executive Board member with responsibility for Children's Services; and
- (g) To request Leeds Watch apply to the Police Crime Commissioning fund to help finance CCTV cameras in the outer north west area.

46 Community Committee Update Report

The West North West Area Leader submitted a report which updated the Committee on the work of the sub groups of the Committee: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.

The report also updated the Committee on community forums and partnership working that has taken place in the area since the last meeting.

Members discussed the recent flooding problems that have affected the outer north west area highlighting specific parts of the area that were flooded and which might be flooded should a similar amount of rain fall again in the future. Members sought information on what was being done to help prevent flooding.

The West North West Area Leader clarified the work that is being undertaken to prevent flooding, which is being led by the Assistant Chief Executive (Citizens & Communities).

Members requested that a report be brought to a future meeting of the Committee the content of which to be agreed between the Chair and the West North West Area Leader.

RESOLVED – The Committee resolved to

- (a) Note the work of the sub groups since the last Community Committee meeting;
- (b) Note the community forums and partnership working that has taken place in the area since the last meeting; and
- (c) request that a report related to plans to be progressed on flooding be brought to the next meeting of the Committee the content of which to be agreed between the Chair and the West North West Area Leader.

47 Date and Time of Next Meeting

1.30pm Monday 21st March 2015.

Draft minutes to be approved at the meeting
to be held on Monday, 21st March, 2016

Draft minutes to be approved at the meeting
to be held on Monday, 21st March, 2016



Minutes

Full Authority

Date: 18 December 2015

Time: 10.30 a.m.

Venue: Fire and Rescue Service Headquarters, Birkenshaw

Present: Councillor J Hughes (in the chair); Anderson, Austin, Burke, Dunbar, Fear, P Grahame, R Grahame, Harrand, Holmes, T Hussain, McKenna, Renshaw, Shaw, Smith, Tait, Taylor, Townsley and Wallis

In Attendance: None

Apologies: Councillors Caffrey, M Hussain and Maqsood

41 Chair's announcements

None

42 Urgent items – Minutes of the Executive Committee held on 11 September 2016

The Minutes of the Executive Committee held on 11 September 2015 had been omitted from the agenda in error and were circulated under separate cover in advance of the Authority meeting. These would be considered at agenda item 9 (Min no. 49 refers)

43 Admission of the public

The meeting determined that there were no items which required the exclusion of the public and press.

44 Declarations of interest

There were no declarations of disclosable pecuniary interest to be made in any matter under discussion at the meeting.

45 Minutes of the last meeting

Members were updated with regard to the latest position on the Fire Brigades' Union industrial action and were advised that the legal challenge concerning transitional protection would not be heard until November 2016 with the outcome due to be reported in early 2017.

The FBU had formally notified the Authority that there would be no further strike action undertaken until after the outcome of the legal challenge had been received.

In response to a query about the Emergency First Responding pilot scheme it was reported that final agreement had been reached with the National Joint Council and that there had been some close working also with the FBU towards implementation of the pilot. Training would commence at the earliest opportunity in the New Year 2016.

RESOLVED

That the Minutes of the last meeting held on 11 September 2015 be signed by the Chair as a correct record.

46 Minutes of Audit Committee

RESOLVED

That the Minutes of the Audit Committee at a meeting held on 18 September 2015 be received.

47 Minutes of the Human Resources Committee

RESOLVED

That the Minutes of the Human Resources Committee at meetings held on 25 September and 4 December 2015 be received.

48 Minutes of the Local Pension Board

RESOLVED

That the Minutes of the Local Pension Board at meetings held on 25 September and 4 December 2015 be received.

49 Minutes of the Executive Committee

RESOLVED

That the Minutes of the Executive Committee at meetings held on 11 September, 16 October and 6 November 2015 be received.

50 Minutes of the Finance and Resources Committee

In response to a Member query, it was reported that the plot of land that had been under consideration as a replacement site for Cookridge and Moortown fire stations, had been sold to another party and was, therefore, no longer available. Discussions continued with both West Yorkshire Police and Leeds City Council with regard to an existing site and Members were assured that the Authority could move quickly in terms of moving the project forward should it be required.

RESOLVED

That the Minutes of the Finance and Resources Committee at a meeting held on 23 October 2015 be received.

51 Minutes of the Community Safety Committee

RESOLVED

That the Minutes of the Community Safety Committee at a meeting held on 30 October 2015 be received.

52 Minutes of the Local Government Association

RESOLVED

That the Minutes of the Fire Services Management Committee at a meeting held on 25 September 2015 and of the Fire Commission at a meeting held on 20 October 2015 be noted.

53 Minutes of the West Yorkshire Police and Crime Commissioner's Partnership Executive Group

RESOLVED

That the Minutes of the West Yorkshire Police and Crime Commissioner's Partnership Executive Group at a meeting held on 4 September 2015 be noted.

54 Performance Management Report

Consideration was given to a report of the Chief Legal and Governance Officer which advised of the Authority's cumulative performance for 2015 – 16 against key performance indicators.

The following areas of service delivery had not achieved target for the period 1 April – 31 October 2015 and were the subject of specific questioning by Members.

- Arson
- Rescues
- Dwelling fires
- Non-domestic building fires
- Fire-related injuries, and
- Road traffic collisions

In addition Members queried the number and subject of Special Service calls. Concern was also expressed again at the level of attacks on firefighters and Members were advised of the successful diversionary activities that had been organised over the Bonfire period.

Members were given an additional verbal update on the recent flooding incidents and the role of West Yorkshire Fire and Rescue Service in assisting other Brigades both in Cumbria and Lancashire.

As statutorily required, Members were further advised that no applications had been made during the relevant period under the Regulation of Investigatory Powers Act (RIPA) 2000.

RESOLVED

- a) That the report be noted and
- b) That Community Safety Committee be asked to consider the appointment of a Youth Work Member Champion.

55 Service Plan Action Plan 2015 – 16 – update

The Chief Legal and Governance Officer submitted a report which updated Members of the progress on the Service Plan Action Plan 2015 – 16.

Members commented on the benefit of District Officers meeting with local Ward Members to discuss very specific environmental health issues which could be considered a fire risk. Members also sought more detail on the Emergency First Responder scheme and how this interfaced both directly with the Yorkshire Ambulance Service and also with the Authority's stated aim of Making West Yorkshire Safer. Some detail was also given to Members about the use of cameras on the fireground and their role in incidents debriefing procedures.

RESOLVED

That the report be noted.

56 Integrated Risk Management Plan – update and look forward

Members considered a report of the Director of Strategic Development which advised of the progress made against the wide range of initiatives approved as part of the current Integrated Risk Management Plan (IRMP) and to provide information on some options for further efficiencies in the future.

Positive progress had been made against the vast majority of projects and a number of new fire stations had become fully operational. The Efficiency Research Programme (additional options to address predicted budget shortfalls) had concluded and the outcome was detailed in the report now submitted which covered the following areas;

- Variable emergency cover
- Optimum crewing
- Increased productivity
- Duty systems
- Asset strategy review

It was reported that there would be ongoing salary savings of £14m per year once the IRMP had been fully implemented but that further large cuts would be required following the annual spending review announced on 17 December 2015 (Min no. 59 refers).

RESOLVED

That the progress made in implementing the approved Integrated Risk Management Plan initiatives and the likely direction for future changes be noted.

57 National Audit Office report “Impact of funding reductions of the Fire and Rescue Service”

The Chief Finance and Procurement Officer submitted a report which advised of the findings of the National Audit Office (NAO) review of the impact of funding reductions on fire and rescue authorities and the actions taken by the Department of Communities and Local Government (DCLG) to inform itself of the likely impact on both financial and service sustainability.

Members were advised that the findings of the report and the conclusions drawn by the NAO indicated that;

- grant cuts had fallen disproportionately on the metropolitan fire and rescue authorities, and
- the impact of future cuts would be more severe than had previously been the case.

It was reported, however, that West Yorkshire had been more proactive than many Brigades in making huge service delivery changes to offset reductions in government funding and still maintained an average response time of 2 minutes less than the national average.

RESOLVED

That the report be noted.

58 Customer Service Excellence Assessment 2015

Consideration was given to a report of the Chief Legal and Governance Officer which advised that West Yorkshire Fire and Rescue Service had attained full compliance against all 57 elements including 14 compliance plus awards.

RESOLVED

That the report be noted.

59 Provisional Local Government Finance Settlement 2017 – 20

A report was submitted to the meeting following the 17 December 2015 spending review announcement.

The headline issues for the 4-year period 2017 – 20 were as follows;

- £7.9m additional loss of grant by 2020 (17.33%)
- Uncertainty regarding business rate income
- Forecast additional savings totalling £9.9m required by 2020 (based on specific planning and financial assumptions)

In response to a Member query, at the end of the current spending review there would be a total loss of grant for West Yorkshire of £26.1m as compared to the 2010 – 11 financial year.

RESOLVED

That the report be noted.

60 Emergency Services Mobile Communications Programme (ESMCP)

Members received a report of the Director of Strategic Development which provided the latest information on the Emergency Services Mobile Communications Programme (ESMCP) and the progress made in preparation for the new service as a replacement for the current Airwave system. It was apparent that there would be an increasing requirement for dedicated resources to support the Authority's readiness to transition onto the Emergency Services Network.

There remained some uncertainty about the cost benefits of the programme across the fire and rescue service as a whole and reports on cost allocation would be submitted to the Finance and Resources Committee as appropriate.

RESOLVED

That the report be noted.

61 Retirement – S Beckley, Deputy Chief Fire Officer

On behalf of Members the Chair thanked the Deputy Chief Fire Officer and Director of Strategic Development, Steve Beckley, for his work and commitment to the Authority during his time with West Yorkshire Fire and Rescue Service and particularly for his work in the development and implementation of the Integrated Risk Management Plan. He was thanked for his objectivity, hard work, professionalism and dedication and Members wished him well in his retirement which would take effect from 1 January 2016.

Members were further reminded that, with effect from the same date, the revised Principal Officer structure would be implemented as agreed at a meeting of the Executive Committee on 20 April 2015.

Chair



West Yorkshire Police and Crime Panel

Draft Minutes

11th December 2015, Wakefield Town Hall

PRESENT:

Councillor Alison Lowe (Chair)	- Leeds City Council
Councillor Michael Walls	- Bradford Council
Councillor Steve Pullen	- Bradford Council
Councillor Geraldine Carter	- Calderdale Council
Councillor Ann Martin	- Calderdale Council
Councillor Masood Ahmed	- Kirklees MBC
Councillor Mohammed Iqbal	- Leeds Council
Councillor Kevin Barker	- City of Wakefield MDC
Councillor Alan Wassell	- City of Wakefield MDC
Mr Roger Grasby	- Independent
Mrs Jo Sykes	- Independent

IN ATTENDANCE:

Emma Duckett	- City of Wakefield MDC
Samantha Wilkinson	- City of Wakefield MDC
Sharon Fraser	- City of Wakefield MDC

1. Apologies for Absence

1.1 The Chair of the Panel noted apologies from Councillor Hassan Khan (Bradford), Councillor Amanda Carter (Leeds) and Councillor Phil Scott (Kirklees).

2. Minutes of the Meeting held on 13th November 2015

2.1 The minutes of the meeting were agreed as a correct record.

3. To note any items which the Chair has agreed to add to the agenda on the grounds of urgency.

3.1 The Chair confirmed that there were no items to add to the agenda.

4. Members' Declaration of Interests

4.1 There were no interests declared.

Mark Burns-Williamson, the Police and Crime Commissioner for West Yorkshire attended the meeting for items 5 to 13 along with Dee Collins, Temporary Chief Constable and Katherine Johnson, from the OPCC.

5. Budget Update 2015/16

5.1 The Commissioner presented a report to the Panel on the latest budget position for 2015/16 and the implications of the recent Comprehensive Spending Review (CSR) announcements on the budget for 2016/17.

5.2 Whilst the Commissioner welcomed the CSR announcement that police budgets were to be maintained, he was mindful that top-slicing of police budgets to fund counter-terrorism and new mobile technology would have an impact and that there was likely to be a 1.3% reduction over the term of the CSR.

5.3 The Commissioner clarified the position on the police precept. As West Yorkshire was one of the ten areas that had historically low council tax, the CSR made provision for the Commissioner to propose a precept increase of £5 on a Band D property or 3.56%.

5.4 The Commissioner then went on to update Members on the current budget position. He highlighted a £3.37m underspend in the police pay budget due to the Force being 92 police constables under profile. Similarly, there was a £5m underspend in the non-pay budget. This has enabled the Force to fund CSE, Human Trafficking and Historical Case Teams in year rather than through operational reserves. Members noted that the full detail of the police settlement would be provided on 17 December 2015.

5.5 The Panel sought reassurances from the Commissioner and the temporary Chief Constable that the recruitment of police officers would be accelerated following the CSR announcements. In response, the temporary Chief Constable stated that 20 transferees and 38 new police officers would be in post by 31 March 2016. The Panel re-emphasised the importance of trying to ensure that the new recruits reflected the diverse communities of West Yorkshire and asked how this could be achieved. The temporary Chief Constable stated that the Force used positive action to encourage applicants from diverse backgrounds. Moreover, the temporary Chief Constable was keen to encourage applicants with different skills which would benefit the Force such as languages and digital skills.

5.6 RESOLVED

5.6.1 The Panel offered to share details of Force recruitment with community groups in order to encourage applicants from diverse backgrounds.

6. Quarterly Performance Scrutiny to 30 September 2015

- 6.1 The Commissioner presented a report to the Panel on the Force's performance to 30 September 2015.
- 6.2 Highlighted within the report and by the Lead Member for performance were the recent significant increases in shoplifting and vehicle crime. The Panel sought assurances from the temporary Chief Constable that the Force understood the reasons for the increases and were appropriately tackling these crimes.
- 6.3 The temporary Chief Constable attributed a large proportion of the increase in total crime to better recording practises following the Crime Data Integrity inspection by HMIC. In terms of the increases in shoplifting, there was a feeling that these increases were due, in part, to austerity but were also due to organised crime groups.
- 6.4 The Panel went on to question the temporary Chief Constable about the use of ANPR in reducing vehicle crime. The Force has heavily invested in ANPR in West Yorkshire and is working with other forces, both regionally and nationally, to ensure that ANPR information on cross-border criminals is shared.
- 6.5 Further discussion focused on Neighbourhood Policing. The Panel were assured that the Commissioner and the temporary Chief Constable were fully committed to maintaining Neighbourhood Policing in West Yorkshire.

6.6 RESOLVED

- 6.6.1 The Panel welcomed the commitment to maintaining Neighbourhood Policing in West Yorkshire whilst recognising the need to look at how best to direct resources to tackle emerging types of crime.

7. Crime Data Integrity Update

DCI Joanne Morgan attended the meeting for this item

- 7.1 DCI Morgan gave Panel an overview and background to the reasons why Crime Data Integrity (CDI) is a key issue for the force, explaining how West Yorkshire had historically been very performance driven towards the targets set by the Home Office.
- 7.2 Following the HMIC inspection into CDI in August 2014, a number of recommendations were made to improve force compliance with the National Crime Recording Standard (NCRS). Since then, this has remained a key priority for the force and regular monitoring is reported to the Commissioner at Community Outcomes meetings.
- 7.3 Panel noted that over the past year, West Yorkshire has made rapid progress. A number of immediate actions in response to the HMIC recommendations were progressed. There has also been much work undertaken around a culture change, which has focussed on training officers and ensuring that they understand why crime needs to be recorded correctly and accurately.

- 7.4 It was noted that themed compliance audits are undertaken each month with an improving trend. Figures show a consistent good compliance in the past 6 months for domestic burglary and serious sexual offences, however, the picture for 'total crime' remains inconsistent and still requires improvement.
- 7.4 Panel noted that analysis of the failures in the total crime audit reveals that the majority of failures are in low level public order and minor assaults. Work is underway to look at why this area only averages a 'Fair' categorisation. Work is also concentrating on ensuring any re-classifications of crime are appropriately explained.
- 7.5 Areas that are to be audited in the future include domestic violence, modern slavery and hate crime.
- 7.6 Each of the Districts is undertaking a self-assessment/health check, to ensure that they are prepared for the unannounced HMIC inspections that will take place in the new year. The internal audit committee continue to receive update reports.
- 7.7 The Temporary Chief Constable reiterated the need to ensure integrity of the Force in ensuring that everyone is dealt with fairly and that victims are believed.
- 7.8 RESOLVED**
- 7.8.1 Panel welcomed the progress that has been made in improving compliance. It was agreed to have a further update in six months' time.

8. Strategic Policing Requirement

- 8.1 TCC Dee Collins updated the Panel on the latest position regarding the SPR which sets out the threats that require a national policing capability to ensure they are tackled effectively. The threats include terrorism, civil emergencies, organised crime, threats to public order, and large-scale cyber incidents and following a revision to the SPR in March 2015, it also includes Child Sexual Abuse.
- 8.2 TCC Collins informed Panel of the thinking that is underway as to how national and regional capabilities will work beyond the traditional structure of forces. Chief Constables will be considering what the operational aspects of the SPR mean, post the CSR announcement.
- 8.3 Panel were reassured that West Yorkshire's national/regional contribution is proportionate to its budget allocation. Areas are resourced on a 'threat, harm and risk' basis which means that appropriate resources are attributed to West Yorkshire. Experience has been that this mechanism has worked well for the funding of Regional Organised Crime.
- 8.4 RESOLVED**
- 8.4.1 The Panel took the opportunity to thank the Temporary Chief Constable for her work over the past year.

9. Estates Strategy Update

9.1 Panel welcomed the recently approved Estates Strategy and the aims and objectives of the estates vision.

9.2 Panel were given assurances that any key change to the West Yorkshire Police estate will have a business case that details the rationale behind the proposed change and the supporting detail prior to consultation. Following consultation with key stakeholders, including the Panel, a full business case will be developed taking into consideration the consultation feedback.

9.3 The delivery of the Estates strategy will also link into the emerging Workforce Strategy and embrace the Force's new ways of digital working.

9.4 RESOLVED

9.4.1 That the Panel is consulted in line with the strategy on key estates changes.

10. Feedback from Community Outcomes Meetings

10.1 Panel noted the issues raised at recent Community Outcomes Meetings.

11. Published Key Decisions

11.1 The Commissioner was asked to expand on the benefits to West Yorkshire of the award of funding to the Police Treatment Centre. Panel noted that the PTC is a charitable trust which assists and supports Police Officers and that any additional help to keep officers in work or enable them to return to work is of benefit to the people of West Yorkshire.

12. Agreed Actions Log

12.1 The Agreed Actions Log was noted.

13. Commissioner's Response to any current issues

13.1 The Commissioner informed Panel that he and the Temporary Chief Constable would be receiving a report later in the day from Greater Manchester Police regarding an investigation into a possible miscarriage of justice of Danny Major.

14. Complaints Received by the Panel

14.1 Councillor Wassell updated the Panel on the current status of complaints. Councillor Wassell asked for more members to come forward as Complaints Sub-Panel members as it was felt it was necessary to have a couple of substitutes for the meetings.

15. Panel Forward Agenda Plan

15.1 Panel noted the Forward Agenda Plan.

16. Any Other Business

16.1 Councillor Lowe raised the proposed changes to the arrangements for Deputy PCCs terms of office which has been sent to PCP Chairs for views.

16.2 RESOLVED

16.2.1 Panel agreed that it would be sensible to support an amendment to the law so that, in a scenario where a PCC leaves office mid-term the Deputy's term would run until the arrival of the newly elected PCC, whereupon it would automatically terminate. The new PCC would then be free to determine whether they wished to re-appoint the Deputy, replace them or discontinue the post entirely.

17. Date and Time of Next Meeting

Meeting to be held at 10am on Friday, 5th February 2016 at Wakefield Town Hall